



## Community Development and Housing Department

### San Bernardino County

### 2023-2024 Annual Action Plan

### Consolidated Submission for HUD Housing and Community Development Grants

### Community Development and Housing Department



May 9, 2023

Col. Paul Cook (Ret.), Vice Chair, First District Supervisor | Jesse Armendarez, Second District Supervisor  
Dawn Rowe, Chair, Third District Supervisor | Curt Hagman, Fourth District Supervisor | Joe Baca, Jr., Fifth District Supervisor  
Leonard X. Hernandez, Chief Executive Officer

# FINAL 2023-2024 Annual Action Plan

San Bernardino County, California  
May 9, 2023



# **SAN BERNARDINO COUNTY**

## **FINAL 2023-2024 ANNUAL ACTION PLAN OF THE 2020-2025 CONSOLIDATED PLAN**

### **Consolidated Submission of the HUD Housing and Community Development Grant Programs**

#### **BOARD OF SUPERVISORS**

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*Chair, Third District*

**COL. PAUL COOK (RET.)**  
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*Fifth District*

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*Chief Executive Officer*

# COUNTY OF SAN BERNARDINO

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# EXECUTIVE SUMMARY

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## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

Each year, San Bernardino County (County) must prepare and submit to the United States Department of Housing and Urban Development (HUD) an Annual Action Plan which details the proposed uses of federal housing and community development grant funds that it will receive from HUD:

- Community Development Block Grant (CDBG) Program
- Home Investment Partnerships Act (HOME) Program
- Emergency Solutions Grant (ESG) Program.

The Annual Action Plan serves as the County's annual applications to HUD that are required for the County to receive the yearly allocations from the three grant programs. The annual grant amounts to be received by the County are determined by a formula administered by HUD, rather than the County deciding the amount of funding that it chooses to request from the CDBG, HOME, and ESG programs. These grants from HUD are known as Entitlement Grant Programs because communities receive the funds every year if they meet program requirements and criteria associated with each of the three grants.

The County is classified by HUD as an Entitlement Urban County because it includes several cities which choose to cooperate with the County and receive CDBG, HOME, and/or ESG grant funds through the County. The Urban County configuration is determined by cities entering into cooperation agreements with the County for three-year periods. The current three-year Urban County qualification period covers fiscal years 2021-2022, 2022-2023, and 2023-2024. The Cooperating Cities under the 2020-2025 Consolidated Plan are:

1. Adelanto
2. Barstow
3. Big Bear Lake
4. Colton
5. Grand Terrace
6. Highland
7. Loma Linda
8. Montclair
9. Needles
10. Redlands
11. Twentynine Palms
12. Yucaipa
13. Town of Yucca Valley

The following cities do not cooperate in the County's CDBG or ESG programs, but they are members of the County Consortium for participation in the County's HOME program:

1. Chino Hills
2. Rancho Cucamonga

Other cities in San Bernardino County qualify to receive Entitlement Grant funds directly from HUD, independent of the County.

Under HUD's grant program regulations, San Bernardino County may use its HUD grant funds in the unincorporated portions of the County, as well as within the cities that cooperate with the County for the purpose of receiving grant awards for the CDBG, ESG, and HOME programs.

This Annual Action Plan covers fiscal year 2023-2024 and is the fourth annual action plan under the County's 2020-2025 Consolidated Plan.

## **2. Summarize the objectives and outcomes identified in the Plan**

Goal #1: New Construction/Acquisition/Rehabilitation of Housing for Persons who are Elderly, Disabled, or Homeless: Expand the supply of rental housing (including permanent supportive housing) that is accessible to persons with disabilities, including housing located near services, job centers, and other community amenities.

Goal #2: Rehabilitation of Existing Housing: Extend the useful life of existing affordable rental housing through repair and rehabilitation projects.

Goal #3: Acquire/Construct/Rehabilitate Public Facilities and Infrastructure: Fund public facility improvements in unincorporated San Bernardino County that benefit low income households and persons, and persons with special needs to include senior centers, neighborhood facilities, youth centers, childcare centers, health facilities, handicapped centers, abused and neglected children facilities, parks and recreational facilities, and other facilities; fund non-housing community development proposals in unincorporated San Bernardino County that eliminate a threat to public health and safety to include water/sewer improvements, flood/drainage improvements, sidewalks, street improvements, and other infrastructure improvements.

Goal #4: Provide Support for Emergency Housing and Supportive Services for the Homeless: Assist persons who are homeless through the development and rehabilitation of transitional housing; fund projects that provide supportive services and shelter to persons who are homeless.

Goal #5: Cooperating Cities Provide Funding Support to Organizations Addressing the Public Service Needs of the County for Low- Income and Special Needs Individuals and Households: Fund projects in cooperating cities that provide recreational activities, educational opportunities, and job skills to youth; supportive services to low and moderate income households and persons with special needs; assistance

to businesses to create and/or retain jobs for low and moderate income persons; and support for job training, continuing education, and employment services designed to assist low and moderate income persons obtain jobs.

Goal #6: Promote Fair Housing: Accessibility improvements, fair housing enforcement, and education.

Goal #7: Provide Administrative Structure for Planning, Implementation, and Management of CDBG, HOME, and ESG Programs: Fund the planning and other administrative activities of the CDBG, HOME, and ESG programs as well as other housing, community development, and homelessness programs.

Based upon the available funding, which represents unused prior year resources and the projected resources to become available during this 5-Year Consolidated Plan (ConPlan) cycle, the County is anticipating producing approximately 80 affordable units using HOME funding. All of the units will serve households earning up to 60% of the area median income (AMI). The 80 units represent only the units that will be funded with the sources reported as part of the ConPlan, namely HOME and/or CDBG funding. It is, however, estimated that in partnership with private developers and the leveraging of various non-federal funding, the County will produce approximately 500 affordable housing units in approximately 5 projects.

### **3. Evaluation of past performance**

The County's most recent Consolidated Annual Performance and Evaluation Report (CAPER) provides a complete look at the County's progress toward its five-year goals, including descriptions of accomplishments within each grant program. Each of the five-year strategic goals established in the 2020-2025 Consolidated Plan is listed with accomplishments recorded as of the 2021-2022 program year (i.e., Year 3 of the 5-Year Con Plan).

#### **The CDBG Program**

The County exceeded the annual goals for revitalizing neighborhoods through code enforcement, infrastructure improvements, and public facility improvements. The following activities were undertaken in program year (PY) 2021-2022:

- A total of 61 public facility acquisition, rehabilitation and street infrastructure improvement projects were undertaken in PY 2021-2022. The improvements provided low- and moderate-income residents with increased access to community and senior centers, parks, museums and other recreational facilities and ADA accessibility.
- A total of 60 public service projects were undertaken in PY 2021-2022. Public service activities included homelessness prevention services; transitional housing services; and services such as food distribution, transportation, childcare, and job training for eligible youth, senior, and veteran populations.

- The San Bernardino County Fair Housing and Landlord Tenant Counseling Services Program with the Inland Fair Housing and Mediation Board (IFHMB) served over 1,900 individuals, promoting fair housing throughout the community.

### **The HOME Program**

During the program year (PY) 2021-2022, HOME funds ((PY) 2021-2022 allocation and previous year HOME Funds) were used to support the following affordable housing development projects: 1) Bloomington III; 2) Arrowhead Grove II; and 3) Las Terrazas Apartments.

Bloomington Grove III is the third phase of a multi-use development of 98 affordable apartments developed through a public-private partnership with Related California (Affordable Housing Developers).

The Arrowhead Grove II new construction project will provide 147 affordable one- and four-bedroom family units with an additional 35 market-rate units interspersed across the site and two units for property managers.

Las Terrazas Apartments is an affordable multi-family apartment complex currently in development. When done, this project will consist of 112 affordable units and a 2,500 square foot preschool building, located in the unincorporated area near the City of Colton.

### **The ESG Program**

The County receives two sources of federal ESG allocations, one directly from HUD (County ESG) and the other through the State of California, Housing and Community Development Department (State ESG). In PY 2021-2022 the County helped homeless persons make the transition to permanent housing primarily through the Moving Forward Project. This initiative provided support to the State's Project Roomkey and Project Homekey programs and, using ESG-CV funds, worked to bridge unsheltered homeless individuals and families into permanent housing settings. With its Moving Forward Project, San Bernardino County sponsored 1 hotel/motel conversion project. The All-Star Lodge conversion project was acquired and rehabilitated with Homekey funding in the City of San Bernardino. The All-Star Lodge project anticipates housing 76 households.

To provide additional available interim housing to support potential ESG recipients, the Pacific Village project was funded by CDBG-CV. This project consisted of the rehabilitation of six permanent buildings to provide interim housing for the homeless or those at risk of homelessness. The project is already providing housing for 26 residents.

## **4. Summary of Citizen Participation Process and consultation process**

Citizen participation requirements are a part of the HUD regulations governing the preparation of the Consolidated Plan (see 24 CFR Part 91.105). Each Entitlement Grantee must meet citizen participation requirements, including the preparation of a Citizen Participation Plan, which explains the Grantee's

methodology for involving citizens in the local program planning and project/activity implementation process.

### **Needs Assessment Process**

As part of the development of the 2020-2025 Consolidated Plan, a considerable amount of public outreach (e.g. to County residents, businesses, non-profit organizations, CDBG Cooperating Cities, HOME Consortia members and County Departments), a needs assessment (completed as a study to help the County assess its affordable housing and community development needs) and market analysis were conducted to identify the County's priority needs and develop goals that would serve as a set of guidelines for the use of the federal funds from HUD. The needs assessment and market analysis focused on the areas of affordable housing, community development, and homelessness and was approved by the Board on April 21, 2020.

To ensure that the County's 2020-2025 Consolidated Plan goals remain relevant, and the use of HUD funds continue to address the County's greatest priority needs for housing, community development and homelessness, a public hearing was held on September 27, 2022, to revisit the 2020-2025 Consolidated Plan goals and objectives. No public comments regarding the 2020-2025 Consolidated Plan goals and objectives were received.

On October 19, 2022, San Bernardino County released the Notice of Funding Available (NOFA) requesting applications for agencies seeking funding under the CDBG program. Completed applications received by the December 7, 2022 deadline were evaluated for eligibility. Once applications were reviewed by the County they were forwarded to each of the Cooperating Cities. The cities were given until February 24, 2023, to hold city council meetings to receive public comments and make funding recommendations for their respective city's CDBG allocation.

In compliance with Federal regulations and the County's Citizen Participation Plan, the proposed Annual Action Plan was made available for citizen review and comment for a 30-day comment period from March through April, 2023 prior to adoption by the County Board of Supervisors. Information regarding the date, time, and location for the public hearing, as well as anticipated program resources, was published in six different newspapers of general circulation on or before March 24, 2023. The first Board of Supervisors meeting and Public Hearing was April 25, 2023, with the second Board of Supervisors meeting to finalize the Action Plan set for May 9, 2023. Prior to the public hearing, a draft copy of the proposed 2023-2024 Annual Action Plan was made available for public review at the Community Development and Housing website <https://sbcountycdha.com/wp-content/uploads/sites/30/2023/02/PY-2023-24-Annual-Action-Plan.pdf> and at the Community Development and Housing office.

### **Proposed Action Plan Process**

In compliance with its Citizen Participation Plan and HUD regulations, the County's 2023-24 Annual Action Plan was made available for public comment from March 24, 2023, to April 25, 2023. At the conclusion of the Public Comment Period a Public Hearing was held in the County Board Chambers on April 25, 2023 to



receive any final public comments. Written and oral public comments were received. The written comments are included in the Appendices to this document. The Cooperating Cities also held public meetings to determine funding recommendations and have provided their recommendations to the County which are included herewith.

## **5. Summary of public comments**

As required by HUD regulations, all comments received and responses to the comments by the County and by its Cooperating Cities and documents relevant to the process are summarized in the Annual Action Plan and included in the documents submitted to HUD.

Comments or responses relevant to the 2023-2024 Annual Action Plan will be included here after the close of the Public Comment Period. Public comments [both written and oral] were received, taken into consideration, and will be included in the PY 2023-24 HUD Annual Action Plan submission to HUD. Responses to public comments will be addressed directly to the organization that submitted the comments prior to submission of the PY 2023-24 HUD Annual Action Plan to HUD. Written public comments received and CDH's responses are included in the Appendices to this document.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Any comments not accepted by the County will be included here after the close of the Public Comment Period. All public comments were accepted. No public comments were received after the close of the Public Hearing.

## **7. Summary**

Based upon the data and findings in the 2020-2025 Consolidated Plan, the County proposes the following strategic priorities to guide the use of CDBG, HOME, and ESG funds and other leveraged public and private investments during the 2023-2024 Annual Action Plan period:

- Develop, Preserve, and Provide Affordable Housing
- Public Facilities, Facility Improvements, and Public Infrastructure
- Housing and Supportive Services for People Experiencing Homelessness
- Public Services
- Promote Fair Housing
- Program Administration

Entitlement grant allocations totaling approximately \$11,208,852 are expected during the next fiscal year (July 1, 2023 – June 30, 2024) through the CDBG, HOME, and ESG programs and will be used by the County and Cooperating Cities to address the priority needs.

Guidelines for addressing these priority needs over the 2020-2025 timeframe are summarized below:

- San Bernardino County will use CDBG money to fund public facilities and public infrastructure projects in unincorporated San Bernardino County.
- The County will allocate CDBG money to Cooperating Cities to address local public service, economic development, housing, public facility, and public infrastructure needs.
- The County will use HOME funds for the construction or rehabilitation of affordable rental housing in unincorporated San Bernardino County and within cities participating in the HOME Consortium.
- The County will use ESG funds to address homeless needs throughout the county.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SAN BERNARDINO COUNTY	
CDBG Administrator	SAN BERNARDINO COUNTY	Department of Community Development and Housing
HOME Administrator	SAN BERNARDINO COUNTY	Department of Community Development and Housing
ESG Administrator	SAN BERNARDINO COUNTY	Department of Community Development and Housing

**Table 1 – Responsible Agencies**

### Narrative

The Department of Community Development and Housing performs the following duties:

- Lead agency for the development, administration, and review of the Consortia Consolidated Plan.
- Administrator for San Bernardino County Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) funds received from HUD.
- Lead agency responsible for coordinating projects identified in the Consortia Consolidated Plan.

### Consolidated Plan Public Contact Information

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## AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

### 1. Introduction

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The County works closely with public and private sector providers to ensure delivery of services to residents and to promote interagency communication and planning. The County has representatives on many non-profit agency boards and/or advisory committees and works with various housing, health, mental health, and service agencies to gather data and identify gaps in services.

The Department of Community Development and Housing (CDH), which receives and administers HUD entitlement funds has worked with the Housing Authority of the County of San Bernardino (HACSB) in the creation of affordable housing units either via new construction, acquisition rehabilitation, or motel conversion to create/bring units online to be used as Permanent Supportive Housing (PSH) units for chronically homeless individuals with mental health conditions. CDH, among other County departments, has worked with HACSB to establish housing strategies and an inventory pipeline to be used to address homelessness. To ensure funding priorities are in line with current community development goals, CDH maintains open and integrated communication with many County departments and related agencies as it moves forward with its promotion of affordable housing communitywide. County departments, under the direction of the Chief Executive Officer, primarily include the Office of Homeless Services and Land Use Services Department. Close contact and open communication are maintained with HACSB, a separate entity with close ties to County government. Individuals from these offices/agencies are also members of the County's Interagency Council on Homelessness (ICH).

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The San Bernardino County boundaries coincide exactly with the CA-609 San Bernardino City and County Continuum of Care (CoC) regional boundaries. The San Bernardino County Homeless Partnership, made up of the San Bernardino County Interagency Council on Homelessness (ICH), the Homeless Provider Network (HPN), and the Office of Homeless Services (OHS) was formed in 2007 to provide a more focused approach to issues of homelessness within the County, manages the CoC and leads the County's coordinated strategy on homelessness. It provides leadership in creating a comprehensive countywide network of service delivery to the homeless and near homeless families and individuals through facilitating better communication, planning, coordination, and cooperation among all entities that provide services and/or resources for the relief of homelessness in San Bernardino County.

