



Community Development  
and Housing

# ANNUAL ACTION PLAN

2024-2025



May 7, 2024

Consolidated Submission for the United States Department of Housing  
and Urban Development Housing and Community Development Grants

**Dawn Rowe**, Chairman, Third District Supervisor | **Col. Paul Cook (Ret.)**, Vice Chairman, First District Supervisor  
**Jesse Armendarez**, Second District Supervisor | **Curt Hagman**, Fourth District Supervisor  
**Joe Baca, Jr.**, Fifth District Supervisor

Luther Snoke,  
Chief Executive Officer

**SAN BERNARDINO COUNTY**

**2024–25**

**ANNUAL ACTION PLAN**

**OF THE**

**2020–25 CONSOLIDATED PLAN**

**Consolidated Submission of the United States  
Department of Housing and Urban Development's  
Community Planning and Development Grant Programs**

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## EXECUTIVE SUMMARY

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The United States Department of Housing and Urban Development's (HUD's) Office of Community Planning and Development (CPD) allocates formula block grant funding to cities, counties, and states. The funding aims to develop viable communities by supporting activities that provide decent housing, suitable living environments, and expanded economic opportunities for low- and moderate-income individuals.

San Bernardino County (County) is designated as an Urban County Entitlement Grantee, directly receiving CPD formula block grant funding from HUD to address the County's affordable housing and community development needs. To receive these funds, the County is required to submit an Annual Action Plan detailing its proposed use of the formula grant funds for the Community Development Block Grant (CDBG), Home Investment Partnerships Act (HOME), and Emergency Solutions Grant (ESG) programs. The Annual Action Plan outlines the County's one-year strategy to address the priority needs and achieve the goals established in the County's five-year Consolidated Plan (ConPlan). Additionally, it serves as the County's yearly application, which is necessary to receive CPD funding.

This Annual Action Plan details the expected resources and activities that the County will undertake using the funds received during the 2024-25 program year (PY), which begins on July 1, 2024, and ends on June 30, 2025. It is the fifth and final Action Plan of the County's 2020-25 ConPlan.

Per HUD regulations, the County may use its CPD grant funds in its unincorporated communities and within the cities that cooperate with the County to receive grant awards for the CDBG, ESG, and HOME programs. Several cities within San Bernadino County cooperate with the County for this purpose. These cities are referred to as Cooperating Cities. The Cooperating Cities under the 2020-25 ConPlan are:

- |                  |               |                          |
|------------------|---------------|--------------------------|
| 1. Adelanto      | 6. Highland   | 10. Redlands             |
| 2. Barstow       | 7. Loma Linda | 11. Twentynine Palms     |
| 3. Big Bear Lake | 8. Montclair  | 12. Yucaipa              |
| 4. Colton        | 9. Needles    | 13. Town of Yucca Valley |
| 5. Grand Terrace |               |                          |

The following cities do not cooperate in the County's CDBG or ESG programs but are members of the County Consortium for participation in the County's HOME program:

1. Chino Hills
2. Rancho Cucamonga

All other cities in San Bernardino County that qualify to receive Entitlement Grant funds directly from HUD do so independently of the County.

## **2. Summarize the objectives and outcomes identified in the Plan**

The County's 2020-25 ConPlan outlines seven goals that guide the use of CDBG, HOME, and ESG funding. These goals were created to address the County's specific needs. They were identified based on a thorough information analysis, including the results of a community needs survey and housing and community development data elements, as required by HUD. The goals are as follows:

- ❖ Goal #1: Acquisition/Construction of Multifamily Housing
- ❖ Goal #2: Acquisition/Rehabilitation of Existing Housing
- ❖ Goal #3: Acquire/Construct/Rehabilitate Public Facilities and Infrastructure
- ❖ Goal #4: Support Emergency/Supportive Housing for Homeless
- ❖ Goal #5: Public Services for Low-Income and Special Needs
- ❖ Goal #6: Promote Fair Housing
- ❖ Goal #7: Planning, Implementation, and Management

The County's goals align with HUD's objectives for CPD funding, which aim to improve housing affordability, enhance community development, and support vulnerable populations. To achieve these goals, all projects funded through the 2024-25 Annual Action Plan will strive to meet HUD's outcomes, focusing on increasing the availability/accessibility, affordability, and sustainability of suitable living environments, decent housing, and economic opportunities for low- and moderate-income individuals. This approach ensures that the County's initiatives align with HUD's guidelines.

Goals and outcomes are more fully described in Section AP-20.

## **3. Evaluation of past performance**

The Consolidated Annual Performance Evaluation Report (CAPER) is an annual submission to HUD detailing the County's progress in meeting the needs and strategies outlined in the ConPlan and Annual Action Plan for the three federal CPD formula grant programs for a specific program year. This report also provides a comprehensive overview, including the resources allocated, investments made, leveraged funds, program income, the geographic distribution of investments, and the number of families and individuals assisted. Additionally, it outlines actions taken to advance fair housing initiatives.

The County's latest CAPER, covering PY 2022-23, was submitted to HUD on September 28, 2023. This report describes and evaluates how the County utilized CPD funding to address its affordable housing and community development needs from July 1, 2022, through June 30, 2023. Furthermore, it assesses the County's progress during the third year of the 2020-25 ConPlan.

Outlined below are some of the County's significant achievements towards meeting its five-year goals during PY 2022-23.

The County continued to excel in achieving its objectives of providing and improving public facilities and infrastructure, ensuring the delivery of essential services to low-income and special-needs populations, and revitalizing neighborhoods through code enforcement. During the



program year, CDBG funding was utilized to accomplish the following activities:

- 39 public facility and street infrastructure improvement projects benefiting approximately 535,698 low- to moderate-income individuals. These improvements provided better access, including ADA accessibility, to community and senior centers, parks, museums, and other recreational facilities.
- 40 public service projects, including homelessness prevention services, transitional housing services, food distribution, transportation, childcare, and job training for eligible youth, senior, and veteran populations.
- Serving over 1,900 individuals and promoting fair housing to communities through the San Bernardino County Fair Housing and Landlord Tenant Counseling Services Program with the Inland Fair Housing and Mediation Board (IFHMB).

During the 2022-23 PY, the County proposed constructing 12 new HOME units. Remarkably, the County exceeded this target by completing three affordable housing development projects, resulting in 79 new HOME units. These projects include:

- Bloomington Grove III (17 HOME units) - This project resulted in 98 affordable family units (97 affordable housing units and one manager's unit), one-, two-, and three-bedroom apartment homes for households with incomes ranging from 30% to 60% of the area median income (AMI), including 20 units reserved for special needs residents.
- The Arrowhead Grove II (14 HOME units) - This project resulted in 184 mixed-income family apartments (147 affordable one- to five-bedroom family units with an additional 35 market-rate units and two property manager units).
- Las Terrazas Apartments (48 HOME units) - A 112-unit affordable multifamily apartment complex. The building mix consists of five residential buildings, one community building, and one preschool building, all constructed on one six-acre site. The project included 12 permanent supportive housing units for homeless special needs clients with mental health conditions for whom the Department of Behavioral Health is providing supportive services.

During PY 2022-23, the County utilized ESG funding to address the housing and supportive service needs of homeless individuals and families and those at risk of becoming homeless. These efforts served 166 homeless individuals, with 97 individuals receiving emergency shelter services, including case management, meals, clothing, supportive services, childcare, and transportation. The remaining 69 individuals were provided with rapid rehousing services, which included housing search and placement services, landlord recruitment and retention services, and coordination with homeless service agencies.

In addition to the ESG funding, the County also utilized Federal ESG-CV funding to serve an additional 1,505 individuals who were homeless or at risk of becoming homeless during PY 2022-23. This funding helped the County assist 215 homeless individuals in transitioning to permanent housing through a partnership with the Housing Authority of the County of San Bernardino (HACSB). Under this partnership, ESG-CV eligible participants of HACSB's Emergency Housing Voucher (EHV) program received Emergency Shelter and Homeless Prevention services. Additionally, the partnership provided 15 individuals at risk of homelessness with homelessness prevention services, helping them remain housed.

#### **4. Summary of Citizen Participation Process and Consultation Process**

Citizen participation requirements are a part of HUD regulations governing the preparation of the ConPlan (see 24 CFR Part 91.105). Each Entitlement Grantee must meet citizen participation requirements, including preparing a Citizen Participation Plan (CPP). The CPP explains the grantee's approach to involving citizens in the local program planning and project/activity implementation process. The County's approved CPP outlines the policies and procedures that were followed to encourage outreach and community-wide participation in developing the 2024-25 Annual Action Plan.

While creating the 2024-25 Annual Action Plan, CDH relied heavily on input from the 2020-25 ConPlan citizen participation and consultation process. This process involved significant outreach efforts to County residents, businesses, nonprofit organizations, CDBG Cooperating Cities, HOME Consortia members, and County departments. In addition, a needs assessment study was conducted to help the County determine its affordable housing and community development needs. Lastly, a market analysis was performed to identify the County's priority needs and develop goals that would serve as guidelines for directing the use of CPD funds.

To ensure that CPD funds received for PY 2024-25 continued to address the County's highest priorities and needs, as identified in the ConPlan, a public hearing took place on September 12, 2023. During the hearing, the County reviewed the objectives and goals of the 2020-25 ConPlan and solicited public feedback on the County's current housing and non-housing community development needs.

On November 6, 2023, San Bernardino County released the Notice of Funding Availability (NOFA) requesting applications from agencies seeking funding under the CDBG program. Complete applications received by the December 11, 2023, deadline were evaluated for eligibility. The County then forwarded the applications to each of the Cooperating Cities, which had until February 13, 2024, to hold city council meetings, receive public comments, and make funding recommendations for their respective cities' CDBG allocation.

Pursuant to HUD regulation and the County's CPP, a draft of the proposed 2024-25 Annual Action Plan was made available for public review and comment. The draft was posted on CDH's website (<https://sbcountycdha.com/wp-content/uploads/sites/30/2024/03/24-25-AP-Draft-for-Posting-Final-002.pdf?x86970>) and could also be accessed at CDH's office during the 30-day comment period starting on March 22, 2024, and ending on April 23, 2024. At the conclusion of the public comment period, a public hearing was conducted on April 23, 2024, at the County Board Chambers to receive final public comments. The public hearing details, including the date, time, location, and expected program resources, were published in six newspapers of general circulation on or before March 22, 2024. Flyers were posted in County libraries, parks, and recreation facilities. The final 2024-25 Annual Action Plan was submitted to the Board of Supervisors for approval on May 7, 2024.

#### **5. Summary of public comments**

As per HUD regulations, both the County and its Cooperating Cities are required to summarize

and submit comments received during the public comment period. These documents and other relevant materials are integrated into the Annual Action Plan and submitted to HUD.

Upon the conclusion of the Public Comment Period, the County received one (1) written and oral comment on the 2024-25 Annual Action Plan. All written and oral public comments received were carefully considered and included in the PY 2024-25 Annual Action Plan. The Appendices to this document contain all public comments received.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Any comments not accepted by the County will be included here after the close of the Public Comment Period. All public comments were accepted. No public comments were received after the close of the Public Hearing.

## **7. Summary**

The County anticipates receiving entitlement grant allocations amounting to approximately \$11,208,852 for the upcoming fiscal year, spanning from July 1, 2024, to June 30, 2025, through the CDBG, HOME, and ESG programs. These funds will be utilized to address the priority needs listed below to achieve the objectives set out in the 2020-25 Consolidated Plan (ConPlan).

1. Develop, Preserve, and Provide Affordable Housing: This encompasses initiatives focused on creating new affordable housing units, preserving existing affordable housing stock, and ensuring access to affordable housing options for residents across the county.
2. Provide New Public Facilities, Facility Improvements, and Public Infrastructure: Funds will be allocated towards the development of essential public facilities and infrastructure projects aimed at enhancing community amenities and services. This includes constructing new facilities and improving existing infrastructure to meet residents' needs.
3. Provide Housing and Supportive Services for People Experiencing Homelessness: Resources will be directed towards addressing the needs of individuals and families experiencing homelessness, including providing housing assistance, support services, and shelter programs to help them secure stable housing.
4. Promote Public Services: Funding will support the delivery of essential public services to low- and moderate-income residents, such as childcare, healthcare, transportation, and job training programs, to enhance their quality of life and well-being.
5. Promote Fair Housing: Efforts will be made to promote fair housing practices and eliminate discrimination in housing. This includes educational initiatives and outreach efforts to raise awareness about fair housing rights and responsibilities among residents and housing providers.
6. Program Administration: A portion of the funds will be allocated towards program administration to ensure effective management, oversight, and coordination of the various initiatives funded through the CDBG, HOME, and ESG programs.



Guidelines for addressing these priority needs over the 2024-25 program year are summarized below:

- Utilizing CDBG funds for public facilities and infrastructure projects in unincorporated communities within the County to enhance community infrastructure and amenities.
- Allocating CDBG funds to Cooperating Cities to address local public service, economic development, housing, and infrastructure needs tailored to their specific priorities and challenges.
- Utilizing HOME funds to construct or rehabilitate affordable rental housing units in unincorporated communities within the County and cities participating in the HOME Consortium, ensuring access to safe and affordable housing options for low- and moderate-income residents.
- Utilizing ESG funds to address the needs of homeless individuals and families throughout the county, providing essential services and support to help them secure stable housing and rebuild their lives.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the ConPlan and administering each grant program and funding source.

#### Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	San Bernardino County	
CDBG Administrator	San Bernardino County	Community Development and Housing Department
HOME Administrator	San Bernardino County	Community Development and Housing Department
ESG Administrator	San Bernardino County	Community Development and Housing Department

TABLE 1 – RESPONSIBLE AGENCIES

#### Narrative

CDH performs the following duties:

- Administrator for San Bernardino County CDBG, HOME, and ESG funds received from HUD.
- Lead agency for developing, administering, and reviewing the Consortia ConPlan.
- Lead agency responsible for coordinating projects identified in the Consortia ConPlan.

#### Consolidated Plan Public Contact Information

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San Bernardino, CA 92415-0043  
(909) 501-0600

## AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

### 1. Introduction

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies (91.215(I)).**

The County consults and collaborates with diverse stakeholders, including public and private agencies, local jurisdictions, housing developers and providers, social service agencies, and community residents, to develop and implement the strategies outlined in this Plan. Additionally, the County has representatives on numerous nonprofit agency boards and advisory committees, further facilitating its engagement with various stakeholders.

As the primary recipient and administrator of the County's CPD funds, CDH partners with HACSB for the development of affordable housing units tailored for chronically homeless individuals grappling with mental health conditions. These units, established through new construction, acquisition, rehabilitation, or motel conversion, serve as permanent supportive housing. Together with HACSB and other County departments, CDH works diligently to formulate housing strategies and maintain an inventory pipeline to tackle homelessness effectively. Ensuring funding alignment with community development objectives, CDH maintains transparent communication with County departments and relevant agencies.

Additionally, County departments such as the Office of Homeless Services (OHS) and Land Use Services (LUS), in collaboration with HACSB, uphold regular and open communication channels. Representatives from these departments and agencies actively participate in the local Continuum of Care (CoC), further solidifying collaboration efforts.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

OHS serves as the lead agency for the County's CoC program, which is designed to address homelessness by promoting community-wide planning and the strategic use of resources. The program is aimed at improving coordination and integration with mainstream resources and other programs targeted to people experiencing homelessness, improving data collection and performance measurement, and allowing each community to design programs to address the strengths and challenges within the community.

The County ESG program, which is aimed at providing emergency shelter and services to homeless individuals and families, requires coordination with the CoC and communication among participating agencies to ensure that the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness within the County are met. The 2024-25 Annual Action Plan development process and implementation of project objectives was a result of meeting and collaborating with the CoC, as well as with other agencies and organizations that serve County residents.

Through these meetings, priority needs and the level of need for various coordinated housing and homeless efforts in the County were identified. The CoC played a critical role in this process and continues to play a vital role in addressing homelessness in San Bernardino County. The County remains committed to working collaboratively with the CoC and other stakeholders to develop and implement effective strategies to address homelessness and promote housing stability for all residents.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

The County actively consulted with the CoC to ensure that ESG funds were allocated efficiently. During the consultation process, the County and the CoC worked together to plan and strategize, with the goal of aligning priorities and maximizing the impact of ESG funds on addressing homelessness within the county. Joint discussions were held to assess the homeless population's needs and determine the most effective use of available resources.

Performance standards for projects and activities supported by ESG funds were developed in close coordination with the CoC to ensure that the funded programs met established objectives and achieved desired outcomes. Regular evaluation of project outcomes allowed for necessary adjustments to be made, ensuring that ESG-funded initiatives remained responsive to the homeless population's changing needs.

Additionally, the County collaborated with the CoC to develop policies and procedures for operating and administering HMIS. HMIS serves as a critical tool for tracking and managing homeless services data. By establishing clear guidelines and protocols, the County and the CoC ensure the accurate collection, analysis, and reporting of the data that informs decision-making and resource allocation efforts.

**2. Agencies, groups, organizations, and others who participated in the process and consultations**

The 2020-25 ConPlan, which includes this fifth-year Annual Action Plan, was developed with the input of various public entities such as HACSB, LUS, and OHS. The table on the following pages includes a complete list of these agencies, groups, and organizations.





## Agencies, Groups and Organizations Who Participated

<i>Agency/Group/Organization Name</i>	<i>Type</i>	<i>Section of Plan Addressed</i>	<i>Consultation Method</i>
Continuum of Care	<ul style="list-style-type: none"> <li>• Other Government – County</li> <li>• Services – Homeless</li> </ul>	<ul style="list-style-type: none"> <li>• Homeless Needs – Chronically Homeless</li> <li>• Homeless Needs – Families with Children</li> <li>• Homelessness Needs – Veterans</li> <li>• Homelessness Needs – Unaccompanied Youth</li> <li>• Homelessness Strategy</li> </ul>	Stakeholder Interview
Housing Authority of the County of San Bernardino	<ul style="list-style-type: none"> <li>• Other Government – County</li> <li>• Housing</li> </ul>	<ul style="list-style-type: none"> <li>• Housing Needs Assessment</li> <li>• Market Analysis</li> <li>• Non-Housing Community Development Strategy</li> </ul>	Stakeholder Interview
Inland Fair Housing and Mediation Board	<ul style="list-style-type: none"> <li>• Services – Fair Housing</li> <li>• Other – Legal Services</li> </ul>	<ul style="list-style-type: none"> <li>• Housing Needs Assessment</li> </ul>	Stakeholder Interview
San Bernardino Council of Governments	<ul style="list-style-type: none"> <li>• Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>• Market Analysis</li> <li>• Housing Needs Assessment</li> <li>• Non-Housing Community Development Strategy</li> </ul>	Stakeholder Interview
San Bernardino County Land Use Services	<ul style="list-style-type: none"> <li>• Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>• Market Analysis</li> <li>• Housing Needs Assessment</li> <li>• Non-Housing Community Development Strategy</li> </ul>	Stakeholder Interview
San Bernardino County Community Development and Housing	<ul style="list-style-type: none"> <li>• Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>• Market Analysis</li> <li>• Housing Needs Assessment</li> <li>• Non-Housing Community Development Strategy</li> </ul>	Community Meeting
The Center for Individual Development	<ul style="list-style-type: none"> <li>• Other Government – Local</li> <li>• Services – Persons with Disabilities</li> </ul>	<ul style="list-style-type: none"> <li>• Housing Needs Assessment</li> <li>• Non-homeless special needs</li> <li>• Non-Housing Community Development Strategy</li> </ul>	Stakeholder Interview
City of Adelanto	<ul style="list-style-type: none"> <li>• Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>• Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Barstow	<ul style="list-style-type: none"> <li>• Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>• Non-Housing Community Development Strategy</li> </ul>	Community Meeting

## Agencies, Groups and Organizations Who Participated

<i>Agency/Group/Organization Name</i>	<i>Type</i>	<i>Section of Plan Addressed</i>	<i>Consultation Method</i>
City of Big Bear Lake	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Colton	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Chino	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Stakeholder Interview
City of Grand Terrace	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Highland	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Loma Linda	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Montclair	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Needles	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Redlands	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Twentynine Palms	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
City of Yucaipa	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting

## Agencies, Groups and Organizations Who Participated

Agency/Group/Organization Name	Type	Section of Plan Addressed	Consultation Method
Town of Yucca Valley	<ul style="list-style-type: none"> <li>Other Government – Local</li> </ul>	<ul style="list-style-type: none"> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
San Bernardino County First District	<ul style="list-style-type: none"> <li>Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
San Bernardino County Second District	<ul style="list-style-type: none"> <li>Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
San Bernardino County Third District	<ul style="list-style-type: none"> <li>Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Stakeholder Interview
San Bernardino County Fourth District	<ul style="list-style-type: none"> <li>Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
San Bernardino County Fifth District	<ul style="list-style-type: none"> <li>Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>Market Analysis</li> <li>Non-Housing Community Development Strategy</li> </ul>	Community Meeting
San Bernardino County Fire Protection District	<ul style="list-style-type: none"> <li>Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>Non-Housing Community Development Strategy</li> </ul>	Stakeholder Interview
San Bernardino County Department of Public Works	<ul style="list-style-type: none"> <li>Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>Non-Housing Community Development Strategy</li> </ul>	Stakeholder Interview
San Bernardino County Regional Parks	<ul style="list-style-type: none"> <li>Other Government – County</li> </ul>	<ul style="list-style-type: none"> <li>Non-Housing Community Development Strategy</li> </ul>	Stakeholder Interview
Inland Empire Regional Broadband Consortium	<ul style="list-style-type: none"> <li>Services – Broadband Internet Service Providers</li> <li>Services – Narrowing the Digital Divide</li> </ul>	<ul style="list-style-type: none"> <li>Non-Housing Community Development Strategy</li> <li>Strategies to Narrow the Digital Divide</li> </ul>	The County participates in IERBC and consults with its members

TABLE 2 – AGENCIES, GROUPS, AND ORGANIZATIONS WHO PARTICIPATED



## Identify any Agency Types not consulted and provide rationale for not consulting

Efforts to consult with community stakeholders were made as broadly as possible. No particular agency types were excluded from participation.

## Other Local/Regional/State/Federal Planning Efforts Considered

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Homeless Strategic Action Plan	San Bernardino County	<ul style="list-style-type: none"> <li>❖ Prioritize moving from a collection of individual programs to a countywide response that is strategic and data-driven to direct the allocation of resources, services, and programs to improve the quality of life of those who live, work, and play in this County.</li> <li>❖ Comprise three interrelated actions: housing those most at risk, increasing shelter capacity, and improving homeless response systems.</li> <li>❖ Address the social and economic needs of families that impact educational success.</li> <li>❖ Educate and train the workforce for existing local career opportunities and attract new high-demand jobs to the area.</li> <li>❖ Work in partnership with the business and educational communities to improve the housing-job balance, reduce commuter demand on highway capacity, and improve quality of life.</li> </ul>
San Bernardino Countywide Vision	San Bernardino County	
Community Vital Signs: Community Transformation Plan (2015-2020)	San Bernardino County	<ul style="list-style-type: none"> <li>❖ Increase access to safe and affordable housing for all residents.</li> <li>❖ Increase access to behavioral health services.</li> <li>❖ Decrease the number of homeless individuals and the percentage of residents who spend more than 30% of their income on housing.</li> <li>❖ Encourage the production and location of a range of housing types, densities, and affordability levels in a manner that recognizes the unique characteristics, issues, and opportunities of each community.</li> <li>❖ Encourage energy-conservation techniques and upgrades in both the construction and rehabilitation of residential units that will reduce the life-cycle costs of housing.</li> </ul>
County General Plan (2020)	San Bernardino County	<ul style="list-style-type: none"> <li>❖ Support providing adequate and fiscally sustainable public services, infrastructure, open space, nonmotorized transportation routes, and public safety for neighborhoods in the unincorporated area.</li> <li>❖ Encourage the rehabilitation, repair, and improvement of single-family,</li> </ul>

County General Plan (2020) (Continued)	San Bernardino County	<p>multifamily, and mobile homes and, if needed, the demolition of substandard housing through available loan and grant programs.</p> <ul style="list-style-type: none"> <li>❖ Preserve publicly assisted and multifamily housing units at risk of converting from lower-income affordability to market rents due to the completion of affordability covenants or funding contracts.</li> <li>❖ Further fair housing opportunities by prohibiting discrimination in the housing market; providing education, support, and enforcement services to address discriminatory practices; and removing potential impediments to equal housing opportunities.</li> <li>❖ Address homelessness by coordinating a comprehensive countywide network of service delivery and focusing on transitional and permanent supportive housing for people experiencing homelessness, including the chronically homeless and families and individuals who are at risk of homelessness.</li> <li>❖ Collaborate with other public agencies, nonprofit organizations, community groups, and private developers to improve the physical and built environment in which people live, to improve walkability, bicycle infrastructure, transit facilities, universal design, safe routes to school, indoor and outdoor air quality, gardens, green space, and open space, and access to parks and recreation amenities.</li> </ul>
Department of Public Health Strategic Plan (2015-2022)	San Bernardino County Department of Public Health	<ul style="list-style-type: none"> <li>❖ Improve access to healthy foods.</li> <li>❖ Improve access to open space, parks, trails, and recreation.</li> <li>❖ Expand scope of services to ensure and improve health services' availability, use, quality, and integration.</li> </ul>
San Bernardino County Regional Greenhouse Gas Reduction Plan (2021)	San Bernardino County	<ul style="list-style-type: none"> <li>❖ Energy efficiency and water conservation improvements to existing facilities.</li> <li>❖ Development of a regional bicycle network and local bicycle and pedestrian networks.</li> </ul>
Broadband Infrastructure and Access Plan (2014)	Inland Empire Regional Broadband Consortium	<ul style="list-style-type: none"> <li>❖ Close the digital divide throughout San Bernardino County.</li> </ul>

TABLE 3 – OTHER LOCAL/REGIONAL/FEDERAL PLANNING EFFORTS

## Narrative

In the preparation of the Annual Action Plan, the County engaged in a thorough consultation and coordination process with various stakeholders, including County agencies, nonprofit organizations, fair housing advocates, developers, and homeless housing providers. The goal of this collaborative effort was to ensure that the Annual Action Plan was comprehensive and addressed the needs of all stakeholders.

The County also sought input from other units of local government that are members of the County's HOME Consortium. This feedback was critical in identifying the needs of different communities and how federal funding could be utilized to meet those needs. Each community was provided with an opportunity to express its unique needs and challenges, and the County took this feedback into account when preparing the Action Plan.

Additionally, San Bernardino County is a member of the Inland Empire Regional Broadband Consortium (IERBC), which addresses broadband technology access, planning, service reliability, affordability, infrastructure requirements, deployment, and needs within San Bernardino and Riverside counties. As a member of the IERBC, the County consults with the Consortium and its members, which include internet service providers, municipalities, school districts, and other agencies involved in narrowing the digital divide. Goals and strategies developed by the Consortium, including those in its Broadband Infrastructure and Access Plan, are incorporated into the County's 2020-25 ConPlan and this Annual Action Plan.

## AP-12 Participation - 91.401, 91.105, 91.200

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize the citizen participation process and how it impacted goal setting

The citizen participation process for developing the 2024-25 Annual Action Plan utilized elements from the County's CPP. This process included various methods such as public notices, public hearings, mailings, website postings, social media outreach, community and organization meeting attendance by staff, and email notifications. The CPP's primary goal is to provide all citizens of the community with adequate opportunities to participate in an advisory role in the planning, implementation, and assessment of the ConPlan and Annual Action Plans. It also sets forth policies and procedures for citizen participation designed to engage and maximize the opportunity for citizen participation in the community development process.





County residents were given several opportunities to provide feedback during the plan development process to ensure public participation and engagement. Before adoption by the San Bernardino County Board of Supervisors and submission to HUD, the County invited the public to participate in the planning process by reviewing and commenting on the draft PY 2024-25 Annual Action Plan.

Emphasis was placed on encouraging participation from low-income individuals, residents in target areas, affordable housing development residents, and residents of areas where community development funds are utilized. Participation was also encouraged from local housing authorities, residents of subsidized housing, non-English-speaking individuals, minorities, persons with disabilities or special needs, and residents who live in low- to moderate-income neighborhoods.

The draft PY 2024-05 Annual Action Plan was available for public review and comment for a 30-day period from Friday, March 22, 2024, through Tuesday, April 23, 2024. The County published notices in six newspapers, including *The Sun* (San Bernardino County's official newspaper of record), *Big Bear Grizzly*, *Daily Press*, *Hi-Desert Star*, *Inland Valley Daily Bulletin/Ontario*, and *La Prensa Hispana* (the primary Spanish newspaper serving San Bernardino County) in both English and Spanish to notify residents of the opportunity. The County also provided notice on CDH's website. The public was invited to submit written comments to CDH by mail or email. A public hearing was held on Tuesday, April 23, 2024, before the Board of Supervisors to receive comments on the draft PY 2024-25 Annual Action Plan.

The public notices included information on how residents could obtain the complete draft of the 2024-25 Annual Action Plan and offer their thoughts in writing or at the public hearing. The details of the public hearing, such as the date, time, location, and procedures for requesting special accommodations for individuals who required support to participate in the meeting, were also provided.

## Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of Response/ Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL
Newspaper Ad	<ul style="list-style-type: none"> <li>• Non-English Speaking - Specify other language: Spanish</li> <li>• Non-targeted/Broad Community</li> </ul>	Not applicable	No comments were received	None	N/A
Internet Outreach	<ul style="list-style-type: none"> <li>• Non-targeted/Broad Community</li> </ul>	Not applicable	No comments were received	None	N/A
Direct Outreach to Participating Jurisdictions	<ul style="list-style-type: none"> <li>• Participating Jurisdictions; Local Government</li> </ul>	Received 28 applications for CDBG funding	No comments were received	None	N/A
Direct Contact to Service Providers	<ul style="list-style-type: none"> <li>• Nonprofit and Other Housing and Community Development Organizations</li> </ul>	Received 50 applications for CDBG funding	No comments were received	None	N/A
Public Comment Period	<ul style="list-style-type: none"> <li>• Non-targeted/Broad Community</li> </ul>	Not applicable	No comments were received	None	N/A
Public Hearing	<ul style="list-style-type: none"> <li>• Non-targeted/Broad Community</li> </ul>	<p>A representative from one (1) community-based organization attended and submitted an oral and written comment</p> <p>The written comment received addresses section AP-75 and is included in Appendix B. The Oral comment also addressed AP-75 and the need for a glossary to be added to the Action Plan.</p>		None	N/A

TABLE 4 – CITIZEN PARTICIPATION OUTREACH



## EXPECTED RESOURCES

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The County anticipates having approximately \$25,257,387.04 in available funding for housing, community development, and homeless initiatives during the 2024-25 Program Year (PY). This allocation encompasses the County's estimated 2024-25 entitlement allocations, projected program revenue, and resources carried over from previous years. The County and Cooperating Cities will use the funding to address obstacles, meet underserved needs, foster the development of decent housing, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

Of the total funding, around \$8,210,934 are CDBG funds, comprising an estimated \$6,728,121 in 2024-25 CDBG entitlements, an estimated \$122,000 in program-generated income, and \$1,360,813 from prior-year resources. These funds will be allocated towards public service and facility projects, fair housing initiatives, housing services, and CDBG administration.

The County expects approximately \$16,443,561.04 in HOME Program funds, which include an estimated 2024-25 entitlement allocation of \$2,995,369.04, a carryover of prior-year resources totaling \$12,308,192, and estimated program income amounting to \$1,140,000. These HOME funds will support affordable housing development and rehabilitation, Tenant-Based Rental Assistance (TBRA) activities, and HOME program administration.

Lastly, the County anticipates an ESG entitlement allocation of \$602,892. These ESG funds will be allocated towards street outreach efforts, emergency shelters, rapid rehousing initiatives, Homeless Management Information System (HMIS) operations, and administration.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5			Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resources:	Total:	
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$6,728,121	\$122,000	\$1,360,813	\$8,210,934	Anticipated funding will include Entitlement grant funds, program income, and prior year resources.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resources:	Total:		
HOME	Public - Federal	Acquisition Homebuyer Assistance Homeowner Rehab						Anticipated funding will include Entitlement grant funds, program income, and prior year resources.
		Multifamily Rental New Construction Multifamily Rental Rehab New Construction for Ownership TBRA	\$2,995,369	\$1,140,000	\$12,308,192	\$16,443,561	\$0	
ESG	Public - Federal	Conversion and Rehab for Transitional Housing Financial Assistance						Anticipated funding will include Entitlement grant funds, program income, and prior year resources.
		Overnight Shelter Rapid Rehousing Rental Assistance Services Transitional Housing	\$602,892	\$0	\$0	\$602,892	\$0	

TABLE 5 - EXPECTED RESOURCES – PRIORITY TABLE

**Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied.**

All HOME projects require at least a 25% matching contribution. The County plans to meet this requirement and has met it in previous years by specifying in every HOME NOFA that a project must be far enough along in the development process for the developer to have identified and secured its primary funding sources before HOME funds can be committed. Additionally, San Bernardino County has over \$55 million of HOME match accumulated from prior-year HOME projects. Matching funds typically consist of Mental Health Services Act (MHSA) funds and Successor Agency to the former Redevelopment Agency land subsidies.

HOME funds are heavily leveraged through gap financing. In March 2023, the San Bernardino County Board of Supervisors approved the Homeless Initiatives Spending Plan, which allocated funding to establish a housing development fund. The Housing Development Fund is designed to provide gap funding to support projects in cities and communities that accelerate the production of shelter beds and new housing units to address and prevent homelessness.

ESG funds require a 100% match on a dollar-for-dollar basis. San Bernardino County has met the ESG match requirement in previous years and plans to meet it for PY 2024-25. ESG funds received directly from HUD are leveraged through contributions from ESG subrecipients who are well-established homeless providers in their communities and show strong connections with multiple funding sources. The matching amounts are specified in each subrecipient's contract. Sources of match funds may include the value of any donated materials, the value of any lease on a building, any salaries paid to staff to carry out the subrecipient's program, and/or the value of time and services contributed by volunteers to carry out the subrecipient's program.

The CDBG allocations for each city and the County unincorporated areas are usually insufficient to fully fund the selected projects. Budgets for projects in County unincorporated areas are often supplemented with County General Funds and various State grants. The 13 Cooperating Cities and CDBG subrecipients who contract through the cities use their city general funds, private donations, and other State grant funds.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The County will not use any publicly owned land or property within the jurisdiction to address the needs identified in this plan.

**Discussion**

N/A

## ANNUAL GOALS AND OBJECTIVES

### AP-20 Annual Goals and Objectives – 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Acquisition/Construction of Multifamily Housing	2020	2025	Affordable Housing	Countywide	Develop, Preserve, and Provide Affordable Housing	HOME: \$15,144,024	Rental Units Constructed: • 30 Household Housing Units Tenant-based Rental Assistance/ Rapid Rehousing: • 100 Household Housing Units
2	Acquisition/Rehabilitation of Existing Housing	2020	2025	Affordable Housing	Countywide	Develop, Preserve, and Provide Affordable Housing	HOME: \$1,000,000  CDBG: \$300,000	Rental Units Rehabilitated: • 4 Household Housing Units  Housing for Homeless Added: • 100 Household Housing Units
3	Acquire/Construct/Rehabilitate Public Facilities	2020	2025	Non-Homeless Special Needs Non-Housing Community Development	Countywide	Public Facilities/Improvements and Infrastructure	CDBG: \$6,005,094	Public Facility or Infrastructure Activities Other Than Low/Moderate-Income Housing Benefit: • 887,842 Persons Persons Assisted With Housing Code Enforcement/Foreclosed Property Care: • 575 Household Housing Units

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Support Emergency/Supportive Housing for Homeless	2020	2025	Homeless	Countywide	Housing/ Supportive Services for Homelessness	ESG: \$557,675	Tenant-Based Rental Assistance/ Rapid Rehousing: • 37 Households Assisted  Homeless Person Overnight Shelter: • 270 Persons Assisted  Overnight/Emergency Shelter/ Transitional Housing Beds Added: • 0 Beds  Homelessness Prevention: • 0 Persons Assisted
5	Public Services for Low-Income and Special Needs	2020	2025	Non-Homeless Special Needs Non-Housing Community Development	Countywide	Public Services	CDBG: \$459,294	Public Service Activities Other Than Low/Moderate-Income Housing Benefit: • 19,646 Persons Assisted
6	Promote Fair Housing	2020	2025	Fair Housing	Countywide	Promote Fair Housing	CDBG: \$100,922	Public Service Activities Other Than Low/Moderate-Income Housing Benefit: • 1,949 Persons Assisted
7	Planning, Implementation, and Management	2020	2025	Administration	Countywide	Program Administration	CDBG: \$1,345,624 HOME: \$299,537 ESG: \$45,217	N/A

TABLE 6 – GOALS SUMMARY



## Goal Descriptions

Goal Name	Goal Description
<b>Acquisition/Construction Of Multifamily Housing</b>	<p>New Construction/Acquisition of Housing for Persons Who Are Elderly, Disabled, or Homeless:</p> <ul style="list-style-type: none"> <li>Expand the supply of rental housing (including permanent supportive housing) accessible to persons with disabilities, including housing near services, job centers, and other community amenities.</li> </ul>
<b>Acquisition/Rehabilitation of Existing Housing</b>	<p>Rehabilitation of Existing Housing:</p> <ul style="list-style-type: none"> <li>Extend the useful life of existing affordable rental housing through repair and rehabilitation projects.</li> </ul> <p>Acquire/Construct/Rehabilitate Public Facilities and Infrastructure:</p> <ul style="list-style-type: none"> <li>Fund public facility improvements in unincorporated San Bernardino County and Cooperating Cities that benefit low-income households and persons and persons with special needs, to include senior centers, neighborhood facilities, youth centers, childcare centers, health facilities, handicapped centers, abused and neglected children's facilities, parks and recreational facilities, and other facilities.</li> <li>Fund non-housing community development proposals in unincorporated San Bernardino County and Cooperating Cities that eliminate threats to public health and safety, including water/sewer improvements, flood/drainage improvements, sidewalks, street improvements, and other infrastructure improvements.</li> </ul>
<b>Support Emergency/Supportive Housing for Homeless</b>	<p>Provide Support for Emergency Housing and Supportive Services for the Homeless:</p> <ul style="list-style-type: none"> <li>Assist persons who are homeless through the development and rehabilitation of transitional housing.</li> <li>Fund projects that provide supportive services and shelter to persons who are homeless.</li> </ul> <p>Cooperating Cities Provide Funding Support to Organizations Addressing the Public Service Needs of the County for Low-Income and Special Needs Individuals and Households:</p> <ul style="list-style-type: none"> <li>Provide recreational activities, educational opportunities, and job skills to youth.</li> <li>Provide supportive services to low- to moderate-income households and persons with special needs.</li> <li>Assistance to businesses to create or retain jobs for low- and moderate-income persons and support for job training, continuing education, and employment services designed to help low- and moderate-income persons obtain jobs.</li> </ul>
<b>Promote Fair Housing</b>	<p>Promote Fair Housing:</p> <ul style="list-style-type: none"> <li>Accessibility improvements, fair housing enforcement, and education.</li> </ul> <p>Provide Administrative Structure for Planning, Implementation, and Management of CDBG, HOME, and ESG Programs:</p> <ul style="list-style-type: none"> <li>Fund the planning and other administrative activities of the CDBG, HOME, and ESG programs and other housing, community development, and homelessness programs.</li> </ul>

TABLE 7 – GOAL DESCRIPTIONS

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

The County releases either a NOFA, Request for Proposals (RFP), or Request for Qualifications (RFQ) under the HOME program approximately every other year, based on the availability of HOME funds, to solicit project applications from qualified developers of affordable multifamily housing. These NOFAs, RFPs, and RFQs are advertised on CDH's website. A selection committee of County staff and at least one independent third-party economist reviews the developers' capacity to complete large-scale multifamily affordable housing projects. The project is also evaluated for project feasibility, viability, and alignment with County goals and priorities. The County last released a NOFA on February 28, 2024, for the 2021-2023 HOME program years and plans to release another NOFA for the 2024 HOME program year in or before June 2024.

The County estimates it will produce approximately 34 affordable units using HOME funding based on available funding, which includes unused prior year resources and projected resources expected to become available during PY 2024-25. All of these units will be available to households earning up to 60% of the area median income (AMI). It is important to note that the 34 units only represent those funded with the sources reported in the 2024-25 Annual Action Plan, namely HOME and/or CDBG funding. However, by partnering with private developers and leveraging non-federal funding, the County estimates that it will be able to produce approximately 240 affordable housing units in five different projects.

The HOME Tenant-Based Rental Assistance (TBRA) program will aim to provide affordable housing options to 100 low- to moderate-income families in line with HUD regulations. These families will receive rental assistance to ensure that they can access safe and stable housing that meets their needs. The TBRA program is designed to reduce financial burdens for vulnerable households and prevent homelessness by subsidizing rental costs and promoting housing stability.



## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The projects listed below represent the activities San Bernardino County plans to undertake during PY 2024-25 to provide decent and affordable housing, promote a suitable living environment, and expand economic opportunity.

Projects	
1	Adelanto: North Adelanto Road Improvement
2	Adelanto: North Adelanto Park
3	Adelanto: Food Distribution and Job Skills Program – High Desert Outreach Center
4	Adelanto: Emergency Food and Clothing Distribution – Adelanto Community Resource Center
5	Adelanto: Olive Branch Program – New Leaf Ministries
6	Adelanto: Emergency Assistance Program – Community Health Action Network
7	Adelanto: Brick by Brick Housing Services – Neighborhood Housing Services of the Inland Empire
8	Barstow: Cora Harper Fitness Center Improvements
9	Barstow: Domestic Violence Case Management Services – Desert Sanctuary
10	Barstow: Noble Strong Youth Project
11	Barstow: Reaching Our Kids (R.O.K.) – Total Restoration Church
12	Barstow: Housing and Services – New Hope Village
13	Barstow: High Desert Care Package on Wheels – HDCO, Inc.
14	Big Bear Lake: Village Accessibility Improvements – Phase II
15	Colton: Alley and Sidewalk Improvement Project
16	Colton: After-School Programs at the Art Thompson Teen Center
17	Colton: Homeless Solutions Program
18	Colton: Adult Literacy & Youth Homework Assistance Program
19	Grand Terrace: Adult Literacy Program
20	Grand Terrace: Senior Center Coordinator Services – Family Service Association
21	Grand Terrace: Senior Meals – Family Service Association
22	Highland: Street Improvements in Target Areas
23	Highland: Neighborhood Revitalization – Code Enforcement
24	Highland: Adult Literacy Program

Projects	
25	Highland: Highland Family YMCA Scholarships
26	Highland: Highland Senior Center Services and Programs
27	Highland: Youth Recreation – Central Little League
28	Loma Linda: ADA Sidewalk Improvements and Installation of ADA Ramps
29	Loma Linda: Adult Literacy Program
30	Montclair: Alley Improvements – Kingsley/Canoga
31	Montclair: Enhanced Code Enforcement
32	Montclair: Graffiti Abatement
33	Montclair: Senior Transport – Golden Express Services
34	Needles: Reconstruction of Street Infrastructure in Target Areas
35	Needles: Dial-A-Ride Transportation Services
36	Redlands: Senior Center Improvements
37	Redlands: Housing and Food Program – Family Service Association of Redlands
38	Redlands: Family Strengthening Program – Boys and Girls Club
39	Redlands: Legal Services – YMCA of the East Valley
40	Redlands: Mental Health Services – Citrus Counseling Services
41	Redlands: Bradley House Project – The Nowell Family Foundation
42	Redlands: Supportive Services for Victims of Violence – Partners Against Violence
43	Redlands: Transitional Housing – The Blessing Center
44	Twentynine Palms: Luckie Park Parking Lot ADA Improvements
45	Yucaipa: Scherer Senior Center Improvements – Phase II
46	Yucaipa: Case Management – Family Service Association of Redlands
47	Yucaipa: Supportive Services for Victims of Violence – Partners Against Violence
48	Yucaipa: Adult Literacy Program
49	Yucca Valley: Senior Center Improvements
50	County: Mojave Narrows Shelter ADA Improvements
51	County: South Fontana ADA Sidewalk Improvements
52	County: Yucaipa Regional Park – ADA Boat Dock Improvements
53	County: Chino-Montclair ADA Sidewalk Improvements

Projects	
54	County: Unincorporated Colton – ADA Sidewalk Improvements
55	Countywide: Fair Housing Services
56	Countywide: Landlord–Tenant Mediation Services
57	Countywide: Housing Services for HOME Activities
58	Countywide: CDBG Construction Project Contingency
59	Countywide: CDBG Program Administration
60	Countywide: HOME Program Administration
61	Countywide: HOME Acquisition/Construction of Multifamily Housing – Contingency
62	Countywide: HOME Acquisition/Rehabilitation of Existing Housing – Contingency
63	Countywide: HOME Tenant-Based Rental Assistance Program
64	Countywide: ESG Administration and Activities

**TABLE 8 – PROJECT INFORMATION**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.**

The County uses a set of established priorities to determine how to allocate CPD funds. These priorities are based on several criteria, including the identified need; its urgency; cost-effectiveness; eligibility of activities and programs; funding program limitations; capacity and authority for implementing actions; consistency with countywide goals, policies, and efforts; identified gaps in service; availability of other funding sources to address specific needs; comments and correspondence from interested agencies and organizations; as well as feedback from the general public.

A major challenge in addressing the community's needs is the significant gap between available resources and the need for services. Despite the increase in demand for services, funding from previous grant allocations remains the same or only slightly increases. Additionally, the current economic environment and housing market present significant obstacles to meeting the community's needs. Rising housing costs make it difficult for low-income individuals to access affordable housing, while stagnant incomes have led to an increase in the number of families and individuals requiring assistance. The County aims to make the most of its CDBG, HOME, and ESG funds to help meet underserved communities' needs. Furthermore, the County collaborates with public and private organizations to reinforce federal funds and increase the available



## AP-38 Project Summary

### Project Summary Information

1	County Log #	ADEL24CN-012	Target Area	City of Adelanto
	Project Name	Adelanto: North Adelanto Road Improvement		
	Funding	Prior Years: \$50	FY 2024-25: \$147,550	Total: \$147,600
	Description	Construction – The project will have costs associated with street improvements in primarily residential areas of North Adelanto. The project will include road resurfacing, restriping, and other infrastructure improvements. The total project budget is \$147,600. \$137,422 will be used by the City of Adelanto to implement the project. \$10,178 will be utilized to support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Acquire/Construct/Rehabilitate Public Facilities	Needs Addressed	Public Facilities/ Improvements and Infrastructure
	Estimated Served	10,190 people	Target Date	06/30/2025
	Planned Activities	Repaving of streets in low-income residential areas	Location Description	North Adelanto
	Contingency	Funding is subject to change based on final HUD allocation.		

2	County Log #	ADEL24CN-010	Target Area	City of Adelanto
	Project Name	Adelanto: North Adelanto Park		
	Funding	Prior Years: \$0	FY 2024-25: \$140,905	Total: \$140,905
	Description	Construction – Construction of a new park with youth activity facilities such as soccer fields and basketball courts. The total project budget is \$140,905. \$131,189 will be used by the City of Adelanto to implement the project. \$9,716 will be utilized to support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Acquire/Construct/Rehabilitate Public Facilities	Needs Addressed	Public Facilities/ Improvements and Infrastructure
	Estimated Served	32,780 people	Target Date	06/30/2025
	Planned Activities	Construction of park	Location Description	North Adelanto
	Contingency	Funding is subject to change based on final HUD allocation.		

3	County Log #	ADEL24PS-020	Target Area	City of Adelanto
	Project Name	Adelanto: Food Distribution and Job Skills Program - High Desert Outreach Center		
	Funding	Prior Years: \$0	FY 2024-25: \$10,414	Total: \$10,414
	Description	Expanded Public Service – High Desert Outreach Center, under contract with the City of Adelanto, will provide food distribution and job skills training to low- and moderate-income individuals. The total project budget is \$10,414. \$9,696 will be used by the City of Adelanto to implement the project. \$718 will be utilized to support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	166 people	Target Date	06/30/2025
	Planned Activities	Food distribution and job skills training	Location Description	17537 Montezuma St. Adelanto, CA 92301
	Contingency	Funding is subject to change based on final HUD allocation.		

4	County Log #	ADEL24PS-040		Target Area	City of Adelanto
	Project Name	Adelanto: Emergency Food and Clothing Distribution – Adelanto Community Resource Center			
	Funding	Prior Years: \$0	FY 2024-25: \$10,414	Total: \$10,414	
	Description	Expanded Public Service – Adelanto Community Resource Center, under contract with the City of Adelanto, will provide food and clothing to low- and moderate-income persons. The total project budget is \$10,414. \$9,696 will be used by the City of Adelanto to implement the project. \$718 will be utilized to support Activity Delivery Costs incurred by San Bernardino County.			
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services	
	Estimated Served	180 people	Target Date	06/30/2025	
	Planned Activities	Food and clothing for low- and moderate-income persons	Location Description	11824 Air Expressway Adelanto, CA 92301	
	Contingency	Funding is subject to change based on final HUD allocation.			

5	<b>County Log #</b>	ADEL24PS-013	<b>Target Area</b>	City of Adelanto
	<b>Project Name</b>	Adelanto: Olive Branch Program – New Leaf Ministries		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$10,414	<b>Total:</b> \$10,414
	<b>Description</b>	Public Service – New Leaf Ministries will provide food, clothing, personal hygiene products, and other household necessities to low- and moderate-income persons in the City of Adelanto and surrounding communities. The total project budget is \$10,414. \$9,696 will be used by the City of Adelanto to implement the project. \$718 will be utilized to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	86 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Food and clothing for low- and moderate-income persons	<b>Location Description</b>	11877 Tara Ln. Adelanto, CA 92301
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

6	<b>County Log #</b>	ADEL24PS-054	<b>Target Area</b>	City of Adelanto
	<b>Project Name</b>	Adelanto: Emergency Assistance Program – Community Health Action Network		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$10,414	<b>Total:</b> \$10,414
	<b>Description</b>	Public Service – Community Health Action Network, under contract with the City of Adelanto, will provide the Emergency Assistance Program to assist low- to moderate-income households with temporary payments (not to exceed three months) of their utility bills due to financial hardship. The total project budget is \$10,414. \$9,696 will be used by the City of Adelanto to implement the project. \$718 will be utilized to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	13 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Utility payment assistance for low- and moderate-income persons	<b>Location Description</b>	15000 7 <sup>th</sup> St., Ste. 208G Victorville, CA 92395
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

7	County Log #	ADEL24PS-055		Target Area	City of Adelanto
	Project Name	Adelanto: Brick by Brick Housing Services - Neighborhood Housing Services of the Inland Empire			
	Funding	Prior Years: \$0	FY 2024-25: \$10,414	Total: \$10,414	
	Description	Public Service – Neighborhood Housing Services of the Inland Empire will provide direct case management for housing needs and financial health and wellness counseling to low- and moderate-income households in the City of Adelanto and surrounding communities. The total project budget is \$10,414. \$9,696 will be used by the City of Adelanto to implement the project. \$718 will support Activity Delivery Costs incurred by San Bernardino County.			
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services	
	Estimated Served	12 people	Target Date	06/30/2025	
	Planned Activities	Housing counseling for low- and moderate-income households	Location Description	1845 S. Business Center Dr., Ste. 120, San Bernardino, CA 92408	
	Contingency	Funding is subject to change based on final HUD allocation.			

8	County Log #	BARS24CN-014	Target Area	City of Barstow
	Project Name	Barstow: Cora Harper Fitness Center Improvements		
	Funding	Prior Years: \$0	FY 2024-25: \$229,644	Total: \$229,644
	Description	Construction – The City of Barstow Cora Harper Fitness Center project comprises replacing the chiller and heat exchange units, including air-purified equipment with high-efficiency particulate air filters and ultraviolet light. The total project budget is \$229,644. \$213,809 will be used by the City of Barstow to implement the project. \$15,835 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Acquire/Construct/Rehabilitate Public Facilities	Needs Addressed	Public Facilities/ Improvements and Infrastructure
	Estimated Served	2,460 people	Target Date	06/30/2025
	Planned Activities	Public facility improvements	Location Description	841 Barstow Rd. Barstow, CA 92311
	Contingency	Funding is subject to change based on final HUD allocation.		

9	<b>County Log #</b>	BARS24PS-005	<b>Target Area</b>	City of Barstow
	<b>Project Name</b>	Barstow: Domestic Violence Case Management Services - Desert Sanctuary		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,620	<b>Total:</b> \$8,620
	<b>Description</b>	Expanded Public Service – Desert Sanctuary will provide case management services for battered and abused spouses in the City of Barstow and surrounding areas. The total project budget is \$8,620. \$8,026 will be used by the City of Barstow to implement the project. \$594 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	65 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Case management services	<b>Location Description</b>	703 E. Main St. Barstow, CA 92311
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

10	<b>County Log #</b>	BARS24PS-032	<b>Target Area</b>	City of Barstow
	<b>Project Name</b>	Barstow: Noble Strong Youth Project		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,619	<b>Total:</b> \$8,619
	<b>Description</b>	Expanded Public Service – The City of Barstow, through Noble Strong, Inc., will provide sports, fitness, and education programs to youth from low- and moderate-income households in Barstow and surrounding areas for year-round activity. The total project budget is \$8,619. \$8,025 will be used by the City of Barstow to implement the project. \$594 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	26 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Fitness and educational programs for low- and moderate-income youth	<b>Location Description</b>	1264 E. Main St. Barstow, CA 92311
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		



11	<b>County Log #</b>	BARS24PS-051	<b>Target Area</b>	City of Barstow
	<b>Project Name</b>	Barstow: Reaching Our Kids (R.O.K.) – Total Restoration Church		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,619	<b>Total:</b> \$8,619
	<b>Description</b>	Expanded Public Services – Total Restoration Church - R.O.K., under contract with the City of Barstow, will provide services to youth from low- and moderate-income households with monthly social and emotional learning training; science, technology, engineering, and mathematics training; weekly academic advising and family services; and quarterly college field trips and community service opportunities. The total project budget is \$8,619. \$8,025 will be used by the City of Barstow to implement the project. \$594 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	57 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Educational services for low- to moderate-income youth	<b>Location Description</b>	400 S. 2 <sup>nd</sup> Ave., Ste. 103 Barstow, CA 92311
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

12	<b>County Log #</b>	BARS24PS-009	<b>Target Area</b>	City of Barstow
	<b>Project Name</b>	Barstow: Housing and Services - New Hope Village		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,619	<b>Total:</b> \$8,619
	<b>Description</b>	Public Service – New Hope Village, under contract with the City of Barstow, will provide housing and wraparound services to homeless families to help them get back into society. The total project budget is \$8,619. \$8,025 will be used by the City of Barstow to implement the project. \$594 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	20 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Housing and wraparound services for homeless families	<b>Location Description</b>	100 W. Fredricks St. Barstow, CA 92311
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

13	<b>County Log #</b>	BARS24PS-005	<b>Target Area</b>	City of Barstow
	<b>Project Name</b>	Barstow: High Desert Care Package on Wheels - HDCO, Inc.		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$6,981	<b>Total:</b> \$6,981
	<b>Description</b>	Public Service – The High Desert Care Packages on Wheels will provide clothing and food boxes to people at designated sites in the City of Barstow and those they see on the streets. The total project budget is \$6,981. \$6,500 will be used by the City of Barstow to implement the project. \$481 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	80 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Food and clothing distribution	<b>Location Description</b>	2494 W. Main St., Spc. 226 Barstow, CA 92312
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

14	<b>County Log #</b>	BBLK24CN-011	<b>Target Area</b>	City of Big Bear Lake
	<b>Project Name</b>	Big Bear Lake: Village Accessibility Improvements – Phase II		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$37,770	<b>Total:</b> \$37,770
	<b>Description</b>	Construction – The project will remove the existing non-ADA-accessible walkway and expand walkways to enhance accessibility within Big Bear Village. The total project budget is \$37,770. \$35,166 will be used by the City of Big Bear Lake to implement the project. \$2,604 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	242,922 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	ADA infrastructure improvements	<b>Location Description</b>	Big Bear Village Big Bear Lake, CA 92315
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

15	<b>County Log #</b>	COLT24CN-003	<b>Target Area</b>	City of Colton
	<b>Project Name</b>	Colton: Alley and Sidewalk Improvement Project		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$355,449	<b>Total:</b> \$355,449
	<b>Description</b>	Construction – The project consists of alley and sidewalk improvements within the low- and moderate-income targeted areas for the City of Colton. The total project budget is \$355,449. \$330,936 will be used by the City of Colton to implement the project. \$24,510 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	6,625 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Street and sidewalk improvements	<b>Location Description</b>	City of Colton Target Areas
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

16	<b>County Log #</b>	COLT24PS-011	<b>Target Area</b>	City of Colton
	<b>Project Name</b>	Colton: After-School Programs at the Art Thompson Teen Center		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$14,883	<b>Total:</b> \$14,883
	<b>Description</b>	Expanded Public Service – The City of Colton Community Services Department will provide tutoring, recreation, and empowerment programs to youth from low- and moderate-income households. The total project budget is \$14,883. \$13,857 will be used by the City of Colton to implement the project. \$1,026 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	62 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Tutoring, recreation, and empowerment programs for youth	<b>Location Description</b>	651 N. Mt. Vernon Ave. Colton, CA 92324
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

17	<b>County Log #</b>	COLT24PS-010	<b>Target Area</b>	City of Colton
	<b>Project Name</b>	Colton: Homeless Solutions Program		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$26,852	<b>Total:</b> \$26,852
	<b>Description</b>	Expanded Public Service – The City of Colton will provide a team of administrators to coordinate, research resources, attend meetings, and support homeless households and households at risk of homelessness. The total project budget is \$26,852. \$25,000 will be used by the City of Colton to implement the project. \$1,852 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	192 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Street and sidewalk improvements	<b>Location Description</b>	292 E. O St. Colton, CA 92324
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

18	<b>County Log #</b>	COLT24PS-017	<b>Target Area</b>	City of Colton
	<b>Project Name</b>	Colton: Adult Literacy & Youth Homework Assistance Program		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$20,990	<b>Total:</b> \$20,990
	<b>Description</b>	Expanded Public Service – The City of Colton Adult Literacy & Youth Homework Assistance Program will provide essential literacy assistance and instruction and after-school homework assistance. The total project budget is \$20,990. \$19,543 will be used by the City of Colton to implement the project. \$1,447 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	104 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Essential literacy assistance and instruction and after-school homework assistance	<b>Location Description</b>	656 N. Ninth St. Colton, CA 92324
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

19	County Log #	GRAN24PS-023	Target Area	City of Grand Terrace
	Project Name	Grand Terrace: Adult Literacy Program		
	Funding	Prior Years: \$0	FY 2024-25: \$10,741	Total: \$10,741
	Description	Expanded Public Service – This program will provide literacy services (e.g., reading, spelling, and basic computer skills) to low- and moderate-income illiterate adults who reside in Grand Terrace and the surrounding areas. The total project budget is \$10,741. \$10,000 will be used by the City of Grand Terrace to implement the project. \$741 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	12 people	Target Date	06/30/2025
	Planned Activities	Literacy services (e.g., reading, spelling, and basic computer skills) for low- and moderate-income illiterate adults.	Location Description	22795 Barton Rd. Grand Terrace, CA 92313
	Contingency	Funding is subject to change based on final HUD allocation.		

20	County Log #	GRAN24PS-053	Target Area	City of Grand Terrace
	Project Name	Grand Terrace: Senior Center Coordinator Services - Family Service Association		
	Funding	Prior Years: \$36,040	FY 2024-25: \$39,144	Total: \$75,184
	Description	Expanded Public Service – Family Service Association staff will provide classes, activities, counseling, transportation, and associated coordination at the Grand Terrace Senior Center. The total project budget is \$75,184. \$70,000 will be used by the City of Grand Terrace to implement the project. \$5,184 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	200 people	Target Date	06/30/2025
	Planned Activities	Staff for classes, activities, counseling, transportation, and other events for seniors	Location Description	22627 Grand Terrace Rd. Grand Terrace, CA 92313
	Contingency	Funding is subject to change based on final HUD allocation.		

21	<b>County Log #</b>	GRAN24PS-052	<b>Target Area</b>	City of Grand Terrace
	<b>Project Name</b>	Grand Terrace: Senior Meals - Family Service Association		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$10,741	<b>Total:</b> \$10,741
	<b>Description</b>	Expanded Public Service – Family Service Association will provide a congregate and mobile meals program to seniors in the City of Grand Terrace and surrounding communities. Curbside pick-up of meals will also be offered. The total project budget is \$10,741. \$10,000 will be used by the City of Grand Terrace to implement the project. \$741 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	150 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Congregate, mobile, and curbside pick-up meals program	<b>Location Description</b>	22627 Grand Terrace Rd. Grand Terrace, CA 92313
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

22	<b>County Log #</b>	HIGH24CN-002	<b>Target Area</b>	City of Highland
	<b>Project Name</b>	Highland: Street Improvements in Target Areas		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$237,425	<b>Total:</b> \$237,425
	<b>Description</b>	Construction – The City of Highland will manage street improvements to include, but not be limited to, the reconstruction of streets and installation of curbs, gutters, and sidewalks in the City of Highland target areas. The total project budget is \$237,425. \$221,054 will be used by the City of Highland to implement the project. \$16,371 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	3,700 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Street improvements	<b>Location Description</b>	City of Highland Target Areas
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		



23	County Log #	HIGH24CN-001	Target Area	City of Highland
	Project Name	Highland: Neighborhood Revitalization - Code Enforcement		
	Funding	Prior Years: \$0	FY 2024-25: \$126,198	Total: \$126,198
	Description	Code Enforcement – CDBG funds will pay city staff time to provide enhanced code enforcement activities in the City of Highland target areas. The total project budget is \$126,198. \$117,496 will be used by the City of Highland to implement the project. \$8,702 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Acquire/Construct/Rehabilitate Public Facilities	Needs Addressed	Public Facilities/ Improvements and Infrastructure
	Estimated Served	24,815 people	Target Date	06/30/2025
	Planned Activities	Enhanced code enforcement	Location Description	City of Highland Target Areas
	Contingency	Funding is subject to change based on final HUD allocation.		

24	County Log #	HIGH24PS-024	Target Area	City of Highland
	Project Name	Highland: Adult Literacy Program		
	Funding	Prior Years: \$0	FY 2024-25: \$9,839	Total: \$9,839
	Description	Expanded Public Service – This program will provide literacy services (e.g., reading, spelling, and basic computer skills) to low- and moderate-income illiterate adults who reside in Highland and the surrounding areas. The total project budget is \$9,839. \$9,161 will be used by the City of Highland to implement the project. \$678 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	35 people	Target Date	06/30/2025
	Planned Activities	Literacy services (e.g., reading, spelling, and basic computer skills)	Location Description	7863 Central Ave. Highland, CA 92346
	Contingency	Funding is subject to change based on final HUD allocation.		

25	County Log #	HIGH24PS-037	Target Area	City of Highland
	Project Name	Highland: Highland Family YMCA Scholarships		
	Funding	Prior Years: \$0	FY 2024-25: \$14,545	Total: \$14,545
	Description	Expanded Public Service – Highland YMCA, under contract with the City of Highland, will provide scholarships for recreation and community service-related programs to persons from low-and moderate-income households in Highland and the surrounding area. The total project budget is \$14,545. \$13,542 will be used by the City of Highland to implement the project. \$1,003 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	210 people	Target Date	06/30/2025
	Planned Activities	Registration costs associated with persons who utilize recreation and community service-related programs	Location Description	7793 Central Ave. Highland, CA 92346
	Contingency	Funding is subject to change based on final HUD allocation.		

26	County Log #	HIGH24PS-042		Target Area	City of Highland
	Project Name	Highland: Highland Senior Center Services and Programs			
	Funding	Prior Years: \$0	FY 2024-25: \$24,384	Total: \$24,384	
	Description	Expanded Public Service – Highland Senior Council, under contract with the City of Highland, will provide nutrition and support services to senior citizens from the City of Highland and the surrounding area. The total project budget is \$24,384. \$23,070 will be used by the City of Highland to implement the project. \$1,681 will support Activity Delivery Costs incurred by San Bernardino County.			
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services	
	Estimated Served	487 people	Target Date	06/30/2025	
	Planned Activities	Senior nutrition and support services	Location Description	3102 E. Highland Ave. Patton, CA 92346	
	Contingency	Funding is subject to change based on final HUD allocation.			

27	County Log #	HIGH24PS-002	Target Area	City of Highland
	Project Name	Highland: Youth Recreation – Central Little League		
	Funding	Prior Years: \$0	FY 2024-25: \$15,401	Total: \$15,401
	Description	Expanded Public Service – Central Little League, under contract with the City of Highland, will provide little league recreation and sports team-related programs to youth from low- and moderate-income households within the City of Highland and the surrounding area. The total project budget is \$15,401. \$14,339 will be used by the City of Highland to implement the project. \$1,062 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	106 people	Target Date	06/30/2025
	Planned Activities	Little league recreation and sports team-related programs for youth	Location Description	7717 Church Ave., #100 Highland, CA 92346
	Contingency	Funding is subject to change based on final HUD allocation.		

28	County Log #	LOMA24CN-004	Target Area	City of Loma Linda
	Project Name	Loma Linda: ADA Sidewalk Improvements and Installation of ADA Ramps		
	Funding	Prior Years: \$0	FY 2024-25: \$138,255	Total: \$138,255
	Description	Construction – The City of Loma Linda will construct ADA access and sidewalk improvements at various locations. The total project budget is \$138,255. \$128,722 will be used by the City of Loma Linda to implement the project. \$9,533 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Acquire/Construct/Rehabilitate Public Facilities	Needs Addressed	Public Facilities/ Improvements and Infrastructure
	Estimated Served	1,122 people	Target Date	06/30/2025
	Planned Activities	ADA access and sidewalk improvements at various locations	Location Description	City of Loma Linda Target Areas
	Contingency	Funding is subject to change based on final HUD allocation.		

29	<b>County Log #</b>	LOMA24PS-025	<b>Target Area</b>	City of Loma Linda
	<b>Project Name</b>	Loma Linda: Adult Literacy Program		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$10,741	<b>Total:</b> \$10,741
	<b>Description</b>	Expanded Public Service – This program will provide literacy services (e.g., reading, spelling, and basic computer skills) to low- and moderate-income illiterate adults who reside in Loma Linda and the surrounding areas. The total project budget is \$10,741. \$10,000 will be used by the City of Loma Linda to implement the project. \$741 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	30 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Literacy services (e.g., reading, spelling, and basic computer skills)	<b>Location Description</b>	25581 Barton Rd. Loma Linda, CA 92354
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

30	<b>County Log #</b>	MONT24CN-016	<b>Target Area</b>	City of Montclair
	<b>Project Name</b>	Montclair: Alley Improvements – Kingsley/Canoga		
	<b>Funding</b>	<b>Prior Years:</b> \$5,114	<b>FY 2024-25:</b> \$184,619	<b>Total:</b> \$189,733
	<b>Description</b>	Construction – This project consists of street (alley) improvements in a CDBG-targeted area in the City of Montclair. The proposed area is a deteriorated public alley between the multifamily properties south of Kingsley Street and Canoga Street, between Monte Vista Avenue and Helena Avenue. The total project budget is \$189,733. \$176,650 will be used by the City of Montclair to implement the project. \$13,083 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	4,575 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Street improvements	<b>Location Description</b>	City of Montclair Target Areas
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

31	<b>County Log #</b>	MONT24CN-015	<b>Target Area</b>	City of Montclair
	<b>Project Name</b>	Montclair: Enhanced Code Enforcement		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$53,703	<b>Total:</b> \$53,703
	<b>Description</b>	Code Enforcement – CDBG funds will be used for city staff time to provide enhanced code enforcement activities in city-designated areas to help arrest the areas' decline. The total project budget is \$53,703. \$50,000 will be used by the City of Montclair to implement the project. \$3,703 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	15,690 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Enhanced code enforcement	<b>Location Description</b>	Designated Target Areas in Montclair
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

32	<b>County Log #</b>	MONT24PS-049	<b>Target Area</b>	City of Montclair
	<b>Project Name</b>	Montclair: Graffiti Abatement		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$32,222	<b>Total:</b> \$32,222
	<b>Description</b>	Expanded Public Service – Graffiti abatement will be performed by City of Montclair crews within the City's low-income target areas. Graffiti will be generally abated by painting, power-washing, or sandblasting, but other techniques may be used. The total project budget is \$32,222. \$30,000 will be used by the City of Montclair to implement the project. \$2,222 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	15,690 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Graffiti abatement	<b>Location Description</b>	Designated Target Areas in Montclair
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

33	<b>County Log #</b>	MONT24PS-050	<b>Target Area</b>	City of Montclair
	<b>Project Name</b>	Montclair: Senior Transport – Golden Express Services		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$10,737	<b>Total:</b> \$10,737
	<b>Description</b>	Expanded Public Service – The City of Montclair provides a small bus and driver to supply transportation services for senior citizens. The total project budget is \$10,737. \$9,997 will be used by the City of Montclair to implement the project. \$740 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	115 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Transportation services	<b>Location Description</b>	5111 Benito Ave. Montclair, CA 91763
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

34	<b>County Log #</b>	NEED24CN-008	<b>Target Area</b>	City of Needles
	<b>Project Name</b>	Needles: Reconstruction of Street Infrastructure in Target Areas		
	<b>Funding</b>	<b>Prior Years:</b> \$75,933	<b>FY 2024-25:</b> \$38,681	<b>Total:</b> \$114,614
	<b>Description</b>	Construction – Reconstruction of sidewalks and infrastructure improvements, such as curbs and gutters, in the City of Needles' low- and moderate-income neighborhoods. The total project budget is \$114,614. \$106,338 will be used by the City of Needles to implement the project. \$8,276 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	870 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Sidewalk reconstruction	<b>Location Description</b>	City of Needles Target Areas
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		



35	County Log #	NEED24PS-031	Target Area	City of Needles
	Project Name	Needles: Dial-A-Ride Transportation Services		
	Funding	Prior Years: \$0	FY 2024-25: \$8,485	Total: \$8,485
	Description	Expanded Public Service – Provision by the City of Needles of transportation services to senior citizens and persons with disabilities. The total project budget is \$8,485. \$7,900 will be used by the City of Needles to implement the project. \$5 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	190 people	Target Date	06/30/2025
	Planned Activities	Senior transportation	Location Description	817 Third St. Needles, CA 92363
	Contingency	Funding is subject to change based on final HUD allocation.		