The County's Emergency Services Grant (ESG) program staff consult with homeless or formerly homeless community members through their collaboration with subrecipients who collectively consult with these populations and through participation in annual Citizen Participation meetings which are advertised via public notice and serve to capture feedback from homeless or formerly homeless individuals. Further, the County's ESG program staff ensure that all ESG providers with whom the County contracts submit completed Homeless Participation Certifications.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The ESG program promotes collaboration between agencies to direct the planning, development, and implementation of the County's Annual Strategic Action Plan to end chronic homelessness. The ESG Program's goals and objectives are consistent with those of the CoC. Partners to whom funding is awarded are evaluated based on their responses to the County's NOFAs and RFPs which ensure an alignment with the ESG program's goals and objectives.

The County also works closely with the CoC and its service providers to ensure that homeless persons, persons at-risk of homelessness, and persons who were previously homeless have access to the policy development and operational processes of the CoC. The CoC, governed by the ICH, is instrumental in guiding decisions and creating policies that govern the County's homeless service delivery system. The ICH is a board that includes representatives from various homeless service providers throughout the county. The ICH Board also includes formerly homeless individuals who have active voting status on the Board and are integral to the voting process used to determine homeless priorities, strategies, funding recommendations, program enhancements that impact both CoC-funded programs, as well as the ESG program.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

Several public entities provided input during the development of the 2020-2025 Consolidated Plan (which includes this Fourth Year Annual Action Plan) including the Housing Authority of the County of San Bernardino (HACSB), San Bernardino County Planning (LUS), and the Office of Homeless Services (OHS). A full list of these agencies, groups, and organizations is contained in the table on the following pages.

<b>1</b>	<b>Agency/Group/Organization</b>	<b>HOUSING AUTHORITY OF THE COUNTY OF SAN BERNARDINO</b>
	<b>Agency/Group/Organization Type</b>	Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a stakeholder interview
<b>2</b>	<b>Agency/Group/Organization</b>	<b>INLAND FAIR HOUSING AND MEDIATION BOARD</b>
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing Legal Services
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a stakeholder interview
<b>3</b>	<b>Agency/Group/Organization</b>	<b>SAN BERNARDINO COUNCIL OF GOVERNMENTS</b>
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a stakeholder interview
<b>4</b>	<b>Agency/Group/Organization</b>	<b>SAN BERNARDINO COUNTY LAND USE SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Other government - County

	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a stakeholder interview
5	Agency/Group/Organization	<b>SAN BERNARDINO COUNTY COMMUNITY DEVELOPMENT AND HOUSING</b>
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a community meeting
6	Agency/Group/Organization	<b>THE CENTER FOR INDIVIDUAL DEVELOPMENT</b>
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Health Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a stakeholder interview
7	Agency/Group/Organization	<b>CITY OF ADELANTO</b>
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a community meeting
8	Agency/Group/Organization	CITY OF BARSTOW
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a community meeting
9	Agency/Group/Organization	CITY OF BIG BEAR LAKE
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a community meeting
10	Agency/Group/Organization	CITY OF COLTON
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a community meeting
11	Agency/Group/Organization	CITY OF CHINO
	Agency/Group/Organization Type	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a stakeholder interview
<b>12</b>	<b>Agency/Group/Organization</b>	<b>CITY OF GRAND TERRACE</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting
<b>13</b>	<b>Agency/Group/Organization</b>	<b>CITY OF HIGHLAND</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting
<b>14</b>	<b>Agency/Group/Organization</b>	<b>CITY OF LOMA LINDA</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting



<b>15</b>	<b>Agency/Group/Organization</b>	<b>CITY OF MONTCLAIR</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting
<b>16</b>	<b>Agency/Group/Organization</b>	<b>CITY OF NEEDLES</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting
<b>17</b>	<b>Agency/Group/Organization</b>	<b>CITY OF REDLANDS</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting
<b>18</b>	<b>Agency/Group/Organization</b>	<b>CITY OF TWENTYNINE PALMS</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting

<b>19</b>	<b>Agency/Group/Organization</b>	<b>CITY OF YUCAIPA</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting
<b>20</b>	<b>Agency/Group/Organization</b>	<b>TOWN OF YUCCA VALLEY</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting
<b>21</b>	<b>Agency/Group/Organization</b>	<b>SAN BERNARDINO COUNTY FIRST DISTRICT</b>
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Non-Housing Community Development Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in a community meeting
<b>22</b>	<b>Agency/Group/Organization</b>	<b>SAN BERNARDINO COUNTY SECOND DISTRICT</b>
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a community meeting
23	Agency/Group/Organization	<b>SAN BERNARDINO COUNTY THIRD DISTRICT</b>
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Market Analysis Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a stakeholder interview
24	Agency/Group/Organization	<b>SAN BERNARDINO COUNTY FOURTH DISTRICT</b>
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a community meeting
25	Agency/Group/Organization	<b>SAN BERNARDINO COUNTY FIFTH DISTRICT</b>
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Market Analysis Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a community meeting
26	Agency/Group/Organization	<b>SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT</b>
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a stakeholder interview
27	Agency/Group/Organization	<b>SAN BERNARDINO COUNTY DEPARTMENT OF PUBLIC WORKS</b>
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a stakeholder interview
28	Agency/Group/Organization	<b>SAN BERNARDINO COUNTY REGIONAL PARKS</b>
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in a stakeholder interview
29	Agency/Group/Organization	<b>INLAND EMPIRE REGIONAL BROADBAND CONSORTIUM</b>
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy; Strategies to Narrow Digital Divide
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The County participates in IERBC and consults with its members

Table 2 – Agencies, groups, organizations who participated

### Identify any Agency Types not consulted and provide rationale for not consulting

Efforts were made to consult as broadly as possible with community stakeholders. No particular agency types were excluded from participation.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care (CoC)	San Bernardino County	The Homelessness Action Plan: A Multi-jurisdictional Approach Action Plan consists of various community driven steps that the CoC recommend to align jurisdictions, local data sources, core intake and assessment requirements, interventions, subpopulations, and federal, state, county, city, and private funding sources with temporary and permanent housing and related services needed to prevent and end local homelessness.
Homeless Strategic Action Plan	San Bernardino County	This Plan prioritizes moving from a collection of individual programs to a countywide response that is strategic and data-driven to direct the allocation of resources, services, and programs to improve the quality of life of those who live, work, and play in this County. The plan is comprised of 3 interrelated actions: housing the most at-risk, increasing shelter capacity, and homeless response systems improvements.
San Bernardino Countywide Vision	San Bernardino County	San Bernardino Countywide Vision: Addressing the social and economic needs of families that impact educational success. Educating and training the workforce for existing local career opportunities and attract new high-demand jobs to the area. Working in partnership with the business and educational communities to improve the housing-job balance in order to reduce commuter demand on highway capacity and improve quality of life.
Community Vital Signs Transformation Plan	San Bernardino County	Community Vital Signs Community Transformation Plan (2015-2020): Increase access to safe and affordable housing for all residents. Increase access to behavioral health services. Decrease the number of homeless individuals. Decrease the percentage of residents who spend more than 30% of income on housing.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
County General Plan (2020)	San Bernardino County	County General Plan (2020): We encourage the production and location of a range of housing types, densities, and affordability levels in a manner that recognizes the unique characteristics, issues, and opportunities for each community. We encourage energy-conservation techniques and upgrades in both the construction and rehabilitation of residential units that will reduce the life-cycle costs of housing. We support the provision of adequate and fiscally sustainable public services, infrastructure, open space, nonmotorized transportation routes, and public safety for neighborhoods in the unincorporated area. We encourage the rehabilitation, repair, and improvement of single-family, multiple family housing, and mobile homes and, if needed, the demolition of substandard housing through available loan and grant programs. We preserve publicly assisted and multiple-family housing units that are at risk of converting from lower income affordability to market rents due to the completion of affordability covenants or funding contracts. We further fair housing opportunities by prohibiting discrimination in the housing market; providing education, support, and enforcement services to address discriminatory practices; and removing potential impediments to equal housing opportunity. We address homelessness by coordinating a comprehensive countywide network of service delivery and by focusing on transitional and permanent supportive housing for the homeless, including the chronically homeless and near-homeless families and individuals. We collaborate with other public agencies, not-for-profit organizations, community groups, and private developers to improve the physical and built environment in which people live. We do so by improving such things as walkability, bicycle infrastructure, transit facilities, universal design, safe routes to school, indoor and outdoor air quality, gardens, green space and open space, and access to parks and recreation amenities.
Department of Public Health Strategic Plan	San Bernardino County Department of Public Health	Department of Public Health Strategic Plan (2015-2020): Improve access to healthy foods. Improve access to open space, parks, trails, and recreation. Expand scope of services to ensure availability. Improve the availability, use, quality, and integration of health services.
Regional Greenhouse Gas Reduction Plan	San Bernardino County	San Bernardino County Regional Greenhouse Gas Reduction Plan (2014): Energy efficiency and water conservation improvements to existing facilities. Development of a regional bicycle network and local bicycle and pedestrian networks.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Broadband Infrastructure and Access Plan (2014)	Inland Empire Regional Broadband Consortium (IERBC)	Inland Empire Broadband Infrastructure and Access Plan (2014): Plans share the common goal of closing the digital divide throughout San Bernardino County. The county is a participating member in the Consortium that developed the plan.

**Table 3 – Other local / regional / federal planning efforts**

## Narrative

San Bernardino County is a member of the Inland Empire Regional Broadband Consortium (IERBC) which addresses broadband technology access, planning, service reliability, affordability, infrastructure requirements and deployment, and needs within both San Bernardino and Riverside Counties. As a member of the IERBC, the County consults with the Consortium and its members, which include internet service providers, municipalities, school districts, and other agencies involved in narrowing the digital divide. Goals and strategies developed by the Consortium, including those in its Broadband Infrastructure and Access Plan, are incorporated into the County’s 2020-2025 Consolidated Plan and this Annual Action Plan.

To-date, the IERBC has successfully facilitated \$55 million in California Public Utilities Commission, California Advanced Services Fund (CASF) Broadband Infrastructure and Adoption Grants in Riverside and San Bernardino counties. The IERBC has also worked closely and cooperatively with Internet Service Providers (ISPs) to help foster, facilitate, and provide technical support for over \$39 million in successful CASF Broadband Infrastructure Grants for broadband deployment in Riverside and San Bernardino counties to bring service to over 16,000 previously unserved households. Additionally, CDH is considering strategies that can provide benefits to persons in high-poverty areas still not served. Some strategies in discussion include broadband access to eliminate a digital divide in rural parts of the County where many persons live in poverty.

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## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation** **Summarize citizen participation process and how it impacted goal setting**

#### **CDBG NOFA**

On October 19, 2022, San Bernardino County released the Notice of Funding Available (NOFA) requesting applications for agencies seeking funding under the CDBG program. Completed applications received by the December 7, 2022, deadline, were evaluated for eligibility. Once applications were reviewed by the County they were forwarded to each of the Cooperating Cities. The cities were given until February 24, 2023, to hold city council meetings to receive public comments and make funding recommendations for their respective city's CDBG allocation.

#### **HOME NOFA**

San Bernardino County releases a Notice of Funding Availability (NOFA) or Request for Interest (RFI) under the HOME Investment Partnerships Program (HOME) approximately every other year, based on the availability of HOME funds, to solicit project applications from qualified developers of affordable multi-family housing. These NOFAs and RFIs, with a description of the application process, are advertised in multiple local newspapers throughout the County. A selection committee made up of County staff and at least one third party independent economist, review the developers for capacity in completing large-scale multi-family affordable housing projects and the projects for feasibility, viability and how they will meet County goals. The County last released a Request for Interest (RFI) December 16, 2021, for the 2022-2024, 2-year HOME program year. The County has not yet selected any HOME projects for funding.



## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/ Attendance	Summary of Comments Received	Summary of Comments not Accepted and Reasons	URL (If Applicable)
1	Newspaper Ad	<ul style="list-style-type: none"> <li>Non-English Speaking - Specify other language: Spanish</li> <li>Non-targeted/broad community</li> </ul>	Not applicable	No comments were received	None	N/A
2	Internet Outreach	<ul style="list-style-type: none"> <li>Non-targeted/broad community</li> </ul>	Not applicable	No comments were received	None	N/A
3	Direct Outreach to Participating Jurisdictions	<ul style="list-style-type: none"> <li>Participating Jurisdictions; Local Government</li> </ul>	Not applicable	No comments were received	None	N/A
4	Direct Contact to Service Providers	<ul style="list-style-type: none"> <li>Non-Profit and Other Housing and Community Development Organizations</li> </ul>	Received 80 applications for CDBG funding	No comments were received	None	N/A
5	Public Comment Period	<ul style="list-style-type: none"> <li>Non-targeted/broad community</li> </ul>	Not applicable	No comments were received	None	N/A
6	Public Hearing	<ul style="list-style-type: none"> <li>Non-targeted/broad community</li> </ul>	Not applicable	No comments were received	None	N/A

**Table 4 – Citizen Participation Outreach**

## EXPECTED RESOURCES

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

Entitlement grant allocations totaling approximately \$11,208,852 are expected during the next fiscal year (July 1, 2023 – June 30, 2024) and will be used by the County and Cooperating Cities to address obstacles, to meet underserved needs, foster decent housing, develop institutional structures, and to enhance coordination between public and private housing and social service agencies. The results of these activities will be reported in the Consolidated Annual Performance and Evaluation Report (CAPER) to be published in September 2024.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$6,859,659	\$190,482	\$923,583	\$7,973,724	\$6,516,676	Anticipated funding will include Entitlement grant funds, program income, and prior year resources.  Amount expected to be available in year 5 of the Consolidated Plan is estimated at 95% of 2023-24 allocation.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	Public - Federal	Acquisition Homebuyer Assistance Homeowner Rehab Multifamily Rental New Construction Multifamily Rental Rehab New Construction for Ownership TBRA	\$3,735,287	\$374,273	\$0	\$4,109,560	\$3,548,523	Anticipated funding will include Entitlement grant funds, program income, and prior year resources.  Amount expected to be available in year 5 of the Consolidated Plan is estimated at 95% of 2023-24 allocation.
ESG	Public - Federal	Conversion and Rehab for Transitional Housing Financial Assistance Overnight Shelter Rapid Re-housing (rental assistance) Rental Assistance Services Transitional Housing	\$613,906	\$0	\$0	\$613,906	\$583,211	Anticipated funding will include Entitlement grant funds, program income, and prior year resources.  Amount expected to be available in year 5 of the Consolidated Plan is estimated at 95% of 2023-24 allocation.

Table 5 - Expected Resources – Priority Table

## **Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

HOME funds are heavily leveraged through the use of gap financing. All HOME projects require at least a 25% matching contribution. The County plans to meet this requirement and has met it in previous years by specifying in every HOME NOFA that a project must be far enough along in the development process for the developer to have identified and secured its primary funding sources before HOME funds can be committed. Additionally, San Bernardino County has over \$55 million of HOME match accumulated from prior year HOME projects. Matching funds will typically consist of Mental Health Services Act (MHSA) funds and Successor Agency to the former Redevelopment Agency land subsidies.

ESG funds require a 100% match, on a dollar-for-dollar basis. San Bernardino County has met the ESG match requirement in previous years and plans to meet it for the PY 2023-2024. ESG funds received directly from HUD are leveraged through contributions from ESG subrecipients who are selected for being well established as homeless providers in their communities and show strong connections with multiple funding sources. The matching amounts are specified in each subrecipient's contract. Sources of match funds may include the value of any donated materials, the value of any lease on a building, any salaries paid to staff to carry out the program of the subrecipient, and/or the value of time and services contributed by volunteers to carry out the subrecipient's program.

CDBG funds are leveraged through the County's Cooperating Cities and County General Fund. The CDBG allocations for each city and the County unincorporated areas are usually not enough to fully fund the budget of projects. Budgets for projects in County unincorporated areas are often supplemented with County General Fund and various State grants. The 13 Cooperating Cities, and CDBG subrecipients who contract through the cities, use their city general funds, private donations, and other State grant funds.