36	County Log #	REDL24CN-017	Target Area	City of Redlands
	Project Name	Redlands: Senior Center Improvements		
	Funding	Prior Years: \$3,683	FY 2024-25: \$299,478	Total: \$303,161
	Description	Construction – The Redlands Senior Center Kitchen Rehabilitation Project will include, but not be limited to, the installation of energy-efficient kitchen appliances, a flooring overhaul, introduction of LED lighting, establishment of commercial kitchen-grade walls, and an upgrade to the HVAC system. This facility supports the City of Redlands' Meals on Wheels and Senior Congregate Meals programs. The total project budget is \$303,161. \$282,257 will be used by the City of Redlands to implement the project. \$20,904 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Acquire/Construct/Rehabilitate Public Facilities	Needs Addressed	Public Facilities/ Improvements and Infrastructure
	Estimated Served	27,000 people	Target Date	06/30/2025
	Planned Activities	Senior center improvements	Location Description	111 W. Lugonia Ave. Redlands, CA 92374
	Contingency	Funding is subject to change based on final HUD allocation.		

37	<b>County Log #</b>	REDL24PS-004	<b>Target Area</b>	City of Redlands
	<b>Project Name</b>	Redlands: Housing and Food Program – Family Service Association of Redlands		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,055	<b>Total:</b> \$8,055
	<b>Description</b>	Expanding Public Service – Family Service Association of Redlands will provide case management services, including food, personal supplies, and rental assistance, to keep families from losing their homes. The total project budget is \$8,055. \$7,500 will be used by the City of Redlands to implement the project. \$555 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	153 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Subsistence payments	<b>Location Description</b>	612 Lawton St. Redlands, CA 92374
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

38	<b>County Log #</b>	REDL24PS-057	<b>Target Area</b>	City of Redlands
	<b>Project Name</b>	Redlands: Family Strengthening Program - Boys and Girls Club		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,055	<b>Total:</b> \$8,055
	<b>Description</b>	Public Service – The City of Redlands will contract with the Boys and Girls Club of Redlands-Riverside to provide a Family Strengthening Program that provides food to low- and moderate-income households. The total project budget is \$8,055. \$7,500 will be used by the City of Redlands to implement the project. \$555 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	153 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Food distribution to low- and moderate-income households	<b>Location Description</b>	1251 Clay St. Redlands, CA 92374
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

39	County Log #	REDL24PS-047	Target Area	City of Redlands
	Project Name	Redlands: Legal Services - YMCA of the East Valley		
	Funding	Prior Years: \$0	FY 2024-25: \$8,055	Total: \$8,055
	Description	Expanding Public Service – Provide various legal services to help low- and moderate-income households from the City of Redlands resolve legal issues. The total project budget is \$8,055. \$7,500 will be used by the City of Redlands to implement the project. \$555 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	450 people	Target Date	06/30/2025
	Planned Activities	Legal services	Location Description	500 Citrus Ave. Redlands, CA 92373
	Contingency	Funding is subject to change based on final HUD allocation.		

40	County Log #	REDL24PS-056	Target Area	City of Redlands
	Project Name	Redlands: Mental Health Services - Citrus Counseling Services		
	Funding	Prior Years: \$0	FY 2024-25: \$4,468	Total: \$4,468
	Description	Public Service – Citrus Counseling Services will provide mental health services to youth from homeless or low- and moderate-income households. The total project budget is \$4,468. \$4,160 will be used by the City of Redlands to implement the project. \$308 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	3 people	Target Date	06/30/2025
	Planned Activities	Mental health services	Location Description	101 E. Redlands Blvd., Ste. 215, Redlands, CA 92373
	Contingency	Funding is subject to change based on final HUD allocation.		

41	<b>County Log #</b>	REDL24PS-039	<b>Target Area</b>	City of Redlands
	<b>Project Name</b>	Redlands: Bradley House Project - The Nowell Family Foundation		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,055	<b>Total:</b> \$8,055
	<b>Description</b>	Public Service – Bradley's House Project will provide temporary housing assistance, case management, group support, life skills education, and transportation assistance to low- to moderate-income adult males affected by substance use disorder. The total project budget is \$8,055. \$7,500 will be used by the City of Redlands to implement the project. \$555 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	7 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Housing assistance, case management, and transportation	<b>Location Description</b>	375 Deodar St. Redlands, CA 92374
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

42	<b>County Log #</b>	REDL24PS-030	<b>Target Area</b>	City of Redlands
	<b>Project Name</b>	Redlands: Supportive Services for Victims of Violence - Partners Against Violence		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,055	<b>Total:</b> \$8,055
	<b>Description</b>	Expanded Public Service – Outreach and crisis intervention for victims of abuse and domestic violence. The total project budget is \$8,055. \$7,500 will be used by the City of Redlands to implement the project. \$555 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	46 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Outreach and crisis intervention for victims of abuse and domestic violence	<b>Location Description</b>	30 Cajon St. Redlands, CA 92373
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

43	<b>County Log #</b>	REDL24PS-041	<b>Target Area</b>	City of Redlands
	<b>Project Name</b>	Redlands: Transitional Housing – The Blessing Center		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,055	<b>Total:</b> \$8,055
	<b>Description</b>	Public Service – The Blessing Center provides shelter and educational services to homeless or low-income individuals, victims of domestic violence, and at-risk children in the City of Redlands and the surrounding area. The total project budget is \$8,055. \$7,500 will be used by the City of Redlands to implement the project. \$555 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	19 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Transitional housing, counseling, and case management services	<b>Location Description</b>	1157 Judson St. Redlands, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

44	<b>County Log #</b>	TWEN24CN-006	<b>Target Area</b>	City of Twentynine Palms
	<b>Project Name</b>	Twentynine Palms: Luckie Park Parking Lot ADA Improvements		
	<b>Funding</b>	<b>Prior Years:</b> \$15,350	<b>FY 2024-25:</b> \$169,773	<b>Total:</b> \$185,122
	<b>Description</b>	Construction – Twentynine Palms will manage the reconstruction project, involving the removal of asphalt and pouring of concrete, allowing for safe, accessible parking spaces, upgraded accessibility, and the removal of barriers and hazards that restrict the mobility of elderly and disabled persons. The total project budget is \$185,122. \$172,357 will be used by the City of Twentynine Palms to implement the project. \$12,765 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	7,270 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Park improvements	<b>Location Description</b>	74362 Joe Davis Dr. Twentynine Palms, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

45	<b>County Log #</b>	YUCA24CN-013	<b>Target Area</b>	City of Yucaipa
	<b>Project Name</b>	Yucaipa: Scherer Senior Center Improvements - Phase II		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$215,125	<b>Total:</b> \$215,125
	<b>Description</b>	Construction – Yucaipa Scherer Senior Center floor replacement and renovations and updating of storage and work rooms in the Nutrition Center wing of the facility. The total project budget is \$215,125. \$200,291 will be used by the City of Yucaipa to implement the project. \$14,834 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	7,500 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Senior center improvements	<b>Location Description</b>	34272 Yucaipa Blvd. Yucaipa, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

46	<b>County Log #</b>	YUCA24PS-003	<b>Target Area</b>	City of Yucaipa
	<b>Project Name</b>	Yucaipa: Case Management – Family Service Association of Redlands		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$8,055	<b>Total:</b> \$8,055
	<b>Description</b>	Expanded Public Service – Family Service Association of Redlands will provide case management services, including food, personal supplies, and rental assistance, to low- to moderate-income households. The total project budget is \$8,055. \$7,500 will be used by the City of Yucaipa to implement the project. \$555 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Public Service for Low-Income and Special Needs	<b>Needs Addressed</b>	Public Services
	<b>Estimated Served</b>	27 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Case management, food distribution, and rental assistance	<b>Location Description</b>	11985 4th St. Yucaipa, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		



47	County Log #	YUCA24PS-029	Target Area	City of Yucaipa
	Project Name	Yucaipa: Supportive Services for Victims of Violence - Partners Against Violence		
	Funding	Prior Years: \$0	FY 2024-25: \$9,584	Total: \$9,584
	Description	Expanded Public Service – Outreach and crisis intervention for victims of domestic violence. The total project budget is \$9,584. \$8,923 will be used by the City of Yucaipa to implement the project. \$661 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	350 people	Target Date	06/30/2025
	Planned Activities	Outreach and crisis intervention to victims of domestic violence	Location Description	34144 Yucaipa Blvd. Yucaipa, CA
	Contingency	Funding is subject to change based on final HUD allocation.		

48	County Log #	YUCA24PS-027	Target Area	City of Yucaipa
	Project Name	Yucaipa: Adult Literacy Program		
	Funding	Prior Years: \$0	FY 2024-25: \$9,584	Total: \$9,584
	Description	Expanded Public Service – This program will provide literacy services (e.g., reading, spelling, and basic computer skills) to low- and moderate-income illiterate adults who reside in Yucaipa and the surrounding areas. The total project budget is \$9,584. \$8,923 will be used by the City of Yucaipa to implement the project. \$661 will support Activity Delivery Costs incurred by San Bernardino County.		
	Goals Supported	Public Service for Low-Income and Special Needs	Needs Addressed	Public Services
	Estimated Served	30 people	Target Date	06/30/2025
	Planned Activities	Literacy services	Location Description	12040 5th St. Yucaipa, CA
	Contingency	Funding is subject to change based on final HUD allocation.		

49	<b>County Log #</b>	TOWN24CN-007	<b>Target Area</b>	Town of Yucca Valley
	<b>Project Name</b>	Yucca Valley: Senior Center Improvements		
	<b>Funding</b>	<b>Prior Years:</b> \$1	<b>FY 2024-25:</b> \$140,987	<b>Total:</b> \$140,988
	<b>Description</b>	Construction – Improvements to the Senior Center will include, but not be limited to, rehabilitation for ADA compliance. The total project budget is \$140,988. \$131,266 will be used by the Town of Yucca Valley to implement the project. \$9,722 will support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	4,614 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Senior center improvements	<b>Location Description</b>	57088 Twentynine Palms Hwy., Yucca Valley, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

50	<b>County Log #</b>	CNTY24CN-001	<b>Target Area</b>	Unincorporated County
	<b>Project Name</b>	County: Mojave Narrows Shelter ADA Improvements		
	<b>Funding</b>	<b>Prior Years:</b> \$381,293	<b>FY 2024-25:</b> 28,239	<b>Total:</b> \$409,532
	<b>Description</b>	Construction – The project will consist of ADA improvements to the shelter to provide accessibility for persons with disabilities. The total project budget is \$409,532. \$381,293 will be used by the County's Project and Facilities Management Department for project implementation. \$28,239 will support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	242,922 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	ADA improvements	<b>Location Description</b>	1800 Yates Rd. Victorville, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

51	County Log #	CNTY24CN-002	Target Area	Unincorporated County
	Project Name	County: South Fontana ADA Sidewalk Improvements		
	Funding	Prior Years: \$0	FY 2024-25: \$758,287	Total: \$758,287
	Description	Construction – The project will consist of ADA sidewalk improvements that will provide a path of travel for persons with disabilities in the unincorporated area of South Fontana. The total project budget is \$758,287. \$706,000 will be used by the County's Public Works Department for project implementation. \$52,287 will support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department.		
	Goals Supported	Acquire/Construct/Rehabilitate Public Facilities	Needs Addressed	Public Facilities/ Improvements and Infrastructure
	Estimated Served	2,970 people	Target Date	06/30/2025
	Planned Activities	ADA sidewalk improvements	Location Description	Unincorporated Area of Fontana
	Contingency	Funding is subject to change based on final HUD allocation.		

52	County Log #	CNTY24CN-003	Target Area	Unincorporated County
	Project Name	County: Yucaipa Regional Park - ADA Boat Dock Improvements		
	Funding	Prior Years: \$399,700	FY 2024-25: \$29,602	Total: \$429,302
	Description	Construction – The project will consist of ADA Improvements to the boat dock, providing accessibility for persons with disabilities. The total project budget is \$429,302. \$399,700 will be used by the County's Project and Facilities Management Department for project implementation. \$29,602 will support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department.		
	Goals Supported	Acquire/Construct/Rehabilitate Public Facilities	Needs Addressed	Public Facilities/ Improvements and Infrastructure
	Estimated Served	242,922 people	Target Date	06/30/2025
	Planned Activities	ADA improvements	Location Description	33900 Oak Glen Rd. Yucaipa, CA
	Contingency	Funding is subject to change based on final HUD allocation.		

53	<b>County Log #</b>	CNTY24CN-004	<b>Target Area</b>	Unincorporated County
	<b>Project Name</b>	County: Chino-Montclair ADA Sidewalk Improvements		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$550,993	<b>Total:</b> \$550,993
	<b>Description</b>	Construction – The project will consist of ADA Sidewalk Improvements, which will provide a path of travel for persons with disabilities in the unincorporated area of Chino-Montclair. The total project budget is \$550,993. \$513,000 will be used by the County's Public Works Department for project implementation. \$3,993 will support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	405 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	ADA sidewalk improvements	<b>Location Description</b>	Unincorporated Areas of Chino-Montclair
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

54	<b>County Log #</b>	CNTY24CN-005	<b>Target Area</b>	Unincorporated County
	<b>Project Name</b>	County: Unincorporated Colton - ADA Sidewalk Improvements		
	<b>Funding</b>	<b>Prior Years:</b> \$443,650	<b>FY 2024-25:</b> \$670,151	<b>Total:</b> \$1,113,801
	<b>Description</b>	Construction – The project will include infill sidewalk improvements on the north side of Olive Street, between Jackson Street and Rancho Avenue, and ADA curb ramps. This will provide a path of travel for persons with disabilities in the unincorporated area of Colton. The total project budget is \$1,113,801. \$1,037,000 will be used by the County's Public Works Department for project implementation. \$76,801 will support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/ Improvements and Infrastructure
	<b>Estimated Served</b>	6,490 people	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Sidewalk improvements	<b>Location Description</b>	Olive Street, Colton, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

55	County Log #	CNTY24PS-001	Target Area	Countywide
	Project Name	Countywide: Fair Housing Services		
	Funding	Prior Years: \$0	FY 2024-25: \$67,281	Total: \$67,281
	Description	Public Service – Fair housing services will include training, education, marketing, and outreach to affirmatively further fair housing opportunities.		
	Goals Supported	Promote Fair Housing	Needs Addressed	Promote Fair Housing
	Estimated Served	301 people	Target Date	06/30/2025
	Planned Activities	Education, marketing, and outreach regarding fair housing	Location Description	Countywide
	Contingency	Funding is subject to change based on final HUD allocation.		

56	County Log #	CNTY24PS-002	Target Area	Countywide
	Project Name	Countywide: Landlord-Tenant Mediation Services		
	Funding	Prior Years: \$0	FY 2024-25: \$33,641	Total: \$33,641
	Description	Public Service – Landlord-tenant mediation services will include counseling, education, marketing, and outreach regarding fair housing regulations and preventive measures.		
	Goals Supported	Promote Fair Housing	Needs Addressed	Promote Fair Housing
	Estimated Served	1,648 people	Target Date	06/30/2025
	Planned Activities	Landlord-tenant mediation services, including counseling, education, marketing, and outreach.	Location Description	Countywide
	Contingency	Funding is subject to change based on final HUD allocation.		

57	<b>County Log #</b>	CNTY24HM-001	<b>Target Area</b>	Countywide
	<b>Project Name</b>	Countywide: Housing Services for HOME Activities		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$300,000	<b>Total:</b> \$300,000
	<b>Description</b>	Housing Services – CDH will utilize CDBG funds to provide housing services to owners, tenants, contractors, or other entities participating or seeking to participate in HOME-funded rehabilitation activities.		
	<b>Goals Supported</b>	Acquisition/Rehabilitation of Existing Housing	<b>Needs Addressed</b>	Develop, Preserve, and Provide Affordable Housing
	<b>Estimated Served</b>	100 households	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Housing services	<b>Location Description</b>	Countywide
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

58	<b>County Log #</b>	CNTY24CN-006	<b>Target Area</b>	Countywide
	<b>Project Name</b>	Countywide: CDBG Construction Project Contingency		
	<b>Funding</b>	<b>Prior Year/Program Income:</b> \$122,000	<b>FY 2024-25:</b> \$5,487	<b>Total:</b> \$127,487
	<b>Description</b>	Construction – CDBG Contingency for Capital Improvement Projects. Includes \$5,487 of unprogrammed CDBG funds and \$122,000 of anticipated Program Income. When a designation for contingency funds is determined, the County may carry out a Substantial Amendment to its Annual Action Plan. The County will always follow its Citizen Participation Plan.		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Facilities	<b>Needs Addressed</b>	Public Facilities/Improvement & Infrastructure
	<b>Estimated Served</b>	N/A	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Contingency funding for various 2024-25 and prior-year CDBG Capital Improvement Projects	<b>Location Description</b>	Countywide
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		



59	<b>County Log #</b>	CNTY24AD-001	<b>Target Area</b>	Countywide
	<b>Project Name</b>	Countywide: CDBG Program Administration		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$1,345,624	<b>Total:</b> \$1,345,624
	<b>Description</b>	Administration – CDBG funds will be used to pay for the coordination, management, and oversight of the County's CDBG Program.		
	<b>Goals Supported</b>	Planning, Implementation, and Management	<b>Needs Addressed</b>	Program Administration
	<b>Estimated Served</b>	N/A	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Program management, monitoring, and evaluation	<b>Location Description</b>	560 E. Hospitality Ln., Ste. 200, San Bernardino, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

60	<b>County Log #</b>	CNTY24AD-002	<b>Target Area</b>	Countywide
	<b>Project Name</b>	Countywide: HOME Program Administration		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$299,537	<b>Total:</b> \$299,537
	<b>Description</b>	Administration – HOME funds will be used to pay for the coordination, management, and oversight of the County's HOME Program.		
	<b>Goals Supported</b>	Planning, Implementation, and Management	<b>Needs Addressed</b>	Program Administration
	<b>Estimated Served</b>	N/A	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Program management, monitoring, and evaluation	<b>Location Description</b>	560 E. Hospitality Ln., Ste. 200, San Bernardino, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

61	<b>County Log #</b>	CNTY24CN-007	<b>Target Area</b>	Countywide
	<b>Project Name</b>	Countywide: HOME Acquisition/Construction of Multifamily Housing - Contingency		
	<b>Funding</b>	<b>Prior Year/Program Income:</b> \$12,448,192	<b>FY 2024-25:</b> \$695,832	<b>Total:</b> \$13,144,024
	<b>Description</b>	Construction – Acquisition/Construction of Affordable Housing Units. When the designation for contingency funds is determined, the County may carry out an amendment to its 2024-25 plan and will follow its citizen participation plan.		
	<b>Goals Supported</b>	Acquisition/Construction of Multifamily Housing Units	<b>Needs Addressed</b>	Develop, Preserve, and Provide Affordable Housing
	<b>Estimated Served</b>	30 housing units	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Affordable housing construction development activities	<b>Location Description</b>	560 E. Hospitality Ln., Ste. 200, San Bernardino, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

62	<b>County Log #</b>	CNTY24CN-008	<b>Target Area</b>	Countywide
	<b>Project Name</b>	Countywide: HOME Acquisition/Rehabilitation of Existing Housing - Contingency		
	<b>Funding</b>	<b>Prior Year/Program Income:</b> \$1,000,000	<b>FY 2024-25:</b> \$0	<b>Total:</b> \$1,000,000
	<b>Description</b>	Construction – Acquisition/Rehabilitation of Affordable Housing Units. When the designation for contingency funds is determined, the County may carry out an amendment to its 2024-25 plan and will follow its citizen participation plan.		
	<b>Goals Supported</b>	Acquisition/Rehabilitation of Existing Housing	<b>Needs Addressed</b>	Develop, Preserve, and Provide Affordable Housing
	<b>Estimated Served</b>	4 housing units	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Affordable housing rehabilitation activities.	<b>Location Description</b>	560 E. Hospitality Ln., Ste. 200, San Bernardino, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

63	<b>County Log #</b>	CNTY24CN-009	<b>Target Area</b>	Countywide
	<b>Project Name</b>	Countywide: HOME Tenant-Based Rental Assistance Program		
	<b>Funding</b>	<b>Prior Year/Program Income:</b> \$0	<b>FY 2024-25:</b> \$2,000,000	<b>Total:</b> \$2,000,000
	<b>Description</b>	Housing – The program will provide tenant-based rental assistance to individual households to help them afford the housing costs of market-rate units.		
	<b>Goals Supported</b>	Acquisition/Construction of Multifamily Housing Units	<b>Needs Addressed</b>	Develop, Preserve, and Provide Affordable Housing
	<b>Estimated Served</b>	100 housing units	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Affordable housing rehabilitation activities.	<b>Location Description</b>	560 E. Hospitality Ln., Ste. 200, San Bernardino, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

64	<b>County Log #</b>	CNTY24AD-003	<b>Target Area</b>	Countywide
	<b>Project Name</b>	Countywide: ESG Activities and Administration		
	<b>Funding</b>	<b>Prior Years:</b> \$0	<b>FY 2024-25:</b> \$602,892	<b>Total:</b> \$602,892
	<b>Description</b>	ESG funds will be used for various Emergency Solutions Grant Activities such as: <ul style="list-style-type: none"> <li>• Administration (\$45,217)</li> <li>• Street Outreach (\$63,304)</li> <li>• Emergency Shelter (\$192,926)</li> <li>• Rapid Rehousing (\$271,302)</li> <li>• Homeless Management Information System Costs (\$30,143)</li> </ul> For all federal programs, the Community Development and Housing Department will apply the 10% de minimis rate for indirect costs.		
	<b>Goals Supported</b>	Support Emergency/Supportive Housing for Homeless; Planning, Implementation, & Management	<b>Needs Addressed</b>	Housing/Supportive Services for Homelessness; Program Administration
	<b>Estimated Served</b>	N/A	<b>Target Date</b>	06/30/2025
	<b>Planned Activities</b>	Emergency Solutions Grant Program Projects; program management, monitoring, and evaluation	<b>Location Description</b>	560 E. Hospitality Ln., Ste. 200, San Bernardino, CA
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

## AP-50 Geographic Distribution - 91.420, 91.220(f)

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.**

San Bernardino County is the largest county in the United States by area, covering about 20,105 square miles. Its diverse landscape includes urbanized neighborhoods, suburban cities, and remote rural communities, catering to a population of over 2.1 million residents, making it the fifth most populous county in California. It is divided into six regions: East, West, and Central Valleys; Mountains; High Desert; and the Morongo Basin. The County collaborates with its 13 Cooperating Cities to efficiently utilize its resources to address the housing and community development needs in all regions.

During PY 2024–25, the County will allocate CDBG funds among its 13 Cooperating Cities and unincorporated regions, using a formula based on population size, the poverty rate, and overcrowded housing conditions. Additionally, the County's HOME resources will be dedicated to constructing or rehabilitating multifamily housing units across unincorporated regions and cities participating in the HOME Consortium.

While specific target areas for HOME funds have yet to be identified, emphasis will be placed on affordable rental housing projects in regions with robust opportunities characterized by elevated levels of high school proficiency, active labor market engagement, and abundant job access. This strategic approach aligns with the County's 2020–25 Analysis of Impediments to Fair Housing Choice.

Furthermore, ESG funds will be distributed strategically across the county's six regions. This allocation strategy aims to effectively address homelessness and associated challenges by targeting key population centers within each region.



## Rationale for the priorities for allocating investments geographically

The County developed the geographic priorities outlined below with the goal of providing housing and community development improvements for as many low- and moderate-income residents as possible with its CDBG, HOME, and ESG allocations.

CDBG funds used in the unincorporated areas of the County will be focused on projects that can serve a significant number of residents; city-funded public services, public facilities, and infrastructure projects will be concentrated in incorporated cities where greater population density allows for cost-effective delivery of services. Funds are allocated on a priority need basis in areas that comply with HUD's low- to moderate-income criteria.

### Geographic Distribution

Target Area	Percentage of Funds
Adelanto	5%
Barstow	4%
Big Bear Lake	1%
Colton	6%
Grand Terrace	1%
Highland	6%
Loma Linda	2%
Montclair	4%
Needles	2%
Redlands	5%
Twentynine Palms	3%
Yucaipa	4%
Town of Yucca Valley	2%
Countywide	6%
Chino Hills	0%
Rancho Cucamonga	0%
Unincorporated County	49%

TABLE 9 - GEOGRAPHIC DISTRIBUTION



The County identifies low-income areas through comprehensive mapping to determine the utilization of CPD funds for the upcoming year. The maps provided in Appendix A outline income-eligible regions for CDBG spending. They identify block groups where 51% or more of the population resides in low- or moderate-income households. The maps also highlight areas of racially and ethnically concentrated poverty (RCAP/ECAPs), defined by HUD. They show census tracts with a minority population share exceeding 50% and an individual poverty rate surpassing 40%. In assessing HOME fund allocation, special attention is given to RCAP/ECAP locations to direct new affordable rental housing projects beyond these areas, aiming to deconcentrate poverty.



# AFFORDABLE HOUSING

## AP-55 Affordable Housing - 91.420, 91.220(g)

### Introduction

In San Bernardino County, the most prevalent housing problem is the cost burden affecting many households, particularly those with lower incomes. Cost-burdened households are those spending more than 30% of their income on housing expenses, including rent or mortgage payments, utilities, and property taxes.

Approximately 66% of households with incomes below 80% of the HUD Area Median Family Income (HAMFI) experience cost burdens. This encompasses 119,926 renter households and 74,615 owner households. Furthermore, severe cost burdens, defined as allocating more than 50% of income toward housing expenses, also affect many households. For instance, 67,240 renters and 40,195 owners, representing 36% of households with incomes below 80% HAMFI, experience severe cost burdens.

Among households with incomes under 30% HAMFI, severe cost burdens are particularly prevalent, affecting 60,525 out of 90,325 households at that income level, which accounts for 67% of households in this income bracket.

Renters are disproportionately affected by housing problems compared to owners. The number of low- to moderate-income renters experiencing overcrowding or severe overcrowding is more than double that of owners facing similar issues. Cost burdens among renters tend to be concentrated at lower income levels. Specifically, 37% of renters with cost burdens and no other housing problems have incomes at or below 30% HAMFI, while 30% have incomes ranging from 30% to 50% HAMFI, and 24% have incomes from 50% to 80% HAMFI. This trend reflects the reality that housing is a fundamental necessity, regardless of the share of one's income it consumes, with lower-income households allocating more resources to housing costs.

In contrast, cost burdens for owners are more evenly distributed across income bands. Roughly 20% of cost-burdened owners have incomes ranging from zero to 30% HAMFI, 21% from 30% to 50% HAMFI, and 27% from 50% to 80% HAMFI. This indicates a more balanced distribution of housing affordability challenges among owner-occupied households across different income levels.

One Year Goals for the Number of Households to be Supported	
Homeless	100
Non-Homeless	34
Special-Needs	0
<b>Total</b>	<b>134</b>

**TABLE 10 - ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT REQUIREMENT**



One Year Goals for the Number of Households Supported Through	
Rental Assistance	100
Production of New Units	30
Rehab of Existing Units	4
Acquisition of Existing Units	0
<b>Total</b>	<b>134</b>

**TABLE 11 - ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT TYPE**



## Discussion

The HOME TBRA program will aim to address the housing affordability crisis by providing financial assistance to low-income individuals and families who struggle to pay for decent and safe housing within their communities. This program will help bridge the gap between rental costs and the financial resources of eligible households by providing subsidies to cover a portion of the rent. By doing so, individuals and families facing financial challenges can access stable and safe housing that they may not have been able to afford otherwise, reducing the risk of homelessness and promoting housing stability.

To support affordable housing development, the County will use available HOME funds to construct and/or rehabilitate an estimated 34 multifamily housing units in the 2024-25 program year. Priority will be given to affordable rental housing projects located in high-opportunity (i.e., high school proficiency, high labor market engagement, and high job access), low-poverty areas (poverty concentrations below 50%), as described in the County's 2020-25 Analysis of Impediments to Fair Housing Choice.

## AP-60 Public Housing - 91.420, 91.220(h)

### Introduction

San Bernardino County is served by two housing authorities: HACSB and the Housing Authority of the City of Needles. HACSB currently owns and manages one public housing unit and served 9,639 households through the Housing Choice Voucher (HCV) program during its fiscal year 2022-23. The Housing Authority of the City of Needles contains 52 public housing units. Both housing authorities' jurisdictions also contain low-income housing tax credit developments, which expand the availability of affordable housing within the jurisdictions.

### Actions planned during the next year to address the needs to public housing

The former Waterman Gardens public housing site in the City of San Bernardino – now called Arrowhead Grove – will continue to undergo redevelopment. The one-to-one replacement of the 252 former public housing units was completed in 2021, and the site now consists of 284 affordable units and 36 market-rate units. HACSB is developing financing plans for the next phases of redevelopment, including the construction of 92 new affordable units and an on-site community resource center.

In January 2023, HACSB began construction of the second phase of redevelopment at the Valencia Grove affordable housing community in the city of Redlands. Phase II will consist of 104 affordable multifamily rental units for lease to households with incomes at or below 80% AMI. Construction is anticipated to be completed in the fall of 2024.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

HACSB provides a range of programs aimed at encouraging its residents to get more involved in management and take part in homeownership. One such program is the Family Self-Sufficiency (FSS) initiative, which allows participants to save a portion of their income in escrow towards their eventual departure from subsidized housing. Those enrolled in the FSS program and HACSB's Term-Limited Lease Assistance program can benefit from employment services provided by the Family Empowerment Services (FES) Department. Families are assigned a coach who helps them create an Individual Training and Services Plan focusing on their educational and career goals. Additionally, HACSB runs a successful Homeownership Assistance Program, which has helped 265 low-income families become first-time homeowners since its inception. Eligible families participating in the HCV program can utilize their financial assistance to purchase a home through this program.

Residents may also participate on the Resident Advisory Board, which reviews the annual Moving to Work Plans and Reports and provides feedback on proposed programs and policy modifications.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable – The Housing Authority of the City of Needles and HACSB are not designated as “troubled.”

### **Discussion**

N/A

## **AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

### **Introduction**

In response to the pressing challenges posed by homelessness, the County acted by approving the Homeless Strategic Action Plan on June 14, 2022. This comprehensive strategy aims to enhance coordination, expand the impact of housing and homeless programs, and bolster collaborative efforts among partners to address homelessness collectively. The Plan consists of three interconnected actions: 1) Housing the Most At-Risk, 2) Increasing Shelter Capacity, and 3) System Improvements. These actions were designed to align and coordinate capacity, investment, and resources with



County and community endeavors.

Subsequently, in March 2023, the County Board of Supervisors furthered its commitment by approving the Homeless Initiatives Spending Plan, which earmarked funding to establish a housing development fund. The County's Housing Development Grant Fund has three primary goals: 1) to advance County-City partnerships, 2) to accelerate affordable housing production, and 3) to initiate strategic sheltering investments that will increase the capacity of the homeless system of care. This fund seeks to provide crucial gap financing to projects aimed at accelerating the production of new housing units to combat and prevent homelessness.

Additionally, recognizing the escalating homelessness crisis, the Board established a Homelessness Ad Hoc Committee on October 3, 2023, following a notable 25.9% increase in homelessness reported in the 2023 Point-in-Time Count. This committee is tasked with proposing policies to address the root causes of homelessness and strengthen the County's response.

The County has taken a strategic, data-driven approach to addressing homelessness, which focuses on providing housing solutions and comprehensive support services. It is guided by the principles of tailoring support to meet individual needs, supporting diverse intervention models, building partnerships, promoting access to services, and effectively leveraging resources.

**Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness including:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Over the next year, the San Bernardino County Homeless Partnership (SBCHP) and other homeless housing and service providers in San Bernardino County will continue engaging homeless persons, including unsheltered persons, through street outreach, day centers, and emergency shelter services. For PY 2024-25, the County will fund subrecipient organizations for various activities, including street outreach, needs assessment, case management, services navigation, and assistance in accessing housing.

The County is estimated to provide outreach to approximately 150 individuals in PY 2024-25.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

During PY 2024-25, the County will fund the following emergency shelter and transitional housing activities:

- Year-round emergency shelter and supportive services
- Inclement weather shelters (extreme cold and hot weather conditions)
- Financial assistance for access to emergency shelter in motels/hotels, case management, and rapid rehousing services
- Facility-based shelter with supportive services, including meals, individual case management, adult and youth services programs, and connection to permanent housing and rapid rehousing programs
- Pre-recovery emergency shelter for homeless and chronically homeless men, women, transgender persons, and veterans with mental illness and substance use disorders

The County estimates that in PY 2024-25, it will provide emergency shelter and transitional housing services to approximately 270 individuals.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

During PY 2024-25, San Bernardino County will prioritize the funding of permanent housing for people experiencing homelessness. In determining allocations of ESG, the County will prioritize low-barrier permanent housing and optional supportive services for individuals and families living in permanent housing, consistent with a Housing First approach.

The County will also fund organizations that provide case management and housing navigation services to assist individuals and families experiencing homelessness, including those staying in emergency shelters and transitional housing, to transition to permanent housing and prevent returns to homelessness. CDBG is projected to provide transitional housing services to approximately 26 individuals through its partnerships with cities.