Funds may also be available to subrecipients through the following federal, State, County and other programs:

### Federal Resources

- Small Business Administration
- 504 Loan Program
- Economic Development Administration
- Supportive Housing Program
- Shelter Plus Program
- Veterans Affairs Supporting Housing
- HUD Section 202 Program
- Family Self-Sufficiency (FSS) Program
- Neighborhood Stabilization Program 1
- Neighborhood Stabilization Program 3
- CoC Homeless Assistance Grants
- Family Unification Program
- Emergency Housing Vouchers

- Stability Vouchers
- Housing Opportunities for Persons with AIDS (HOPWA) Program
- Mainstream Vouchers
- Non-Elderly Disabled (NED) Vouchers

#### State Resources

- State Housing Rehabilitation Program
- Emergency Solutions Program – Federal
- State First-Time Homebuyer Program
- No Place Like Home Program
- Low Income Housing Tax Credits (LIHTC)
- Local Early Action Planning (LEAP) Grants
- State Emergency Solutions Grant (Federal and State funds)
- Encampment Resolutions funding
- Homeless Housing, Assistance and Prevention (HHAP) funding

#### Local Resources

- Tax Exempt Industrial Development Bond Financing
- Taxable Development Bond Program
- Equipment Only Purchase Program
- Multifamily Mortgage Revenue Bond Program

#### Other Resources

- Affordable Housing Program (AHP)

### **If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The County will not use any publicly owned land or property located within the jurisdiction to address needs identified in this plan.

### **Discussion**

N/A

## ANNUAL GOALS AND OBJECTIVES

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Acquisition/Construction of Multi-Family Housing	2020	2025	Affordable Housing	Countywide	Develop, Preserve, and Provide Affordable Housing	HOME: \$2,748,128	<ul style="list-style-type: none"> <li>Rental units constructed: 11 Household Housing Unit</li> </ul>
2	Acquisition/Rehabilitation of Existing Housing	2020	2025	Affordable Housing	Countywide	Develop, Preserve, and Provide Affordable Housing	HOME: \$987,903	<ul style="list-style-type: none"> <li>Rental units rehabilitated: 4 Household Housing Unit</li> </ul>
3	Acquire/ Construct/ Rehabilitate Public Facilities	2020	2025	Non-Homeless Special Needs Non-Housing Community Development	Countywide	Public Facilities/ Improvements and Infrastructure	CDBG: \$6,054,667	<ul style="list-style-type: none"> <li>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 833,943</li> <li>Persons Assisted Housing Code Enforcement/Foreclosed Property Care: 350 Household Housing Unit</li> </ul>

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Support Emergency/ Supportive Housing for Homeless	2020	2025	Homeless	Countywide	Housing/ Supportive Services for Homelessness	ESG: \$567,863	<ul style="list-style-type: none"> <li>• Tenant-based rental assistance / Rapid Rehousing: 224 Households Assisted</li> <li>• Homeless Person Overnight Shelter: 200 Persons Assisted</li> <li>• Overnight/Emergency Shelter/Transitional Housing Beds added: 1602 Beds</li> <li>• Homelessness Prevention: 180 Persons Assisted</li> </ul>
5	Public Services for Low-Income and Special Needs	2020	2025	Non-Homeless Special Needs Non-Housing Community Development	Countywide	Public Services	CDBG: \$444,230	<ul style="list-style-type: none"> <li>• Public service activities other than Low/Moderate Income Housing Benefit: 25,899 Persons Assisted</li> </ul>
6	Promote Fair Housing	2020	2025	Fair Housing	Countywide	Promote Fair Housing	CDBG: \$102,895	<ul style="list-style-type: none"> <li>• Public service activities other than Low/Moderate Income Housing Benefit: 1,949 Persons Assisted</li> </ul>
7	Planning, Implementation, and Management	2020	2025	Administration	Countywide	Program Administration	CDBG: \$1,371,932 HOME: \$373,529 ESG: \$46,043	N/A

**Table 6 – Goals Summary**

## Goal Descriptions

1	Goal Name	<b>Acquisition/Construction of Multi-Family Housing</b>
	Goal Description	New Construction/Acquisition/Rehabilitation of Housing for Persons who are Elderly, Disabled, or Homeless: Expand the supply of rental housing (including permanent supportive housing) that is accessible to persons with disabilities, including housing located near services, job centers, and other community amenities.
2	Goal Name	<b>Acquisition/Rehabilitation of Existing Housing</b>
	Goal Description	Rehabilitation of Existing Housing: Extend the useful life of existing affordable rental housing through repair and rehabilitation projects.
3	Goal Name	<b>Acquire/ Construct/ Rehabilitate Public Facilities</b>
	Goal Description	Acquire/Construct/Rehabilitate Public Facilities and Infrastructure: Fund public facility improvements in unincorporated San Bernardino County that benefit low income households and persons, and persons with special needs to include senior centers, neighborhood facilities, youth centers, childcare centers, health facilities, handicapped centers, abused and neglected children facilities, parks and recreational facilities, and other facilities; fund non-housing community development proposals in unincorporated San Bernardino County that eliminate a threat to public health and safety to include water/sewer improvements, flood/drainage improvements, sidewalks, street improvements, and other infrastructure improvements.
4	Goal Name	<b>Support Emergency/ Supportive Housing for Homeless</b>
	Goal Description	Provide Support for Emergency Housing and Supportive Services for the Homeless: Assist persons who are homeless through the development and rehabilitation of transitional housing; fund projects that provide supportive services and shelter to persons who are homeless.
5	Goal Name	<b>Public Services for Low-Income and Special Needs</b>
	Goal Description	Cooperating Cities Provide Funding Support to Organizations Addressing the Public Service Needs of the County for Low- Income and Special Needs Individuals and Households: Fund projects in cooperating cities that provide recreational activities, educational opportunities, and job skills to youth; supportive services to low and moderate income households and persons with special needs; assistance to businesses to create and/or retain jobs for low and moderate income persons; and support for job training, continuing education, and employment services designed to assist low and moderate income persons obtain jobs.



6	Goal Name	Promote Fair Housing
	Goal Description	Promote Fair Housing: Accessibility improvements, fair housing enforcement, and education.
7	Goal Name	Planning, Implementation, and Management
	Goal Description	Provide Administrative Structure for Planning, Implementation, and Management of CDBG, HOME, and ESG Programs: Fund the planning and other administrative activities of the CDBG, HOME, and ESG programs as well as other housing, community development, and homelessness programs.

**Table 7 - Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

As defined by HOME 91.215(b), it is estimated that 15 extremely low-income families will receive affordable housing from the jurisdiction.

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## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The projects listed below represent the activities San Bernardino County plans to undertake during the 2023-24 program year to address the goals of providing decent affordable housing, promoting a suitable living environment, and encouraging economic opportunity.

#	Project Name
1	Adelanto: North Adelanto Road Improvement
2	Adelanto: Food Distribution and Job Skills Program - High Desert Outreach Center
3	Adelanto: Emergency Food and Clothing Distribution – Adelanto Community Resource Center
4	Adelanto: Lesly’s CPR - Training and Educational Services
5	Barstow: ADA Curb Ramps, Curb, Gutters and Infrastructure Improvements
6	Barstow: Domestic Violence Case Management Services - Desert Sanctuary
7	Barstow: Noble Strong Youth Project
8	Barstow: Reaching Our Kids (R.O.K) – Total Restoration Church
9	Big Bear Lake: Village Accessibility Improvements
10	Colton: Target Area Alley Reconstruction
11	Colton: After School Programs at the Art Thompson Teen Center
12	Colton: Homeless Solutions Program
13	Colton: Adult Literacy & Youth Homework Assistance Program
14	Grand Terrace: Adult Literacy Program
15	Grand Terrace: Senior Center Coordinator Services - Family Service Association
16	Grand Terrace: Senior Meals - Family Service Association
17	Highland: Street Improvements in Target Areas including Union St
18	Highland: Neighborhood Revitalization - Code Enforcement
19	Highland: Adult Literacy Program
20	Highland: Highland Family YMCA Scholarships
21	Highland: Highland Senior Center Services and Programs
22	Highland: Youth Recreation – Central Little League

23	Loma Linda: ADA Sidewalk Improvements and Installation of ADA Ramps
24	Loma Linda: Adult Literacy Program
25	Montclair: Renovations to Reeder Ranch
26	Montclair: Enhanced Code Enforcement
27	Montclair: Graffiti Abatement
28	Montclair: Senior Transport - Golden Express Services
29	Needles: Reconstruction of Street Infrastructure in Target Areas
30	Needles: Dial-A-Ride Transportation Services
31	Redlands: Joslyn Senior Center Rehabilitation Project
32	Redlands: Housing and Food Program – FSA of Redlands
33	Redlands: Family Strengthening Program - Boys and Girls Club
34	Redlands: Legal Services - YMCA of the East Valley
35	Redlands: Steps 4 Life – Transitional Supportive Housing
36	Redlands: Supportive Services for Victims of Violence - Partners Against Violence
37	Redlands: Transitional Housing – Blessing Center
38	Twentynine Palms: Renovations to Luckie Park - Including Basketball Courts
39	Yucaipa: Scherer Senior Center Roof and Flooring Replacement
40	Yucaipa: Case Management - FSA of Redlands
41	Yucaipa: Youth Summer Camp - Boys & Girls Club
42	Yucaipa: Supportive Services for Victims of Violence - Partners Against Violence
43	Yucaipa: Adult Literacy Program
44	Yucaipa: Recreational Scholarships Program
45	Yucca Valley: Little League Capital Improvements
46	County: Mojave Narrows – Pelican Lake Path of Travel/Barrier Removal
47	County: Lucerne Valley Fire Engine – Type 1 – Lucerne Station 8
48	County: Prado Park – Fishing Platform/Boat Dock-Barrier Removal
49	County: Pedestrian Crossing Signal at 5 <sup>th</sup> Street and Pedley
50	County: Newmark Elementary School Sidewalk Project

51	Countywide: Fair Housing
52	Countywide: Tenant Landlord Mediation Services
53	Countywide: CDBG Administration
54	Countywide: CDBG Construction Project Contingency
55	Countywide: HOME Administration and Activities
56	Countywide: HOME New Construction/Acquisition/Rehabilitation of Multi-Family Units - Contingency
57	Countywide: ESG Administration and Activities

**Table 8 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.**

San Bernardino County developed its allocation priorities with the goal of providing housing and community development improvements for as many low- and moderate-income residents as possible with its CDBG, HOME, and ESG allocations. CDBG funds used in the unincorporated County will be focused on public facility, infrastructure, or fair housing projects that can serve a significant number of residents. CDBG funds used in Cooperating Cities to fund public service, public facility, and infrastructure projects will be concentrated in incorporated cities where greater population density allows for cost effective delivery of services.

To help remove obstacles to meeting underserved needs and improve service delivery, San Bernardino County supports the continued development of the San Bernardino County Homeless Partnership, a collaborative which will coordinate the work of social service organizations, disseminate news and information, eliminate duplication of effort, and spearhead community-wide solutions to local needs. The County will provide funding for homeless prevention, permanent housing options, emergency shelter, landlord-tenant counseling services to address underserved needs.

## AP-38 Project Summary

### Project Summary Information

1	County Log #	ADEL23CN-025		
	Project Name	Adelanto: North Adelanto Road Improvements		
	Target Area	City of Adelanto		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Years: \$0	Current Year: FY 2023-24 \$295,352	Total: \$295,352
	Description	Construction – Additional Funding for the City of Adelanto to manage infrastructure improvements of existing streets in a primarily developed and residential area of North Adelanto. The total project budget is \$295,352. \$273,868 will be used by the City of Adelanto to implement the project. \$21,484 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	5,600 people		
	Location Description	North Adelanto		
	Planned Activities	Repaving of streets in low-income residential areas		
	Contingency	Funding is subject to change based on final HUD allocation.		

2	County Log #	ADEL23PS-015		
	Project Name	Adelanto: Food Distribution and Job Skills Program - High Desert Outreach Center		
	Target Area	City of Adelanto		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$17,748	Total: \$17,748
	Description	Expanding Public Service - High Desert Outreach Center (HDOC), under contract with the City of Adelanto, will provide food distribution and job skills training to low- and moderate-income individuals. The total project budget is \$17,748. \$16,457 will be used by the City of Adelanto to implement the project. \$1,291 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	247 people		
	Location Description	17537 Montezuma Street, Adelanto, CA 92301		
	Planned Activities	Food distribution and job skills training		
	Contingency	Funding is subject to change based on final HUD allocation.		

<b>3</b>	<b>County Log #</b>	ADEL23PS-046		
	<b>Project Name</b>	Adelanto: Emergency Food and Clothing Distribution – Adelanto Community Resource Center		
	<b>Target Area</b>	City of Adelanto		
	<b>Goals Supported</b>	Address Public Service Needs of Low-Income and Special Needs Populations		
	<b>Needs Addressed</b>	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$17,748	<b>Total:</b> \$17,748
	<b>Description</b>	Expanding Public Service - Adelanto Community Resource Center (ACRC), under contract with the City of Adelanto, will provide food and clothing to low- and moderate- income persons. The total project budget is \$17,748. \$16,457 will be used by the City of Adelanto to implement the project. \$1,291 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 people		
	<b>Location Description</b>	11824 Air Expressway, Adelanto, CA 92301		
	<b>Planned Activities</b>	Food and clothing to low- and moderate-income persons		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

4	County Log #	ADEL23PS-011		
	Project Name	Adelanto: Leslys CPR - Training and Educational Services		
	Target Area	City of Adelanto		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$ 0	Current Year: FY 2023-24: \$17,748	Total: \$17,748
	Description	Expanding Public Service - Lesly's CPR, under contract with the City of Adelanto, will provide referrals to essential resources, life skills training, CPR certification and job skill training to persons of low- and very low- income in the City of Adelanto and surrounding areas. The total project budget is \$17,748. \$16,457 will be used by the City of Adelanto to implement the project. \$1,291 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	288 people		
	Location Description	18026 Jonathan St., Adelanto, CA 92301		
	Planned Activities	CPR, life, and job skills training for low- to moderate-income individuals		
	Contingency	Funding is subject to change based on final HUD allocation.		



5	<b>County Log #</b>	BARS23CN-014		
	<b>Project Name</b>	Barstow: ADA Curb Ramps, Curb, Gutters and Infrastructure Improvement Project		
	<b>Target Area</b>	City of Barstow		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Infrastructure		
	<b>Needs Addressed</b>	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$ 4,701	<b>Current Year: FY 2023-24:</b> \$235,511	<b>Total:</b> \$240,212
	<b>Description</b>	Construction - Construction will be managed by the City of Barstow to include Northern Barstow ADA infrastructure improvements, such as replacement of broken and lifted sidewalks, ADA curb cut ramps, curbs and gutters. The total project budget is \$240,212. \$222,739 will be used by the City of Barstow to construct the project. \$17,473 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	11,285 people		
	<b>Location Description</b>	Various Streets, Target Area Barstow, CA 92311		
	<b>Planned Activities</b>	ADA Street Improvements		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

6	<b>County Log #</b>	BARS23PS-010		
	<b>Project Name</b>	Barstow: Domestic Violence Case Management Services - Desert Sanctuary		
	<b>Target Area</b>	City of Barstow		
	<b>Goals Supported</b>	Address Public Service Needs of Low-Income and Special Needs Populations		
	<b>Needs Addressed</b>	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$14,130	<b>Total:</b> \$14,130
	<b>Description</b>	Expanding Public Service - Desert Sanctuary will provide Case Management Services for battered and abused spouses in the City of Barstow and surrounding areas. The total project budget is \$14,130. \$13,102 will be used by the City of Barstow to implement the project. \$1,028 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 people		
	<b>Location Description</b>	Main Office - 703 E. Main Street, Barstow, CA 92311		
	<b>Planned Activities</b>	Case management services		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

7	County Log #	BARS23PS-020		
	Project Name	Barstow: Noble Strong Youth Project		
	Target Area	City of Barstow		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$14,130	Total: \$14,130
	Description	Public Service -The City of Barstow, through Noble Strong, Inc., will provide sports fitness and education programs to youth from low-and moderate-income households in Barstow and surrounding areas for year- around activity. These services are intended to establish healthy habits, build confidence, character, and team building to assist youth in taking on life's challenges. The total project budget is \$14,130. \$13,102 will be used by the City of Barstow to implement the project. \$1,028 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	37 people		
	Location Description	1264 East Main Street, Barstow, CA 92311		
	Planned Activities	Fitness and educational programs to low- and moderate-income youth		
	Contingency	Funding is subject to change based on final HUD allocation.		

8	<b>County Log #</b>	BARS23PS-053		
	<b>Project Name</b>	Barstow: Reaching Our Kids (R.O.K) – Total Restoration Church		
	<b>Target Area</b>	City of Barstow		
	<b>Goals Supported</b>	Address Public Service Needs of Low-Income and Special Needs Populations		
	<b>Needs Addressed</b>	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$14,130	<b>Total:</b> \$14,130
	<b>Description</b>	Public Services - R.O.K., under contract with the City of Barstow, will provide mentoring and academic sponsorship to youth from low- and moderate-income households. The total project budget is \$14,130. \$13,102 will be used by the City of Barstow to implement the project. \$1,028 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	56 people		
	<b>Location Description</b>	400 S. Second Ave, Suite 103, Barstow, CA 92311		
	<b>Planned Activities</b>	Educational services for low- to moderate-income youth		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

9	County Log #	BBLK23CN-020		
	Project Name	Big Bear Lake: Village Accessibility Improvements		
	Target Area	City of Big Bear Lake		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$143,146	Current Year: FY 2023-24: \$38,666	Total: \$181,812
	Description	Construction - The project will remove the existing non-ADA accessible walkway and expand walkways to enhance accessibility within the Big Bear Village. The total project budget is \$181,812. \$169,127 will be used by the City of Big Bear Lake to implement the project. \$12,685 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	284,378 people		
	Location Description	Big Bear Village, Big Bear Lake, CA 92315		
	Planned Activities	ADA Infrastructure Improvements		
	Contingency	Funding is subject to change based on final HUD allocation.		

10	County Log #	COLT23CN-007		
	Project Name	Colton: Target Area Alley Reconstruction		
	Target Area	City of Colton		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$363,875	Total: \$363,875
	Description	Construction – The City of Colton will manage reconstruction of target area alleys. These alley locations are within the low-and moderate-income targeted areas for City of Colton and are primarily residential neighborhoods. Total project budget is \$363,875. \$337,407 will be used by the City of Colton to implement the project. \$26,468 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	6,905 people		
	Location Description	City of Colton Target Areas		
	Planned Activities	Street Improvements		
	Contingency	Funding is subject to change based on final HUD allocation.		

11	County Log #	COLT23PS-033		
	Project Name	Colton: After School Programs at the Art Thompson Teen Center		
	Target Area	City of Colton		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$16,856	Total: \$16,856
	Description	Expanding Public Service - City of Colton Community Services Department will provide tutoring, recreation and empowerment programs to youth from low-and moderate-income households. The total project budget is \$16,856. \$15,630 will be used by the City of Colton to implement the project. \$1,226 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	276 youth from low-income households		
	Location Description	651 N Mt Vernon Ave, Colton, CA 92324		
	Planned Activities	Tutoring, recreation, and empowerment programs for youth		
	Contingency	Funding is subject to change based on final HUD allocation.		

12	County Log #	COLT23PS-026		
	Project Name	Colton: Homeless Solutions Program		
	Target Area	City of Colton		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$25,789	Total: \$25,789
	Description	Expanding Public Service - The City of Colton will provide a team of administrators for coordinating, researching resources, attending meetings and providing support to homeless households and households who are at-risk of homelessness. The total project budget is \$25,789. \$23,913 will be used by the City of Colton to implement the project. \$1,876 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	225 people		
	Location Description	292 East O Street, Colton, CA 92324		
	Planned Activities	Team of administors for coordinating, researching resources, attending meetings and providing support to homeless households and households who are at-risk of homelessness		
	Contingency	Funding is subject to change based on final HUD allocation.		



13	County Log #	COLT23PS-034		
	Project Name	Colton: Adult Literacy & Youth Homework Assistance Program		
	Target Area	City of Colton		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$21,569	Total: \$21,569
	Description	Expanding Public Service - The City of Colton Adult Literacy & Youth Homework Assistance Program will provide basic literacy assistance and instruction and after school homework assistance. The total project budget is \$21,569. \$20,000 will be used by the City of Colton to implement the project. \$1,569 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	451 people		
	Location Description	656 N Ninth Street, Colton, CA 92324		
	Planned Activities	Basic literacy assistance and instruction and after school homework assistance		
	Contingency	Funding is subject to change based on final HUD allocation.		

14	County Log #	GRAN23PS-056		
	Project Name	Grand Terrace: Adult Literacy Program		
	Target Area	City of Grand Terrace		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$10,784	Total: \$10,784
	Description	Expanded Public Service - This program will provide literacy services (e.g. reading, spelling, and basic computer skills) to low and moderate-income illiterate adults who reside in Grand Terrace and the surrounding areas. The total project budget is \$10,784. \$10,000 will be used by the City of Grand Terrace to implement the project. \$784 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	12 people		
	Location Description	22795 Barton Road, Grand Terrace, CA 92313		
	Planned Activities	Literacy services (e.g. reading, spelling, and basic computer skills) to low- and- moderate income illiterate adults.		
	Contingency	Funding is subject to change based on final HUD allocation.		

15	County Log #	GRAN23PS-050		
	Project Name	Grand Terrace: Senior Center Coordinator Services - Family Service Association		
	Target Area	City of Grand Terrace		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$1,005	Current Year: FY 2023-24: \$37,841	Total: \$38,846
	Description	Expanding Public Service - Family Services Association will provide staff to provide classes, activities, counseling, transportation and associated coordination, including administrative tasks at the Grand Terrace Senior Center. The total project budget is \$38,846. \$36,020 will be used by the City of Grand Terrace to implement the project. \$2,826 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	188 people		
	Location Description	Senior Center - 22627 Grand Terrace Rd, Grand Terrace, CA 92313		
	Planned Activities	Senior Center staffing to coordinate classes, activities, counseling, transportation and other events for seniors		
	Contingency	Funding is subject to change based on final HUD allocation.		

16	County Log #	GRAN23PS-047		
	Project Name	Grand Terrace: Senior Meals - Family Service Association		
	Target Area	City of Grand Terrace		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$10,784	Total: \$10,784
	Description	Expanding Public Service - Family Service Association to provide a senior congregate and mobile meals program to seniors in the City of Grand Terrace and surrounding communities. Curbside pick-up of meals is also offered. The total project budget is \$10,784. \$10,000 will be used by the City of Grand Terrace to implement the project. \$784 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	150 people		
	Location Description	Senior Center - 22627 Grand Terrace Rd, Grand Terrace, CA 92313		
	Planned Activities	Congregate, mobile, and curbside pick-up meals program		
	Contingency	Funding is subject to change based on final HUD allocation.		

17	County Log #	HIGH23CN-002		
	Project Name	Highland: Street Improvements in Target Areas including Union St		
	Target Area	City of Highland		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$215,689	Total: \$215,689
	Description	Construction – City of Highland will manage street improvements to include but not be limited to reconstruction of streets and installation of curb, gutter, sidewalks. in the City of Highland target areas. The total project budget is \$215,689. \$200,000 will be used by the City of Highland to implement the project. \$15,689 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	1,905 people		
	Location Description	City of Highland target areas.		
	Planned Activities	Street Improvements		
	Contingency	Funding is subject to change based on final HUD allocation.		

18	<b>County Log #</b>	HIGH23CN-001		
	<b>Project Name</b>	Highland: Neighborhood Revitalization - Code Enforcement		
	<b>Target Area</b>	City of Highland		
	<b>Goals Supported</b>	Address Code Enforcement/Demolition/Clearance Needs of Low-Income Areas		
	<b>Needs Addressed</b>	Increase the Capacity of Code Enforcement, Demolition and Clearance Activities to Ensure that Low-Income Deteriorated or Deteriorating Areas Are Being Made Safe for the General Public		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$129,414	<b>Total:</b> \$129,414
	<b>Description</b>	Code Enforcement - CDBG funds will be used to pay for City staff time for providing enhanced Code Enforcement activities in the City of Highland target areas. The total project budget is \$129,414. \$120,000 will be used by the City of Highland to implement the project. \$9,414 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	24,815 people		
	<b>Location Description</b>	City of Highland target areas		
	<b>Planned Activities</b>	Enhanced Code Enforcement activities		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

19	County Log #	HIGH23PS-057		
	Project Name	Highland: Adult Literacy Program		
	Target Area	City of Highland		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$9,714	Total: \$9,714
	Description	Expanded Public Service - This program will provide literacy services (e.g. reading, spelling, and basic computer skills) to low and moderate-income illiterate adults who reside in Highland and the surrounding areas. The total project budget is \$9,714. \$9,007 will be used by the City of Highland to implement the project. \$707 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	35 people		
	Location Description	7863 Central Avenue, Highland, CA 92346		
	Planned Activities	Literacy Services (e.g. reading, spelling, and basic computer skills)		
	Contingency	Funding is subject to change based on final HUD allocation.		

20	County Log #	HIGH23PS-051		
	Project Name	Highland: Highland Family YMCA Scholarships		
	Target Area	City of Highland		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$15,105	Total: \$15,105
	Description	Expanding Public Service - Highland YMCA, under contract with the City of Highland, will provide scholarships for recreation and community service related programs to persons from low-and moderate-income households in Highland and the surrounding area. The total project budget is \$15,105. \$14,006 will be used by the the City of Highland for project implementation. \$1,099 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	4,238 people		
	Location Description	7793 Central Ave, Highland, CA 92346		
	Planned Activities	Registration costs associated with persons who utilize recreation and community service related programs		
	Contingency	Funding is subject to change based on final HUD allocation.		



21	County Log #	HIGH23PS-044		
	Project Name	Highland: Highland Senior Center Services and Programs		
	Target Area	City of Highland		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$25,889	Total: \$25,889
	Description	Expanding Public Service - Highland Senior Council, under contract with City of Highland, will provide nutrition and support services to senior citizens from the City of Highland and surrounding area. The total project budget is \$25,889. \$24,006 will be used by the City of Highland for project implementation. \$1,883 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	1,733 people		
	Location Description	3102 E. Highland Ave., Patton, CA 92346		
	Planned Activities	Senior nutrition and support services		
	Contingency	Funding is subject to change based on final HUD allocation.		

22	County Log #	HIGH23PS-019		
	Project Name	Highland: Youth Recreation – Central Little League		
	Target Area	City of Highland		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$16,183	Total: \$16,183
	Description	Expanding Public Service - Central Little League, under contract with City of Highland, will provide little league recreation and sports team related programs to youth from low-and moderate-income households within the City of Highland and surrounding area. The total project budget is \$16,183. \$15,006 will be used by the City of Highland for project implementation. \$1,177 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	253 people		
	Location Description	7717 Church Ave, #100, Highland, CA 92346		
	Planned Activities	Little league recreation and sports team related programs to youth		
	Contingency	Funding is subject to change based on final HUD allocation.		

23	County Log #	LOMA23CN-003		
	Project Name	Loma Linda: ADA Sidewalk Improvements and Installation of ADA Ramps		
	Target Area	City of Loma Linda		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$129,414	Total: \$129,414
	Description	Construction Project - Construct ADA access and sidewalk improvements at various locations. The total project budget is \$129,414. \$120,000 will be used by the the City of Loma Linda for project implementation. \$9,414 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	1,436 people		
	Location Description	City of Loma Linda target areas		
	Planned Activities	ADA access and sidewalk improvements at various locations		
	Contingency	Funding is subject to change based on final HUD allocation.		

24	County Log #	LOMA23PS-058		
	Project Name	Loma Linda: Adult Literacy Program		
	Target Area	City of Loma Linda		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$10,784	Total: \$10,784
	Description	Expanded Public Service - This program will provide literacy services (e.g. reading, spelling, and basic computer skills) to low and moderate-income illiterate adults who reside in Loma Linda and the surrounding areas. The total project budget is \$10,784. \$10,000 will be used by The County Library for project implementation. \$784 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	30 people		
	Location Description	25581 Barton Road, Loma Linda, CA 92354		
	Planned Activities	Literacy Services		
	Contingency	Funding is subject to change based on final HUD allocation.		

25	County Log #	MONT23CN-010		
	Project Name	Montclair: Renovations to Reeder Ranch		
	Target Area	City of Montclair		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$5,051	Current Year: FY 2023-24: \$156,716	Total: \$161,767
	Description	Construction – Project consists of renovations within Historic Preservation guidelines of Reeder Ranch House, located in the City of Montclair. The total project budget is \$161,767. \$150,000 will be used by the City of Montclair for project implementation. \$11,767 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	1 Public Facility		
	Location Description	4405 Holt Boulevard, Montclair, CA, 91763		
	Planned Activities	Historic Preservation		
	Contingency	Funding is subject to change based on final HUD allocation.		

26	County Log #	MONT23CN-009		
	Project Name	Montclair: Enhanced Code Enforcement		
	Target Area	City of Montclair		
	Goals Supported	Address Code Enforcement/Demolition/Clearance Needs of Low-Income Areas		
	Needs Addressed	Increase the Capacity of Code Enforcement, Demolition and Clearance Activities to Ensure that Low-Income Deteriorated or Deteriorating Areas Are Being Made Safe for the General Public		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$87,322	Total: \$87,322
	Description	Code Enforcement - CDBG funds will be used to City staff time for providing enhanced Code Enforcement activities in City designated areas to help arrest the decline of the areas. The total project budget is \$87,322. \$80,970 will be used by the City of Montclair for project implementation. \$6,352 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	15,690 people		
	Location Description	Designated Target areas		
	Planned Activities	Enhanced Code Enforcement		
	Contingency	Funding is subject to change based on final HUD allocation.		

27	County Log #	MONT23PS-022		
	Project Name	Montclair: Graffiti Abatement		
	Target Area	City of Montclair		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$33,138	Total: \$33,138
	Description	Expanding Public Service - Graffiti abatement will be performed by the City of Montclair crews within the City's low income target areas. Graffiti will be generally abated by painting, power washing or sandblasting, but other techniques may be used. The total project budget is \$33,138. \$30,728 will be used by the City of Montclair for project implementation. \$2,410 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	15,690 people		
	Location Description	5111 Benito Ave., Montclair, CA 91763		
	Planned Activities	Graffiti abatement		
	Contingency	Funding is subject to change based on final HUD allocation.		

28	County Log #	MONT23PS-023		
	Project Name	Montclair: Senior Transport – Golden Express Services		
	Target Area	City of Montclair		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$10,784	Total: \$10,784
	Description	Expanding Public Service – Provision of a small bus and driver by the City of Montclair to supply transportation services for senior citizens. The total project budget is \$10,784. \$10,000 will be used by the City of Montclair for project implementation. \$784 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	143 people		
	Location Description	5111 Benito Ave., Montclair, CA 91763		
	Planned Activities	Transportation Services		
	Contingency	Funding is subject to change based on final HUD allocation.		



29	County Log #	NEED23CN-004		
	Project Name	Needles: Reconstruction of Street Infrastructure in Target Areas		
	Target Area	City of Needles		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$2,701	Current Year: FY 2023-24: \$33,810	Total: \$36,511
	Description	Construction Project – reconstruction of sidewalks and infrastructure improvements such as curb and gutters, in the low/mod income neighborhoods of the City of Needles. The total project budget is \$36,511. \$33,855 will be used by the City of Needles for project implementation. \$2,656 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	1,435 people		
	Location Description	City of Needles Target Areas		
	Planned Activities	Sidewalk Reconstruction		
	Contingency	Funding is subject to change based on final HUD allocation.		

30	County Log #	NEED23PS-012		
	Project Name	Needles: Dial-A-Ride Transportation Services		
	Target Area	City of Needles		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$8,520	Total: \$8,520
	Description	Expanding Public Service - Provision by the City of Needles of transportation services to senior citizens and persons with disabilities. The total project budget is \$8,520. \$7,900 will be used by the City of Needles for project implementation. \$620 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	20 people		
	Location Description	817 Third Street, Needles, CA 92363		
	Planned Activities	Senior transportation		
	Contingency	Funding is subject to change based on final HUD allocation.		