Finally, the County will work to increase the availability of affordable housing in San Bernardino County by using HOME funds to support the development of affordable rental housing, including housing for seniors and people with disabilities. The County will take steps to implement the strategies in its Analysis of Impediments to Fair Housing Choice, which includes strategies to support housing affordability in San Bernardino County.

The County is estimated to provide tenant-based rental assistance and rapid rehousing services to approximately 137 households in PY 2024-25.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) or receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Over the next year, housing and service providers in San Bernardino County will continue to work together to prevent homelessness in vulnerable or at-risk populations. The County will utilize ESG Rapid Rehousing and Homelessness Prevention funds to address the need for homelessness prevention programs during PY 2024-25. Additionally, the County will work to leverage State funding to provide supplementary homelessness prevention services to eligible County residents in an effort to ensure that a response is provided to identified needs throughout the county.

## Discussion

N/A



## AP-75 Barriers to Affordable Housing - 91.420, 91.220(j)

### Introduction

Affordable housing in the County faces several significant barriers, contributing to housing insecurity and economic challenges for residents. One primary obstacle is the widening gap between wages and housing costs. Despite relatively lower median home sale prices and rents compared to neighboring counties, incomes in San Bernardino County often fail to keep pace, making housing difficult for many. As of 2023, an annual income of around \$100,000 was required to afford a median-priced entry-level single-family home in the area. Similarly, data shows that median rental rates for a two-bedroom unit in the Riverside-San Bernardino metro area increased by about 25% between 2020 and 2023, requiring an annual income of about \$70,040 to afford a median-priced two-bedroom apartment, which is higher than the average income for many lower-wage occupations.

Zoning regulations and land use policies may also impede the availability and development of affordable housing units. During the development of the 2020-25 ConPlan, a public survey and stakeholder interviews were conducted to identify the barriers to affordable housing reported by individuals living and working in the County. One of the most discussed issues was short-term rentals, particularly in the unincorporated areas near Joshua Tree National Park. According to participants, the short-term rentals made it difficult for residents to find permanent or affordable rental housing.

Furthermore, a lack of infrastructure, such as insufficient public transportation and inadequate access to essential services like healthcare and education, also limits housing choices, especially for low-income families who rely on public amenities.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.**

Housing Element Program 4. Short-term Rentals - The County's study of short-term rentals is undergoing finalization; we anticipate presenting its findings to the Board in late Spring 2024. Additionally, the County's Analysis of Impediments to Fair Housing Choice outlines actions and strategies to address other barriers to affordable housing. These include initiatives such as reviewing Annual Qualified Allocation Plans to identify policies that aid developers in securing Low-Income Housing Tax Credits and collaborating with developers in key areas to enhance project competitiveness. Also included are zoning code amendments to facilitate affordable housing development, alongside exploring options like affordable housing bonds or establishing an Affordable Housing Trust Fund. Incentives such as low-interest loans or grants for rehabilitating distressed units in exchange for affordability commitments are proposed, as well as ensuring affirmative marketing plans promote opportunities to diverse groups. Strategies also include enacting income protection ordinances, addressing the impact of short-term rentals on long-term housing availability, and developing educational programs to raise awareness of affordable housing among residents. These strategies aim to address housing affordability constraints and foster fair housing choices within the County.



## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

This section details San Bernardino County's actions to ensure safe and affordable housing for its residents and plans to meet underserved needs, reduce poverty, develop institutional structure, and enhance coordination between public- and private-sector housing and community development agencies.

### **Actions planned to address obstacles to meeting underserved needs**

One of the most significant obstacles to addressing underserved housing and community development needs is inadequate funding. The County encourages its agencies, Cooperating Cities, and other subrecipients to seek other resources and leverage additional funding from local, state, federal, and other sources whenever possible.

To maximize resources, the County will continue to build partnerships with service providers, nonprofit organizations, local governments, neighborhood councils, local businesses, community residents, and other stakeholders and develop and evaluate protocols and other actions that target underserved groups, ensuring that actions are not duplicative.

The County will provide funding for projects that address the unmet needs of underserved residents in the area. These projects will include improvements to infrastructure/public facilities, provision of services and programs to benefit low- to moderate-income and special-needs populations such as youth (and at-risk youth), seniors, and people with disabilities; provision of services for people experiencing homelessness and those at risk of becoming homeless; provision of affordable housing; and removal of blight with code enforcement activities.

The County aims to reduce the number of obstacles to address and meet the community, social, and economic development needs of low-income persons and their communities. By meeting these goals, the County intends to build upon and improve the quality of life of County residents, provide healthy and sustainable communities, and offer economic opportunities.

### **Actions planned to foster and maintain affordable housing**

The County is taking active measures to promote and sustain affordable housing options. This involves efficiently utilizing current resources to deliver housing units and essential services while exploring creative funding avenues. Furthermore, the County is proactively seeking out innovative housing solutions, including alternative types with lower production costs like tiny homes, adaptive reuse models, shared housing options, and modular constructions.

Resources will be allocated to various programs aimed at fostering housing affordability. This includes continuing to utilize HOME funds to facilitate the development of affordable housing in collaboration with local Community Housing Development Organizations (CHDOs) and to fund a TBRA program to help families gain and maintain housing.

Furthermore, the County is committed to reviewing its zoning ordinances to identify and address any potential obstacles to affordable housing development, ensuring a supportive regulatory framework. This commitment extends to regular updates and revision of its Analysis of Impediments to Fair Housing Choice in 2020. Based on this assessment, the County is prepared

to implement additional measures to advance fair and affordable housing opportunities within the community.

### **Actions planned to reduce lead-based paint hazards**

During PY 2024-25, the County will continue to take proactive measures to reduce lead-based paint hazards. This includes conducting regular inspections to identify any lead-based paint hazards promptly. Upon identification, immediate remediation efforts are prioritized. These actions aim not only to decrease the risks associated with lead exposure but also to contribute to the preservation of the County's older housing stock, including properties of varying affordability levels.

The County adheres to HUD regulations in all federally funded affordable housing development projects and maintains close monitoring of housing rehabilitation activities funded by HOME and CDBG funds to ensure thorough addressing of potential lead exposure risks.

Furthermore, the County engages in community education initiatives focused on increasing awareness of lead exposure dangers, especially among children. Proactive home environmental screenings are conducted to identify and address potential hazards preemptively. Additionally, the County provides public health nurse case management services to individuals identified as having lead exposure risks, ensuring prompt follow-up and intervention.

### **Actions planned to reduce the number of poverty-level families**

In 2024-25, the County will continue efforts to reduce the number of families facing poverty. This involves initiatives to address employment and ensure access to safe and affordable housing options.

To ensure that strategies for affordable housing are in line with reducing poverty, the County will provide resources for various programs. These programs include initiatives for affordable housing, rental assistance, housing counseling, and education on fair housing. The County will also allocate funding for public service programs that cater to the needs of low-income residents, seniors, youth, and homelessness prevention.

Homeless service providers play a crucial role in this effort by continuing to offer job search and resume assistance, emergency shelter, transitional housing, and essential services such as food, clothing, and childcare. Additionally, a focus on developing affordable and permanent housing near transportation hubs is emphasized. This approach not only provides shelter but also helps impoverished families access more employment opportunities while lowering transportation and housing costs.

### **Actions planned to develop institutional structure**

The County has established an administrative structure to manage CDBG, HOME, and ESG funds effectively. To support potential subrecipients, CHDOs, and contractors, CDH provides technical assistance and a more in-depth understanding of the CDBG and HOME programs.

The County's institutional structure relies heavily on its citizen participation process. This approach ensures that informed and engaged citizens play a significant role in decision-making,

encouraging community involvement and empowering residents to contribute effectively to the County's initiatives.

To achieve its goals and objectives, the County has developed strategic plans for affordable housing, homelessness, and workforce development. These plans provide a roadmap for cooperation among agencies and outline coordinated efforts to efficiently utilize federal, state, county, local, and other funding sources, maximizing impact across various initiatives.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

HACSB reports having one public housing unit. In 2022, HACSB completed its full portfolio conversion of public housing units through the HUD Rental Assistance Demonstration (RAD) program, converting them to project-based HCV units. In June 2022, HACSB completed its latest RAD conversion for Los Olivos, a 98-unit property in the City of Upland. The RAD program helps preserve public housing by converting federal funding from public housing to HCV funding. HCV funding has historically been more stable than public housing funding, and the shift to HCV funding can make it easier for housing authorities to borrow funds to support the preservation of former public housing units.

HACSB will continue to partner with area agencies to offer opportunities for residents, including youth employment and skills training, employment training, life skills training, a Head Start program, and a food bank. HACSB will also continue to create opportunities to help its residents move toward homeownership through its Homeownership Assistance Program. Such actions will help HACSB residents become more independent and make units available for families with greater needs.

Finally, San Bernardino County will continue to actively participate in the CoC. The CoC brings together nonprofit, government, and business leaders to provide a shared approach to ending and preventing homelessness. Membership includes emergency, transitional, and permanent housing providers, nonprofit social service organizations, and government agencies.

#### **Discussion**

N/A

## PROGRAM SPECIFIC REQUIREMENTS

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

In AP-90, San Bernardino County provides information required by regulations governing the three Entitlement grants it receives annually from HUD. The grants are CDBG, HOME, and ESG.

The Projects Table in AP-35 identifies projects that plan to utilize CDBG funds made available during the plan year. CDH estimates that 85% of all CDBG funds will be used for projects that benefit low-and moderate-income persons, an amount that exceeds the 75% minimum requirement for these funds. The following chart identifies the program income available for use and included in projects to be carried out.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income available for use and included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year, and that has not yet been reprogrammed	\$122,000
2. The amount of proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0
5. The amount of income from float-funded activities	\$0
<b>Total Program Income:</b>	<b>\$122,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit – A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	85.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(I)(2)**

**1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

HOME program funds are anticipated to be used as gap financing for multifamily housing projects. The County will use its HOME program funds with permanent financing from private lenders, Low-Income Housing Tax Credits (LIHTC), and other funding sources such as MHSA. No additional forms of investment have been identified at this point for use with HOME program funds during this program year.

**Description of Eligible HOME Program Applicants and Application Process**

HOME program funds administered by the County will help finance new construction, acquisition, and rehabilitation of affordable housing for low- and very low-income families. The County periodically issues a NOFA or an RFI for HOME funding on an as-needed basis.

Applicants for CDH's HOME funding can be for-profit or nonprofit entities. There is no requirement for a specific corporate or County structure. Funding is available to private and nonprofit applicants/owners of permanent supportive housing. The project site to be funded must have a San Bernardino County address to qualify for HOME funds.

Under the HOME regulations, the County reserves 15% of its HOME allocation for investment in housing owned, developed, or sponsored by CHDOs. A CHDO is a Community Housing Development Organization organized under state or local law as a nonprofit with the purpose of providing affordable, decent housing to low- and moderate-income persons. Certification of a CHDO is subject to applicant eligibility according to 24 CFR Part 92.2 funding availability and immediate need for housing. The County does not administer an open CHDO application, as CHDOs are selected on a project-specific, funding-specific basis. The CHDO selection process is facilitated in coordination with the NOFA process and evaluated as part of that process.

For more information about HOME program application requirements, prospective applicants may contact CDH at (909) 501-0600 or check the Department website at <https://sbcountycdha.com/>. To receive notifications and information regarding NOFA releases and funding opportunities, interested entities may sign up with the County's electronic procurement system (e-Pro) to register as a vendor and periodically check the website for updates.

**2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities, as required in 92.254, is as follows:**

Neither the County nor its subrecipients plan to undertake any single-family homebuyer assistance or rehabilitation activities during PY 2024-25. Should the County decide, at a later date, to create any single-family homebuyer assistance or rehabilitation activity for this program year, CDH will submit a substantial amendment that will include a complete description of the proposed project, participation, and selection requirements (the County

does not give preference to particular population segments) and the resale and recapture provisions to be used for that activity.

**3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:**

Neither the County nor its subrecipients plan to undertake homebuyer assistance activities during PY 2024-25. Should the County decide, at a later date, to create a homebuyer assistance activity for this program year, CDH will submit a substantial amendment which will include a complete description of the proposed project, participation, and selection requirements (the County does not give preference to particular population segments), and the resale and recapture provisions to be used for that activity (to include the methods for recapturing funds).

**4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds, along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

Neither the County nor its subrecipients plan to use any of its HOME funds to refinance existing debt secured by multifamily housing rehabilitated with HOME funds during PY 2024-25. Should the County decide to refinance existing debt at a later date, CDH will submit a substantial amendment that will include a complete description of refinancing guidelines that will be used.

### **Emergency Solutions Grant (ESG)**

**1. Include written standards for providing ESG assistance (may include as attachment).**

See the attached Appendix D, “San Bernardino County Emergency Solutions Grant (ESG) Written Standards.”

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

The County utilizes a coordinated assessment system to assist with service provisions to the program participants of the CoC and ESG programs. The County’s coordinated assessment system, the Coordinated Entry System (CES), is based on HMIS. The CES is used as the preliminary screening to assess client needs utilizing a screening tool known as the VI-SPDAT (Vulnerability Index - Service Prioritization Decision Assistance Tool), which surveys applicants to determine risk via a scoring system. Based upon the scoring, applicants are then prioritized for services and referred to the appropriate service providers based on the applicants’ assessed needs and the prioritized target populations, as identified by the CoC Written Standards for the CoC-funded and ESG-funded programs.

The local CoC has established and standardized a regional 24-hour, telephone-based CES, where consumers and agencies can call to access intake for homeless-related services and receive referrals for housing placement or resources. Utilizing the 211 call



center approach, the County mandates its ESG service providers to access the appropriate housing and service interventions through CES to make it easier for persons experiencing homelessness or a housing crisis to receive services.

This system aims to “enhance the quality of client screening and assessment and better target program assistance to where it can be the most effective.” It decreases fragmentation and directs clients toward resources that are most efficiently and effectively used. Utilization of CES also reduces sequential referrals to numerous providers for each client.

When using the centralized intake system, a person seeking services contacts 211 (a toll-free number) directly to obtain initial screening before being referred to the appropriate service provider in the CoC. Every service provider uses the same assessment tool, data collection methods, and targeting strategy for financial assistance, case management prevention, rapid rehousing, and other services. Using a coordinated access process creates an accessible and uniform system used to connect persons who are homeless or at risk of homelessness with appropriate resources available in the CoC.

Finally, San Bernardino County coordinates homeless services with entitlement and non-entitlement cities throughout the County. OHS serves as the lead agency for the local CoC. CDH oversees the distribution of ESG funds for its service area, including all unincorporated areas and the 13 Cooperating Cities. Any subrecipient organizations that receive ESG grant funds from San Bernardino County must coordinate with and report their homeless services data in the Homeless Management Information System (HMIS), administered by OHS on behalf of the CoC. All service providers in the CoC use a standard assessment tool, data collection methods, and targeting strategy. As permitted by HUD, client data from providers of services to domestic violence victims are not reported in the County’s HMIS.

### **3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

Eligible homeless services provider recommendations result from a selection committee process that begins with a County-approved procurement method, such as a NOFA, to identify qualified contractors to provide ESG services for multiple years to coincide with the 2020-25 ConPlan’s funding and goals. Once finalized the NOFA is transmitted electronically to all identified service providers participating in the Homeless Provider Network (HPN). The information is also posted on CDH’s website (<https://sbcountycdha.com/>).

In awarding ESG funds, the County is mindful that service providers should be geographically and strategically located throughout the County and that their services should align with the Homeless Strategic Action Plan. An Evaluation Committee is used to review proposals submitted to the County. The Committee consists of staff from CDH and other County departments/partners (e.g., the Department of Behavioral Health, OHS, and HACSB). Standardized rating and scoring procedures and forms are used in this process. CDH uses recommendations from the review process to develop a list of recommended

funding choices for consideration and approval by the Board.

**4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

The County works closely with the CoC and its service providers to ensure that homeless persons or persons who were previously homeless have access to the CoC's policy development and operations processes, including ESG. The CoC, governed by the ICH Board, guides decisions and creates policies that govern the County's homeless service delivery system. The ICH Board includes representatives from various homeless service providers throughout the county. The ICH Board also includes formerly homeless individuals who have active voting status on the Board and are integral to the voting process used to determine homeless priorities, strategies, funding recommendations, and program enhancements that impact both CoC-funded programs and the ESG program. CDH's homeless operations are in collaboration with the local CoC and ICH.

Additionally, the County's ESG program staff collaborate with subrecipients to consult with homeless or formerly homeless community members. The subrecipients collectively consult with these populations through participation in annual Citizen Participation meetings, which are advertised via public notice and serve to capture feedback from homeless or formerly homeless individuals. Further, the County's ESG program staff ensure that all ESG providers with whom the County contracts submit completed Homeless Participation Certifications.

**5. Describe performance standards for evaluating ESG.**

The ESG program promotes collaboration between agencies to direct the County's Homeless Strategic Action Plan's planning, development, and implementation. The ESG program's goals and objectives remain consistent with those of the CoC. Partners to whom funding is awarded are evaluated based on their responses to the County's NOFA or another County-approved procurement method, which ensures alignment with the ESG program's goals and objectives.

ESG program staff monitor HMIS Data Report Cards monthly. The number of clients served is also evaluated monthly to determine whether subrecipients are meeting performance measures and benchmarks. Additionally, the County employs performance standards based on "percentages of successful outcomes" that consider a participant's housing stability at six months and again at 12 months after receiving ESG assistance. New ESG contracts associated with PY 2024-25 funds will continue to emphasize tracking clients for up to a year following the termination of assistance.

While not formally required, all subrecipients are strongly encouraged to participate in ICH meetings. In collaboration with the CES for client referral, ESG subrecipients are included in the 211 Directory.

**APPENDIX A**  
**Low- and Moderate-Income Maps**

**APPENDIX B**  
**Citizen Participation Records**

**APPENDIX C**  
**SF-424's and Certifications**

**APPENDIX D**  
**ESG Program Written Standards**

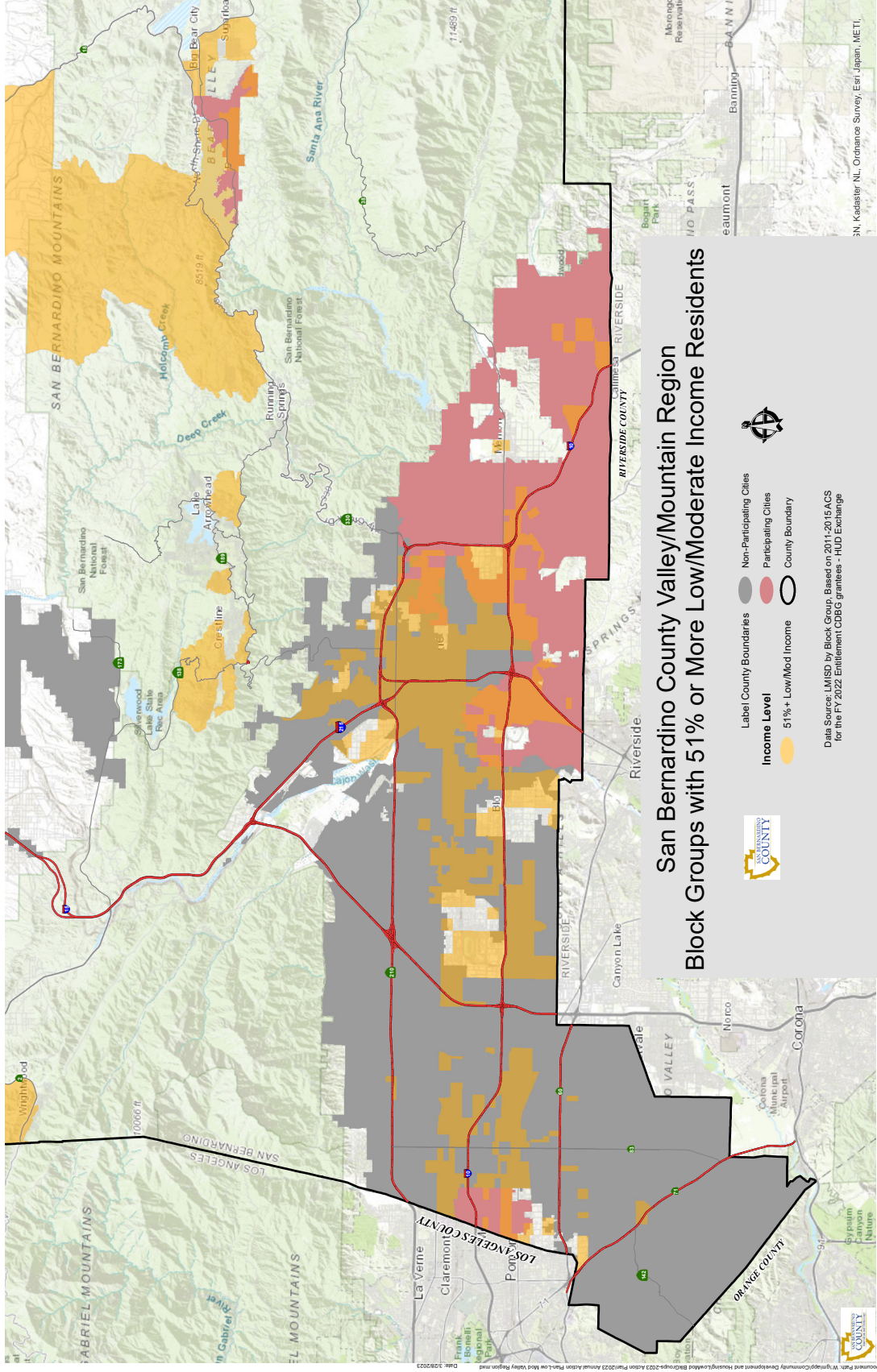
## Appendix A

### **Low-and Moderate Income Maps**

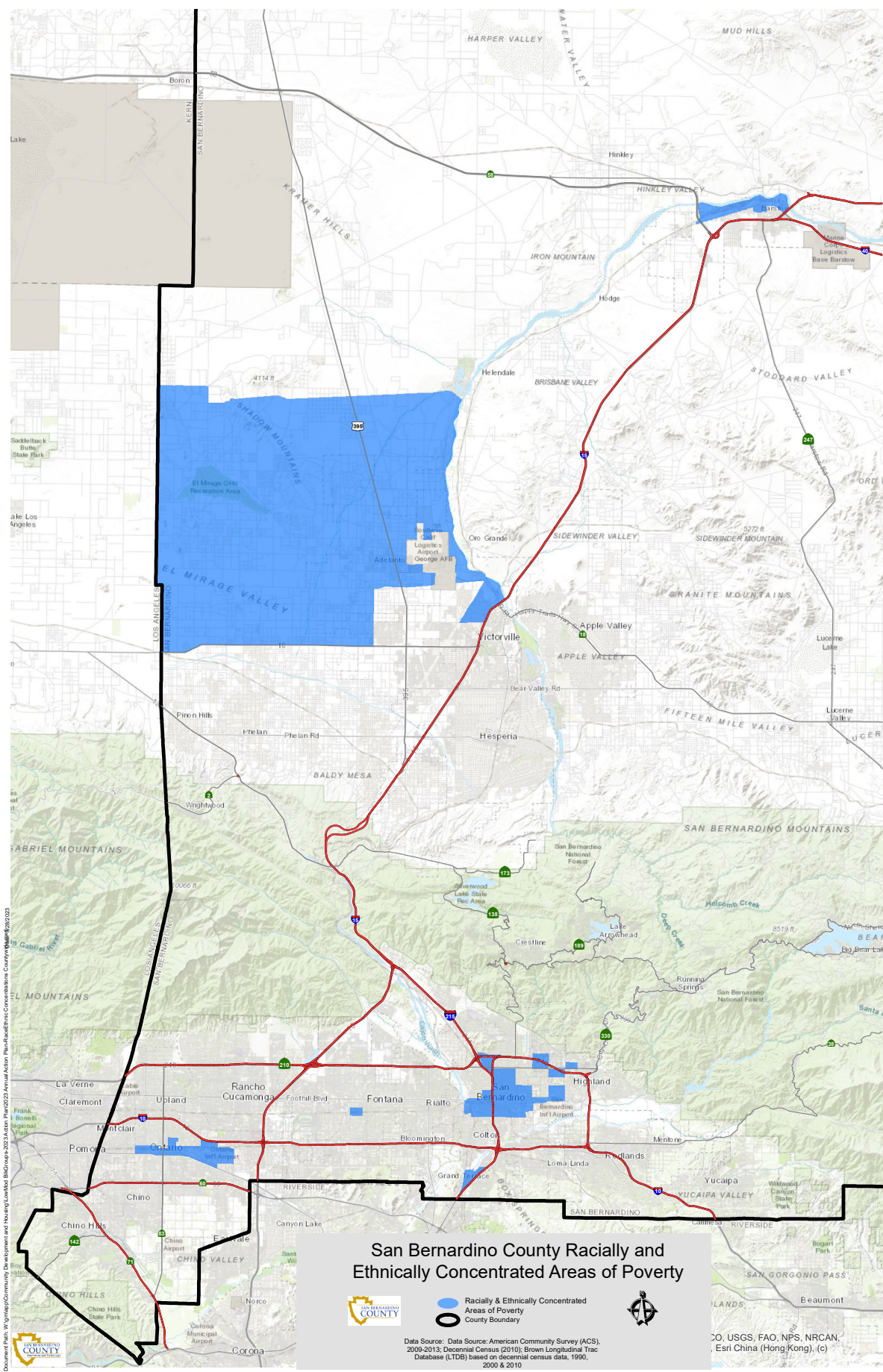
- 1) San Bernardino County Block Groups with 51% or More Low- and Moderate-Income Residents Map**
- 2) San Bernardino County Valley/Mountain Region Block Groups with 51% or More Low- and Moderate-Income Map**
- 3) Residents San Bernardino County Racially and Ethnically Concentrated Areas of Poverty Map**











Document Path: W:\mmap\Community Development and Housing\LowMod Bldg\2023 Annual Action Plan\RaceEthnicConcentrations CountyMap.mxd 2/2/2023

## Appendix B

### Citizen Participation Records

#### **PUBLIC HEARING #1: September 12, 2023**

- Board Agenda Item
- Notice of Hearing and Proof of Publications

#### **PUBLIC HEARING #2: April 23, 2024**

- Board Agenda Item
- Newspaper Ads
- Public Comments Received Regarding the Annual Action Plan

#### **BOARD APPROVAL: May 7, 2024**

- Board Agenda Item

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**September 12, 2023**

**FROM**

**CARRIE HARMON, Director, Community Development and Housing Department**

**SUBJECT**

2022-23 United States Department of Housing and Urban Development Consolidated Annual Performance and Evaluation Report and 2020-25 San Bernardino County Consolidated Plan

**RECOMMENDATION(S)**

1. Conduct a Public Hearing to:
  - a. Report on the accomplishments and progress toward completing the 2020-25 San Bernardino County Consolidated Plan goals.
  - b. Accept public comments on the 2020-25 Consolidated Plan priority needs and goals.
2. Approve the 2022-23 United States Department of Housing and Urban Development Consolidated Annual Performance and Evaluation Report.
3. Authorize the Chief Executive Officer, Assistant Executive Officer, or Director of the Community Development and Housing Department, upon consultation with County Counsel, to make any necessary minor adjustments and resubmit the Consolidated Annual Performance and Evaluation Report should any revisions be required by the United States Department of Housing and Urban Development.
4. Direct the Director of the Community Development and Housing Department to transmit any revisions to the Consolidated Annual Performance and Evaluation Report to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: Carrie Harmon, Director, 382-3983)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The 2022-23 Consolidated Annual Performance and Evaluation Report (CAPER) and receipt of public comments on the priority needs and goals of the 2020-25 San Bernardino County (County) Consolidated Plan are funded by federal block grant funds provided by the United States Department of Housing and Urban Department (HUD).

**BACKGROUND INFORMATION**

On an annual basis, the County must report on the progress it has made in meeting its priority needs and goals listed in the 2020-25 Consolidated Plan. The 2022-23 CAPER describes the accomplishments achieved from July 1, 2022 through June 30, 2023, using HUD funds from the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME

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Investment Partnerships (HOME). The CAPER is required for receiving HUD funding and is due within 90 days of the close of the program year (e.g., September 28, 2023).

On April 21, 2020 (Item No. 25), the Board of Supervisors (Board) approved the 2020-25 Consolidated Plan and directed Community Development and Housing Department (CDH) to submit the plan, including any comments received during the public comment process (heard on April 7, 2020, Item No. 63).

To evaluate ongoing progress in meeting the goals of the Consolidated Plan, staff complete a one-year assessment of current and projected deliverables. Per this assessment, the County is in position to meet its 2020-25 Consolidated Plan goals and objectives by June 30, 2025.

As a prelude to the development of the County's 2024-25 Annual Action Plan, the County must assess its 2020-25 Consolidated Plan priority needs and goals and make any necessary adjustments to ensure the Consolidated Plan remains relevant and effective. A public hearing is required to allow the public to participate in the process. Any comments received during this public hearing will be considered and reported in the County's 2024-25 Annual Action Plan, which will be drafted in Spring 2024.

**CAPER Accomplishments**

The following information is a summary of accomplishments for the use of CDBG, HOME, and ESG funds for the period of July 1, 2022, through June 30, 2023.

**CDBG Accomplishments**

A total of \$10,709,870 in CDBG funds were expended to support projects benefiting low-income communities and residents countywide. Of these funds, \$9,114,221 (85%) was expended on community infrastructure and public service projects which support the delivery of social services. These projects included the following:

- **CDBG Public and Neighborhood Facilities:** \$3,501,638 was expended to acquire, improve, and rehabilitate 18 public facilities. These improvements provided low-to-moderate income residents with increased access to community and senior centers, parks, museums, and other recreational facilities. Newly improved public and neighborhood facilities include but are not limited to: the Yucaipa Senior Center Floor Rehabilitation, Redlands Joslyn Senior Center - Rehabilitation Project, Twentynine Palms Multi-purpose Center – Improvements, Barstow Lillian Park - Rehabilitation and American with Disabilities Act (ADA) – Improvements, Colton Fleming Park - Improvements, Yucca Valley North Park – Improvements, County Glen Helen Regional Park - ADA Improvements, and County Prado Regional Park – ADA Improvements.
- **CDBG Public Works Projects:** \$4,479,280 was spent on 21 public infrastructure projects. The projects included curb, gutter, street, and sidewalk improvements that upgraded and increased access for residents in low-to-moderate income neighborhoods. Newly improved public works projects include but are not limited to: the Adelanto Target Area Road Rehabilitation, County Big Bear (Sugarloaf) – Baldwin Lane Sidewalk, Colton Alley Improvements - 6<sup>th</sup> and Pennsylvania, Highland Street Improvements Including McKinley, Yucaipa Adams Street Rehabilitation, and County Unincorporated Montclair ADA Street and Sidewalk Improvements.



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- **CDBG Public Service:** \$552,479 was spent on 40 public service projects with agencies receiving funding to provide services to 37,155 low-to-moderate income County residents, including seniors, children/youth, and disabled persons. Types of services included adult literacy, emergency food distribution, transportation, tenant/landlord counseling, fair housing education and referrals, health services, and childcare for children of women who are victims of domestic violence. The following public service activities supported during 2022-23 include but are not limited to: Countywide Fair Housing and Tenant/Landlord Mediation Services, Adelanto Food and Clothing Distribution, Barstow New Hope Village – Housing and Services, Colton Homeless Solutions Program, Grand Terrace Senior Meals and Coordinator Program, Highland Family YMCA Scholarships, Loma Linda Adult Literacy Program, Montclair Graffiti Abatement, and Redlands Legal Services – YMCA of the East Valley Program.
- **CDBG Community Projects:** \$580,824 was spent on community code enforcement and community fire trucks. Code Enforcement activities help improve the health, safety, and quality of life for residents and resulted in 2,421 code enforcement related inspections. Fire trucks provide increased fire protection to the low- and moderate-income communities. Activities supported during 2022-23 include but are not limited to: the Highland Neighborhood Revitalization Program – Code Enforcement, Montclair Enhanced Code Enforcement Program, and fire trucks purchased for the unincorporated communities of Joshua Tree and Yucca Valley.

In addition to direct project costs, \$1,595,649 supported reasonable administrative and planning costs (e.g., general management, oversight and coordination, fair housing activities, plan development, indirect costs, and submission of applications for federal programs).

A complete list of activities accomplished during 2022-23 can be found in the CAPER, Appendix B – PR 26 – CDBG and CDBG-CV Financial Summary Reports.

**HOME Accomplishments**

A total of \$7,266,881 in HOME funds were expended on affordable housing development throughout the county. Of these funds, \$6,158,170 (85%) was expended to assist with the financing of the following projects:

- **HOME Project – Bloomington Grove III:** \$350,000 was spent for final payment on the Bloomington Grove III project, an affordable apartment complex in Bloomington. Consisting of 98 affordable units and a 7,700-square-foot community center. Construction of the project was completed in November 2021 with units available in 2022-23 and is now fully occupied.
- **HOME Project – Las Terrazas:** \$750,690 was expended on the Las Terrazas Apartment community project consisting of 112 affordable units and a 2,500-square-foot preschool building located in the unincorporated area near the City of Colton. The Las Terrazas Project also includes 12 permanent supportive housing units for homeless and special needs clients with mental health conditions for whom the Department of Behavioral Health will provide supportive services. Construction of the project began in Fall 2020 and was completed in June 2022. The project is fully occupied, and units were available in 2022-23.

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- **HOME Project – Rialto Metrolink South Apartments:** \$2,025,000 was expended on the Rialto Metrolink South Project, an affordable apartment complex currently in development in the City of Rialto. The development will consist of 55 total units: 23 one-bedroom, 15 two-bedroom, and 17 three-bedroom. The Rialto Metrolink South Project began construction in Spring 2022 and completion is scheduled for Fall 2023.
- **HOME Project – Liberty Lane:** \$3,032,480 was spent to construct the Liberty Lane Project, an affordable apartment complex in the City of Redlands. The development will consist of 80 total units: 60 one-bedroom, 19 two-bedroom, and 1 three-bedroom manager unit. Construction of the Liberty Lane Project began in June 2023 and completion is scheduled to be completed in the Spring 2024.

The remaining \$1,108,711 supported reasonable administrative and planning costs (e.g., general management, oversight, and coordination, reporting on the program, submission of applications for State and Federal programs and other indirect costs).

Further information about the above-mentioned HOME projects completed during 2022-23 can be found in the CAPER Section CR-20 - Affordable Housing 91.520(b).

**ESG Accomplishments**

In line with the County's Homeless Strategic Action Plan approved June 14, 2022 (Item No. 112), and 2020-25 Consolidated Plan goals and objectives for addressing homelessness, a total of \$183,782 was expended to expand homeless prevention and housing programs to provide early intervention.