31	County Log #	REDL23CN-016		
	Project Name	Redlands: Joslyn Senior Center Rehabilitation Project		
	Target Area	City of Redlands		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$305,313	Total: \$305,313
	Description	Additional Funding for Construction - The Joslyn Senior Center Rehabilitation Project will include the rehabilitation of the kitchen facility, installation of security gates and installation of a security system. This facility supports the City of Redlands Meals on Wheels and Senior Congregate Meals programs. The total project budget is \$305,313. \$283,105 will be used by the City of Redlands for project implementation. \$22,208 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	18,000 seniors		
	Location Description	Joslyn Senior Center, 21 Grant Street, Redlands, CA 92373		
	Planned Activities	Senior Center Improvements		
	Contingency	Funding is subject to change based on final HUD allocation.		

32	County Log #	REDL23PS-021		
	Project Name	Redlands: Housing and Food Program – FSA of Redlands		
	Target Area	City of Redlands		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$9,173	Total: \$9,173
	Description	Expanding Public Service - Family Service Association of Redlands will provide case management services, including food, personal supplies and rental assistance to keep families from losing their homes. The total project budget is \$9,173. \$8,506 will be used by the City of Redlands for project implementation. \$667 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	152 people		
	Location Description	612 Lawton Street, Redlands, CA 92374		
	Planned Activities	Subsistence payments		
	Contingency	Funding is subject to change based on final HUD allocation.		

33	<b>County Log #</b>	REDL23PS-028		
	<b>Project Name</b>	Redlands: Family Strengthening Program – Boys and Girls Club		
	<b>Target Area</b>	City of Redlands		
	<b>Goals Supported</b>	Address Public Service Needs of Low-Income and Special Needs Populations		
	<b>Needs Addressed</b>	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$9,173	<b>Total:</b> \$9,173
	<b>Description</b>	Public Service - The City of Redlands will contract with Boys and Girls Club of Redlands-Riverside to provide a Family Strengthening Program that will include providing food to low-and-moderate-income households. The total project budget is \$9,173. \$8,506 will be used by the City of Redlands for project implementation. \$667 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	108 people		
	<b>Location Description</b>	1251 Clay St., Redlands, CA 92374		
	<b>Planned Activities</b>	Food distribution to low- to moderate-income households		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

34	County Log #	REDL23PS-039		
	Project Name	Redlands: Legal Services - YMCA of the East Valley		
	Target Area	City of Redlands		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$9,173	Total: \$9,173
	Description	Expanding Public Service - Provide various legal type services to help low-and moderate-income households from the City of Redlands resolve legal issues. The total project budget is \$9,173. \$8,506 will be used by the City of Redlands for project implementation. \$667 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	807 people		
	Location Description	500 Citrus Avenue, Redlands, CA 92373		
	Planned Activities	Legal services		
	Contingency	Funding is subject to change based on final HUD allocation.		

35	<b>County Log #</b>	REDL23PS-040		
	<b>Project Name</b>	Redlands: Steps 4 Life – Transitional Supportive Housing		
	<b>Target Area</b>	City of Redlands		
	<b>Goals Supported</b>	Address Public Service Needs of Low-Income and Special Needs Populations		
	<b>Needs Addressed</b>	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$9,173	<b>Total:</b> \$9,173
	<b>Description</b>	Expanding Public Service – The City of Redlands will contract with Steps 4 Life to provide various services, such as job training and educational services, to low- to moderate-income persons, including people who are homeless. The total project budget is \$9,173. \$8,506 will be used by the City of Redlands for project implementation. \$667 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 people		
	<b>Location Description</b>	720 Brookside Ave., Suite 102, Redlands, CA 92373		
	<b>Planned Activities</b>	Job training and educational services		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

36	<b>County Log #</b>	REDL23PS-048		
	<b>Project Name</b>	Redlands: Supportive Services for Victims of Violence - Partners Against Violence		
	<b>Target Area</b>	City of Redlands		
	<b>Goals Supported</b>	Address Public Service Needs of Low-Income and Special Needs Populations		
	<b>Needs Addressed</b>	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$9,173	<b>Total:</b> \$9,173
	<b>Description</b>	Expanding Public Service - Outreach and crisis invention to victims of abuse and domestic violence. The total project budget is \$9,173. \$8,506 will be used by the City of Redlands for project implementation. \$667 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	45 people		
	<b>Location Description</b>	30 Cajon Street, Redlands, CA 92373		
	<b>Planned Activities</b>	Outreach and crisis invention to victims of abuse and domestic violence		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		



37	County Log #	REDL23PS-062		
	Project Name	Redlands: Transitional Housing – Blessing Center		
	Target Area	City of Redlands		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$9,173	Total: \$9,173
	Description	Public Service – The City of Redlands will contract with The Blessing Center to provide transitional shelter, counseling, and case management services to the homeless, and at-risk children and their mothers. The total project budget is \$9,173. \$8,506 will be used by the City of Redlands for project implementation. \$667 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	15 people		
	Location Description	1157 Judson St., Redlands, CA 92374		
	Planned Activities	Transitional housing, counseling, and case management services.		
	Contingency	Funding is subject to change based on final HUD allocation.		

38	County Log #	TWEN23CN-012		
	Project Name	Twentynine Palms: Renovations to Luckie Park – Including Basketball Courts		
	Target Area	City of Twentynine Palms		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$172,635	Total: \$172,635
	Description	Construction - This project consists of various improvements to Luckie Park to include but not be limited to reconstruction of the basketball courts. The total project budget is \$172,635. \$160,078 will be used by the City of Twentynine Palms for project implementation. \$12,557 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	7,270 people		
	Location Description	74362 Joe Davis Drive, Twentynine Palms, CA 92277		
	Planned Activities	Improvements to Luckie Park		
	Contingency	Funding is subject to change based on final HUD allocation.		

39	<b>County Log #</b>	YUCA23CN-015		
	<b>Project Name</b>	Yucaipa: Scherer Senior Center Roof and Flooring Replacement		
	<b>Target Area</b>	City of Yucaipa		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Infrastructure		
	<b>Needs Addressed</b>	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$4,305	<b>Current Year: FY 2023-24:</b> \$215,645	<b>Total:</b> \$219,950
	<b>Description</b>	Eligible Construction - Yucaipa Scherer Senior Center roof and floor replacement and renovations and updating of storage rooms and work room in the Nutrition Center wing of the facility. The total project budget is \$219,950. \$203,951 will be used by the City of Yucaipa for project implementation. \$15,999 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7,500 people		
	<b>Location Description</b>	34272 Yucaipa Blvd., Yucaipa, CA 92399		
	<b>Planned Activities</b>	Senior Center Improvements		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

40	<b>County Log #</b>	YUCA23PS-029		
	<b>Project Name</b>	Yucaipa: Case Management - FSA of Redlands		
	<b>Target Area</b>	City of Yucaipa		
	<b>Goals Supported</b>	Address Public Service Needs of Low-Income and Special Needs Populations		
	<b>Needs Addressed</b>	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$7,007	<b>Total:</b> \$7,007
	<b>Description</b>	Expanded Public Service - Family Service Association of Redlands will provide case management services including food, personal supplies and rental assistance to low-to moderate-income households. The total project budget is \$7,007. \$6,497 will be used by the City of Yucaipa for project implementation. \$510 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 people		
	<b>Location Description</b>	11985 4th Street, Yucaipa, CA 92399		
	<b>Planned Activities</b>	Case management, food distribution, and rental assistance		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

41	County Log #	YUCA23PS-037		
	Project Name	Yucaipa: Youth Summer Camp - Boys & Girls Club		
	Target Area	City of Yucaipa		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$7,007	Total: \$7,007
	Description	Expanding Public Service - The City of Yucaipa will contract with Boys and Girls Clubs of the San Gorgonio Pass to provide a Summer Youth Camp at Dunlap Elementary School to low- and moderate-income households in the City of Yucaipa and Surrounding areas. The total project budget is \$7,007. \$6,497 will be used by the City of Yucaipa for project implementation. \$510 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	21 people		
	Location Description	Dunlap Elementary School, 32870 Avenue E, Yucaipa, CA 92399		
	Planned Activities	Summer Youth Day Camp		
	Contingency	Funding is subject to change based on final HUD allocation.		

42	<b>County Log #</b>	YUCA23PS-052		
	<b>Project Name</b>	Yucaipa: Supportive Services for Victims of Violence - Partners Against Violence		
	<b>Target Area</b>	City of Yucaipa		
	<b>Goals Supported</b>	Address Public Service Needs of Low-Income and Special Needs Populations		
	<b>Needs Addressed</b>	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$7,007	<b>Total:</b> \$7,007
	<b>Description</b>	Expanding Public Service – Outreach and crisis intervention to victims of abuse and domestic violence. The total project budget is \$7,007. \$6,497 will be used by the City of Yucaipa for project implementation. \$510 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	49 people		
	<b>Location Description</b>	34144 Yucaipa Blvd., Yucaipa, CA 92399		
	<b>Planned Activities</b>	Outreach and crisis intervention to victims of abuse and domestic violence		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

43	County Log #	YUCA23PS-055		
	Project Name	Yucaipa: Adult Literacy Program		
	Target Area	City of Yucaipa		
	Goals Supported	Address Public Service Needs of Low-Income and Special Needs Populations		
	Needs Addressed	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$7,007	Total: \$7,007
	Description	Expanded Public Service - This program will provide literacy services (e.g. reading, spelling, and basic computer skills) to low- and moderate-income illiterate adults who reside in Yucaipa and the surrounding areas. The total project budget is \$7,007. \$6,497 will be used by the City of Yucaipa for project implementation. \$510 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	30 people		
	Location Description	12040 5th Street, Yucaipa, CA 92399		
	Planned Activities	Literacy services		
	Contingency	Funding is subject to change based on final HUD allocation.		

44	<b>County Log #</b>	YUCA23PS-063		
	<b>Project Name</b>	Yucaipa: Recreational Scholarships Program		
	<b>Target Area</b>	City of Yucaipa		
	<b>Goals Supported</b>	Address Public Service Needs of Low-Income and Special Needs Populations		
	<b>Needs Addressed</b>	Increase the Capacity of Public Services for Low- Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$10,784	<b>Total:</b> \$10,784
	<b>Description</b>	Expanding Public Service - City of Yucaipa Community Services Department will provide scholarships to recreation and community service related programs (such as: karate, swim lessons, spring camp, chair yoga and before and after school daycare) to persons from low-and moderate-income households within the City of Yucaipa. The total project budget is \$10,784. \$10,000 will be used by the City of Yucaipa for project implementation. \$784 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 people		
	<b>Location Description</b>	34272 Yucaipa Blvd, Yucaipa, CA 92399		
	<b>Planned Activities</b>	Scholarships to recreation and community service related programs		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		



45	County Log #	TOWN23CN-017		
	Project Name	Yucca Valley: Little League Capital Improvements		
	Target Area	Town of Yucca Valley		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$2,445	Current Year: FY 2023-24: \$144,521	Total: \$146,966
	Description	Construction - This project consists of reconstruction of Little League Ballfields to be used by the Greater Yucca Valley Area. The total project budget is \$146,966. \$136,276 will be used by the Town of Yucca Valley for project implementation. \$10,690 will be used to support Activity Delivery Costs incurred by San Bernardino County.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	13,490 people		
	Location Description	56625 Little League Dr., Yucca Valley, CA 92284		
	Planned Activities	Reconstruction of Little League Ballfields		
	Contingency	Funding is subject to change based on final HUD allocation.		

46	County Log #	CNTY23CN-001		
	Project Name	County: Mojave Narrows – Pelican Lake Path of Travel/Barrier Removal		
	Target Area	Mojave Narrows Regional Park and surrounding communities		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$30,229	Current Year: FY 2023-24: \$565,452	Total: \$595,681
	Description	Construction – Project consists of removal of architectural barriers at Mojave Narrows Pelican Lake area. The total project budget is \$595,681. \$552,351 will be used by the County’s Project and Facilities Management Department for project implementation. \$43,330 will be used to support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	242,922 people		
	Location Description	Mojave Narrows Regional Park, 1800 Yates Road, Victorville, CA 92392		
	Planned Activities	Removal of Architectual Barriers		
	Contingency	Funding is subject to change based on final HUD allocation.		

47	County Log #	CNTY23CN-002		
	Project Name	County: Lucerne Valley Fire Engine – Type 1 – Lucerne Station 8		
	Target Area	Lucerne Valley and surrounding communities		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$730,000	Current Year: FY 2023-24: \$57,265	Total: \$787,265
	Description	Construction – Project consists of the purchase of a Fire Engine that will primarily serve the low-to moderate- income residents of the unincorporated Lucerne Valley and surrounding communities. The total project budget is \$787,265. \$730,000 will be used by the County’s Fire Protection District for project implementation. \$57,265 will be used to support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department. A total of \$730,000 in prior year funding will be used, of which \$563,175 will be reprogrammed from CNTY-20-1-03L/0187 Hemlock Sidewalk and ADA Improvements Project. The Hemlock Sidewalk project became ineligible for CDBG funds due to change in census data and will therefore be canceled The Hemlock Sidewalk project will be completed with funds other than CDBG. The remaining \$166,825 will be from uncommitted prior year funds.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	23,690 people		
	Location Description	33269 Highway 247 East, Lucerne Valley, CA 92356		
	Planned Activities	Purchase of a new fire vehicle		
	Contingency	Funding is subject to change based on final HUD allocation.		

48	County Log #	CNTY23CN-003		
	Project Name	County: Prado Park – Fishing Platform/Boat Dock – Barrier Removal		
	Target Area	Prado Regional Park and surrounding communities		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$768,744	Total: \$768,744
	Description	Construction - Project consists of the removal of architectural barriers at existing Fishing Platform Area/Boat Dock at Prado Park. The total project budget is \$768,744. \$712,826 will be used by the County's Project and Facilities Management Department for project implementation. \$55,918 will be used to support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	242,922 people		
	Location Description	Prado Regional Park, 16700 Euclid Ave, Chino, CA 91708		
	Planned Activities	Removal of Architectural Barriers - ADA access		
	Contingency	Funding is subject to change based on final HUD allocation.		

49	<b>County Log #</b>	CNTY23CN-004		
	<b>Project Name</b>	County: Pedestrian Crossing Signal at 5 <sup>th</sup> Street and Pedley		
	<b>Target Area</b>	Unincorporated County		
	<b>Goals Supported</b>	Acquire/Construct/Rehabilitate Public Infrastructure		
	<b>Needs Addressed</b>	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	<b>Funding</b>	<b>Prior Year:</b> \$0	<b>Current Year: FY 2023-24:</b> \$221,081	<b>Total:</b> \$221,081
	<b>Description</b>	Construction – Project includes installation of a crosswalk signal at the intersection of 5th Street and Pedley Avenue in San Bernardino to allow for pedestrian crossings. The total project budget is \$221,081. \$205,000 will be used by the County’s Public Works Department for project implementation. \$16,081 will be used to support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department.		
	<b>Target Date</b>	06/30/2024		
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6,530 people		
	<b>Location Description</b>	5th Street and Pedley Avenue, San Bernardino, CA		
	<b>Planned Activities</b>	Street Improvements		
	<b>Contingency</b>	Funding is subject to change based on final HUD allocation.		

50	County Log #	CNTY23CN-005		
	Project Name	County: Newmark Elementary School Sidewalk Project		
	Target Area	Unincorporated County		
	Goals Supported	Acquire/Construct/Rehabilitate Public Infrastructure		
	Needs Addressed	Increase the Capacity of Public Infrastructure to Serve Low-Income and Special Needs Populations		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$769,687	Total: \$769,687
	Description	Construction – Project will consist of construction of the needed sidewalk, curb and gutter along these three streets: west side of North 3rd Street, east side of North F Street and south side of West 41st Street. The total project budget is \$769,687. \$713,700 will be used by the County’s Public Works Department for project implementation. \$55,987 will be used to support Activity Delivery Costs incurred by San Bernardino County – Community Development and Housing Department.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	3,125 people		
	Location Description	North 3rd Street, North F Street, West 41st Street, San Bernardino, CA 92407		
	Planned Activities	Sidewalk Improvements		
	Contingency	Funding is subject to change based on final HUD allocation.		

51	County Log #	CNTY23PS-001		
	Project Name	Countywide: Fair Housing Services		
	Target Area	Countywide		
	Goals Supported	Affirmatively Further Fair Housing Choice		
	Needs Addressed	Affirmatively Further Fair Housing Choice		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$68,597	Total: \$68,597
	Description	Public Service - Fair housing services will include training, education, marketing, and outreach to affirmative by further fair housing opportunity.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	301 people		
	Location Description	Countywide		
	Planned Activities	Education, marketing, and outreach regarding fair housing regulations and preventative measures.		
	Contingency	Funding is subject to change based on final HUD allocation.		

52	County Log #	CNTY23PS-002		
	Project Name	Countywide: Tenant Landlord Mediation Services		
	Target Area	Countywide		
	Goals Supported	Affirmatively Further Fair Housing Choice		
	Needs Addressed	Affirmatively Further Fair Housing Choice		
	Funding	Prior Year: \$0	Current Year: FY 2023-24: \$34,298	Total: \$34,298
	Description	Public Service - Tenant/Landlord mediation services will include counseling, education, marketing and outreach regarding fair housing regulations and preventive measures.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	1,648 people		
	Location Description	Countywide		
	Planned Activities	Tenant/landlord mediation services will include counseling, education, marketing, and outreach.		
	Contingency	Funding is subject to change based on final HUD allocation.		



53	County Log #	CNTY23CN-006		
	Project Name	Countywide: CDBG Construction Project Contingency		
	Target Area	Countywide		
	Goals Supported	Acquire/Construct/Rehabilitate Public Facilities		
	Needs Addressed	Increase the Capacity of Public Facilities to Serve Low -Income and Special Needs populations		
	Funding	Prior Year/Program Income: \$190,483	Current Year: FY 2023-24: \$35,495	Total: \$225,978
	Description	Construction - Community Development Block Grant Contingency for Capital Improvement Projects. Includes \$35,495 of unprogrammed CDBG funds and \$190,483 of anticipated Program Income. When a designation for contingency funds is determined, the County may carry out a Substantial Amendment to its Annual Action Plan. The County will always follow its Citizen Participation Plan.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	N/A		
	Location Description	560 East Hospitality Lane, Suite 200, San Bernardino, CA 92415		
	Planned Activities	Contingency funding for various 2023-24 and prior year Community Development Block Grant Capital Improvement Projects		
	Contingency	Funding is subject to change based on final HUD allocation.		

54	County Log #	CNTY23AD-001		
	Project Name	Countywide: CDBG Program Administration		
	Target Area	Countywide		
	Goals Supported	Provide Administrative Structure for Planning, Implementation and Management of CDBG Programs.		
	Needs Addressed	Administration for CDBG, HOME and ESG Programs		
	Funding	Prior Year: \$0	Current Year: FY 2023-24 \$1,371,932	Total: \$1,371,932
	Description	Administration - CDBG funds will be used to pay for the coordination, management, and oversight of the County's CDBG Program.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	N/A		
	Location Description	560 East Hospitality Lane, Suite 200, San Bernardino, CA 92415		
	Planned Activities	Program management, monitoring and evaluation.		
	Contingency	Funding is subject to change based on final HUD allocation.		

55	County Log #	CNTY23AD-002		
	Project Name	Countywide: HOME Program Administration		
	Target Area	Countywide		
	Goals Supported	Provide Administrative Structure for Planning, Implementation and Management of HOME Programs.		
	Needs Addressed	Administration for CDBG, HOME and ESG Programs		
	Funding	Prior Year: \$0	Current Year: FY 2023-24 \$373,529	Total: \$373,529
	Description	Administration - HOME funds will be used to pay for the coordination, management, and oversight of the County's HOME Program.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	N/A		
	Location Description	560 East Hospitality Lane, Suite 200, San Bernardino, CA 92415		
	Planned Activities	Program management, monitoring and evaluation.		
	Contingency	Funding is subject to change based on final HUD allocation.		

56	County Log #	CNTY23CN-007		
	Project Name	Countywide: HOME - New Construction/Acquisition/Rehabilitation of Multi-Family Units - Contingency		
	Target Area	Countywide		
	Goals Supported	New Construction/Acquisition/Rehabilitation/ of Multifamily Housing Units		
	Needs Addressed	Support the development of affordable rental housing, including projects located near job centers that will be affordable to service employees and other low-wage members of the workforce.		
	Funding	<b>Prior Year/Program Income:</b> \$ 374,273	<b>Current Year: FY 2023-24</b> \$ 3,361,758	<b>Total:</b> \$3,736,031
	Description	Construction – Acquisition-Construction, Acquisition-Rehabilitation, Construction (only), Rehabilitation (only) of Affordable Housing Units. Construction of new affordable housing units by a Community Housing Development Organization (CHDO), or the Housing Authority of the County of San Bernardino (HACSB) These activities meet the HOME Program 15% CHDO set aside requirement. When designation for contingency funds is determined, the County may carry out an amendment to its 2023 plan and will follow its citizen participation plan.		
	Target Date	06/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	N/A		
	Location Description	560 East Hospitality Lane, Suite 200, San Bernardino, CA 92415		
	Planned Activities	HOME Investment Partnerships Program affordable housing construction development activities.		
	Contingency	Funding is subject to change based on final HUD allocation.		

57	County Log #	CNTY23AD-003		
	Project Name	Countywide: ESG Activities and Administration		
	Target Area	Countywide		
	Goals Supported	Provide Administrative Structure for Planning, Implementation and Management of Emergency Solutions Grant (ESG) and ESG Activities		
	Needs Addressed	Administration for CDBG, HOME and ESG Programs		
	Funding	Prior Years: \$0	Current Year: FY 2023-24 \$613,906	Total: \$613,906
	Description	<p>ESG funds will be used for various Emergency Solutions Grant Activities such as:</p> <ul style="list-style-type: none"> <li>• Administration (\$46,043)</li> <li>• Street Outreach (\$30,695)</li> <li>• Emergency Shelter (\$153,477)</li> <li>• Rapid Rehousing (\$217,937)</li> <li>• Homelessness Prevention (\$135,059)</li> <li>• HMIS costs (\$30,695)</li> </ul> <p>For all federal programs the Community Development and Housing Department will apply the 10% de minimis rate for indirect costs.</p>		
	Target Date	6/30/2024		
	Estimate the number and type of families that will benefit from the proposed activities	1,666 people		
	Location Description	560 East Hospitality Lane, Suite 200, San Bernardino, CA 92415		
	Planned Activities	Program management, monitoring and evaluation. Emergency Solutions Grant Program Projects		
	Contingency	Funding is subject to change based on final HUD allocation.		

**Table 9 – Project Summary Information**

2023-24 Annual Action Plan

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## AP-50 Geographic Distribution - 91.420, 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Over the Program Year (PY) 2023-2024, San Bernardino County will allocate CDBG funds for use in each of the 13 Cooperating Cities and in unincorporated areas of the County, as shown below. Annual funding percentages are determined by the County using a formula based on population, poverty rate, and rate of overcrowded housing conditions.

Available HOME funds will be used for new construction or rehabilitation of multifamily housing units; eligible areas include the unincorporated County and all HOME Consortium cities. While the County has not identified specific target areas for the use of HOME funds, priority will be given to affordable rental housing projects located in high opportunity (i.e., high school proficiency, high labor market engagement, and high job access), low poverty areas (poverty concentrations below 50%), as described in the County's 2020-2025 Analysis of Impediments to Fair Housing Choice.

ESG funds will be allocated geographically among population centers in each of the County's six regions – East, West, and Central Valleys, Mountain communities, High Desert, and the Morongo Basin.

### Geographic Distribution

Target Area	Percentage of Funds
Adelanto	5%
Barstow	4%
Big Bear Lake	1%
Colton	7%
Grand Terrace	1%
Highland	6%
Loma Linda	2%
Montclair	5%
Needles	1%
Redlands	6%
Twentynine Palms	3%
Yucaipa	4%
Town of Yucca Valley	2%
Countywide	2%
Chino Hills	0%
Rancho Cucamonga	0%
Unincorporated County	51%

**Table 10 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

San Bernardino County developed the geographic priorities outlined above with the goal of providing housing and community development improvements for as many low and moderate-income residents as possible with its CDBG, HOME, and ESG allocations. CDBG funds used in the unincorporated County will be focused on public facility or infrastructure projects that can serve a significant number of residents; city funded public services, public facility, and infrastructure projects will be concentrated in incorporated cities where greater population density allows for cost-effective delivery of services.

The maps in the appendix identify low-income areas in the County. The first map shows areas that are income eligible for CDBG spending, defined as block groups in which 51% or more of the population lives in low or moderate income households. The second map identifies racially and ethnically concentrated areas of poverty (RCAP/ECAPs) in the County, which are defined by HUD as census tracts with a minority population share above 50% and an individual poverty rate above 40%. As the County evaluates the use of HOME funds over the next year, consideration will be given to RCAP/ECAP locations and the opportunity to deconcentrate poverty by locating new affordable rental housing outside these areas.

### **Discussion**

N/A

# AFFORDABLE HOUSING

## AP-55 Affordable Housing - 91.420, 91.220(g)

### Introduction

Overall, the most common housing problem in San Bernardino County is cost burden, which impacts 69% of households with incomes below 80% HUD Area Median Family Income (HAMFI), including 51,110 renter households and 31,918 owner households. Severe cost burdens affect 30,633 renters and 20,136 owners, or 42% of households with incomes under 80% HAMFI. For the lowest income households (those with incomes under 30% HAMFI), severe cost burdens are most common, impacting 16,929 of the 37,589 households at that income level (45%).

Renters are more often affected by housing problems than owners. The number of crowded or severely crowded low or moderate income renters (10,141) is more than two times the number of owners (4,471). For renters, cost burdens are concentrated at lower income levels: 32% of those with cost burdens and none of the other housing problems have incomes at or below 30% HAMFI, 30% have incomes from 30 to 50% HAMFI, and 29% have incomes from 50 to 80% HAMFI. This trend is consistent with the understanding that housing is a basic necessity that must be obtained, no matter what share of one's income it consumes. Those with lower incomes spend a greater share of their resources on housing costs. Cost burdens for owners are more evenly distributed by income band. About 24% of cost burdened owners have incomes from 0 to 30% HAMFI, 23% have incomes from 30 to 50% HAMFI, and 31% have incomes from 50 to 80% HAMFI.

One Year Goals for the Number of Households to be Supported	
Homeless	15
Non-Homeless	0
Special-Needs	0
<b>Total</b>	<b>15</b>

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	11
Rehab of Existing Units	4
Acquisition of Existing Units	0
<b>Total</b>	<b>15</b>

Table 12 - One Year Goals for Affordable Housing by Support Type

### Discussion

To support development of affordable housing, the County will use available HOME funds to construct and/or rehabilitate an estimated 15 multifamily housing units in the 2023-2024 program year. Priority

2023-24 Annual Action Plan



will be given to affordable rental housing projects located in high opportunity (i.e., high school proficiency, high labor market engagement, and high job access), low poverty areas (poverty concentrations below 50%), as described in the County's 2020-2025 Analysis of Impediments to Fair Housing Choice.

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## **AP-60 Public Housing - 91.420, 91.220(h)**

### **Introduction**

San Bernardino County is served by two housing authorities: The Housing Authority of the County of San Bernardino (HACSB) and the Needles Housing Authority. The Housing Authority of the County of San Bernardino currently owns and manages 1 public housing unit and served 9,639 households through the Housing Choice Voucher program during its fiscal year 2021-2022. The Needles Housing Authority contains 52 public housing units. Both housing authorities' jurisdictions also contain low-income housing tax credit developments, which expand the availability of affordable housing within the jurisdictions.

### **Actions planned during the next year to address the needs to public housing**

The former Waterman Gardens public housing site in the City of San Bernardino – now called Arrowhead Grove – will continue to undergo redevelopment with new construction being used to replace former public housing units on a one-to-one basis. The Los Olivos site in the City of Upland, which is anticipated to be converted through the Rental Assistance Demonstration (RAD) program, does not yet have any redevelopment activities planned by the HACSB.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The HACSB offers several ongoing programs to help residents become more involved in management and participate in homeownership. HACSB offers a Family Self-Sufficiency program for its residents, which allows participants to save a portion of their income in escrow toward the family's departure from subsidized housing. Residents in the FSS program and HACSB's Term-Limited Lease Assistance program have access to employment services through the HACSB's Family Empowerment Services Department. The Department assigns families to a coach that assists the family with creating and implementing an Individual Training and Services Plan focused on educational and career goals. HACSB also administers a successful Homeownership Assistance Program which has helped 262 low-income families become first-time homeowners. Through this program, eligible families participating in the Housing Choice Voucher (HCV) program can utilize their HCV financial assistance to purchase a home.

Residents may also participate on the Resident Advisory Board, which reviews the annual Moving to Work Plans and Reports and provides feedback on proposed program and policy modifications.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable – The Needles Housing Authority and Housing Authority of the County of San Bernardino are not designated as “troubled.”

**Discussion**

N/A

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**AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

**Introduction**

San Bernardino County is covered by the San Bernardino County Homeless Partnership (the San Bernardino City and County Continuum of Care), a network of service providers covering San Bernardino County. The San Bernardino County Homeless Partnership brings together housing and service providers to meet the needs of individuals and families experiencing homelessness.

On June 14, 2022, the San Bernardino County Board of Supervisors approved the San Bernardino County Homeless Strategic Action Plan (Plan) to increase coordination, expand the impact of the County’s housing and homeless programs, and strengthen efforts amongst partners to make a collective impact.

The Plan is comprised of 3 interrelated actions to align and coordinate capacity, investment, and resources with County and community efforts to address homelessness they are as follows:

- Action 1 – Housing the Most At-Risk
- Action 2 – Increasing Shelter Capacity
- Action 3 – System Improvements

The San Bernardino County Office of Homeless Services (OHS) is tasked with the implementation and oversight of the San Bernardino County Homeless Strategic Plan and serves as the administrative agent for the San Bernardino County Homeless Partnership and Continuum of Care (CoC).

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Over the next year, the San Bernardino County Homeless Partnership and other homeless housing and service providers in San Bernardino County will continue reaching out to homeless persons, including unsheltered persons, through street outreach, day centers, and emergency shelter services. For PY 2023-2024, the County will fund subrecipient organizations for a variety of activities, including street outreach,

needs assessment, case management, services navigation, and assistance in accessing housing.

It is estimated that the County will provide outreach and assessments to approximately 375 individuals in PY 2023-2024.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

During the PY 2023-2024, the County will fund the following emergency shelter and transitional housing activities:

- Year-round emergency shelter and supportive services
- Financial assistance for access to emergency shelter in motel/hotels, case management, and rapid rehousing services
- Facility-based shelter with supportive services including meals, individual case management, adult and youth services programs, and connection to permanent housing and rapid rehousing programs
- Pre-recovery emergency shelter for homeless and chronically homeless men, women, transgender persons and veterans with mental illness and substance abuse issues

In PY 2023-2024 the County estimates that it will provide emergency shelter and transitional housing needs services to approximately 1,650 individuals.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

During PY 2023-2024, San Bernardino County will prioritize the funding of permanent housing for people experiencing homelessness. In determining allocations of CDBG and ESG, the County will prioritize low-barrier permanent housing and optional supportive services for individuals and families living in permanent housing, consistent with a Housing First approach.

The County will also fund organizations that provide case management and housing navigation services to assist individuals and families experiencing homelessness, including those staying in emergency shelter and transitional housing, make the transition to permanent housing and prevent returns to homelessness.

Finally, the County will work to increase the availability of affordable housing in San Bernardino County by using HOME funds to support the development of affordable rental housing, including housing for seniors and people with disabilities; to provide down payment assistance for low-income homebuyers; and to provide housing rehabilitation for low-income homeowners. The County will take steps to

implement the strategies in its Analysis of Impediments to Fair Housing Choice, which includes strategies to support housing affordability in San Bernardino County.

It is estimated that the County will provide tenant-based rental assistance and rapid rehousing services to approximately 224 households in PY 2023-24.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Over the next year, housing and service providers in San Bernardino County will continue to work together to prevent homelessness in populations who are vulnerable to or at risk of homelessness. The County will support the following homelessness prevention programs during PY 2023-2024:

- Emergency Shelter/Street Outreach
- Rapid Rehousing
- Homeless Prevention
- HMIS

In PY 2023-24 the County estimates that it will provide homelessness prevention services to approximately 180 individuals.