During 2022-23, four ESG service providers assisted approximately 538 homeless individuals and persons at risk of becoming homeless. Categories of services include:

- **ESG Emergency Shelter:** A total of 97 individuals were served by Lutheran Social Services and Salvation Army. \$48,938 was spent to provide these types of services including case management, meals and clothing, supportive services, childcare and transportation.
- **ESG Rapid-Rehousing:** A total of 69 individuals were served by Inland Temporary Homes. \$102,834 was spent to provide these types of services including housing search and placement services, landlord recruitment and retention services and coordination with homeless service agencies.
- **ESG Homeless Management Information System (HMIS):** All individuals served are required to provide data for the HMIS system. \$20,000 was expended to update the system and assist ESG providers.
- **ESG Street Outreach:** A total of 372 individuals were served by Mercy House in 2022-23. Requests for payment will be paid in 2023-24. Types of services provided include engagement, case management, transportation, services to special populations, emergency health and mental health services.



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Of the total ESG funds expended, \$12,010 supported reasonable administrative and planning costs (e.g., general management, oversight, and coordination, reporting on the program, submission of applications for State and federal programs and other indirect costs).

Further information about the above mentioned ESG accomplishments can be found in the CAPER Section CR-65 - Persons Assisted and CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes.

**CARES Act Reporting Requirements and Deadlines**

On May 19, 2020 (Item No. 109), August 25, 2020 (Item No. 75), and January 26, 2021 (Item No. 73), the Board approved substantial amendments to the County's 2015-20 Consolidated Plan and 2019-20 Annual Action Plan to receive HUD Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. This CARES funding was titled: Community Development Block Grant-COVID (CDBG-CV) and Emergency Solutions Grant-COVID (ESG-CV) and includes a current total allocation of \$13,103,922. This funding continues to fund the response to and prevent the spread of COVID among low- and moderate-income residents and to support a variety of homeless prevention, economic development, and public service activities to mitigate the impacts of COVID.

CDBG-CV Accomplishments

A total of \$5,969,166 of CDBG-CV funds were expended since 2019-20 to provide various activities throughout the County to prevent, prepare for, and/or respond to the spread of the COVID. Of these funds, \$5,495,396 (92%) was expended to assist with the following projects:

- **CDBG-CV Economic Development Direct Financial Assistance to For-Profit Business:** \$137,423 was spent to provide loans to small businesses in Yucaipa, which were converted to grants once requirements were fulfilled by each business. A total of 10 full-time equivalent jobs were preserved due to the investment in small businesses.
- **CDBG-CV Public Service:** \$3,216,314 was spent on 29 public service projects to agencies providing services to 14,439 low-to-moderate income residents, including seniors, children, and disabled persons. Types of services included food distribution, youth programming, mortgage assistance, and homeless assistance.
- **CDBG-CV Facility Rehabilitation:** \$2,141,659 was spent on three facility rehabilitation projects to prevent, prepare, and/or respond to the spread of COVID. Low- and moderate-income persons were assisted by these projects such as Redlands and Colton Senior Centers – Construction of Outdoor Dining Areas and Pacific Village - Rehabilitation of previous facilities to a temporary homeless shelter.

Of the total CDBG-CV funds expended, \$473,770 supported reasonable administrative and planning costs.

A complete list of activities accomplished during 2022-23 can be found in the CAPER Appendix B – PR 26 – CDBG and CDBG-CV Financial Summary Reports.

CDBG-CV funds are one-time funding sources from HUD, which the County has six years to expend, ending October 22, 2026.

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**ESG-CV Accomplishments**

A total of \$1,984,524 of ESG-CV funds were expended to provide services to individuals and families who are homeless or at risk of homelessness to prevent, prepare for, and respond to the spread of COVID.

During 2022-23, seven ESG service providers assisted approximately 2,026 homeless individuals and persons at risk of becoming homeless by providing street outreach, emergency shelter, rapid re-housing, and homelessness prevention services.

- **ESG-CV Street Outreach:** 722 individuals were served by Mercy House and Lutheran Social Services. \$20,897 was spent to provide these types of services including engagement, case management, transportation, services to special populations, emergency health and mental health services.
- **ESG-CV Emergency Shelter:** 389 individuals were served by Victor Valley Family Resource Center, Family Assistance Program, Lutheran Social Services, Salvation Army, and Inland Temporary Homes. \$351,238 was spent to provide these types of services including case management, meals and clothing, supportive services, childcare, and transportation.
- **ESG-CV Rapid-Rehousing:** 854 individuals were served by Victor Valley Family Resource Center, Mercy House, Salvation Army, Inland Temporary Homes, and Housing Authority of the County of San Bernardino. \$1,370,809 was spent to provide these types of services including housing search and placement services, rental assistance, landlord recruitment and incentives and retention services and coordination with homeless service agencies.
- **ESG-CV Homelessness Prevention:** 61 individuals were served by the Housing Authority of the County of San Bernardino. \$85,552 was spent to provide these types of services including housing relocation and stabilization services, short – and/or long-term rental assistance and financial assistance.
- **ESG-CV Homeless Management Information System (HMIS):** All individuals served are required to provide data for the HMIS system. \$73,942 was expended to update the system and assist ESG-CV providers.

Of the total ESG-CV funds expended, \$82,086 supported reasonable administrative and planning costs (e.g., general management, oversight, and coordination, reporting on the program, submission of applications for State and federal programs and other indirect costs).

Upon the Board's consideration and approval of this document, the County will submit the 2022-23 CAPER to HUD by September 28, 2023, of which HUD may require minor revisions. Recommendation No. 3 would allow the Chief Executive Officer, Assistant Executive Officer, or Director of Community Development and Housing Department, upon consultation with County Counsel, to make any necessary adjustments to the CAPER and resubmit the document to HUD.

**2020-25 San Bernardino County Consolidated Plan Priority Needs and Goals**

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As part of the development of the 2020-25 Consolidated Plan, a considerable amount of public outreach, a needs assessment, and a market analysis were conducted to identify the County's priority needs and develop goals to serve as a set of guidelines for the use of the federal funds from HUD. The needs assessment and market analysis focused on the areas of affordable housing, community development and homelessness, and was approved by the Board on April 21, 2020 (Item No. 25), and resulted in the 2020-25 Consolidated Plan goals listed below.

Goal #1 New Construction/Acquisition/Rehabilitation of Housing for Persons who are Elderly, Disabled, or Homeless: Expand the supply of rental housing (including permanent supportive housing) that is accessible to persons with disabilities, including housing located near services, job centers, and other community amenities.

Goal #2 Rehabilitation of Existing Housing: Extend the useful life of existing affordable rental housing through repair and rehabilitation projects.

Goal #3 Acquire/Construct/Rehabilitate Public Facilities and Infrastructure: Fund public facility improvements in unincorporated San Bernardino County areas that benefit low-income households and persons, and persons with special needs to include senior centers, neighborhood facilities, youth centers, childcare centers, health facilities, handicapped centers, abused and neglected children facilities, parks and recreational facilities, and other facilities; fund non-housing community development proposals in unincorporated San Bernardino County that eliminate a threat to public health and safety to include water/sewer improvements, flood/drainage improvements, sidewalks, street improvements, and other infrastructure improvements.

Goal #4 Provide Support for Emergency Housing and Supportive Services for the Homeless: Assist persons who are homeless through the development and rehabilitation of transitional housing; fund projects that provide supportive services and shelter to persons who are homeless.

Goal #5 Cooperating Cities Provide Funding Support to Organizations Addressing the Public Service Needs of the County for Low-Income and Special Needs Individuals and Households: Fund projects in Cooperating Cities that provide recreational activities, educational opportunities, and job skills to youth; supportive services to low-and moderate-income households and persons with special needs; assistance to businesses to create and/or retain jobs for low and moderate-income persons; and support for job training, continuing education, and employment services designed to assist low-and moderate-income persons obtain jobs.

Goal #6 Promote Fair Housing: Accessibility improvements, fair housing enforcement, and education.

Goal #7 Provide Administrative Structure for Planning, Implementation, and Management of CDBG, HOME, and ESG Programs: Funding for the planning and administration of the CDBG, HOME, and ESG programs, as well as other housing, community development and homelessness programs.

To ensure that the County's 2020-25 Consolidated Plan goals remain relevant, and the use of HUD funds continue to address the County's greatest priority needs for housing, community development and homelessness, a public hearing is required to accept public comments on the

**2022-23 United States Department of Housing and Urban Development  
Consolidated Annual Performance and Evaluation Report and 2020-25  
San Bernardino County Consolidated Plan  
September 12, 2023**

above-mentioned goals. At this time, the County will also review the Consolidated Plan goals and objectives to ensure that they are in line with the goals and objectives of the County Homeless Strategic Action Plan.

All public comments will be taken into consideration. Any proposed and/or significant adjustments to the County's 2020-25 Consolidated Plan goals will be addressed at the public hearing and Board meeting when the 2024-25 Annual Action Plan is developed in Spring 2024.

**Public Hearing Notice**

To meet notice requirements, the County published a public notice in the following publications: Big Bear Grizzly, Daily Press, HI-Desert Star, Inland Valley Daily Bulletin, La Prensa Hispana, and The Sun. The County also posted notices and any applicable supporting documentation on the County's Community Development and Housing Department website for no less than 15 days. The public comment period began on August 29, 2023, and will conclude once all comments are received at today's Board meeting. Any comments received during today's public hearing will be considered and included in the County's CAPER submittal to HUD.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on August 21, 2023; Finance (Christopher Lange, Administrative Analyst, 386-8393) on August 14, 2023; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on August 28, 2023.

**2022-23 United States Department of Housing and Urban Development  
Consolidated Annual Performance and Evaluation Report and 2020-25  
San Bernardino County Consolidated Plan  
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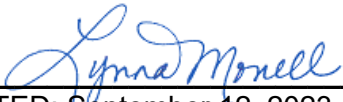
Record of Action of the Board of Supervisors  
San Bernardino County

Hearing Opened  
Public Comment: None  
Hearing Closed

**APPROVED**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 12, 2023



cc:     File - CDH w/ attachment  
JLL     09/14/2023

**San Bernardino County**  
**Department of Community Development and Housing**  
**Consolidated Annual Performance Evaluation Report (CAPER)**  
**NOTICE OF HEARING**

The Fiscal Year (FY) 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER) outlines progress made in achieving goals established in the United States Department of Housing and Urban Development (HUD) 2020-2025 Consolidated Plan and 2022-2023 Annual Action Plan. This document includes: 1) information regarding the amount of federal and non-federal funds invested in projects and activities; 2) descriptions of households assisted through investment of these funds; 3) actions taken to affirmatively further fair housing; and 4) other information relevant to the status of grant-funded projects administered by the County which affect local housing and community development needs.

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1. Accept any public comments regarding the County's FY 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER).
2. Report on the progress made in carrying out the County's HUD (5-Year) 2020-2025 Consolidated Plan and FY 2022-2023 Annual Action Plan.
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San Bernardino County  
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DAWN ROWE, CHAIR  
BOARD OF SUPERVISORS OF  
SAN BERNARDINO COUNTY

LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISORS



This space is for the County Clerk's Filing Stamp

4200 Fox Farm Road, Big Bear Lake, Ca 92315  
909-866-3456 legalads@bigbeargrizzly.net

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LOS ANGELES CA 900540026

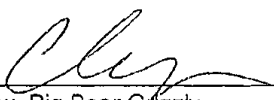
**PROOF OF PUBLICATION  
(2015.5 C.C.P)  
STATE OF CALIFORNIA**

**SS.  
COUNTY OF SAN BERNARDINO,**

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am the principal clerk of Big Bear Grizzly, a newspaper of general circulation, published in the City of Big Bear Lake, County of San Bernardino, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, under date of September 14, 1960, Case Number 102161; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates to-wit:

BBG: 8/24/2023

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

  
\_\_\_\_\_  
Claire Grow, Big Bear Grizzly



San Bernardino County  
Department of Community Development and Housing

Consolidated Annual Performance Evaluation Report (CAPER)  
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BOARD OF SUPERVISORS OF  
SAN BERNARDINO COUNTY  
  
LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISORS

CNSB #3726796

## SAN BERNARDINO COUNTY SUN

473 E CARNEGIE DR #200, SAN BERNARDINO, CA 92408  
Telephone (909) 889-9666 / Fax (909) 884-2536

JENNIFER LUNA  
S.B. CO CLERK OF BOARD (LEAD ACCT)  
385 N ARROWHEAD AVE #200  
SAN BERNARDINO, CA - 92415

## PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California )  
County of SAN BERNARDINO ) ss

Notice Type: GPNSB - GOVERNMENT PUBLIC NOTICE-SB

### Ad Description:


NOH#1205 2022 CAPER & 2024-25 Annual Action Plan

I am a citizen of the United States and a resident of the State of California; I over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the SAN BERNARDINO COUNTY SUN, a newspaper published in the English language in the city of SAN BERNARDINO, county of SAN BERNARDINO, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of SAN BERNARDINO, State of California, under date 06/27/1952, Case No. 73081. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

08/25/2023

Executed on: 08/30/2023  
At Riverside, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

  
Signature



Email

\* A 0 0 0 0 0 6 3 9 4 0 3 3 \*

This space for filing stamp only

### San Bernardino County Department of Community Development and Housing

#### Consolidated Annual Performance Evaluation Report (CAPER) NOTICE OF HEARING

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SAN BERNARDINO COUNTY

LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISORS

CNSB #3726803

# LOCALiQ

Mount Shasta Herald  
Siskiyou Daily News  
Daily Press | The Record

PO Box 631437 Cincinnati, OH 45263-1437

## **PROOF OF PUBLICATION**

Daily Journal  
Daily Journal C/O Cnsb  
915 E 1St ST  
Los Angeles CA 90012-4050

### **STATE OF CALIFORNIA, COUNTY OF SAN BERNARDINO**

I, being duly sworn, says:

That I am the Legal Clerk of the Daily Press, a daily newspaper of general circulation, printed and published in Victorville, San Bernardino Count, California; that the publication, a copy of which is attached hereto, was published in the said newspaper in the issues dated:

08/25/2023

That said newspaper was regularly issued and circulated on those dates.

Sworn to and subscribed before on 08/25/2023

Legal Clerk

Notary, State of WI, County of Brown

My commision expires

Publication Cost:

Order No:

Customer No:

PO #:

**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*

MARIAH VERHAGEN  
Notary Public  
State of Wisconsin



**San Bernardino County  
Department of Community Development and Housing**

**Consolidated Annual Performance Evaluation Report (CAPER)  
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SAN BERNARDINO COUNTY  
  
LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISORS





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760-365-3315  
Legals@hidesertstar.com

California Newspaper Services  
915 East First Street  
LOS ANGELES CA 90012

### PROOF OF PUBLICATION (2015.5 C.C.C.P.)

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the:

#### HI-DESERT STAR


a newspaper of general circulation, printed and published BI-WEEKLY in the City of YUCCA VALLEY, County of San Bernardino, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, under the date of November 27, 1961.

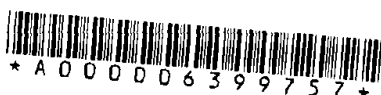
Case Number 107762: that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of the said newspaper and not in supplement thereof on the following dates, to wit:

Hi-Desert Star: 8/23/2023

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at: YUCCA VALLEY, California,  
This day of 8/23/2023

  
Claire Grow



San Bernardino County  
Department of  
Community  
Development and  
Housing

Consolidated Annual  
Performance Evaluation  
Report (CAPER)

#### NOTICE OF HEARING

The Fiscal Year (FY)

2022-2023 Consolidated

Annual Performance

Evaluation Report

(CAPER) outlines

progress made in

achieving goals

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States Department of

Housing and Urban

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development needs.

NOTICE IS HEREBY

GIVEN that the Board of

Supervisors of San

Bernardino County will

hold a public hearing on

Tuesday, September 12,

2023, at 10:00 a.m., in the

Chambers of the Board of

Supervisors, 385 North

Arrowhead Avenue, First

Floor, San Bernardino,

CA. The purpose of the

hearing is to:

1. Accept any public

comments regarding

the County's FY

2022-2023

Consolidated Annual

Performance

Evaluation Report

(CAPER).

2. Report on the

progress made in

carrying out the

County's HUD

(5-Year) 2020-2025

Consolidated Plan

and FY 2022-2023

Annual Action Plan.

3. Receive public

comments on the

County's current

housing and

non-housing

community

development needs

and affirmatively

further fair housing

and authorize staff to

begin development

of the FY 2024-2025

Annual Action Plan.

4. Authorize the Board  
of Supervisors to file  
the County's CAPER  
with HUD by

September 28, 2023.

A draft copy of the CAPER

and the housing and

community development

needs noted in the

(5-Year) 2020-2025

Consolidated Plan will be

available for public review

during the public comment

period on the Community

Development & Housing

Department (CDH)

website

<http://sbcountydh.com/c>

ommunity-development-an

d-housing-department/ for

a period of fifteen (15)

days beginning on August

28, 2023 and ending on

September 12, 2023.

Citizen comments are

welcomed; however,

comments received after

the close of the public

hearing on September 12,

2023, will not be included

in the final CAPER

submitted to HUD. Any

comments regarding the

(5-Year) 2020-2025

Consolidated Plan housing

and community

development needs will be

considered and addressed

prior to the public hearing

of the FY 2024-2025

Annual Action Plan in the

Spring of 2024.

The Board of Supervisors'

meetings are open to the

public. Including the

remote site locations, for

public participation, Public

access to the San

Bernardino County

Government Center is

through the west doors,

facing Arrowhead Avenue.

All members of the public

entering the building are

required to go through a

security scan. Those

wishing to attend the

board meeting will be sent

directly to the chambers.

Please be advised that by

entering a county facility

without a mask, you are

attesting that you have

been fully vaccinated

against COVID-19. Facial

coverings and social

distancing are required for

those who have not

been vaccinated.

You may observe the live

stream of the Board

meetings at

<https://www.sbcounty.gov/>

Main/Pages/ViewMeetings

.aspx. If you wish to make

a comment on a specific

agenda item or a general

public comment prior to

the Board meeting, please

submit comments via U.S.

Mail, email at

BoardMeetingComments

@cob.sbcounty.gov or  
online

at

<http://www.sbcounty.gov/cob/publiccomments/default.aspx>. Comments received

prior to the start of the

meeting will be forwarded

to the Board of

Supervisors for review.

If you wish to make a

comment on a specific

item or a general public

comment while watching

the live stream, please

submit comments, limited

to 250 words or less, to

the Clerk of the Board at

<http://www.sbcounty.gov/cob/publiccomments/default.aspx>. Comments received

prior to the end of the

meeting will be provided to

the Board of Supervisors

after the meeting.

\*Public comments may be

submitted via U.S. Mail to:

San Bernardino County

Clerk of the Board of

Supervisors

385 N. Arrowhead Ave.

2nd Fl.,

San Bernardino, CA

92415-0130

Note: Comments by U.S.

Mail must be received by

the start of the Board

meeting.

Comments submitted are

maintained with the

meeting record.

If you challenge any

decision regarding the

above proposal in court,

you may be limited to

raising only those issues

you or someone else

raised at the public

hearing described in this

notice or in written

correspondence delivered

to the Board of

Supervisors at, or prior to,

the public hearing.

ADA Accessibility: If you

require a reasonable

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accommodation for a

disability, please email the

Clerk of the Board at:

COCB@sbcounty.gov to

request an

accommodation. Five

days' notice prior to the

Board meeting is required.

San Bernardino County

DAWN ROWE, CHAIR

Community Development

and Housing Department

BOARD OF

SUPERVISORS OF

660 E. Hospitality Lane,

Suite 200 SAN

BERNARDINO COUNTY

San Bernardino, CA

92415-0043

Attn: Bryen Anderson

LYNNA MONELL

or call (909) 501-0625

CLERK OF THE BOARD

OF SUPERVISORS

8/23/23

CNS-3726797#

Pub. S.: 08/23/2023

# Inland Valley Daily Bulletin

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**FILE NO. 3726802**

## PROOF OF PUBLICATION (2015.5 C.C.P.)

### STATE OF CALIFORNIA County of Los Angeles

I am a citizen of the United States, I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of INLAND VALLEY DAILY BULLETIN, a newspaper of general circulation printed and published daily for the City of Pomona, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, on the date of June 15, 1945, Decree No. Pomo C-606. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

**08/25/2023**

I declare under the penalty of perjury that the foregoing is true and correct.

Executed at Ontario, San Bernardino Co., California, on this 25th day of August, 2023.



Signature

Legal No. **0011619156**

San Bernardino County  
Department of Community Development and Housing

#### Consolidated Annual Performance Evaluation Report (CAPER) NOTICE OF HEARING

The Fiscal Year (FY) 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER) outlines progress made in achieving goals established in the United States Department of Housing and Urban Development (HUD) 2020-2025 Consolidated Plan and 2022-2023 Annual Action Plan. This document includes: 1) information regarding the amount of federal and non-federal funds invested in projects and activities; 2) descriptions of households assisted through investment of these funds; 3) actions taken to affirmatively further fair housing; and 4) other information relevant to the status of grant-funded projects administered by the County which affect local housing and community development needs.

NOTICE IS HEREBY GIVEN that the Board of Supervisors of San Bernardino County will hold a public hearing on Tuesday, September 12, 2023, at 10:00 a.m., in the Chambers of the Board of Supervisors, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of the hearing is to:

1. Accept any public comments regarding the County's FY 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER).
2. Report on the progress made in carrying out the County's HUD (5-Year) 2020-2025 Consolidated Plan and FY 2022-2023 Annual Action Plan.
3. Receive public comments on the County's current housing and non-housing community development needs and affirmatively further fair housing and authorize staff to begin development of the FY 2024-2025 Annual Action Plan.
4. Authorize the Board of Supervisors to file the County's CAPER with HUD by September 28, 2023.

A draft copy of the CAPER and the housing and community development needs noted in the (5-Year) 2020-2025 Consolidated Plan will be available for public review during the public comment period on the Community Development & Housing Department (CDH) website <http://sbcounty.gov/cdh/community-development-and-housing-department/> for a period of fifteen (15) days beginning on August 29, 2023 and ending on September 12, 2023. Citizen comments are welcomed; however, comments received after the close of the public hearing on September 12, 2023, will not be included in the final CAPER submitted to HUD. Any comments regarding the (5-Year) 2020-2025 Consolidated Plan housing and community development needs will be considered and addressed prior to the public hearing of the FY 2024-2025 Annual Action Plan in the Spring of 2024.

The Board of Supervisors' meetings are open to the public, including the remote site locations, for public participation. Public access to the San Bernardino County Government Center is through the west doors, facing Arrowhead Avenue. All members of the public entering the building are required to go through a security scan. Those wishing to attend the board meeting will be sent directly to the chambers. Please be advised that by entering a county facility without a mask, you are attesting that you have been fully vaccinated against COVID-19. Facial coverings and social distancing are required for those who have not been vaccinated.

You may observe the live stream of the Board meetings at <https://www.sbcounty.gov/Main/Pages/ViewMeetings.aspx>. If you wish to make a comment on a specific agenda item or a general public comment prior to the Board meeting, please submit comments via U.S. Mail\*, email at [BoardMeetingComments@scb.sbcounty.gov](mailto:BoardMeetingComments@scb.sbcounty.gov) or online at <http://www.sbcounty.gov/cob/publiccomments/default.aspx>. Comments received prior to the start of the meeting will be forwarded to the Board of Supervisors for review.

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\*Public comments may be submitted via U.S. Mail to:  
San Bernardino County Clerk of the Board of Supervisors  
385 N. Arrowhead Ave., 2nd Fl.,  
San Bernardino, CA 92415-0130

Note: Comments by U.S. Mail must be received by the start of the Board meeting.

Comments submitted are maintained with the meeting record.

If you challenge any decision regarding the above proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing.

AUA Accessibility: if you require a reasonable modification or accommodation for a disability, please email the Clerk of the Board at: [COB@sbcounty.gov](mailto:COB@sbcounty.gov) to request an accommodation. Five days' notice prior to the Board meeting is required.

San Bernardino County  
Community Development and Housing Department  
560 E. Hospitality Lane, Suite 200  
San Bernardino, CA 92415-0043  
Attn: Bryan Anderson  
or call (909) 501-0625

DAWN ROWE, CHAIR  
BOARD OF SUPERVISORS OF  
SAN BERNARDINO COUNTY  
  
LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISORS

CNSB #3726802

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## DECLARATION

I am a resident of Los Angeles County, over the age of eighteen years and not a party to or interested in the matter noticed.

The notice, of which the annexed is a printed copy appeared in the:

**LA PRENSA (RIV)**

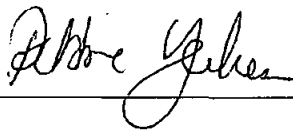
On the following dates:

08/25/2023

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Los Angeles, California, this

**29th day of August 2023**



Debbie Yerkes  
Signature

**3726805**

*"The only Public Notice which is justifiable  
from the standpoint of true economy and the public interest,  
is that which reaches those who are affected by it"*



\* A 0 0 0 0 0 6 3 9 4 6 0 8 \*

San Bernardino County  
Department of Community Development and Housing  
Consolidated Annual Performance Evaluation Report (CAPER)  
NOTICE OF HEARING

The Fiscal Year (FY) 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER) outlines progress made in achieving goals established in the United States Department of Housing and Urban Development (HUD) 2020-2025 Consolidated Plan and 2022-2023 Annual Action Plan. This document includes: 1) information regarding the amount of federal and non-federal funds invested in projects and activities; 2) descriptions of households assisted through investment of these funds; 3) actions taken to affirmatively further fair housing; and 4) other information relevant to the status of grant-funded projects administered by the County which affect local housing and community development needs.

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1. Accept any public comments regarding the County's FY 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER);
2. Report on the progress made in carrying out the County's HUD (5-Year) 2020-2025 Consolidated Plan and FY 2022-2023 Annual Action Plan;
3. Receive public comments on the County's current housing and non-housing community development needs and affirmatively further fair housing and authorize staff to begin development of the FY 2024-2025 Annual Action Plan;
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San Bernardino County Clerk of the Board of Supervisors  
395 N. Arrowhead Ave, 2nd Fl.  
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San Bernardino County Community Development and Housing Department 560 E. Hospitality Lane, Suite 209 San Bernardino, CA 92415-3043 Attn: Bryan Anderson or call (909) 991-0623	DAWN ROWE, CHAIR BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY  LYNNIA KRONEL CLERK OF THE BOARD OF SUPERVISORS
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CNSB #3726805

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

April 23, 2024

**FROM**

**CARRIE HARMON, Director, Community Development and Housing Department**

**SUBJECT**

Proposed Program Year 2024-25 United States Department of Housing and Urban Development Annual Action Plan

**RECOMMENDATION(S)**

1. Conduct a public hearing to obtain citizens' comments on the proposed Program Year 2024-25 United States Department of Housing and Urban Development Annual Action Plan for the application of \$11,208,852 from the Community Development Block Grant, HOME Investment Partnerships Program, and Emergency Solutions Grant, including the list of recommended projects that best meet identified community development needs under the three grant programs.
2. Consider any necessary changes to the proposed Program Year 2024-25 United States Department of Housing and Urban Development Annual Action Plan and direct Community Development and Housing Department staff to return on May 7, 2024, with the final Program Year 2024-25 United States Department of Housing and Urban Development Annual Action Plan for consideration prior to submittal to the United States Department of Housing and Urban Development.

(Presenter: Carrie Harmon, Director, 382-3983)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

This item will not result in the use of Discretionary General Funding (Net County Cost). San Bernardino County's (County) 2024-25 United States Department of Housing and Urban Development (HUD) estimated grant entitlement allocation is \$11,208,852. Of this amount, \$6,859,659 is for the Community Development Block Grant (CDBG) program, which includes the allocation for both the County and Cooperating Cities, \$3,735,287 is for the HOME Investment Partnerships Program (HOME), and \$613,906 is for the Emergency Solutions Grant (ESG) program.

Grant Fund	2023-24 Estimated Allocation
CDBG	\$6,859,659
HOME	\$3,735,287

**Proposed Program Year 2024-25 United States Department of Housing  
and Urban Development Annual Action Plan  
April 23, 2024**

<b>Grant Fund</b>	<b>2023-24 Estimated Allocation</b>
ESG	\$613,906
<b>Total</b>	<b>\$11,208,852</b>

**BACKGROUND INFORMATION**

Since 1975, the County has qualified to receive federal housing and community development grant funds from HUD. The County uses the funds to develop viable communities by providing decent housing, suitable living environments, and expanded economic opportunities, principally for low and moderate-income persons.

This Program Year (PY) 2024-25 HUD Annual Action Plan is intended to recognize and accept the new PY 2024-25 allocation of HUD CDBG, HOME, and ESG funding and allocate these funds to activities that will address the strategies and objectives identified in the County's 2020-25 HUD Consolidated Plan that was adopted by the Board of Supervisors (Board) on April 21, 2020 (Item No. 25).

In order to receive federal funding from HUD, the County must submit an Annual Action Plan that identifies the proposed activities and federal and non-federal resources that will be used to address the priority needs and specific goals identified in the County's 2020-25 HUD Consolidated Plan.

For PY 2024-25, the County anticipates receiving approximately \$6,859,659 in CDBG funds, \$3,735,287 in HOME funds, and \$613,906 in ESG funds. Subject to limitations imposed by federal regulations, CDBG, HOME or ESG funds may be used for emergency shelter, homelessness prevention, housing preservation, capital improvements, public services, housing development, fair housing, and program management. The County will ensure alignment with the Homeless Strategic Action Plan for all ESG-funded activities. During the PY, additional resources, such as program income from CDBG and HOME, may become available and be allocated to eligible CDBG and HOME activities. Any activities identified to receive substantial additional CDBG or HOME resources will be brought to the Board for approval.

The County is classified by HUD as an Entitlement Urban County (Urban County) which includes the unincorporated areas of the County and cities that choose to participate in the County's CDBG, HOME, and ESG program. Participating cities enter into cooperation agreements with the County for three-year periods. There are currently 13 Cooperating Cities under the County's 2020-25 HUD Consolidated Plan which include the cities of Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. The cities of Chino Hills and Rancho Cucamonga have chosen to only participate in the County's HOME program. The 13 Cooperating Cities, plus these two cities, are referred to as the HOME Consortium.

The CDBG allocation for projects is proportionately split between the Cooperating Cities and the County's unincorporated area. The Cooperating Cities' allocation is approximately \$2.8 million and functions as a pass through in which each city receives an individual disbursement based on a formula driven by current census data. The County's share of funding is approximately \$3.0 million. CDBG funds are used for public facility and street infrastructure improvement projects, homelessness prevention, transitional housing services, food distribution, transportation, childcare, and job training for eligible youth, senior, and veteran populations.



**Proposed Program Year 2024-25 United States Department of Housing  
and Urban Development Annual Action Plan  
April 23, 2024**

HOME and ESG funds are allocated to the County and deployed through partnerships with housing developers, non-profits, and County departments. Available funds are awarded to select service providers through a procurement process to ensure services are made available countywide. HOME program funds are utilized to help finance the new construction, acquisition, and rehabilitation of affordable housing, as well as Tenant Based Rental Assistance for low- and very low-income families in the HOME Consortium and unincorporated areas of the county. Eligible ESG activities are categorized under five program components: Street Outreach, Emergency Shelter, Rapid Re-housing, Homelessness Prevention, and the Homeless Management Information System.

In accordance with the County's Citizen Participation Plan, a public hearing needs to be conducted to obtain citizens' comments on the proposed PY 2024-25 HUD Annual Action Plan. To meet this requirement, the County published a 30-day public notice in the following publications: Big Bear Grizzly, Daily Press, Hi-Desert Star, Inland Valley Daily Bulletin, La Prensa Hispana, and The Sun. The County also posted notices and applicable supporting documentation on the County's CDH website for over 30 days.

The public comment period began on March 22, 2024, and will conclude once all comments pertaining to the County's PY 2024-25 HUD Annual Action Plan are received at the April 23, 2024, public hearing before the Board. Any comments pertaining to the County's PY 2024-25 HUD Annual Action Plan received prior to the close of the public hearing will be considered for inclusion in the County's PY 2024-25 HUD Annual Action Plan.

Any proposed amendment to the PY 2024-25 HUD Annual Action Plan that is considered a "substantial amendment" is subject to the full Citizen Participation Plan process, which requires formal action by the Board and approval by HUD. A 30-day public notice for actions impacting the PY 2024-25 HUD Annual Action Plan is published to provide the opportunity for the public to review and comment on the proposed substantial amendments.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (John Tubbs, Deputy County Counsel, 387-5455) on March 20, 2024; Finance (Christopher Lange, Administrative Analyst, 386-8393) on April 8, 2024; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on April 8, 2024.

**Proposed Program Year 2024-25 United States Department of Housing  
and Urban Development Annual Action Plan  
April 23, 2024**

Record of Action of the Board of Supervisors  
San Bernardino County

Hearing Opened  
Public Comment: Steve Bardwell  
Hearing Closed

**APPROVED**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: April 23, 2024



cc: File - Community Development and Housing w/ attachment  
JLL 04/23/2024

**San Bernardino County  
Community Development and Housing Department  
Proposed HUD Program Year 2024-2025 Annual Action Plan**

**NOTICE OF HEARING**

NOTICE IS HEREBY GIVEN that the Board of Supervisors (Board) of San Bernardino County (County) will hold a public hearing on TUESDAY, April 23, 2024, AT 10:00 A.M., in the Covington Chambers, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of this hearing is to consider the County's proposed draft United States Department of Housing and Urban Development (HUD) Program Year (PY) 2024-2025 Annual Action Plan, obtain citizens' comments on current housing, community, and economic development needs for the proposed 2024-2025 Annual Action Plan and consider fair housing needs.

**BACKGROUND** Each year since 1975, the County has qualified to receive federal housing and community development grant funds from HUD. The funds are used to develop viable communities that provide decent housing, suitable living environments, and expanded economic opportunities, principally for low- and moderate-income persons. The Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds are for eligible projects and activities in the unincorporated communities and thirteen (13) cooperating cities. These cities are Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. For the purpose of these grant funds, this area is referred to as the "County Consortium." In addition to these cities, the Cities of Chino Hills and Rancho Cucamonga have been approved by HUD to participate in the County's HOME Investment Partnerships Program (HOME) Consortium.

As part of the grant application, the County is required to submit a document that addresses the strategies and priority needs for CDBG, ESG, and HOME funding over a five-year period. This document is called the Consolidated Plan and includes the Citizen Participation Plan and Needs Assessment. The County adopted its current five-year Consolidated Plan on April 21, 2020, which covers program years 2020-2025. The HUD PY 2024-2025 Annual Action Plan covers the fifth year of this five-year plan. The draft Annual Action Plan identifies the proposed activities the County will support in the coming year. For HUD PY 2024-2025, the County anticipates receiving an estimated allocation of approximately \$6.8 million in CDBG funds, \$600,000 in ESG funds, and \$3.7 million in HOME funds. Subject to limitations imposed by federal regulations, CDBG, ESG, or HOME funds may be used for emergency shelter, homelessness prevention, housing preservation, capital improvements, public services, housing development, fair housing, and program management. The proposed Annual Action Plan is being developed to schedule the use of these funds during HUD PY 2024-2025.

**PUBLIC COMMENT** For a period of thirty (30) days beginning on March 22, 2024, and ending on April 23, 2024, the public is invited to submit written comments on the proposed HUD PY 2024-2025 Annual Action Plan. A draft copy of the document is available for public review at the County Community Development and Housing Department (CDH) office and is posted on the CDH website at: <https://sbcountycdha.com/community-development-and-housing-department/hud-plans-reports/>. Citizen comments submitted after this time-period are welcomed; however, any comments received after the close of the public hearing on April 23, 2024, will not be included in the final submittal of the HUD PY 2024-2025 Annual Action Plan to HUD.

The Board meetings are open to the public, including the remote site locations, for public participation. Meetings are held in the Covington Chambers in the County Government Center located at 385 North Arrowhead Avenue, First Floor, San Bernardino, CA 92415. All members of the public entering the building are required to go through a security scan.

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San Bernardino County  
Community Development and Housing Department  
560 East Hospitality Lane, Suite 200  
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DAWN ROWE, CHAIR  
BOARD OF SUPERVISORS OF  
SAN BERNARDINO COUNTY

LYNNA MONELL  
CLERK OF THE BOARD OF SUPERVISORS



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4200 Fox Farm Road, Big Bear Lake, Ca 92315  
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California Newspaper Services, Inc.  
915 East First Street  
PO Box 54026  
Los Angeles CA 90054-0026


**PROOF OF PUBLICATION  
(2015.5 C.C.P)  
STATE OF CALIFORNIA**

**SS.  
COUNTY OF SAN BERNARDINO,**

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am the principal clerk of Big Bear Grizzly, a newspaper of general circulation, published in the City of Big Bear Lake, County of San Bernardino, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, under date of September 14, 1960, Case Number 102161; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates to-wit:

BBG: 3/21/2024

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

  
\_\_\_\_\_  
Claire Grow, Big Bear Grizzly



San Bernardino County Community Development and Housing Department Proposed HUD Program Year 2024-2025 Annual Action Plan

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that the Board of Supervisors (Board) of San Bernardino County (County) will hold a public hearing on TUESDAY, April 23, 2024, AT 10:00 A.M., in the Covington Chambers, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of this hearing is to consider the County's proposed draft United States Department of Housing and Urban Development (HUD) Program Year (PY) 2024-2025 Annual Action Plan, obtain citizens' comments on current housing, community, and economic development needs for the proposed 2024-2025 Annual Action Plan and consider fair housing needs.

BACKGROUND: Each year since 1975, the County has qualified to receive federal housing and community development grant funds from HUD. The funds are used to develop viable communities that provide decent housing, suitable living environments, and expanded economic opportunities, principally for low- and moderate-income persons. The Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds are for eligible projects and activities in the unincorporated communities and thirteen (13) cooperating cities. These cities are Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. For the purpose of these grant funds, this area is referred to as the "County Consortium." In addition to these cities, the Cities of Chino Hills and Rancho Cucamonga have been approved by HUD to participate in the County's HOME Investment Partnerships Program (HOME) Consortium.

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San Bernardino County Community Development and Housing Department  
560 East Hospitality Lane, Suite 200  
San Bernardino, CA 92415-0043  
Attn: Bryan Anderson  
or call (909) 501-0625  
DAWN ROWE, CHAIR  
OF  
SUPERVISORS OF SAN BERNARDINO COUNTY  
LYNNA MONELL  
CLERK OF THE BOARD OF SUPERVISORS  
CNS-3790829#  
Published: 03/21/2024

# LOCALiQ

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Siskiyou Daily News  
Daily Press | The Record

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## **PROOF OF PUBLICATION**

Daily Journal  
Daily Journal C/O Cnsb  
915 E 1St ST  
Los Angeles CA 90012-4050

### **STATE OF CALIFORNIA, COUNTY OF SAN BERNARDINO**


I, being duly sworn, says:

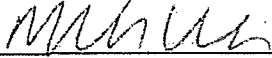
That I am the Legal Clerk of the Daily Press, a newspaper of general circulation, printed and published in Victorville, San Bernardino Count, California; that the publication, a copy of which is attached hereto, was published in the said newspaper in the issues dated:

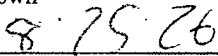
03/20/2024

That said newspaper was regularly issued and circulated on those dates.

Sworn to and subscribed before on 03/20/2024

  
\_\_\_\_\_  
Legal Clerk

  
\_\_\_\_\_  
Notary, State of WI, County of Brown

  
\_\_\_\_\_  
My commission expires

Publication Cost:

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MARIAH VERHAGEN  
Notary Public  
State of Wisconsin



San Bernardino County  
Community Development and Housing Department  
Proposed HUD Program Year 2024-2025 Annual Action Plan  
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Attn: Bryan Anderson  
or call (909) 501-0625  
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BOARD OF SUPERVISORS OF  
SAN BERNARDINO COUNTY  
LYNNA MONELL  
CLERK OF THE BOARD OF SUPERVISORS  
3/20/24  
CNS-3790830#  
DAILY PRESS #9932706



# Inland Valley Daily Bulletin

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legals@inlandnewspapers.com

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FILE NO. 3790835

## PROOF OF PUBLICATION (2015.5 C.C.P.)

### STATE OF CALIFORNIA County of San Bernardino

I am a citizen of the United States, I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of INLAND VALLEY DAILY BULLETIN, a newspaper of general circulation printed and published daily for the City of Ontario, County of San Bernardino, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, on the date of August 24, 1951, Case Number 70663. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

03/22/2024

I declare under the penalty of perjury that the foregoing is true and correct.

Executed at Ontario, San Bernardino Co., California, on this 25th day of March, 2024.

*Evangelina Almeida*

Signature

Legal No.

0011653803

#### San Bernardino County Community Development and Housing Department Proposed HUD Program Year 2024-2025 Annual Action Plan NOTICE OF HEARING

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DAWN ROWE, CHAIR  
BOARD OF SUPERVISORS OF  
SAN BERNARDINO COUNTY  
LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISORS

3/22/24  
IVDB-3790835#  
INLAND VALLEY DAILY  
BULLETIN/ONTARIO

57675 Twentynine Palms Highway, Suite 103  
Yucca Valley, Ca 92284  
760-365-3315  
Legals@hidesertstar.com

California Newspaper Services, Inc.  
915 East First Street  
PO Box 54026  
Los Angeles CA 90012-0026

**PROOF OF PUBLICATION**  
(2015.5 C.C.C.P.)

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the:

**HI-DESERT STAR**

a newspaper of general circulation, printed and published BI-WEEKLY in the City of YUCCA VALLEY, County of San Bernardino, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, under the date of November 27, 1961.

Case Number 107762: that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of the said newspaper and not in supplement thereof on the following dates, to wit:

Hi-Desert Star: 3/20/2024

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at: YUCCA VALLEY, California,  
This day of 3/20/2024

  
\_\_\_\_\_  
Claire Grow



San Bernardino County  
Community Development  
and Housing Department  
Proposed HUD Program  
Year 2024-2025 Annual  
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BOARD OF  
SUPERVISORS OF  
SAN BERNARDINO  
COUNTY  
LYNNA MONELL  
CLERK OF THE BOARD  
OF SUPERVISORS  
CNS-3790833#

Pub. S.: 03/20/2024

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San Francisco, Oakland, San Jose, Sacramento  
Special Services Available in Phoenix

### DECLARATION

I am a resident of Los Angeles County, over the age of eighteen years and not a party to or interested in the matter noticed.

The notice, of which the annexed is a printed copy appeared in the:

**LA PRENSA HISPANA**

On the following dates:

03/22/2024

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Los Angeles, California, this

**27th day of March 2024**

Rosie Vidales

Rosie Vidales

Signature

**3790825**

*"The only Public Notice which is justifiable  
from the standpoint of true economy and the public interest,  
is that which reaches those who are affected by it"*



\* A 0 0 0 0 0 6 7 0 6 7 9 0 \*

Condado de San Bernardino  
Departamento de Desarrollo Comunitario y Vivienda  
Propuesta de Plan de Acción Anual del Programa de HUD para el año 2024-2025

NOTIFICACIÓN DE AUDIENCIA

SE AVISA que la Junta de Supervisores (Junta) del Condado de San Bernardino (Condado) celebrará una audiencia pública el MARTES 23 de abril de 2024 A LAS 10:00 a. m. en la Sala Convención, 383 North Arrowhead Avenue, primer piso, San Bernardino, CA. El propósito de esta audiencia es considerar el borrador del Plan de Acción Anual del Año del Programa (PY) 2024-2025 del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) propuesto por el Condado, obtener los comentarios de los ciudadanos sobre las necesidades actuales de vivienda, comunidad y desarrollo económico para el Plan de Acción Anual 2024-2025 propuesto y considerar las necesidades de vivienda justa.

**ANTECEDENTES** Cada año desde 1975 el Condado ha calificado para recibir subvenciones federales de vivienda y desarrollo comunitario de HUD. Los fondos se utilizan para desarrollar comunidades viables que proporcionen viviendas dignas, entornos propicios y nuevas oportunidades económicas, principalmente para la población de ingresos bajos y moderados. Los fondos provenientes de la Subvención en Bloque para Desarrollo Comunitario (CDBG) y las Subvenciones para Soluciones de Emergencia (ESG) están destinados a proyectos y actividades que califiquen en las comunidades no incorporadas y en 13 (trece) ciudades colaboradoras. Dichas ciudades son Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twenty-nine Palms, Yucaipa y Yucca Valley. A efectos de los fondos de estas subvenciones, esta área se denomina "Consejo de condados". Además de estas ciudades, las ciudades de Chino Hills y Rancho Cucamonga obtuvieron la aprobación del HUD para participar en el Consejo del Programa de Asociación para la Inversión en el Hogar (HOME) del Condado.

Como parte de la solicitud de subvención, el Condado exige la presentación de un documento que aborde las estrategias y necesidades prioritarias para la financiación de la CDBG, las ESG y HOME en un período de cinco años. Este documento se llama Plan Consolidado e incluye el Plan de Participación Ciudadana y la Evaluación de Necesidades. El Condado adoptó su actual Plan Consolidado de cinco años el 21 de abril de 2020 que abarca los años del programa 2020 a 2025. El Plan de Acción Anual del HUD para el año 2024-2025 del programa del HUD abarca el quinto año de este plan quinquenal. El borrador del Plan de Acción Anual identifica las actividades propuestas que el condado apoyará el próximo año. Para el año del programa 2024-2025 del HUD, el Condado prevé recibir una asignación estimada de aproximadamente \$6.9 millones en fondos de la CDBG, \$600,000 en fondos de las ESG y \$3.7 millones en fondos HOME. Sujeto a las limitaciones impuestas por las regulaciones federales, los fondos de CDBG, ESG o HOME se pueden usar para dar refugio de emergencia, evitar que las personas queden sin hogar, conservación de vivienda, mejoras estructurales, servicios públicos, desarrollo de vivienda, viviendas dignas y gestión de los programas. Se está elaborando el Plan de Acción Anual propuesto para programar el uso de estos fondos durante el año del programa 2024-2025 del HUD.

**COMENTARIOS PÚBLICOS** Durante un período de 30 (treinta) días, desde el 22 de marzo de 2024 hasta el 23 de abril de 2024, el público está invitado a presentar observaciones por escrito sobre el Plan de Acción Anual propuesto del HUD para el año del programa 2024-2025. Una copia borrador del documento está disponible para su revisión pública en la oficina del Departamento de Desarrollo Comunitario y Vivienda del Condado (CDH) y está publicada en la página web del CDH en: <https://sbccounty.cdh.ca.gov/community-development-and-housing-department-hud-plans-report/>. Los comentarios de los ciudadanos que se presenten después de este período de tiempo son bienvenidos, sin embargo, cualquier comentario que se reciba después de la clausura de la audiencia pública el 23 de abril de 2024, no se incluirá en la presentación final del Plan de Acción Anual del HUD para el año del programa 2024-2025 al HUD.

Las reuniones de la Junta están abiertas al público, incluyendo los lugares remotos, para la participación pública. Las reuniones se celebran en la Cámara Convención del Centro Gubernamental del Condado, situado en 383 North Arrowhead Avenue, Primera Planta, San Bernardino, CA 92415. Todos los miembros del público que entren en el edificio deberán pasar por sus escáner de seguridad.

También puede observar la transmisión en directo de las reuniones de la Junta en <https://www.sbccounty.gov/MainPages/VirtualMeetings.aspx>. Si desea hacer un comentario sobre este o cualquier otro tema de la agenda antes del día de la reunión, por favor envíe sus comentarios por correo electrónico a la Secretaría de la Junta de Supervisores a [BoardMeetingComments@cob.sbccounty.gov](mailto:BoardMeetingComments@cob.sbccounty.gov) o en línea en <https://www.sbccounty.gov/cob/publiccomments/> antes de las 5:00 a. m. del martes de la reunión de la Junta. Los comentarios serán registrados en la reunión.

Si usted impugna cualquier decisión con respecto a la propuesta anterior en el tribunal, puede limitarse a plantear únicamente las cuestiones que usted u otra persona planteó en la audiencia pública descrita en este aviso o en la correspondencia escrita entregada a la Junta en la audiencia pública o antes de la misma.

**Accesibilidad ADA:** Si necesita una modificación o adaptación razonable por una discapacidad y/o servicios de interpretación, llame a la Secretaría de la Junta de Supervisores al (909) 387-3841 o envíe un correo electrónico a [COB@sbccounty.gov](mailto:COB@sbccounty.gov) para solicitar una adaptación al menos 72 horas antes de la reunión de la Junta.

Condado de San Bernardino  
Departamento de Desarrollo Comunitario y Vivienda  
560 East Hospitality Lane, Suite 200  
San Bernardino, CA 92415-0043  
Attn: Bryan Anderson  
o llame al (909) 501-0625

DAWN ROWE, PRESIDENTA  
JUNTA DE SUPERVISORES DEL  
CONDADO DE SAN BERNARDINO

LYNNA MONELL  
SECRETARIA DE LA JUNTA DE SUPERVISORES

CNSB #3790825

**SAN BERNARDINO COUNTY SUN**

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Telephone (909) 889-9666 / Fax (909) 884-2536

JENNIFER LUNA  
S.B. CO CLERK OF BOARD (LEAD ACCT)  
385 N ARROWHEAD AVE #200  
SAN BERNARDINO, CA - 92415

SB #: 3790827

**San Bernardino County  
Community Development and  
Housing Department  
Proposed HUD Program Year  
2024-2025 Annual Action Plan  
NOTICE OF HEARING**

NOTICE IS HEREBY GIVEN that the Board of Supervisors (Board) of San Bernardino County (County) will hold a public hearing on **TUESDAY, April 23, 2024, AT 10:00 A.M.**, in the Covington Chambers, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of this hearing is to consider the County's proposed draft United States Department of Housing and Urban Development (HUD) Program Year (PY) 2024-2025 Annual Action Plan, obtain citizens' comments on current housing, community, and economic development needs for the proposed 2024-2025 Annual Action Plan and consider fair housing needs.

**BACKGROUND** Each year since 1975, the County has qualified to receive federal housing and community development grant funds from HUD. The funds are used to develop viable communities that provide decent housing, suitable living environments, and expanded economic opportunities, principally for low- and moderate-income persons. The Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds are for eligible projects and activities in the unincorporated communities and thirteen (13) cooperating cities. These cities are Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. For the purpose of these grant funds, this area is referred to as the "County Consortium." In addition to these cities, the Cities of Chino Hills and Rancho Cucamonga have been approved by HUD to participate in the County's HOME Investment Partnerships Program (HOME) Consortium.

As part of the grant application, the County is required to submit a document that addresses the strategies and priority needs for CDBG, ESG, and HOME funding over a five-year period. This document is called the Consolidated Plan and includes the Citizen Participation Plan and Needs Assessment. The County adopted its current five-year Consolidated Plan on April 21, 2020, which covers program years 2020-2025. The HUD PY 2024-2025 Annual Action Plan covers the fifth year of this five-year plan. The draft Annual Action Plan

**PROOF OF PUBLICATION**

(2015.5 C.C.P.)

State of California )  
County of SAN BERNARDINO ) ss

Notice Type: GPNSB - GOVERNMENT PUBLIC NOTICE-SB

Ad Description:

NOH#1230 CDH 2024-25 US Housing and Urban Development  
Annual Action Plan

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the SAN BERNARDINO COUNTY SUN, a newspaper published in the English language in the city of SAN BERNARDINO, county of SAN BERNARDINO, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of SAN BERNARDINO, State of California, under date 06/27/1952, Case No. 73081. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

03/22/2024

Executed on: 03/22/2024  
At Riverside, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature



Email

\* A 0 0 0 0 0 6 7 2 1 9 4 9 \*



identifies the proposed activities the County will support in the coming year. For HUD PY 2024-2025, the County anticipates receiving an estimated allocation of approximately \$6.9 million in CDBG funds, \$600,000 in ESG funds, and \$3.7 million in HOME funds. Subject to limitations imposed by federal regulations, CDBG, ESG, or HOME funds may be used for emergency shelter, homelessness prevention, housing preservation, capital improvements, public services, housing development, fair housing, and program management. The proposed Annual Action Plan is being developed to schedule the use of these funds during HUD PY 2024-2025.

**PUBLIC COMMENT** For a period of thirty (30) days beginning on March 22, 2024, and ending on April 23, 2024, the public is invited to submit written comments on the proposed HUD PY 2024-2025 Annual Action Plan. A draft copy of the document is available for public review at the County Community Development and Housing Department (CDH) office and is posted on the CDH website at: <https://sbcountycdha.com/community-development-and-housing-department/hud-plans-reports/>. Citizen comments submitted after this time-period are welcomed; however, any comments received after the close of the public hearing on April 23, 2024, will not be included in the final submittal of the HUD PY 2024-2025 Annual Action Plan to HUD.

The Board meetings are open to the public, including the remote site locations, for public participation. Meetings are held in the Covington Chambers in the County Government Center located at 385 North Arrowhead Avenue, First Floor, San Bernardino, CA 92415. All members of the public entering the building are required to go through a security scan.

You may also observe the live stream of the Board meetings at <https://www.sbcounty.gov/Main/Pages/ViewMeetings.aspx>. If you wish to make a comment on this or any agenda item prior to the day of the meeting, please submit your comments to the Clerk of the Board of Supervisors via email to [BoardMeetingComments@cob.sbcounty.gov](mailto:BoardMeetingComments@cob.sbcounty.gov) or online at <https://www.sbcounty.gov/cob/publiccomments/> by 8:00 A.M. on the Tuesday of the Board meeting. Comments will be placed in the record at the meeting.

If you challenge any decision regarding the above proposal in

court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board at, or prior to, the public hearing.

**ADA Accessibility:** If you require a reasonable modification or accommodation for a disability and/or interpretation services, please call the Clerk of the Board of Supervisors at (909) 387-3841 or email [COB@sbcounty.gov](mailto:COB@sbcounty.gov) to request an accommodation at least 72 hours prior to the Board meeting.

San Bernardino County  
Community Development and  
Housing Department  
560 East Hospitality Lane, Suite 200  
San Bernardino, CA 92415-0043

Attn: Bryan Anderson  
or call (909) 501-0625  
DAWN ROWE, CHAIR  
BOARD OF SUPERVISORS OF  
SAN BERNARDINO COUNTY  
LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISORS  
3/22/24

**SBS-3790827#**

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**From:** Kerrie Aley <[6102ka@gmail.com](mailto:6102ka@gmail.com)>

**Sent:** Tuesday, April 23, 2024 8:14 AM

**To:** COB - Internet E-Mail <[COB@sbcountry.gov](mailto:COB@sbcountry.gov)>; Wardlaw, Mark

<[Mark.Wardlaw@lus.sbcountry.gov](mailto:Mark.Wardlaw@lus.sbcountry.gov)>; Supervisor Rowe <[Supervisor.Rowe@bos.sbcountry.gov](mailto:Supervisor.Rowe@bos.sbcountry.gov)>;

Cozad, Claire <[Claire.Cozad@bos.sbcountry.gov](mailto:Claire.Cozad@bos.sbcountry.gov)>; Harris, Glen <[Glen.Harris@bos.sbcountry.gov](mailto:Glen.Harris@bos.sbcountry.gov)>

**Subject:** Item 72 Community Development and Housing Department

You don't often get email from [6102ka@gmail.com](mailto:6102ka@gmail.com). [Learn why this is important](#)

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you can confirm the sender and know the content is safe.**

*Dear SBC Decisionmakers,*

*After reviewing the SBC HUD Annual Action Plan of 2020-2025 Consolidated Plan I found on page 72 "AP-75 Barriers to Affordable Housing-91.420.220(j) a statement that demonstrates that Short Term Rentals in the Morongo Basin have significantly reduced the affordable housing stock. (See below).*

*This document then refers to a "completed" SBC STR Study which can be accessed online.*

*Reading further this document then states "**Based on the study's findings, the County will establish strategies to mitigate impacts on the loss of housing stock and affordability, such as incentives to encourage long-term rentals and/or limiting the number of total and/or new short-term rentals that can be permitted.**"*

Comments-

1. This HUD document clearly states a need to mitigate the loss of housing stock and affordability (based on the STR study's findings").

2. The conclusions in this HUD document are clearly misaligned with the SBC's STR Study's conclusion that "*The County could not find clear and empirical data that indicates that short-term rentals (STRs) have a substantial impact on the availability of long-term, rental housing options in the unincorporated Mountain and East Desert communities.*"

Source-

[https://www.sbcountry.gov/uploads/LUS/Planning/STR\\_STUDY/FINAL%20STR%20Tech%20Memo%20and%20Report.pdf](https://www.sbcountry.gov/uploads/LUS/Planning/STR_STUDY/FINAL%20STR%20Tech%20Memo%20and%20Report.pdf)

3. In addition MBCA's response to the SBC STR Study's Technical Memorandum clearly supports the communities opinion and this HUD document that STRs have caused a direct loss of housing stock and affordability. SBC should have this letter in its possession. MBCA's in depth research and analysis letter on this flawed study can be found here <https://drive.google.com/file/d/1zJnqLzsO5xhO0r45Skaf2-v5ynrhHa7B/view>

4. In addition to the HUD document on barriers to building housing, I have annotated a number of issues that are barriers to affordable housing development in a response to SBC's General Plan APR (Item 32 on today's agenda). These barriers included zoning issues such General Plan Amendments and Conditional Use Permits, See attached letter.

In the last five years I have seen the Morongo Basin Community torn apart by the impact of a flood of STR investors, artists and residents lose their homes, inadequate STR regulations that

resulted in years of AirBnb negative impacts including loud noises (heard from 1/2 mile away), dirt roads (maintained by residents) destroyed by speeding "guests", "guests" trespassing on private property to the point many of us have had to spend thousands of dollars to protect our land, excessive Las Vegas style lighting on now "hotel homes," Disneyland Style amenities surrounding STRs . Even worse, I have seen elected leaders and SBC County officials act in a manner that is clearly detrimental to the people who have made the High Desert somewhere that tourists want to visit.

In my very rural area in Pipes Canyon there are three properties that have unpermitted RVs and trailers.(Two properties with 3 trailers each and one with 2 RVs) with full time workers living in them. Who can blame them? There is no place to go. Shame on SBC! At the same time in my neighborhood the number of STR have risen to approximately 50% of homes. 90% of these homes previously had full time residents who either had to move to assisted care or sold because our beautiful quiet neighborhood was run over by real estate speculators who bought solely because of the projected income from Airbnb.

Despite loud public outcry, 60 miles away, SBC decision makers refuse to acknowledge the significant damage their own actions and policies have created.

*SBC - If you cannot get your act together then please let the Morongo Basin Community plan our own future. Development of the Morongo Basin's Tourist Economy will require continuous careful analysis and in-depth community knowledge and participation. As you have all seen from the intelligent community response and participation on recent development and community overlay proposals- this is a unique and special place that can and should determine its own future.*

*Respectfully,*

*Kerrie Aley Pipes Canyon*

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*Page 72*

SAN BERNARDINO COUNTY  
Draft 2024-2025  
ANNUAL ACTION PLAN  
OF THE  
2020-2025 CONSOLIDATED PLAN  
Consolidated Submission of the United States  
Department of Housing and Urban Development's  
Community Planning and Development Grant Programs

*AP-75 Barriers to Affordable Housing - 91.420, 91.220(j)*

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

To address community concerns, the County conducted a public planning process and

study to evaluate the impact of short-term rental activity on renter households and the availability of long-term rental housing in the unincorporated Mountain and Desert communities. **In November 2023, the County completed the Summary of Short-Term Rental Outreach and Study Findings, which can be accessed online at <https://str.sbcounty.gov/short-term-rental-study/>. Based on the study's findings, the County will establish strategies to mitigate impacts on the loss of housing stock and affordability, such as incentives to encourage long-term rentals and/or limiting the number of total and/or new short-term rentals that can be permitted.**

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San Bernardino County  
Board of Supervisors  
385 N Arrowhead Ave, San Bernardino, CA 92415  
Via email: COB@sbcounty.gov

April 22, 2024

Subject- Board of Supervisors Meeting April 23 2024  
Consent Calendar Item 32  
Land Use Services

*32) Receive and file the 2024 Housing Element Annual Progress Report, containing housing production data for calendar year 2023 as required by the California Department of Housing and Community Development. (Presenter: Mark Wardlaw, Director, 387-4431)*

To San Bernardino County Board of Supervisors and Mark Wardlaw, SBC Director Land Use Services,

**The Morongo Basin Conservation Association (MBCA) offers this RESPONSE TO AGENDA ITEM 32- 2024 HOUSING ELEMENT ANNUAL PROGRESS REPORT**

**ACTION REQUESTED-**

\*In reference to the above matter, MBCA requests that the board directs that this item be removed from the Consent Calendar and be held for further discussion and that the item be addressed under “Deferred Items,” the second item listed on the Discussion Calendar.

In addition MBCA has the following comments and requested actions (annotated with an \*) to the attachments to item 32,

1. ATT-LUS-4-23-2024- San Bernardino County (SBC) General Plan APR,
2. ATT-LUS-4-23-2024- Housing Element Summary

Please note the comments and below actions requested by MBCA are intended ensure progress is made on the implementation of the Countywide Plan and that pertinent data is available to decision makers ( such as LUS, the Planning Commission and the Board of Supervisors) and stakeholders so we can work together to improve our community’s future.



## MBCA Comments

### **A. General Plan integration of Elements**

According to California State Government Code Section 65300.5, *a general plan must be integrated and internally consistent, both among the elements and within each element.*

Yet there is a clear mismatch between The Land Use Element (which states that little to no development will occur in the Morongo Basin due to the lack of services) and the Housing Element APR and correlated with SBC new construction residential building permits show a significant growth in the number of new above moderate housing units being built, we contend, as a result of SBC's Short Term Rental STR Ordinance.

\*The 2021, 2022, and 2023 General Plan APR must be revised to document the number of homes recently built to be used as STRs and an analysis must be done as to the impact on all General Plan Elements.

### **B. Land Use Element Policy Housing Goals**

The General Plan APR states that the Land Use Element *"Establishes goals for where, when, and how the county grows, which is also guided by policies in other elements."* The Land Use Element plans for the introduction of a number of legalized Short Term Rentals within the existing housing stock while stating the need to provide affordable housing for local residents. Unlike Yucca Valley and Twentynine Palms who placed caps on the number of STRs, SBC has Ignored community concerns and has allowed an unlimited number of "hote"l units in rural desert communities. Program 4 deadlines have not been met nor has any analysis or proposed % caps on the STR been proposed.

\*In addition to the Program 4 requirements, the SBC the General Plan APR should provide data (for years 2017-2024) for all Morongo Basin Community Planning Areas. This data must clearly document the number of housing units in each Morongo Basin planning area, the number of residents (fulltime, part time), the number of new housing units built and the number of STR permits.

### **C. Housing Element Compliance**

The Housing Element is intended to identify *"adequate sites to facilitate and encourage housing for households of all economic levels, including persons with disabilities."* Legalization of STRs created an economic benefit for the conversion of rental and owner owned homes for "hotel" use without the consideration of preserving housing stock.

\*The following are suggested revisions to the General Plan APR.





The General Plan APR must be revised to determine where affordable housing for “all economic levels” should be preserved by capping the number of STRs. This cap analysis should consider location to schools, services, VMT and jobs. The General Plan APR should also weigh in on the impact of the high density of STR ‘hotels’ on community quality of life and suitability pertaining to the goals of the Community Action Guides.

The General Plan APR should be modified to state goals and policy changes which will preserve land for housing in the Morongo Basin. Upon reviewing recent Land Use Services Staff Reports for proposed Camping, Glamping, General Plan Amendments for development projects there has been no mention as to the need to preserve residential zoned property for residences. Land Use Services in its application of Conditional Use Permitting has strayed from its original purpose, allowing a home, and certain live/work business uses on rural property by recommending large scale Glamping resorts with no requirement for a home or property owner to be on-site full time. The General Plan APR should also be modified to recognize the recent protections to native animals and plants such as the Desert Tortoise (now Endangered!) and the Joshua Tree (Threatened) that can limit new housing developments.

The General Plan APR should also be modified to address the increased climate change impacts on the ability to develop housing properties in extreme or high fire areas in the desert. There are significant challenges in developing properties in the Morongo Basin due to lack of services, fire and flood hazards and environmental restrictions on growth. The General Plan APR should acknowledge the need for new resort, camping, glamping zoning in areas that does not reduce the amount of land available for housing or greatly impact our natural resources.

Recently a development project and General Plan Amendment has been proposed for a zone change from multiple residential (RM) to General Commercial (CG) on 37.5 acres at 61500 Twentynine Palms Highway in Joshua Tree. APN: 0602-371-06.

\*MBCA encourages LUS as part of the project's public review process that there be a Land Use Services analysis that considers the potential impact of this project on available land for multi-residential housing.

**Program 4 Status** General Plan APR states on Program 4 “remotely elsewhere *In 2023 the County focused on Program 4- Short term rentals from the Housing Element. In early 2023 the County started working with Granicus to develop a short term rental study to analyze the impacts of short term rentals on the long term housing stock. This already complex issue has been made even more complex due to the influence of the Pandemic and the resulting surge of people seeking to move permanently from the coastal communities to the more rural and idyllic unincorporated communities in San Bernardino County, where they can now enjoy the beauty of the natural environment while working in the county and beyond. We are looking to bring our findings, informed by the latest data*



*we have internally and from the Census, to the public and our Board of Supervisors in 2024.”*

In December 2024 Land Use Services released a Technical Memorandum that was intended to fulfill the Housing Element's Program 4 Requirement. MBCA provided substantive public comment on this memorandum requesting changes to the analysis. Approval of this document was removed from the BOS's Agenda to provide time to review and incorporate public comment. Land Use Services proposed a meeting with MBCA in January 2024 which did not happen. Since then we have been unable to obtain information or detailed schedule on the new work and data being used for the Program 4 analysis. \*A Public Records Request Request -24-5723 was initiated on March 28 2024 and we have received no response as to when this data would be made available. Please respond.

**Community Action Guides.** The General Plan APR states “A detailed implementation plan and training module will be set up by the County to guide communities in identifying Champions, setting up Action Teams, contacting County departments and answering questions. In addition, the County's role will be clarified.” There are a number of community driven projects, such as the Mane Street Historical Overlay that have been in a holding pattern awaiting Land Use Services direction on how to proceed with the project. \*The General Plan APR should be revised to include a date when this implementation plan and training module will be provided to the public.

**Requested Action by LUS-** For over 55 years The Morongo Basin Conservation Association mission has been “*to advocate for the healthy desert environment that nurtures our rural character, cultural wealth, and economic well-being*”. *To preserve the economic and environmental welfare of the Morongo Basin against exploitation deemed not in the best interest of the residents thereof. To promote master planning for the entire area known as the Greater Morongo Basin. Education and information. We perform our mission by collaborative efforts with citizens, officials, and other organizations. We support community-based organizing and solutions.*”

Recently MBCA worked with SBC Supervisor Rowe and Code Enforcement to champion the new Dark Sky Ordinance. MBCA has participated in community Dark Skies Demonstrations. Last weekend MBCA held a popular Waterwise Landscaping Tour.

[https://www.mbconservation.org/desert\\_wise\\_landscaping](https://www.mbconservation.org/desert_wise_landscaping)

Other projects have included organized student bus tours to showcase future educational and job opportunities in the Morongo Basin.

With service to the community for over 50 years MBCA provides a continuity of vision and a deep understanding of natural and community issues in the high desert area. Our public input letters are intended to provide decision makers with extensively researched and in depth analysis of



development projects impacts, benefits and local context..

\*MBCA would like to meet with LUS in the next few weeks to discuss in detail the current Program 4 analysis and status.

#### **D. Transportation and Mobility (TM )**

\*The General Plan APR should note the need to consider tourism impact on Vehicles Miles Traveled VMT and congestion near tourist activities in the Morongo Basin.

#### **E. 2023 Development Code Update Program**

SBC approved the Countywide Plan in 2020. As part of the General Plan approval an Implementation plan was approved by the BOS.

<https://countywideplan.com/business-plan/implementation/#:~:text=Implementation%20consists%20of%20actions%20taken,projects%2C%20investments%2C%20and%20programs.>

In this plan a schedule was provided which placed priority on incorporation of the Land Use Element changes. Many of the items indicated for “immediate action” and “short term action”- The “Development Code Update” has not been completed four years later. \*The 2023 General Plan APR should be revised to include an updated version of the Countywide Implementation Plan.

\*A priority on updating the development code as soon as possible should be made by LUS and the BOS so that recent changes SBC land use and CA State Housing law compliance are incorporated in the zoning tables.

#### **F. Housing Element Annual Progress Report**

The General Plan APR states that “The full report submitted in 2024, reporting on the 2023 calendar year, has been submitted separately.”

\* Requested Action- Please provide a copy of the Housing Element Annual Progress Report APR.