## Discussion

N/A

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## AP-75 Barriers to affordable housing -91.420, 91.220(j)

### Introduction

Responses to the public survey and stakeholder interviews conducted while developing the 2020-2025 Consolidated Plan identified barriers to affordable housing as reported by individuals living and working in the County. One of the most frequently discussed issues by survey participants was the popularity of short-term rentals, particularly in the unincorporated areas near Joshua Tree National Park. Survey participants stated that short-term rentals made it difficult for local residents to find permanent rental housing or affordable rental housing. Prior to November 2019, the County's short-term rental ordinance, found in Section 84.28 of the County's Development Code, included regulations for noise, property maintenance, parking, and other safety matters. The short-term rental ordinance did not control the number of short-term rental units in a given neighborhood or the residence of the owner. Therefore, short-term rentals had been lucrative in markets where an owner could rent a unit for one week and earn

the same income as if the unit were rented to a permanent resident for one month.

On October 27, 2020, the Board of Supervisors adopted the Countywide Plan, including a Policy Plan which serves as a general plan for the unincorporated County. The Policy Plan includes several goals and policies that guide the Board of Supervisors on how it accommodates development and the approval of land uses, including the regulation of short-term rentals. Specifically, Policy LU-2.13 provides that the County will enforce appropriate operation standards, maintenance standards, and permitting procedures for the establishment of short term (residential) rentals in the unincorporated areas. Also included in the Policy Plan are several goals and policies intended to preserve compatibility, community identity and the residential lifestyle within the County's Mountain and Desert Regions including but not limited to: Goal LU-2, and Policies LU-2.1, LU-2.8 and LU-4.5. (Source: San Bernardino County, Legistar re: Ordinance No. 4439. Retrieved from online San Bernardino County:

<https://sanbernardino.legistar.com/View.ashx?M=F&ID=11026216&GUID=FA56CD83-9B2E-4D0C-9117-230256FB8DB1>

On June 14, 2022, the San Bernardino County Board of Supervisors approved Interim Urgency Ordinance No. 4436, which put a pause on the issuance of short-term rental permits. Applications received after the approval of the emergency ordinance are subject to the applicable fees and requirements in compliance with amendments of San Bernardino County Chapter 84.28, which took effect on 7/28/2022. (Source: San Bernardino County, Short-Term Rentals:

<https://str.sbcounty.gov/short-term-rental-ordinance-adopted-by-the-board-of-supervisors-june-142022/>

Low incomes relative to housing costs are another barrier to housing affordability in San Bernardino County, although the County's most recent *Community Indicators Report (2020)* indicates that the area is more affordable than others in Southern California. On the homeownership side, data shows that about 69% of San Bernardino County households could afford a median-priced, entry-level, single-family home as of 2020 (based on a median of \$296,250 and an income of \$42,000 or more). While that share was higher than surrounding counties, it was down from 87% in 2011 and excluded workers in common or growing occupations including home health aides, retail salespeople, and transportation and materials moving jobs. Similarly, the *2020 Community Indicators Report* shows that median rental rates in the Riverside-San Bernardino metro area increased by about 16% for a two-bedroom unit between 2011 and 2020. As of 2020, an annual income of about \$44,520 was needed to afford a median-priced one-bedroom apartment in the area, which is above the average income for many lower wage occupations such as retail salespeople, home health aides, and transportation and materials moving jobs. Sales prices and rents have continued to accelerate during the COVID-19 pandemic, underscoring the importance of support for new and existing affordable housing options.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In June of 2022, the County amended its short-term rental ordinance which regulates several critical aspects of short-term rentals. The amended ordinance now states a maximum of two short-term rentals may be permitted for a parcels 2 acres or greater. For a parcels less than 2 acres, only one short-term rental may be permitted. Upon its enforcement, the amended ordinance should decrease the number of investor-owned short-term rental properties and help increase the supply of available rental housing.

Additional actions related to housing affordability constraints that are contained in the County's 2020 Analysis of Impediments to Fair Housing Choice recommendations include:

- Continue using CDBG and HOME funds to increase and maintain the availability of high-quality, affordable rental housing through new construction and rehabilitation.
- Continue to review the Annual Qualified Allocation Plans issued by the California Tax Credit Allocation Committee under the Low-Income Housing Tax Credit (LIHTC) program to identify local government policies or actions that may positively impact the competitiveness of developers' applications.
- For developers proposing LIHTC projects in areas with access to key community resources/opportunity factors, such as accessibility to employment centers or areas experiencing a loss of affordable rental units, work closely with the developers to increase the competitiveness of their applications through letters of support, provision of data and information, gap financing, and other assistance.
- Consider and adopt zoning code amendments that could increase possibilities for development of affordable housing.
- Consider affordable housing bonds, development fees, or other options to support the development of an Affordable Housing Trust Fund.
- Consider offering low-Interest loans or grants to rehabilitate distressed units in exchange for affordability restrictions; reductions in property taxes for landlords agreeing to long-term affordability restrictions; and other mechanisms to preserve existing affordable rental housing.
- In the routine monitoring of County-funded housing owners/operators, continue to ensure that affirmative marketing plans are in place, are adhered to, and are effective in promoting affordable housing opportunities to diverse groups of residents, including people of color, seniors, and people with disabilities.
- Use CDBG and HOME funds to increase the availability of high-quality, affordable rental housing with supportive services for seniors and people with disabilities.
- Continue to fund public services that increase access to healthcare, fresh and healthy food, and supportive services in areas with low access to opportunity.
- Continue to fund projects that expand or improve sidewalks, parks, trails, and other public

facilities in areas with low access to opportunity.

- Adopt a local source of income protection ordinance.
- Develop a strategy to support coordination with cities to support awareness of and participation in funding opportunities for affordable housing development and city involvement in County-supported projects. Ensure that there is a clear process by which cities know what to expect with regard to receiving funding for affordable housing development.
- Conduct a public planning process to develop policies to limit the negative impacts of short-term, whole-home rentals on the availability of affordable long-term rental housing.
- Develop educational programming with the goal of developing an understanding of affordable and workforce housing among county residents.

## Discussion

N/A

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## AP-85 Other Actions - 91.420, 91.220(k)

### Introduction

This section details San Bernardino County's actions planned to ensure safe and affordable housing for its residents, along with plans to meet underserved needs, reduce poverty, develop institutional structure, and enhance coordination between public and private sector housing and community development agencies.

### Actions planned to address obstacles to meeting underserved needs

To help remove obstacles to meeting underserved needs and improve service delivery, San Bernardino County supports the continued development of the San Bernardino County Homeless Partnership, a collaborative to coordinate the work of social service organizations, disseminate news and information, eliminate duplication of effort, and spearhead community-wide solutions to local needs. The County will provide funding for the following to address underserved needs:

#### Homelessness Prevention and Services:

- Colton: Homeless Solutions Program
- Redlands: Supportive Services for Victims of Violence - Partners Against Violence
- Redlands: Steps 4 Life – Transitional Supportive Housing
- Redlands: Transitional Housing – Blessing Center
- Yucaipa: Supportive Services for Victims of Violence - Partners Against Violence

#### Emergency Shelter and Transitional/ Supportive Housing:

- Colton: Homeless Coordinator Services
- Redlands: Steps 4 Life – Transitional Supportive Housing

- Redlands: Transitional Housing – Blessing Center

#### Youth, Senior, and Veteran Services:

- Adelanto: Emergency Food and Clothing Distribution – Adelanto Community Resource Center
- Adelanto: Food Distribution Program – High Desert Outreach Center
- Barstow: Domestic Violence Case Management Services - Desert Sanctuary
- Barstow: Noble Strong Youth Project
- Barstow: Reaching Our Kids (R.O.K) – Total Restoration Church
- Colton: After School Programs at the Art Thompson Teen Center
- Colton: Adult Literacy & Youth Homework Assistance Program
- Grand Terrace: Adult Literacy Program
- Grand Terrace: Senior Center Coordinator Services - Family Service Association
- Grand Terrace: Senior Meals – Family Service Association
- Highland: Adult Literacy Program
- Highland: Highland Family YMCA Scholarships
- Highland: Highland Senior Center Services and Programs
- Highland: Youth Recreation Services – Central Little League
- Loma Linda: Adult Literacy Program
- Montclair: Senior Transport - Golden Express Services
- Montclair: Graffiti Abatement
- Needles: Dial-A-Ride Transportation Services
- Redlands: Housing and Food Program: FSA of Redlands
- Redlands: Family Strengthening Program - Boys and Girls Club
- Redlands: Legal Services – YMCA of the East Valley
- Yucaipa: Adult Literacy Program
- Yucaipa: Case Management – FSA of Redlands
- Yucaipa: Recreational Scholarships Program
- Yucaipa: Youth Summer Camp - Boys & Girls Club

#### Fair Housing:

- San Bernardino County Fair Housing and Landlord Tenant Counseling Services Program

#### **Actions planned to foster and maintain affordable housing**

San Bernardino County will fund multiple programs to foster housing affordability, including continuing to use HOME funds to support development of affordable housing by a local Community Housing Development Organization (CHDO).

In addition to specific programs designed to foster and maintain affordable housing, the County will review its zoning ordinances for potential barriers to affordable housing development and make



amendments as needed. The County updated its Analysis of Impediments to Fair Housing Choice in 2020. As a result of this study, the County may undertake additional approaches to fostering fair and affordable housing.

### **Actions planned to reduce lead-based paint hazards**

Over the next year, San Bernardino County will continue to conduct lead-based paint inspections and, if a hazard is found, remediation. These actions will both reduce lead exposure risk and help to maintain the County's older, lower, and moderately priced housing. Any housing rehabilitation activities conducted using HOME and CDBG funds will continue to monitor closely for any potential lead exposure.

### **Actions planned to reduce the number of poverty-level families**

Over the PY 2023-2024, San Bernardino County will continue to collaborate with the Continuum of Care through the ESG program to coordinate with homeless, housing, and service providers. Homeless service providers will continue to offer job search and resume assistance, as well as emergency shelter, transitional housing, and services such as food, clothing, and childcare. A focus on development of affordable housing and permanent housing for that is located near transportation will aim to help poverty-level families access more employment opportunities, while lowering transportation and housing costs.

### **Actions planned to develop institutional structure**

The County has developed a robust administrative structure to manage its CDBG, HOME, and ESG funds. The County's Department of Community Development and Housing offers technical assistance to potential subrecipients, CHDOs, and contractors to learn more about the CDBG and HOME programs. In addition to working with organizations, the County's citizen participation process is designed to make engaged and informed citizens another vital part of the institutional structure. County plans focused on affordable housing, homelessness, and workforce development provide overarching goals and frameworks for collaboration among agencies and the use of federal, State, County, local, and other funding.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The HACSB reports having 1 public housing unit. In 2022, HACSB completed its full-portfolio conversion of public housing units through the HUD Rental Assistance Demonstration (RAD) program, converting them to project-based Housing Choice Voucher (HCV) units. The RAD program helps to preserve public housing by converting the federal funding source from public housing funding to HCV funding. HCV funding has historically been more stable than public housing funding, and the shift to HCV funding can make it easier for housing authorities to borrow funding to support preservation of former public housing units.

The HACSB will continue to partner with area agencies to offer opportunities for residents, including youth employment and skills training, employment training, life skills training, a Head Start program and a food bank. The Housing Authority will also continue to create opportunities to help its resident move toward

homeownership through its Homeownership Assistance Program. Such actions will help housing authority residents become more independent and make units available for families with greater needs.

Finally, San Bernardino County will continue to be an active participant in the San Bernardino County Homeless Partnership. The Continuum of Care brings together non-profit, government, and business leaders to provide a shared approach to goals of ending homelessness. Membership includes emergency, transitional, and permanent housing providers, non-profit social service organizations, and government agencies.

## **Discussion**

N/A

## PROGRAM SPECIFIC REQUIREMENTS

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

In AP-90, San Bernardino County provides information that is required by regulations governing the three Entitlement grants that it receives annually from the United States Department of Housing and Urban Development (HUD). The grants are the Community Development Block Grant (CDBG) Program, the HOME Investment Partnerships Act (HOME) Program, and the Emergency Solutions Grant (ESG) Program.

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table in AP-35. The Community Development and Housing Department (CDH) estimates that 85% of all CDBG funds will be used for projects that benefit low- and moderate-income persons, an amount which exceeds the 75% minimum requirement for these funds. The following chart identifies program income that is available for use that is included in projects to be carried out.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$ 190,482
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$ 0
3. The amount of surplus funds from urban renewal settlements	\$ 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$ 0
5. The amount of income from float-funded activities	\$ 0
<b>Total Program Income:</b>	<b>\$ 190,482</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	85.00%

2023-24 Annual Action Plan

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

**1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

It is anticipated that HOME Program funds will be used as gap financing for multifamily housing projects. The County will use its HOME Program funds with permanent financing from private lenders, Low Income Housing Tax Credits (LIHTC), and other funding sources such as the Mental Health Services Act (MHSA). No additional forms of investment have been identified at this point for use with HOME program funds during this program year.

**Description of Eligible HOME Program Applicants and Application Process**

HOME Program funds administered by the County will be utilized to help finance new construction, acquisition, and rehabilitation of affordable housing for low and very low income families. The County periodically issues a Request for Interest (RFI), or a Notice of Funding Availability (NOFA) for HOME Funding, on an as needed basis.

Applicants for HOME funding from the County's Department of Community Development and Housing can be for-profit or non-profit entities. There is no requirement of a specific corporate or County structure. Funding is available to private and non-profit applicant/owners of permanent supportive housing. The project site to be funded must have a San Bernardino County address to qualify for HOME funds.

Under the HOME regulations the County reserves 15% of its HOME allocation for investment in housing owned, developed, or sponsored by CHDOs. A CHDO is a Community Housing Development Organization organized under state or local law, as a nonprofit with the purpose of providing affordable, decent housing to low- and moderate-income persons. Certification of a CHDO is subject to applicant eligibility pursuant to 24 CFR Part 92.2 funding availability and immediate need for housing. The County does not administer an open CHDO application as CHDOs are selected on a project-specific, funding-specific basis. The CHDO selection process is facilitated in coordination with the NOFA process and evaluated as part of that process.

For more information about HOME Program application requirements, prospective applicants may contact Community Development and Housing at (909) 501-0600 or checking the Department website at <https://sbcountycdha.com/>. To receive notifications and information regarding NOFA releases and funding opportunities, interested entities may sign up with the County's electronic procurement system (e-Pro) to register as a vendor and periodically check our website for updates.

**2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

Neither the County nor its subrecipients plan to undertake any single-family homebuyer assistance or

rehabilitation activities during PY 2023-24. Should the County decide at a later date to create any type of single-family homebuyer assistance or rehabilitation activity for this program year, the Department of Community Development and Housing (CDH) will submit a substantial amendment which will include a full description of the proposed project, participation, and selection requirements (the County does not give preference to particular population segments), and the resale and recapture provisions to be used for that activity.

**3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:**

Neither the County nor its subrecipients plan to undertake homebuyer assistance activities during PY 2023-24. Should the County decide at a later date to create a homebuyer assistance activity for this program year, CDH will submit a substantial amendment which will include a full description of the proposed project, participation, and selection requirements (the County does not give preference to particular population segments), and the resale and recapture provisions to be used for that activity (to include the methods for recapturing funds).

**4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

Neither the County nor its subrecipients plan to use any of its HOME funds to refinance existing debt secured by multifamily housing rehabilitated with HOME funds during PY 2023-2024. Should the County decide to refinance existing debt at a later date, the Department of Community Development and Housing (CDH) will submit a substantial amendment which will include a full description of refinancing guidelines that will be used.

### **Emergency Solutions Grant (ESG)**

**1. Include written standards for providing ESG assistance (may include as attachment)**

See the attached Appendix, "San Bernardino County Emergency Solutions Grant (ESG) Program standards."