#### **G. 2018-2023 Housing Element APR Data Issues**

Due to the unavailability of the SBC Housing Element APR in the agenda documents, SBC’s 2023 Housing Element APR data was reviewed using the HCD’s “Housing Element Implementation and APR Dashboard” at this link



<https://www.hcd.ca.gov/planning-and-community-development/housing-open-data-tools/housing-element-implementation-and-apr-dashboard>

It appears that there is a formatting problem on the HCD database for Housing Element APRs. For example APR Table 2 “Annual Building Activity Report Summary - New Construction, Entitled, Permitted, and Completed Units”. The HCD requires that APN and street address on each entry be included. The APN number is not correct and the street address number is missing.

\* Please revise the APRs for years 2018-2023 so that the correct APN and street address show up on the HCD database.

Thank-You for the opportunity to provide comments on the San Bernardino County General Plan Annual Progress Report.

Sincerely,

Kerrie Aley  
MBCA, Director

## Appendix C

### SF-424's and Certifications

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

07/03/2024

**4. Applicant Identifier:**

B-24-UC-06-0503

**5a. Federal Entity Identifier:**

N/A

**5b. Federal Award Identifier:**

B-24-UC-06-0503

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

San Bernardino County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

95-6002748

**\* c. UEI:**

MD9GKE5818S4

**d. Address:**

**\* Street1:**

560 E. Hospitality Lane

**Street2:**

Suite 200

**\* City:**

San Bernardino

**County/Parish:**

**\* State:**

CA: California

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

92415-0043

**e. Organizational Unit:**

**Department Name:**

Community Development& Housing

**Division Name:**

Community Development

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mrs.

**\* First Name:**

Carrie

**Middle Name:**

**\* Last Name:**

Harmon

**Suffix:**

**Title:**

Director of Community Development and Housing

**Organizational Affiliation:**

**\* Telephone Number:**

909-501-0641

**Fax Number:**

**\* Email:**

carrie.harmon@cdh.sbcounty.gov



## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant Program

### \* 12. Funding Opportunity Number:

B-24-UC-06-0503

\* Title:

N/A

### 13. Competition Identification Number:

N/A

Title:

N/A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

CDBG-A.pdf

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

2024-25 Community Development Block Grant (CDBG): Multiple CDBG Activities including capital improvements and public services.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="6,728,121.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="6,728,121.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: 

\* Signature of Authorized Representative:



\* Date Signed:

## **CDBG SF-424 Attachment A**

### **14. Areas Affected by Project (Cities, Counties, States, etc.):**

**The San Bernardino County CDBG funds are available to fund projects throughout the County's CDBG Consortium, which is comprised of the following participating cities and communities:**

- **Adelanto**
- **Barstow**
- **Big Bear Lake**
- **Colton**
- **Grand Terrace**
- **Highland**
- **Loma Linda**
- **Montclair**
- **Needles**
- **Redlands**
- **Twentynine Palms**
- **Yucaipa**
- **Town of Yucca Valley**
- **Unincorporated County**

## **CDBG SF-424 Attachment B**

### **16. 2023 Congressional Districts of:**

**a. Applicant: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

**b. Program/ Project: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

# ASSURANCES - CONSTRUCTION PROGRAMS - CDBG

OMB Number: 4040-0009

Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

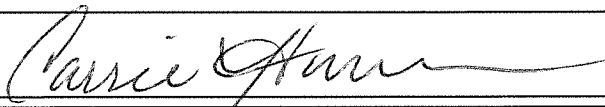
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Director of Community Development and Housing
APPLICANT NAME San Bernardino County	DATE SUBMITTED 07/03/2024

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

07/03/2024

**4. Applicant Identifier:**

M-24-DC-06-0532

**5a. Federal Entity Identifier:**

N/A

**5b. Federal Award Identifier:**

M-24-DC-06-0532

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

San Bernardino County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

95-6002748

**\* c. UEI:**

MD9GKE5818S4

**d. Address:**

**\* Street1:**

560 E. Hospitality Lane

**Street2:**

Suite 200

**\* City:**

San Bernardino

**County/Parish:**

**\* State:**

CA: California

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

92415-0043

**e. Organizational Unit:**

**Department Name:**

Community Development & Housing

**Division Name:**

Community Development

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mrs.

**\* First Name:**

Carrie

**Middle Name:**

**\* Last Name:**

Harmon

**Suffix:**

**Title:**

Director of Community Development and Housing

**Organizational Affiliation:**

**\* Telephone Number:**

909-501-0641

**Fax Number:**

**\* Email:**

carrie.harmon@cdh.sbcounty.gov



## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnership Program

### \* 12. Funding Opportunity Number:

M-24-DC-06-0532

\* Title:

N/A

### 13. Competition Identification Number:

N/A

Title:

N/A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

HOME-A.pdf

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

2024-25 HOME Investment Partnership Program activities including acquisition, rehabilitation, new housing development, construction through private and non-profit developers.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

CA-033

\* b. Program/Project

CA-033

Attach an additional list of Program/Project Congressional Districts if needed.

HOME-B.pdf

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2024

\* b. End Date:

06/30/2025

**18. Estimated Funding (\$):**

\* a. Federal

2,995,369.04

\* b. Applicant

0.00

\* c. State

0.00

\* d. Local

0.00

\* e. Other

0.00

\* f. Program Income

0.00

\* g. TOTAL

2,995,369.04

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Mrs.

\* First Name:

Carrie

Middle Name:

\* Last Name:

Harmon

Suffix:

\* Title:

Director of Community Development and Housing

\* Telephone Number:

909-501-0641

Fax Number:

\* Email:

carrie.harmon@cdh.sbcounty.gov

\* Signature of Authorized Representative:

\* Date Signed:

7/2/24

## HOME SF-424 Attachment A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

The San Bernardino County HOME funds are available to fund projects throughout the County's HOME Consortium, which is comprised of the following participating cities and communities:

- Adelanto
- Barstow
- Big Bear Lake
- Chino Hills
- Colton
- Grand Terrace
- Highland
- Loma Linda
- Montclair
- Needles
- Rancho Cucamonga
- Redlands
- Twentynine Palms
- Yucaipa
- Town of Yucca Valley
- Unincorporated County

## **HOME SF-424 Attachment B**

### **16. 2023 Congressional Districts of:**

- a. Applicant: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**
- b. Program/ Project: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

## ASSURANCES - CONSTRUCTION PROGRAMS - HOME

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

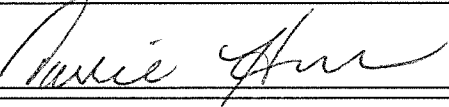
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Director of Community Development and Housing
APPLICANT NAME San Bernardino County	DATE SUBMITTED 07/03/2024

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

07/03/2024

**4. Applicant Identifier:**

E-24-UC-06-0503

**5a. Federal Entity Identifier:**

N/A

**5b. Federal Award Identifier:**

E-24-UC-06-0503

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** San Bernardino County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

95-6002748

**\* c. UEI:**

MD9GKE5818S4

**d. Address:**

\* Street1: 560 E. Hospitality Lane

Street2: Suite 200

\* City: San Bernardino

County/Parish:

\* State: CA: California

Province:

\* Country: USA: UNITED STATES

\* Zip / Postal Code: 92415-0043

**e. Organizational Unit:**

**Department Name:**

Community Development & Housing

**Division Name:**

Emergency Solutions Grant

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Mrs.

\* First Name: Carrie

Middle Name:

\* Last Name: Harmon

Suffix:

Title: Director of Community Development and Housing

**Organizational Affiliation:**

\* Telephone Number: 909-501-0641

Fax Number:

\* Email: carrie.harmon@cdh.sbcounty.gov



## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant Program

### \* 12. Funding Opportunity Number:

E-24-UC-06-0503

\* Title:

N/A

### 13. Competition Identification Number:

N/A

Title:

N/A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

ESG-A.pdf

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

2024-25 Emergency Solutions Grant (ESG) activities for implementing a county-wide continuum of care strategy including emergency shelter, rapid re-housing and homelessness prevention services.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="602,892.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="602,892.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

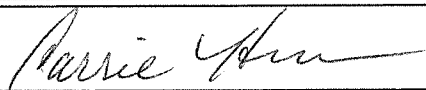
**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**Prefix: \* First Name: Middle Name: \* Last Name: Suffix: \* Title: \* Telephone Number: Fax Number: \* Email: 

\* Signature of Authorized Representative:

\* Date Signed:

## **ESG SF-424 Attachment A**

### **14. Areas Affected by Project (Cities, Counties, States, etc.):**

The San Bernardino County ESG funds are available to fund projects throughout the County's CDBG Consortium, which is comprised of the following participating cities and communities:

- Adelanto
- Barstow
- Big Bear Lake
- Colton
- Grand Terrace
- Highland
- Loma Linda
- Montclair
- Needles
- Redlands
- Twentynine Palms
- Yucaipa
- Town of Yucca Valley
- Unincorporated County

## **ESG SF-424 Attachment B**

### **16. 2023 Congressional Districts of:**

**a. Applicant: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

**b. Program/ Project: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

## ASSURANCES - CONSTRUCTION PROGRAMS - ESG

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

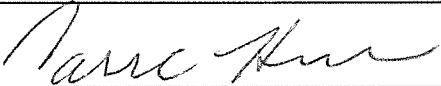
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Director of Community Development and Housing
APPLICANT NAME San Bernardino County	DATE SUBMITTED 07/03/2024

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

7/2/24  
Date

Director of Community Development and Housing  
Title



## **Specific Community Development Block Grant Certifications**

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024, 2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

	<u>7/2/24</u>
Signature of Authorized Official	Date

Director of Community Development and Housing  
Title

Director of Community Development and Housing  
Title

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

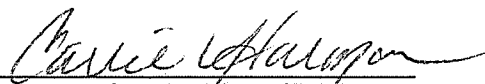
**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
Signature of Authorized Official

7/2/24  
Date

Director of Community Development and Housing  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## Appendix D

### ESG Program Written Standards



# **Office of Homeless Services**

## **EMERGENCY SOLUTIONS GRANT (ESG) WRITTEN STANDARDS v.4**

Street Outreach

Emergency Shelter

Rapid Re-Housing

Homelessness Prevention

Updated: November 2023

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## Definitions

**At risk of homelessness** (24 CFR 576.2) means:

(1) An individual or family who:

(i) Has an annual income below 30 percent of median family income for the area, as determined by HUD;

(ii) Does not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the “homeless” definition in this section; and

(iii) Meets one of the following conditions:

(A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;

(B) Is living in the home of another because of economic hardship;

(C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;

(D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;

(E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;

(F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or

(G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan;

(2) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or section 17(b) (15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); or

(3) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.

**Certification** means a written assertion, based on supporting evidence that must be kept available for inspection by HUD, by the Inspector General of HUD, and by the public. The certification shall be deemed to be accurate unless HUD determines otherwise, after inspecting the evidence and providing due notice and opportunity for comment.

**Consolidated Plan** means the plan prepared in accordance with 24 CFR Part 91, designed to help states and local jurisdictions to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions.

**Continuum of Care (CoC)** means the San Bernardino County Continuum of Care. The CoC program is designed to promote community wide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

**Grantee** means the legal entity to which HUD awards an ESG grant, and which is accountable for the use of the funds provided. In this case, the Office of Homeless Services is the Grantee.

**Homeless** means an individual or family which is considered homeless as determined under Section 103, 42 USC 11302 of the McKinney Vento Act, as amended by the HEARTH Act (24 CFR 576.2) under one of the following four categories:

- 1) Lacks a fixed, regular, and adequate nighttime residence which includes a subset for an individual who resided in an emergency shelter, or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided for 90 days or less (i.e.: residing in places not meant for human habitation, such as cars, parks, sidewalks, and abandoned buildings, or on the street);
- 2) Individuals and families who will imminently lose their primary nighttime residence (within 14 days of the date of application for homeless assistance) (i.e.: court order to vacate, lack of resources to continue staying in a hotel or motel, or no longer allowed by owner or renter of housing to stay) and no subsequent residence had been identified, and the individual or family

- lacks the resources or support networks needed to obtain other permanent housing. This includes persons residing in an emergency shelter but not transitional housing;
- 3) Unaccompanied youth under 25 years of age and families with children and youth who are defined as homeless under the other federal statutes who do not otherwise qualify as homeless under these definitions but who:
- i. Are defined as homeless under section 387 of the Runaway and Homeless Youth Act ([42 U.S.C. 5732a](#)), section 637 of the Head Start Act ([42 U.S.C. 9832](#)), section 41403 of the Violence Against Women Act of 1994 ([42 U.S.C. 14043e-2](#)), section 330(h) of the Public Health Service Act ([42 U.S.C. 254b\(h\)](#)), section 3 of the Food and Nutrition Act of 2008 ([7 U.S.C. 2012](#)), section 17(b) of the Child Nutrition Act of 1966 ([42 U.S.C. 1786\(b\)](#)) or section 725 of the McKinney-Vento Homeless Assistance Act ([42 U.S.C. 11434a](#));
  - ii. Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
  - iii. Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
  - iv. Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or
- 4) Individuals and families who are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individuals or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary residence; has no other residence; and lacks the resources or support networks (e.g., family, friends, faith-based or other social networks) to obtain other permanent housing.

**Homeless Definitions:** Additional reference information located at the following link:

[https://www.hudexchange.info/resources/documents/HEARTH\\_HomelessDefinition\\_FinalRule.pdf](https://www.hudexchange.info/resources/documents/HEARTH_HomelessDefinition_FinalRule.pdf)

**Housing** – ESG Programs may offer a household the opportunity to choose its neighborhood (including the school district) as well as its type of housing (such as a single-family home, apartment, duplex, garden- style unit, mobile home, etc.) within San Bernardino County however, the housing selected is subject to housing quality and occupancy requirements/standards as set forth in OHS's ESG Program Guidelines.

**HMIS** means Homeless Management Information System.

**HUD** means the U.S. Department of Housing and Urban Development.

**Non-profit sub-grantee** means any private non-profit organization to which a grantee provides funds to carry out the eligible activities under the grant and which is accountable to the grantee for the use of funds provided.

**OHS** means the Office of Homeless Services and/or its staff.

**Private non-profit organization** means an organization described in 26 United States Code (U.S.C.) 501(c) that is exempt from taxation under subtitle A of the Internal Revenue Code, has an accounting system and a voluntary board, and practices nondiscrimination in the provision of assistance.

**Program participant** means an individual or family with or without children that is provided ESG financial assistance or housing relocation and stabilization services through a rapid rehousing or prevention program. In this manual, the term “household” refers to individuals or families.

**Sub-grantee or Sub-recipient** means any private non-profit organization or unit of general local government to which a grantee provides funds to carry out the eligible activities under the grant and which is accountable to the grantee for the use of the funds provided.

**Youth** means a person less than 25 years of age.

### **Emergency Solutions Grant Standards**

The Office of Homeless Services is responsible for coordinating and implementing a system-wide approach to meet the needs of the population and subpopulation experiencing homelessness within the County. Both the Emergency Solution Grant Rules and Regulations (ESG) and the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Continuum of Care Program Interim Rules state that the CoC, in consultation with recipients of ESG program funds within the geographic area,

- (1) Establish and consistently follow written standards for providing CoC assistance;
- (2) Establish performance targets appropriate for population and program type; and
- (3) Monitor recipient and Sub-recipient performance.

In accordance with Title 24 of the Code of Federal Regulations (24 CFR) Part 578, Office of Homeless Services has developed the following written standards. These standards will apply to all projects that receive OHS, ESG funding and are intended as basic minimum standards to which Sub-recipients can make additions and/or enforce more stringent standards applicable to their own projects. In addition, all projects must comply with the Notice of Funding Availability (NOFA) under which the project was originally awarded and the Homeless Emergency and Rapid Transition to Housing (HEARTH) Act. All programs that receive ESG funding are required to abide by these written standards.



## **Overview of Hearth Act**

- The Homeless Emergency and Rapid Transition to Housing (HEARTH) Act on May 20, 2009, amends the McKinney-Vento Homeless Assistance Act
- Changes allow for increased flexibility in who may be served and what activities may be carried out
- The HEARTH Act consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program and creates the Emergency Solutions Grant Program and the Rural Housing Stability Program.
- The focus changed from Homeless Shelter to Homeless Prevention.

## **ESG and CoC Coordination/Collaboration**

In collaboration with other ESG service providers, these written standards have been developed by ESG recipients, including San Bernardino County and Continuum of Care (CoC) Membership. This collaboration allows for input on the standards and implementation process developed by organizations that directly provide homeless and housing services, Rapid Re-housing (R/R), and Homelessness Prevention (HP). The ESG Written Standards have been approved by the CoC, the County, and OHS ESG recipients. These written standards will be reviewed and revised, at a minimum annually or as needed, to continue to build upon and refine this document.

## **Housing First Model**

Irrespective of the program type, HUD encourages ESG Recipients and the COC to implement a housing first approach when providing housing assistance. The housing first approach prioritizes rapid placement, stabilization in permanent housing, and does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold).

Transitional housing and supportive service only projects may also be considered when using the housing first approach if they operate with low-barriers, work to quickly move people into permanent housing, do not require participation in supportive services, and for transitional housing projects do not require any preconditions for moving into transitional housing.

## **Universal Assessment**

All individuals will be assessed using a comprehensive, universal assessment tool called the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT). This tool guarantees that individuals' levels of need and eligibility determinations are made in an informed and objective manner.

## **Homeless Management Information System**

All Sub-recipients are required to participate in the Homeless Management Information System (HMIS) per the ESG and CoC Interim Rule (24 CFR 576 and 578). HMIS provides an opportunity to document homelessness and helps to ensure coordination between service providers while avoiding duplication of services and client data.

## **Data Sharing Requirement**

Data sharing is a multi-directional sharing relationship between multiple organizations. In order to systematically share data, the participating agencies must jointly establish a data sharing network formalized by the execution of guidelines, with the understanding they agree to the guidelines made by the HMIS Committee.

## **Agreements**

OHS will enter into one- or two-year agreements with each Sub-recipient of ESG funding. In general, these agreements define:

- Key program components or activities (including benchmarks for success);
- The level of ESG funding;
- The anticipated source and amount of matching funds (24CFR 576.201) contributed by the agency/organization; and
- Documentation or reporting requirements. Receipt of Agreement and Terms

## **Record Keeping**

Sub-recipients must establish and maintain standard operating procedures for ensuring that the ESG program funds are used in accordance with the requirements of the ESG program. All records (or copies of records) containing information related to ESG program funds and activities must be retained and kept accessible for five years after year funding was received. Records must include evidence of eligibility for each participant, income documentation, service records, Housing Quality Standards (HQS) inspections, rent reasonableness for each assisted unit, documentation of required matching funds, documentation of expenditures and evidence that required policies are in place.

Written procedures must be in place to ensure the security and confidentiality of all records pertaining containing personally identifying information of any individual or family who applies for and/or receives Emergency Solutions assistance.

## **Guiding Statutes, Regulations and Circulars**

Financial management of federal grant programs, including ESG is governed by a set of requirements that are contained in the following:

- Provisions in law, as set out in statutes;
- Regulations, which interpret and amplify the statute and are set out in the Code of

Federal Regulations (CFR);

- Office of Management and Budget (OMB) Circulars, which in some cases have been reissued as part of the CFR.

## **Financial Management**

Grantees and recipient in the ESG program must ensure compliance with regulations and requirements pertaining to the following key areas of financial management outlined in Financial Management Systems (24CFR 85.20 and 24CFR 84.20-28) for the following areas:

- |                        |                          |
|------------------------|--------------------------|
| • Usage of funds       | • Required funding match |
| • Internal controls    | • Budget controls        |
| • Cash management      | • Accounting controls    |
| • Procurement Property | • Asset controls         |
| • Audits               |                          |

## **General Accounting System**

The purpose of 2 CFR Part 200 is to streamline the Federal Government's guidance on administrative requirements to more effectively focus Federal resources on improving performance and outcomes, while ensuring the financial integrity of the Federal programs in partnership with non-federal stakeholders (e.g., grantees and Sub-recipients). OMB Circular 2 CFR 200 supersedes, consolidates, and streamlines requirements from eight (8) OMB Circulars: A-21, A-87, A-89, A-102, A-110, A-122, A-133, and A-50. Sub-recipients are required to maintain a general accounting system. Accepted general accounting system includes:

- Cost Principals for State and Local Governments 2CFR Part 200
- Cost Principals for Non – Profit Organization 2 CFR Part 200
- Independent Single Audits - Recipients of individual or multiple Federal Awards that expend more than \$750,000 of federal funds with a one-year period
- Records to be maintained for a minimum of three (3) years

## **Accounting Controls**

Having accurate and comprehensive documentation of revenue and expenses is a regulatory requirement, and it is also a necessary part of a sub-grantee's organizational responsibilities. Accounting controls consist of procedures that enable Sub-recipients of ESG funds to maintain accounting records that sufficiently identify the source and application of funds that flow through the sub-grantee's organization and, thereby, meet applicable standards. Most important of all, accounting records must be supported by source documentation.

## **Reimbursement Responsibilities**

Sub-recipients will be responsible to submit on a monthly basis a reimbursement request for qualified expenditures. The following must be included in the request as follows:

- Request cover page and summary page;
- Cancelled check or Bank statement;

- Invoice or Bill;
- Late Charges are not eligible;
- HMIS reporting.

The disbursement of ESG funds to the Sub-recipient shall be on a reimbursement basis only. There shall not be any advance or prepayment of funds.

Final reimbursement request must be submitted no later than the date specified on the ESG agreement.

### **Matching Funds Requirements**

The Sub-recipient must make matching contributions to supplement the Sub-recipient's ESG program in an amount that equals 100% of the amount of ESG funds provided by the Grantee. In other words, for every dollar provided through the ESG program, the Sub-recipient must contribute a dollar from another source to eligible ESG activities within the same funded programs.

Matching contributions may be obtained from any source, including any Federal source other than the ESG program, as well as state, local, and private sources. Additional requirements apply to matching contributions from a federal source of funds such that the Sub-recipient must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match Emergency Solutions Grant funds. If ESG funds are used to satisfy the matching requirements of another federal program, then funding from that program may not be used to satisfy the matching requirements under this section.

Matching funds must be provided after the date of that HUD signs the grant agreement.

### **Recognition of Matching Requirements**

In order to meet the matching requirement, the matching contributions must meet all requirements that apply to the ESG funds provided by HUD.

- The matching contributions must be provided after the date that HUD signs the associated grant Agreement;
- For cash match, "provided" means when the funds are expended (or when the allowable cost is incurred);
- For in-kind match, it is the date the service (or another in-kind match source) is actually provided to the program or project;
- To count toward the required match for the Sub-recipient's fiscal year grant, cash contributions must be expended for eligible activity costs within 24 months after the date HUD signs the grant agreement with the recipient;
- Contributions used to match a previous ESG grant may not be used to match a subsequent ESG grant;
- Contributions that have been or will be counted as satisfying a matching requirement of another federal grant or award may not count as satisfying the matching requirement of this section.
- The program participants served with matching funds must be entered into HMIS and reported on the CAPER.

## Eligible Types of Matching Contributions

The matching requirement may be met by one or both of the following:

- **Cash contributions** – Cash expended for allowable costs of the Sub-recipient, as defined in the Omni-Circular (2 CFR §200).
- **Noncash contributions** – The value of any real property, equipment, goods, or services contributed to the recipient's or Sub-recipient's ESG program, provided that if the recipient or Sub-recipient had to pay for them with grant funds, the costs would have been allowable. Noncash contributions may also include the purchase value of any donated building.

## Program Participant Records

In addition to the eligibility documentation required above, program participant records must include:

- documentation of the services and assistance provided to that program participant, including, as applicable, the security deposit, rental assistance, and utility payments made on behalf of the program participant;
- compliance with the applicable requirements for providing services and assistance to that program participant under the program components and eligible activities provisions where applicable, compliance with the termination of assistance requirement.

## Documentation of Homelessness

ESG Sub-recipients are required to maintain adequate documentation of homelessness status to determine eligibility of persons served by the ESG program. A copy of this documentation must be maintained by the Sub-recipient in the client's or participant's file. Documentation includes 3-day notice to pay or quit, public agency written verification of homelessness, or self-certification of homelessness are examples of required proof to require and maintain in client file.

## Qualifications of Homelessness

A person is considered homeless only when he/she resides in one of the following places:

- In places not meant for human habitation such as a car, park, sidewalk, an abandon building, or on the street;
- In an emergency shelter;
- In transitional or supportive housing for homeless persons who originally came from the streets or emergency shelter; or
- In any of the above but is spending a short time (up to 30 consecutive days) in a hospital or other institution.

## Monitoring and Site Visits

Monitoring can take a number of forms and can include review of progress reports, telephone

consultation, and performance of on-site assessments. The three basic goals for oversight and monitoring of the progress and performance of ESG grantees/recipients include:

- Ensure that ESG funds are used effectively to assist homeless individuals and families and that the basic ESG program goals are met;
- Ensure compliance with ESG regulations and program requirements in the usage of funds and in carrying out program activities; and
- Enhance and develop the management capacity of grantees or recipients.

### **Participation of Homeless Persons in Policy-Making and Operations**

ESG regulation (24 CFR 576.405) require that recipients of Emergency Solutions Grant funds must provide for the participation of not less than one homeless or formerly homeless persons in a policy-making function within the Sub-recipient's organization. If the recipient is unable to meet this requirement it must instead develop and implement a plan to consult with homeless or formerly homeless persons in a policy-making function regarding any facilities, services, or other assistance that received funding under ESG. All Sub-recipients of ESG funds are required to involve or encourage involvement of participants in the operation of an ESG-funded program or facility. ESG Sub-recipients will be required to provide documentation during the OHS monitoring visits of their efforts to seek the participation of the homeless or formerly homeless.

### **Termination of Participation and Grievance Procedures**

OHS and Sub-recipients may terminate assistance provided through ESG-funded activities to participants that violate program requirements. Written procedures must describe the specific program requirements and the termination grievance or appeal process; this should include the procedures for a participant to request a hearing regarding the termination of their assistance. The federal regulation at 24 CFR 576.402 describes the termination provision:

Termination of Assistance 24 CFR 576.402: Grantees and recipients may, in accordance with 42 U.S.C. 11375 (e), terminate assistance provided under this part to an individual or family who violates program requirements.

- (a) **In general.** If a program participant violates program requirements, the recipient or Sub-recipient may terminate the assistance in accordance with a formal process established by the recipient or Sub-recipient that recognizes the rights of individuals affected. The recipient or Sub-recipient must exercise judgment and examine all extenuating circumstances in determining when violations warrant termination so that a program participant's assistance is terminated only in the most severe cases.
- (b) **Program, participants receiving rental assistance or housing relocation and stabilization services.** To terminate rental assistance or housing relocation and stabilization services to a program participant, the required formal process, at a minimum, must consist of:
  - (1) Written notice to the program participant containing a clear statement of the reasons for termination;
  - (2) A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision; and

(3) Prompt written notice of the final decision to the program participant.

- (c) **Ability to provide further assistance.** Termination under this section does not bar the recipient or Sub-recipient from providing further assistance at a later date to the same family or individual.

### ESG Program Eligibility

Eligibility for assistance under the ESG program depends on the housing or homeless status of the participant. All participants in ESG-funded programs must meet the applicable definition of homelessness or at-risk. The specific status needed to be eligible for assistance varies depending on the program component under which a program is operated. Homeless status can be classified as one of four categories under the applicable HUD definition: “literally homeless,” “imminent risk of homeless,” “Unaccompanied youth and families with children who are defined as homeless under other federal statutes” or “fleeing/attempting to flee domestic violence.” as defined within the definitions section of this document.

Homelessness prevention programs may serve those at *Imminent risk of homelessness* or *Fleeing/attempting to flee domestic violence* (with incomes below 30% of the area median income (AMI)) and are also allowed to serve households that meet the definition of “at-risk of homelessness” as defined within the definitions section of this document.

ESG-funded programs must document that the household would experience homelessness but for the ESG assistance (i.e., a household would require emergency shelter or would otherwise become literally homeless in the absence of ESG assistance).

### Five ESG Components

The chart below reflects eligible clients and which of the five ESG funding components each group of clients is eligible for:

Component	Those Who Are Homeless	Those Who Are At Risk of Homelessness
1. Street Outreach	X	
2. Emergency Shelter	X	
3. Rapid Re-Housing	X	
4. Homeless Prevention		X
5. Homeless Management Information System (HMIS)	X	X

## Standards for Program Components

### Street Outreach (24 CFR 576.101)

**Eligible Participants:** Unsheltered individuals and families, meaning those who qualify under paragraph (1)(i) of the definition of "homeless."

**Eligible Activities:** Essential services to eligible participants provided on the street or in parks, abandoned buildings, bus stations, campgrounds, and in other such settings where unsheltered persons are staying. Staff salaries related to carrying out street outreach activities is also eligible.

#### Eligible Costs:

- Engagement  
Activities to locate, identify, and build relationships with unsheltered homeless people for the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs.
- Case Management  
Assessing housing needs and arranging/coordinating/monitoring the delivery of individualized services.
- Emergency Health Services  
Outpatient treatment for urgent medical conditions provided by licensed' medical, professionals in community-based settings (e.g., streets, parks, and campgrounds) to eligible participants unwilling or unable to access emergency shelter or health care facility.
- Emergency Mental Health Services  
Outpatient treatment for urgent mental health conditions by licensed professionals in community-based settings (e.g., streets, parks, and campgrounds)
- Transportation  
Travel by outreach workers, social workers, medical professionals, or other service providers during the provision of eligible street outreach services.
- Services to Special Populations  
Address the special needs of homeless youth, victims of domestic violence and related crimes/threats, and/or people living with HIV/AIDS who are literally homeless.

### Emergency Shelter (24 CFR 576.102)

**Eligible Participants:** Eligible Participants are individuals and families who are homeless. ESG funds may be used to provide essential services to persons in emergency shelters, major renovation of an emergency shelter, or conversion of a building into an emergency shelter, and shelter operating costs. Staff costs related to carrying out emergency shelter activities is also eligible.



**Eligible Activities:** Essential services apply to persons in emergency shelters, renovating buildings to be used as emergency shelters, and operating emergency shelters. Staff costs related to carrying out emergency shelter activities is also eligible.

**Eligible Costs:**

- Essential Services
- Renovation
- Shelter Operations

**A. Essential Services**

Eligible costs to provide essential services to individuals and families who are in an emergency shelter are as follows:

- Case Management
- Life Skills
- Child Care
- Education Services
- Employment Assistance and Job Training
- Outpatient Health Services
- Legal Services
- Mental Health Services
- Substance Abuse Treatment Services Transportation
- Services for Special Populations

**B. Renovation**

Eligible costs include labor, materials, tools, and other costs for renovations. The emergency shelter must be owned by a government entity or private non-profit organization. When ESG funds are used for renovations, other than major rehabilitation or conversion, the minimum period of use to be maintained as a shelter for homeless individuals and families is 3 years. If the rehabilitation costs of an emergency shelter exceed 75 percent of the value of the building before rehabilitation (major rehabilitation) or if the costs to convert a building into an emergency shelter exceeds 75 percent of the value of the building after the conversion, then the minimum period of use is 10 years, including soft costs, or conversion of a building to be used as an emergency shelter. The maximum funding allowed is **\$5,000**.

**C. Shelter Operations**

Eligible costs are the costs of maintenance necessary for the operation of an emergency shelter. In the case when no appropriate emergency shelter is available for a homeless family or individual, a hotel or motel voucher will also be considered eligible. Additional eligible shelter operation costs include the following:

- Maintenance (including minor or routine repairs)
- Food

- Insurance
- Rent
- Furnishings
- Security
- Supplies necessary for the operation of the emergency shelter
- Fuel
- Utilities
- Equipment

**Note:** Emergency Shelter agencies must include in their policies and procedures the process of admission, diversion, referral, and discharge including standards regarding length of stay and safeguards to meet the safety and shelter needs of special populations and individuals, and families who have the highest barriers to housing and are likely to be homeless the longest.

### **Homeless Prevention (24 CFR 576.103)**

The purpose of Homelessness Prevention is to prevent persons from becoming homeless in a shelter or an unsheltered situation. Funding may also be used to help such persons regain stability in their current housing or other permanent housing. Eligibility for services applies to individuals and families who are at imminent risk, or at risk, of homelessness, meaning those who qualify under paragraph (2) and (3) of the homeless definition (or those who qualify as “at risk of homelessness” found in 24 Part 576.2. Individuals and families must have an income at, or below, 30% of Area Median Income (AMI).

Eligible activities include the following:

- Housing Relocation and Stabilization Services
- Short- and Medium-Term Rental Assistance

### **Housing Relocation and Stabilization Services**

The following guidelines apply to both Rapid Re-Housing and Homelessness Prevention:

<b>FINANCIAL ASSISTANCE</b>	<b>SERVICES</b>
Moving Cost	Housing Search & Placement
Rent Application Fees	Housing Stability Case Management
Last Month’s Rent	Mediation
Utility Payments – Up to 24 months payments/ including up to 6 months arrears per service	Credit Repair
Security Deposit – Equal to no more than 2 months’ rent	Legal Services
Standard Utility Deposit	

### **Short- and Medium-Term Rental Assistance: Rapid Re-Housing/Homelessness Prevention**

<b>Types of Rental Assistance</b>	<b>Length of Assistance</b>
1. Short Term Rental Assistance	up to 3 Months
2. Medium Term Rental Assistance	4 to 24 Months
3. Payment of Rental Arrears (One-time payment up to 6 months arrears months, including late fees.)	

#### **Lease Requirements 24.CFR 576.107(5)**

In compliance with HUD requirements, OHS clarifies that to be permanent housing, the program participant must be the tenant on a lease for a term of at least one year that is renewable and is terminable only for cause. The lease must be renewable for terms that are a minimum of one month long. HUD has determined that requiring a lease for a term of at least one year that is renewable and terminable only for cause can assist program participants in obtaining stability in housing, even when the rental assistance is temporary.

Rent paid on behalf of program participant must be reasonable based on HUD standards as established under 24 CFR 982.507.

#### **Payment Requirement**

Homeless prevention assistance payments must be made directly to the landlord, utility, or provider of services for the program participant.

#### **Performance Standards**

The recipient must describe the performance standards for evaluating ESG activities which must be developed in consultation with the Continuum of Care.

Based on standards and goals of the local Continuum of Care, OHS is proposing the following performance standards for the Emergency Solutions Grant:

##### ***Performance Measures for Homelessness Prevention***

- a. A reduction in the number of homeless individuals and families seeking emergency shelter services.
- b. Expected Outcome: At least 35% of participants assisted will remain in permanent housing six (6) months after the last assistance was provided under ESG.

##### ***Performance Measures for Homeless Rapid Re-Housing***

- a. A reduction in the reoccurrence of homelessness for individuals and families who exit the shelter system.
- b. Expected Outcome: At least 35% of participants assisted will remain in permanent housing six (6) months after the last assistance provided under ESG.

### **Rapid Re-Housing (24 CFR 576.104)**

The purpose of Rapid Re-housing is to serve participants who meet the criteria under paragraph (1) of the “homeless” definition in 24 CFR Part 576.2 or who meet the criteria under paragraph (4) of the “homeless” definition and live in an emergency shelter or other place described in paragraph (1) of the “homeless” definition.

Eligible participants are individuals and families literally homeless currently living in an emergency shelter or place not meant for human habitation.

Eligible activities include:

- Housing Relocation and Stabilization Services
- Short- and Medium-Term Rental Assistance

### **Standard Policies and Procedures for evaluating individuals and family’s eligibility for assistance under Emergency Solutions Grant (ESG)**

#### **Building on Established Homeless Prevention and Rapid-Rehousing Program (HPRP) Policies and Procedures**

The policies and procedures were originally established based on the provisions of HPRP assistance. The policies and procedures are now modified based on the checklist of required elements applicable only set forth in 24 CFR 576.400 (e)(1) and (e)(3) (91.220 (4)(vi)) and in collaboration with CoC standards will be adopted. These policies will be employed initially for the provision of ESG assistance but will be refined as the new ESG program is implemented.

#### **Centralized Pre-Screening and Assessment Available at Multiple Locations**

Participating agencies are responsible for engaging chronically homeless individuals and families through the use of Housing Navigators and a standardized vulnerability assessment and intake process that provides referrals to a centralized housing system that places priority on those who are at highest risk with the most appropriate intervention **rather than** a “first come, first served” approach.

Individuals and families applying for ESG assistance must complete an eligibility pre-screening form. Pre-screening may be completed via phone, online, or at established locations, including emergency shelter locations. Individuals and families who meet established pre-screening requirements will be scheduled an appointment with a case manager for assessment and eligibility documentation.

#### **Basic Eligibility Requirements**

- **Initial Consultation & Eligibility Determination:** The applicant(s) must receive at least an initial consultation and eligibility assessment with a case manager or other authorized representative

who can determine eligibility and appropriate type of assistance.

ESG clients must meet one of the following definitions of homelessness:

1. Literally homeless
  2. At imminent risk of homelessness
  3. Homeless under Federal Statutes
  4. Fleeing/attempting to flee domestic violence
- **Income:** The household's total annual income must be below 30 percent of Area Median family Income for the area (AMI).
  - **Housing Status:** Case files must document the current housing status of the household at application. Housing status will be verified through third party verification whenever possible. Self-certification of housing status will be considered on a case-by-case basis.
  - **San Bernardino County Residency:** All households receiving Homelessness Prevention or Rapid Re-housing assistance under ESG must be residents of San Bernardino County at time of application.
  - **Unidentifiable financial resources and/or support networks:** In order to receive ESG rental financial assistance, applicants must also demonstrate the following:
    1. No appropriate subsequent housing options have been identified;
    2. The household lacks the financial resources to obtain immediate housing or remain in its existing housing; and
    3. The household lacks support networks needed to obtain immediate housing or remain in its existing housing.

### **Policies and Procedures for Coordination among Emergency Shelter providers, Essential Service providers, Homelessness Prevention and Rapid Re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.**

The ESG program requires coordination among participating agencies. All ESG Sub-recipients in San Bernardino County are experienced homeless providers with a demonstrated track record in fiscal management and the provision of housing and supportive services targeted to homeless households. Additionally, the project administration agreement with ESG Sub-recipients will require coordination among agencies receiving ESG funds to administer Emergency Shelter, Essential Services, Homelessness Prevention, Rapid Re-housing services, and related assistance, and access to mainstream services and housing providers for clients. Coordination of effort among Sub-recipients will also help prevent duplication of benefits to the same person or household.

#### **Participation in the Continuum of Care**

ESG funded agencies have easy access to membership in the Continuum of Care. The Continuum of Care has organizations including homeless service providers, veteran service representatives, churches, and government organizations. The Continuum of Care meets on a regular basis and shares information about services among participating agencies.

#### Required Client Information and Referrals

To further facilitate collaboration and information sharing, ESG funded agencies will be required to provide the following information and referrals to ESG program participants:

- 2-1-1 hotline for social services
- Social security benefits
- Cal-Works and other income security programs provided by the Transitional Assistance Department (TAD)
  
- Cal-Fresh (formerly known as Food Stamps) assistance
- Low Income Energy Assistance Programs
- Affordable housing information
- Employment assistance and job training programs
- Health care and mental health services
- Services for victims of domestic violence
- Veteran services
- Specialized services such as legal services, credit counseling.

## **Policies and Procedures for determining and prioritizing which eligible families and individuals will receive Homelessness Prevention assistance and which eligible families and individuals that will receive Rapid Re-housing assistance.**

Once it is determined that the household meets the basic eligibility guidelines noted above the household will be assessed for the appropriate form(s), level, and duration of financial assistance. The results of this assessment will be formalized in a Housing/Financial Assistance Plan that is signed by both the applicant and the case manager.

### **Homeless Prevention Assistance**

Homeless Prevention assistance will be targeted to households who are “at risk” of losing their present housing and becoming homeless as defined in HUD regulations 24 CFR 576.2. While there are many people who are housed and have a great need for rental assistance, not everyone will become homeless without assistance. A risk assessment will be used to assess the household's level of crisis and prioritize those who are at greatest risk of becoming homeless. The Field Assessment Tool will include vulnerability criteria including but not limited to; income, housing history, food security, childcare, health care, life skills, and other special needs. Due to the limited amount of funding, assistance will be provided on a first come, first served basis, if the applicant meets the eligibility and risk assessment criteria, if the applicant(s) meet(s) eligibility and risk assessment criteria. \*

### **Rapid Re-Housing Assistance**

Homeless Rapid Re-housing assistance is intended for individuals or families who meet the homeless definition described in HUD regulations 24 CFR 576.2. While there are many homeless individuals and families in San Bernardino County at any given night, the Rapid Re-housing assistance will be prioritized for households who are residing in emergency shelters and on the streets. Due to the limited amount of funding, assistance will be provided on a first come, first served basis, if the applicant meets the eligibility and risk assessment criteria. Providers should link participants with community resources that will help them achieve long-term stability and well-being.

## **Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving Homelessness Prevention or Rapid Re-housing assistance.**

### **Limitations on Assistance - Homeless Prevention**

OHS's ESG rental assistance is intended to stabilize individuals and families who have recently endured difficult financial circumstances that have led them into homelessness or who are at imminent risk of becoming homeless. For Homeless Prevention assistance, the rental assistance consists of short-term rental assistance (3 months); extended under certain circumstances to medium term rental assistance (for an additional 3 months). The total maximum length of assistance is 12 months over a 3-year period. Client must be reassessed after every 90 days and case management on a monthly basis is **required**.

Not every individual or family in need of rental assistance is a candidate for ESG Homelessness Prevention or Rapid Re-housing assistance. ESG rental assistance is not a substitute for Section 8 rental

assistance or a permanent rental subsidy, but rather a tool to help stabilize families or individuals who are at imminent risk of becoming homeless and lack any other resources to help them stabilize their housing situation. Rental assistance cannot be provided to a program participant who is already receiving rental assistance or living in a housing unit receiving rental assistance or operating assistance through other federal, State, or local sources (24 CFR 576.106).

Generally, an individual or household should pay approximately 30% of their income towards rent. This requirement may be waived on a case-by-case basis for extreme circumstances. The ESG assistance will consist of the remaining portion of the rent (excluding the clients' contribution towards the rent).

Clients are required to be reassessed at regular monthly intervals to monitor progress and levels of self-sufficiency. If a client requires assistance beyond the three-month mark, the ESG rental subsidy will be reduced, and the client will be required to pay a larger portion of the rent. Homelessness Prevention assistance will be based on number in household, fair market rent rate, and income to determine for a maximum one year over a 3-year period.

#### **Limitations on Assistance - Rapid Re-Housing**

Under Rapid Re-housing assistance, a client's share of rent should be based on the client's ability to pay during their path to housing stabilization. This requirement may be waived on a case-by-case basis for extreme circumstances. Clients receiving Rapid Re-housing assistance must be re-assessed, at a minimum every 90 days, and reviewed during monthly case management. The maximum length of Rapid Re-housing assistance will be one (1) year\* during any 3- year period. The assistance should not exceed the Fair Market Rent amount based on client household, except for the first month of assistance if client requires assistance with other re- housing expenses such as rent deposits or utility deposits. Security deposit should not exceed two times the rent.

Standards for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following guidelines:

- 100% of the cost of rent in rental assistance may be provided to program participants. However, to maximize the number of households that can be served with Rapid Re-housing resources, it is expected that the level of need will be based on the goal of providing only what is necessary for each household to be stably housed for the long term;
- Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the Fair Market Rent limit, established by HUD;
- The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units.

#### **Limitations on Assistance - All Clients**

Due to the limited amount of funds available, the ESG assistance will not exceed Fair Market Rent (FMR) per client per month in combined ESG assistance, including rent and utility payments. Generally, clients should be responsible for paying their own utility costs while receiving



ESG rental assistance, unless they are experiencing acute financial hardship, or are at risk of losing their housing due to utility shut off. Clients seeking help with utilities only may be eligible for ESG assistance if it can be documented that they will lose their housing and become literally homeless if utility assistance is not provided; however, the household must meet other ESG eligibility requirements.

**Duplication of Benefits:** Rental assistance cannot be provided to a program participant who is already receiving rental assistance or living in a housing unit receiving rental assistance or operating assistance through other federal, State, or local sources (CFR 576.106).

### **Standards for determining how long a particular participant will be provided with rental assistance and whether the amount of that assistance will be adjusted over time.**

ESG assistance consists of short term (up to 3 months) or medium term (more than 3 months but not more than 24 months) rental assistance to allow individuals or families who have recently encountered a financial crisis that has led them into homelessness or at imminent risk of homelessness, to gain housing stabilization. Since the program consists of temporary assistance aiming at rapid stabilization of households, clients are required to contribute a portion of their income towards rent. Clients with no potential to earn income may not be suitable candidates for this type of assistance unless other subsidies can be accessed after the ESG assistance expires. The Sub-recipient case manager should comply with and document the housing stability case management requirements of HUD regulation 24 CFR 576.401(e).

Clients assisted under ESG Homelessness Prevention assistance are eligible to receive the rental assistance for up to 3 months if they meet income eligibility of less than 30% of the area median family income (AMI) during the 3-month period and comply with the case management requirements of the program. At the end of the third month, clients must be re-assessed to determine if the client's rental assistance needs to be extended for an additional 3-month period. If the ESG rental assistance is extended for an additional three (3) months, the ESG assistance will be reduced and/or adjusted over the remaining time.

Clients assisted under ESG Rapid Re-housing Assistance are eligible to receive rental and utility assistance for up to one-year if they meet income eligibility during the one-year period. Rapid Re-housing clients **must** receive monthly case management, be evaluated at regular intervals, and be re-assessed every 90-days during the ESG assistance period. The ESG rental assistance should be reduced gradually, and the client's portion of rent increased during the months of assistance.

**Standards for determining the type, amount, and duration of housing stabilization and /or relocation services to provide a program participant, including the limits, if any, on homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance; maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance.**

**Reasonableness Determination**

OHS will set the maximum amount of assistance to be provided to Homelessness Prevention and Rapid Re-housing clients on an annual basis. OHS will also determine if the total benefit amount to be awarded to any one client is both reasonable and necessary.

**Reporting - Centralized/Coordinated Assessment System**

- The HEARTH Act makes HMIS participation a statutory requirement for ESG recipients and sub-recipients. OHS and the Sub-recipients work with the Continuum of Care to ensure the screening, assessment, and referral of program participants are consistent with the written standards.
- The recipient will ensure that data on all persons served, and all activities assisted under ESG are entered into a community-wide HMIS in the area in which those persons and activities are located.
- Victim service providers cannot, and Legal Services Organizations may choose to not participate in HMIS. Providers that do not participate in HMIS must use a comparable database that produces unduplicated, aggregate reports instead.

Eligible HMIS costs generally include, but is not limited to the following:

- Hardware Equipment and Software Costs
- Staffing: Paying salaries for operating HMIS
- Training and Overhead - Technical support, leasing space, and utilities for space used by HMIS staff.

**Comparable Database for Victim Services**

If the Sub-recipient is a victim services or a legal services provider that use a comparable database, it may use ESG funds to establish and operate a comparable database that collects client-level data over time and generates unduplicated aggregate reports based on the data. Information entered into a comparable database must not be entered directly into or provided to an HMIS.

**Case Management (24 CFR 576.401 (e))**

OHS has defined case management as a “collaborative” process that assesses, plans, implements, coordinates, monitors, and evaluates the options and services required to meet the client’s health and human service needs. It is characterized by advocacy, communication, and resource management and promotes quality and cost-effective interventions and outcomes. Case management focuses on housing stability and placement, with an emphasis on the arrangement, coordination, monitoring, and delivery of services related to housing needs and improving housing stability.

A meeting with a case manager is required in order to receive Rapid Re-housing assistance, although it is not necessarily the first step. Some communities might have a screening, intake, assessment, or other eligibility determination process that precedes the assignment to a case manager while other communities may have case managers performing the eligibility task.

Regardless of the arrangement, the meeting with the case manager should be regarded not only as a program requirement, but also as an early opportunity to help a household improve its housing stability during and beyond the period of Rapid Re-housing assistance.

### **Transitional Housing and Rapid Re-housing**

While transitional housing is technically eligible, HUD cautions recipients against using ESG Rapid Re-housing funds as a way of regularly exiting a person from transitional housing to permanent housing. It is recommended that Rapid Re-housing be used as a model for helping people move from the streets or shelter to permanent housing, not for people exiting transitional housing. Additionally, transitional housing providers should have programs designed to successfully exit people and should not use Rapid Re-housing, another form of temporary assistance, as a regular part of their program design. HUD recommends this be done on a case-by-case basis, so that it is not common practice, but is provided only when necessary to prevent the program participant from going back to the streets or emergency shelter.

Please also note that program participants would need to be assessed for and determined to be eligible for ESG Rapid Re-housing assistance, in accordance with the ESG eligibility and documentation requirements. (Homeless definition in 24 CFR 576.2) This includes a requirement that the assistance be necessary to help the program participant move as quickly as possible into permanent housing and achieve stability in housing. Note that such a household would have to be exited from the transitional housing program in HMIS and entered into the ESG program in HMIS.

### **Consultation Process**

OHS and the ESG recipients, continuously consult with the Continuum of Care to discuss the ESG allocation in ways that:

- Coordinate across regional entitlement jurisdictions by developing and utilizing standardized eligibility and assessment tools;
- Support federal and local goals for priority populations;
- Allow for variations in the program design that responds to the needs and resources of the jurisdiction; and
- Comply with eligibility and verification requirements (HMIS, housing status, homeless definitions, etc.)

The ESG program requires coordination among participating agencies. All ESG Sub-recipients in San Bernardino County are experienced homeless providers with a demonstrated track record in fiscal management and the provision of housing and supportive services targeted to homeless households. ESG funded agencies have easy access to membership in the Continuum of Care (CoC) and are encouraged to participate in the CoC. The CoC has over 100 member organizations including homeless service providers, veteran service representatives, churches, and government organizations. The

Continuum of Care meets on a regular basis and shares information about services among participating agencies.

OHS also consulted with the Continuum of Care on the Ten-Year Plan to End Homelessness to ensure the alignment of proposed ESG activities as they relate to the goals and strategies outlined in the plan. This joint effort has worked successfully in the past and OHS will continue to work closely with the Transitional Assistance Department (TAD), the "umbrella" anti-poverty agency for San Bernardino County, in servicing the needs of homeless.

**HUD ESG Link**

For complete, detailed information on authorizing laws, regulations, and Federal Register Notices for the Emergency Solutions Grants (ESG) Program, reference the link below:

<https://www.hudexchange.info/esg/esg-law-regulations-and-notices/>

## **APPENDIX A**

### **ADJUSTMENTS TO ESG WRITTEN STANDARDS FOR CORONAVIRUS EMERGENCY SOLUTIONS GRANTS (ESG-CV)**

President Trump signed the CARES Act (“the Act”) on March 27, 2020, to help the nation respond to the coronavirus (COVID-19) outbreak. The CARES Act made available an additional \$4 billion in ESG-CV- funds to supplement the Fiscal Year (FY) 2020 ESG-CV funding provided under the Further Consolidated Appropriations Act, 2020 (Public Law 116-94). Of this amount, the Department immediately allocated \$1 billion for ESG-CV- grants based on the FY 2020 ESG-CV formula. The funds may be used to cover or reimburse allowable costs incurred by OHS and Sub-recipients before the award of funding (including prior to the signing of the CARES Act) to prevent, prepare for, and respond to COVID-19.

The San Bernardino County was award a ESG-CV funds and will administer ESG-CV programs to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families who are homeless or receiving homeless assistance; and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19. While still providing support for emergency shelters and services to the homeless, the new ESG-CV grant focuses on preventing initial and recurrent homelessness, shortening the duration of homelessness, assisting in the transition from homelessness to independent living, and providing outreach, needs assessment and other services for the homeless.

The purpose of this addendum is to provide guidance to Sub-recipients of the ESG-CV grant on additional requirements, waivers, and eligible activities, and in conjunction with the OHS ESG Written Standards v3, each grant application, grant agreement, budget and/or all relevant federal and state statutes and regulations will apply to the ESG-CV programs.

The ESG-CV grant is authorized by subtitle B of title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371–11378) as amended by the Act. The program authorizes the Department of Housing and Urban Development (HUD) to make grants to States, units of general-purpose local government, and territories for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance. (24 CFR 576.1)

Specific waivers and alternate requirements for the ESG-CV grant includes:

- The funds are not subject to the spending cap on emergency shelter and outreach under 24 CFR 576.100(b)(1);
- Up to 10 percent of funds may be used for administrative costs, compared to 7.5 percent as provided by 24 CFR 576.108(a);

- The funds are exempt from the ESG-CV match requirements, including 24 CFR 576.201;
- The funds may be used to provide homelessness prevention assistance (as authorized under 24 CFR 576.103 or subsequent HUD notices) to any individual or family who does not have income higher than HUD's Very Low-Income Limit for the area (50% Average Medium Income in San Bernardino County) and meets the criteria in paragraphs (1)(ii) and (1)(iii) of the "at risk of homelessness" definition in 24 CFR 576.3;
- Sub-recipients may deviate from applicable procurement standards when using these funds to procure goods and services to prevent, prepare for, and respond to coronavirus, notwithstanding 24 CFR 576.407(f) and 2 CFR 200.317-200.326;
- While it is encouraged to offer treatment and supportive services when necessary to assist vulnerable homeless populations, individuals and families experiencing homelessness must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used, notwithstanding 24 CFR 576.401(e).

In addition, the Act authorizes the Secretary to grant waivers of and specify alternative requirements for statutes and regulations the Secretary administers in connection with the use of ESG-CV funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). These waivers and alternative requirements can be issued when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus. In accordance with 24 CFR 5.110, HUD made a determination of good cause and subject to statutory limitations, waive regulatory provisions. Additional regulatory waiver authority is provided in 24 CFR 91.600. These regulatory provisions provide HUD the authority to make waiver determinations for the ESG-CV, COC, and HOPWA Programs and consolidated planning requirements for all CPD formula programs.

A memorandum by John Gibbs, CPD Assistant Secretary, provided additional flexibility to communities to prevent the spread of COVID-19 and better assist individuals and families, including those experiencing homelessness, infected with COVID-19, or economically impacted by the virus. The waivers associated with the ESG-CV HMIS, Homelessness Prevention and Rapid Re-housing programs to prevent the spread of COVID-19 are described under each ESG-CV component section below. Waiver dates are subject to extension based on memoranda from HUD. Provisions that are not specifically waived remain in full effect.

During COVID-19, ESG-CV Sub-recipients should collaborate with local and state public health partners to integrate infection control practices into homeless service delivery systems where appropriate.

### **EMERGENCY SHELTERS**

ESG-CV funds may be used for costs of providing Essential Services to homeless families and individuals in emergency shelters, renovating buildings to be used as emergency shelter for homeless families and individuals, and operating emergency shelters.

### **Expanded Definition of ESG-CV- Eligible Shelter Funds**

The purpose of ESG-CV funds is to prevent, prepare for, and respond to COVID-19 in order to prevent and mitigate the spread of COVID-19 among people experiencing homelessness and the staff that provide services to these individuals. This requires that existing shelters implement public health protocols such as enforcing social distancing, establishing an isolation space (especially for residents suspected of having COVID-19, those with confirmed cases, and high-risk residents such as elderly people and people with pre-existing health conditions), using personal protective equipment (PPE), and cleaning/disinfecting shared and living spaces. In many communities where existing shelter is not available or where current shelters are not able to implement these safety protocols, additional space may need to be identified to allow people to have shelter while staying as healthy as possible. This may be space within an existing shelter (e.g., an office not being used) that could be temporarily converted into a quarantine space for someone who has tested positive or is awaiting test results, or it could be an entirely separate building. Eligible shelter spaces may include public spaces, pop up or modular structures in compliance with U.S. Department of Housing and Urban Development (HUD) guidance.

### **Coordinate with public health partners to establish COVID-19-specific procedures where appropriate.**

If shelters utilize symptom screening as a part of intake procedures, it must be reviewed and approved by a local public health partner such as the county's or state's department of public health or the Healthcare for the Homeless partner.

Shelters funded by ESG-CV must establish referral pathways to isolation and quarantine if a client is in need of such services.

Shelters funded through ESG-CV will maintain social distancing requirements established in partnership with the county's or state's department of public health.

### **Admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding the length of stay, if any, and safeguards to meet the safety and shelter needs of special populations (e.g., victims of domestic violence, sexual assault, and stalking) and individuals and families who have the highest barriers to housing and are likely to be homeless the longest.**

Shelters funded by ESG-CV may not turn away eligible program participants and must establish referral pathways to other shelter or housing if the shelter is at maximum capacity. Shelters must establish referral pathways to isolation and quarantine if a client is in need of such services.

Someone who presents at an ESG-funded shelter with respiratory symptoms (e.g., cough) should not be turned away solely because of their health symptoms.

Shelters funded by ESG-CV are strongly discouraged from implementing a maximum length of stay when a discharge will result in program participants returning to unsheltered settings or situations putting them at a higher risk of COVID-19 infection.

Any ESG-funded shelter that is considering closing or not accepting new residents must immediately notify the local CoC, public health authority, and emergency management officials.

### **STREET OUTREACH**

#### **Standards for targeting and providing essential services related to street outreach.**

HUD has approved the following as eligible costs under street outreach:

- Engagement: Hand sanitizer, soap, tissue packets, masks, disposable gloves, other PPE.
- Case Management: Coordinating medical care.
- Transportation: Train or bus tokens, taxi or rideshare for program participants' travel to and from medical care.
- Expanded Staffing: Hiring additional staff to support infectious disease preparedness, providing hazard pay to staff with direct participant contact.

ESG-CV funds may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. For the purposes of this section, the term "unsheltered homeless people" means individuals and families who qualify as homeless under 24 CFR 576.2 (1)(i).

### **HOMELESS PREVENTION AND RAPID REHOUSING (RRH)**

ESG-CV funds may be used to provide housing relocation and stabilization services and short- and/or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter or another place described in paragraph (1) of the "homeless" definition in 24 CFR 576.2. This assistance, referred to as homelessness prevention, may be provided to individuals and families who meet the criteria under the "at risk of homelessness" definition, or who meet the criteria in the "homeless" definition at 24 CFR 576.2 and have an annual income below 50 percent of median family income for the area, as determined by HUD. The costs of homelessness prevention are only eligible to the extent that the assistance is necessary to help the program participant regain stability in the program participant's current permanent housing or move into other permanent housing and achieve stability in that housing. Homelessness prevention must be provided in accordance with the housing relocation and stabilization services requirements in 24 CFR 576.105, the short-term and medium-term rental assistance requirements in 24 CFR 576.106, and the written standards and procedures established under 24 CFR 576.400.

**Assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.**



Under this state of emergency, HUD supports communities considering other prioritization elements as necessary to prevent the spread of COVID-19 among those who are homeless or at risk of homelessness and to respond to those already impacted by the pandemic.

**Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive RRH assistance.**

Local jurisdictions may prioritize the use of ESG-CV funds for proven strategies, especially Rapid Rehousing for those experiencing homelessness. Note: people cannot be denied RRH because of “zero income.”

Targeted Prevention: Based on race equity analysis, the jurisdiction will target prevention services to three marginalized areas of town (identify three areas). These three areas of town serve disproportionately large communities of Black, Indigenous, and people of color who experience homelessness. They have been historically underserved and had poor access to permanent housing solutions offered by the homeless response system.

**Coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid rehousing (RRH) assistance providers; other homeless assistance providers; and mainstream service and housing providers (see §576.400(b) and (c) for a list of programs with which ESG-funded activities must be coordinated and integrated to the maximum extent practicable).** The OHS and San Bernardino County Department of Public Health will conduct testing for people experiencing homelessness at various locations in the city. ESG-CV funded shelters and outreach programs should encourage (but may not require) people experiencing homelessness to get tested if they are experiencing COVID-19 symptoms.

Shelters in the jurisdiction are encouraged to use funds provided through ESG-CV to purchase technology to access telehealth services provided through Healthcare for the Homeless.

**Standards for determining what percentage or amount of rent and utilities costs each program participant must pay while receiving homelessness prevention or Rapid Rehousing (RRH) assistance.**

Under the Coronavirus Aid, Relief, and Economic Security (CARES) Act ESG-CV funding, there will be no rental payment requirement for households receiving financial assistance. Projects funded are expected to serve people with zero income.

**Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.**

The CARES Act provides that ESG-CV funds may be used to mitigate the economic impact of COVID-19. Programs are encouraged to consider the maximum number of rental assistance months be extended/adjusted to address unemployment, loss of income, or benefits due to COVID-19.

RRH Sub-recipients must use a progressive engagement model; this practice supports using the least intensive intervention to help resolve homelessness for the individual or family. Providers are to add more assistance only as necessary if the less intensive intervention is unsuccessful. RRH households receiving rental assistance subsidies must contribute a minimum of 30 percent of their monthly adjusted income toward their monthly rent. This tenant rent contribution may be adjusted at any time based on changes to household income. There is no minimum rent requirement and tenant rent contribution may be zero for households with no income.

**Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits (if any) on the homelessness prevention or RRH assistance that each program participant may receive (such as the maximum amount of assistance, maximum number of months the program participant may receive assistance, or the maximum number of times the program participant may receive assistance).**

ESG-CV funds may be used to provide housing relocation and stabilization services and short- and/or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter or another place described in paragraph (1) of the ‘homeless’ definition in 24 CFR 576.2. This assistance, referred to as homelessness prevention, may be provided to individuals and families who meet the criteria under the ‘at risk of homelessness’ definition, or who meet the criteria in the ‘homeless’ definition at 24 CFR 576.2 and have an annual income below 50 percent of median family income for the area, as determined by HUD. The costs of homelessness prevention are only eligible to the extent that the assistance is necessary to help the program participant regain stability in the program participant’s current permanent housing or move into other permanent housing and achieve stability in that housing. Homelessness prevention must be provided in accordance with the housing relocation and stabilization services requirements in 24 CFR 576.105, the short- and medium-term rental assistance requirements in 24 CFR 576.106, and the written standards and procedures established under 24 CFR 576.400. Landlord Incentives: ESG-CV funds may be used to pay for landlord incentives that are reasonable and necessary to obtain housing for individuals and families experiencing homelessness and at risk of homelessness. Landlord incentives may not exceed three times the rent charged for the unit. Eligible landlord incentives include:

- Signing bonuses equal to 2 months of rent.
- Security deposits equal to up to three months of rent, or the state statute.
- Costs to repair damages incurred by the program participant not covered by the security deposit or that are incurred while the program participant is still residing in the unit.
- Paying the costs of extra cleaning or maintenance of a program participant’s unit or appliances.

## **REPORTING REQUIREMENTS**

HUD requires each recipient of ESG-CV funding to submit reports quarterly through the Sage HMIS Reporting Repository. Reports will be due 30 calendar days after the quarter ends. The reporting schedule and due dates are as follows:

<b><u>ESG-CV Report Submissions</u></b>	<b><u>Due Date</u></b>
Start to September 30, 2020	October 30, 2020
October 1, 2020 to December 31, 2020	January 30, 2021
January 1, 2021 to March 31, 2021	April 30, 2021
April 1, 2021 to June 30, 2021	July 30, 2021
July 1, 2021 to September 30, 2021	October 30, 2021
October 1, 2021 to December 31, 2021	January 30, 2022
January 1, 2022 to March 31, 2022	April 30, 2022
April 1, 2022 to June 30, 2022	July 30, 2022
July 1, 2022 to September 30, 2022	October 30, 2022
<i>Additional submissions as needed until the grant is closed out.</i>	

Sub-recipients are required to input information on client's benefited into HMIS by the 15<sup>th</sup> of each month so OHS can download the information in time to meet these quarterly reporting due dates.

### **ESG-CV Waivers**

#### **Waiver No.10 of Memorandum dated 4/1/2020 – HMIS Lead Activities:**

Requirement: ESG-CV funds may be used to pay the costs of managing and operating the HMIS, provided that the ESG-CV recipient is the HMIS Lead. Citation: 24 CFR 576.107(a)(2)

Explanation: To enable ESG-CV-funded projects to participate in HMIS as required by section 416(f) of the McKinney-Vento Homeless Assistance Act, 24 CFR 576.107(a)(2) authorizes the use of ESG-CV funds for managing and operating the HMIS (e.g., hosting and maintaining HMIS software or data, upgrading, customizing, and enhancing the HMIS), only where the ESG-CV recipient is the HMIS Lead, as designated by the CoC.

Justification: Waiving the rule as specified below would allow more recipients to use ESG-CV funding to upgrade or enhance the HMIS as needed to incorporate ESG-CV program data related to COVID-19.

Applicability: The condition that the recipient must be the HMIS Lead to pay costs under 24 CFR 576.102(a)(2) is waived to the extent necessary to allow any recipient to use ESG-CV funds to pay costs of upgrading or enhancing its local HMIS to incorporate data on ESG-CV Program participants and ESG-CV activities related to COVID-19. This waiver is in effect for 6-months beginning on the date of this memorandum.

#### **Waiver No.11 of Memorandum dated 4/1/2020 - Re-evaluations for Homelessness Prevention Assistance:**

Requirement: Homelessness prevention assistance is subject to re-evaluation of each program participant's eligibility need for assistance not less than once every 3 months.

Citation: 24 CFR 576.401(b) Explanation: The ESG-CV regulations at 24 CFR 576.401(b) requires recipients or Sub-recipients providing homelessness prevention assistance to re-evaluate the program participant's eligibility, and the types and amounts of assistance the program participant needs not less than once every 3 months.

Justification: Waiving re-evaluation requirement for homelessness prevention assistance as specified below is necessary to help program participants remain stable in housing during the economic uncertainty caused by COVID-19.

Applicability: The required frequency of re-evaluations for homelessness prevention assistance under section 576.401(b) is waived for up to 2-years beginning on the date of this memorandum, so long as the recipient or Sub-recipient conducts the required re-evaluations not less than once every 6 months.

#### **Waiver No.12 of Memorandum dated 4/1/2020 - Housing Stability Case Management:**

Requirement: Program participants receiving homelessness prevention or rapid re-housing assistance must meet with a case manager not less than once per month, unless certain statutory prohibitions

apply. Citation: 24 CFR 576.401(e)

Explanation: Under 24 CFR 576.401(e), the recipients or Sub-recipients must require program participants to meet with a case manager not less than once per month to assist them in ensuring long-term housing stability, unless the Violence Against Women Act of 1994 or Family Violence Prevention and Services Act prohibits the recipient or Sub-recipient from making its shelter or housing conditional on the participant's acceptance of services.

Justification: Recipients are reporting limited staff capacity as staff members are home for a variety of reasons related to COVID-19 (e.g., quarantining, children home from school, working elsewhere in the community to manage the COVID-19 response). In addition, not all program participants have capacity to meet via phone or internet. Waiving the monthly case management requirement as specified below will allow recipients to provide case management on an as needed basis and reduce the possible spread and harm of COVID-19.

Applicability: This waiver is in effect for three months beginning on March 31, 2020.

**Waiver No.13 of Memorandum dated 4/1/2020 - Restriction of Rental Assistance to Units with Rent at or Below Fair Market Rent (FMR)**

Requirement: Restriction of rental assistance to units with rent at or below FMR.

Citation: 24 CFR 576.106(d)(1)

Explanation: Under 24 CFR 576.106(d)(1), rental assistance cannot be provided unless the total rent is equal to or less than the FMR established by HUD, as provided under 24 CFR Part 888, and complies with HUD's standard of rent reasonableness, as established under 24 CFR 982.507.

Justification: Quickly moving people into permanent housing is especially critical in preventing the spread of COVID-19. Waiving the limit on rental assistance to rents that are equal to or less than the FMR, established by HUD, will assist recipients and Sub-recipients in more quickly locating additional units to house individuals and families experiencing homelessness.

Applicability: The FMR restriction is waived for any individual or family receiving Rapid Re-housing or Homelessness Prevention assistance who executes a lease for a unit during the 6-month period beginning April 1, 2020. The ESG-CV recipient or Sub-recipient must still ensure that the households in which ESG-CV assistance is provided must meet the rent reasonableness standard.

**Waiver No. 11 of Memorandum dated 9/30/2020 – Homeless Definition-Temporary Stays in Institutions of 90 Days or Less.**

Requirement: The definition of homeless in 24 CFR 576.2 includes under paragraph (l)(iii) an individual who is exiting an institution where he or she resided for 90 days or less and has resided in an emergency shelter or place not meant for human habitation immediately before entering that institution, which is an interpretation of §103(a)(4) of the McKinney-Vento Act which includes an individual who resided in a shelter or place not meant for human habitation and who is exiting an institution where he or she temporarily resided (emphasis added).

Citation: 24 CFR 576.2, definition of "homeless," (1)(iii)

Explanation: An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution are considered homeless per 24 CFR 576.2, definition of "homeless."

Justification: Recipients are reporting that program participants are residing in institutions for longer periods of time as a result of COVID-19 (e.g., longer time in jail due to a postponed court dates due to court closings or courts operating at reduced capacity and longer hospital stays when infected with COVID-19). Allowing someone who was residing in an emergency shelter or place not meant for human habitation prior to entering the institution to maintain their homeless status while residing in an institution for longer than 90 days is necessary to prevent the spread of COVID-19 by expanding housing options for people who were experiencing homelessness and institutionalized for longer than traditionally required due to COVID-19. This waiver is in effect for 6-months beginning on the date of this memorandum.





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