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

San Bernardino County coordinates homeless services with entitlement and non-entitlement cities throughout the County. The County Office of Homeless Services (OHS) serves as the lead agency for the County's CoC. San Bernardino County Department of Community Development and Housing (CDH) oversees the distribution of ESG funds for its service area that includes all unincorporated areas as well as the 13 Cooperating Cities. Any subrecipient organizations that receive ESG grant funds from San Bernardino County are required to coordinate with and report their homeless services data in the Homeless Management Information System (HMIS) administered by OHS on behalf of the CoC. All

service providers in the CoC use a common assessment tool, data collection methods, and targeting strategy. As permitted by HUD, client data from providers of services to domestic violence victims are not reported in the County's HMIS system.

The County utilizes a coordinated assessment system to assist with service provisions to the program participants of the CoC and ESG programs. The County's coordinated assessment system, known as the Coordinated Entry System (CES) is based on the Homeless Management Information System (HMIS). The CES system is used as the preliminary screening to assess client needs utilizing a screening tool known as the VI-SPDAT (Vulnerability Index - Service Prioritization Decision Assistance Tool) which surveys applicants to determine risk via a scoring system. Based upon the scoring, applicants are then prioritized for services and referred to the appropriate service providers based upon the applicants' assessed needs and the prioritized target populations, as identified by the CoC Written Standards for the CoC-funded and ESG-funded programs.

In consultation with recipients of ESG program funds within the geographic area, the local CoC has established and standardized a regional, telephone-based CES on a 24-hour basis, where consumers and agencies can call to access intake for homeless-related services and receive referrals for housing placement or resources. Utilizing this "2-1-1" call center approach, the County mandates its ESG service providers to access the appropriate housing and service interventions through CES to make it easier for persons experiencing homelessness or a housing crisis to receive services.

This system goal is to "enhance the quality of client screening and assessment and better target program assistance to where it can be the most effective." This system decreases fragmentation and directs clients toward resources that are most efficiently and effectively used. This system is also designed to reduce the practice of sequential referrals to numerous providers for each client.

When using the centralized intake system a person seeking services contacts "211" (a toll-free number) directly to obtain initial screening prior to being referred to the appropriate service provider in the Continuum of Care. Every service provider uses the same assessment tool, data collection methods, and targeting strategy for financial assistance as well as for case management prevention, rapid re-housing, and any other services. Using a coordinated access process results in a more accessible and uniform system used to connect persons who are homeless or at risk of homelessness with appropriate resources available in the County's Continuum of Care.

### **3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

Eligible homeless services provider recommendations are the result of a selection committee process which begins with a Notice of Funding Availability (NOFA) to find qualified contractors to provide Emergency Solutions Grant services for multiple years to coincide with the goals of the 2020-2025 Consolidated Plan. The NOFA is transmitted electronically to all identified service providers participating in the Continuum of Care, Interagency Council on Homelessness (ICH), and the Homeless

Provider Network (HPN). The information is also posted on the Department of Community Development and Housing website (<https://sbcountycdha.com/>).

In making awards of the ESG funds, the County is mindful that service providers should be geographically and strategically located throughout the County and will align with the Homeless Strategic Plan once adopted by the County. An Evaluation Committee is used to review proposals submitted to the County. The Committee consists of staff from CDH and staff from other County departments (i.e., Department of Behavioral Health and the Office of Homeless Services, and the Housing Authority of San Bernardino County). Standardized rating and scoring procedures and forms are used in this process. Recommendations from the review process are used by CDH to develop a list of recommended funding choices for consideration and approval by the Board of Supervisors.

**4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

The County's ESG program staff consult with homeless or formerly homeless community members through their collaboration with subrecipients. The subrecipients collectively consult with these populations through participation in annual Citizen Participation meetings, which are advertised via public notice and serve as a means to capture feedback from homeless or formerly homeless individuals. Further, the County's ESG program staff ensure that all ESG providers with whom the County contracts submit completed Homeless Participation Certifications.

The County also works closely with the Continuum of Care (CoC) and its service providers to ensure that homeless persons or persons who were previously homeless have access to the policy development and operations processes of the CoC. The CoC, governed by the ICH, is instrumental in guiding decisions and creating policies that govern the County's homeless service delivery system. The ICH is a board that includes representatives from various homeless service providers throughout the county. The ICH Board also includes formerly homeless individuals who have active voting status on the Board and are integral to the voting process used to determine homeless priorities, strategies, funding recommendations, program enhancements that impact both CoC-funded programs, as well as the ESG program. CDH's homeless operations are in collaboration with the local CoC and ICH.

**5. Describe performance standards for evaluating ESG.**

The ESG program promotes collaboration between agencies to direct the planning, development, and implementation of the County's Homeless Strategic Plan. The ESG Program's goals and objectives are consistent with those of the Continuum of Care. Partners to whom funding is awarded are evaluated based on their responses to the County's NOFAs and RFPs which ensure an alignment with the ESG program's goals and objectives.

The County employs performance standards based on “percentages of successful outcomes” that consider housing stability for six months and twelve months following receipt of ESG assistance. New ESG contracts associated with PY 2023-2024 funds will continue to emphasize the goal of tracking beneficiaries for up to a year following termination of assistance.

On an ongoing basis, HMIS Data Report Cards and number of clients served is evaluated to determine whether subrecipients are meeting performance measures and benchmarks.

While not formally required, all subrecipients are strongly encouraged to participate in ICH meetings. By virtue of collaboration with the Coordinated Entry System for client referral, ESG subrecipients are included in the 211 Directory.

**Discussion:**

N/A



# Appendices

## 2023-2024 Annual Action Plan

### San Bernardino County, California

#### **APPENDIX A**

Low and Moderate Income Maps

#### **APPENDIX B**

Citizen Participation Records

#### **APPENDIX C**

Executed SF-424's and  
Certifications

#### **APPENDIX D**

Emergency Solutions Grant  
Standards

# Appendix A

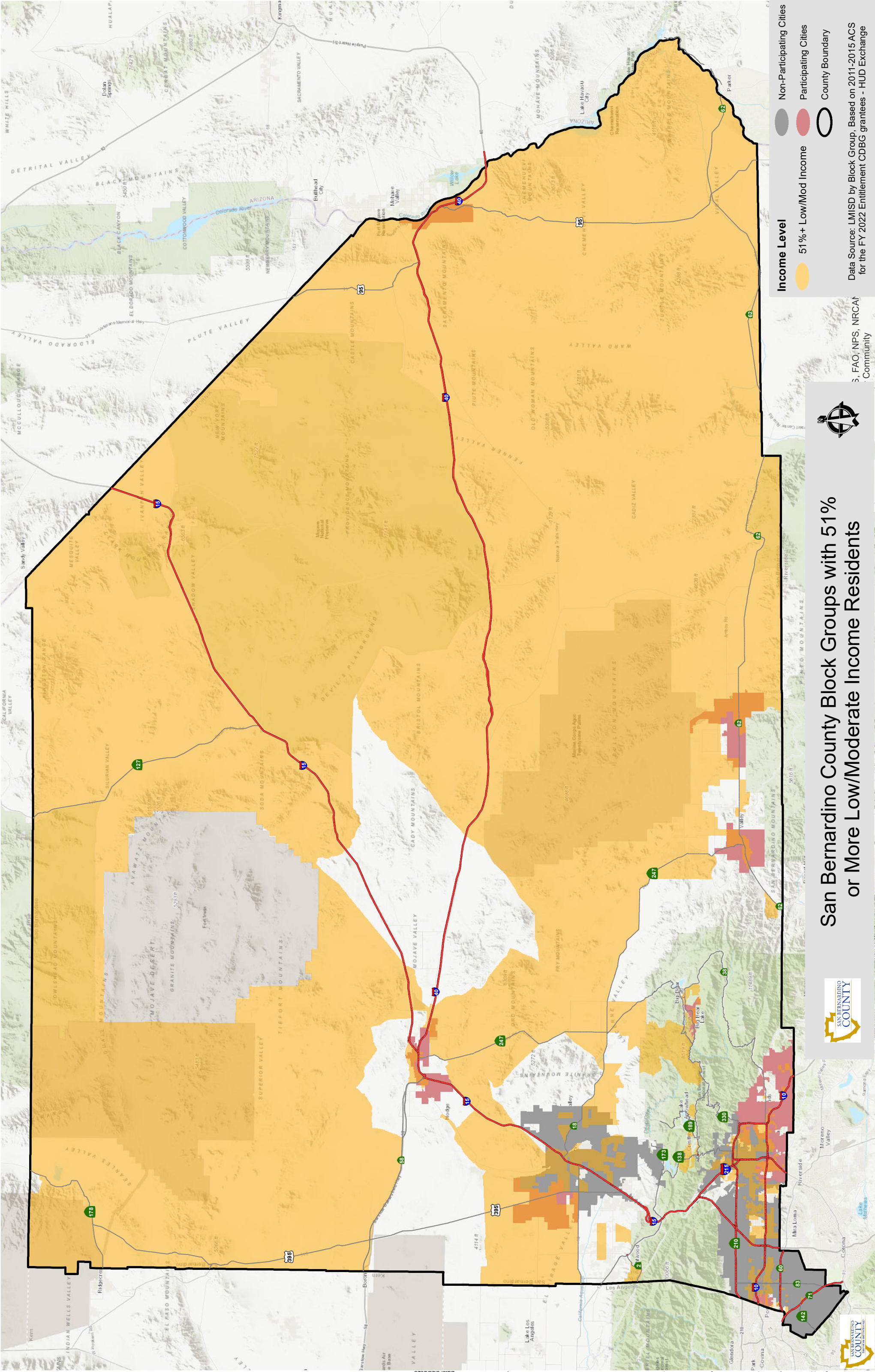
## 2023-2024 Annual Action Plan

### San Bernardino County, California

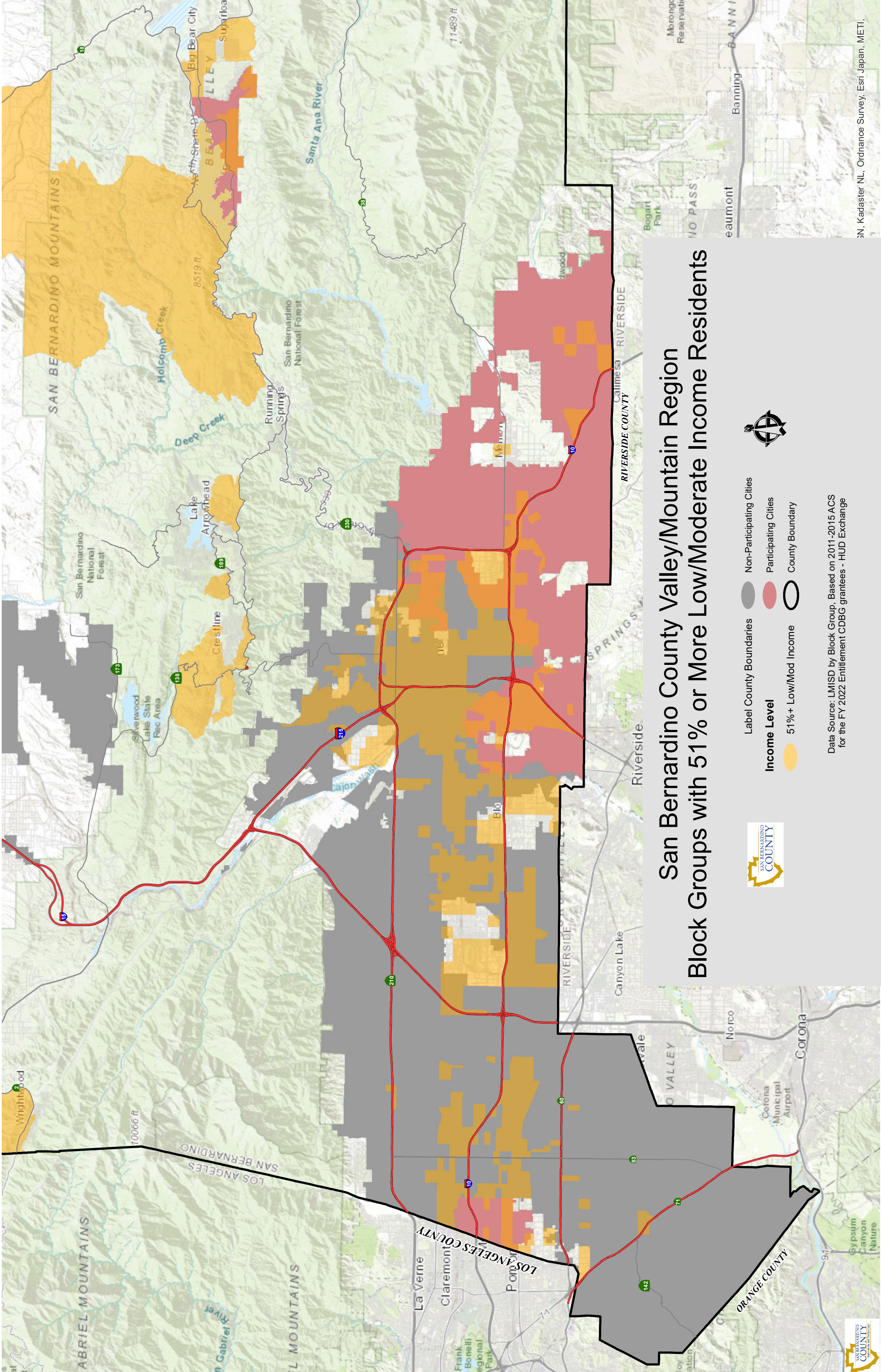
#### **AP-50 Low-and Moderate Income Maps**

- 1. San Bernardino County Block Groups with 51% or More Low- and Moderate-Income Residents Map**
- 2. San Bernardino County Valley/Mountain Region Block Groups with 51% or More Low- and Moderate-Income Map**
- 3. Residents San Bernardino County Racially and Ethnically Concentrated Areas of Poverty Map**















# Appendix B

## 2023-2024 Annual Action Plan

### San Bernardino County, California

#### **Citizen Participation Records**

##### **HEARING #1: September 27, 2022**

Newspaper Ads

Board Agenda Item: September 27

##### **HEARING #2: April 25, 2023**

Newspaper Ads

Board Agenda Item: April 25

Public Comments Received and Responses  
Regarding the Annual Action Plan

Board Agenda Item: May 9

HEARING #1`

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385 N ARROWHEAD AVE #200  
SAN BERNARDINO, CA - 92415

\_\_\_\_\_  
SB #: 3620509

**PROOF OF PUBLICATION**

(2015.5 C.C.P.)

State of California                    )  
County of SAN BERNARDINO        ) ss

Notice Type: HRGSB - NOTICE OF HEARING-SB

Ad Description:

NOH#1155 FY 2021 CAPER & 2023-24 Annual Action Plan

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the SAN BERNARDINO COUNTY SUN, a newspaper published in the English language in the city of SAN BERNARDINO, county of SAN BERNARDINO, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of SAN BERNARDINO, State of California, under date 06/27/1952, Case No. 73081. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

09/12/2022

Executed on: 09/12/2022  
At Riverside, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



\_\_\_\_\_  
Signature



Email

\* A 0 0 0 0 0 6 1 1 7 3 4 3 \*



County of San Bernardino  
Department of Community Development and Housing  
Consolidated Annual Performance Evaluation Report (CAPER)  
NOTICE OF HEARING

The Fiscal Year (FY) 2021-2022 Consolidated Annual Performance Evaluation Report (CAPER) outlines progress made in achieving goals established in the Department of Housing and Urban Development (HUD) 2020-2025 Consolidated Plan and 2021-2022 Annual Action Plan. This document includes: 1) information regarding the amount of federal and non-federal funds invested in projects and activities; 2) descriptions of households assisted through investment of these funds; 3) actions taken to affirmatively further fair housing; and 4) other information relevant to the status of grant-funded projects administered by the County which affect local housing and community development needs.

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the County of San Bernardino will hold a public hearing on Tuesday, September 27, 2022, at 10:00 a.m., in the Chambers of the Board of Supervisors, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of the hearing is to:

1. Accept any public comments regarding the County's FY 2021-2022 Consolidated Annual Performance Evaluation Report (CAPER).
2. Report on the progress made in carrying out the County's HUD (5-Year) 2020-2025 Consolidated Plan and FY 2021-2022 Annual Action Plan.
3. Receive public comments on the County's current housing and non-housing community development needs and affirmatively further fair housing and authorize staff to begin development of the FY 2023-2024 Annual Action Plan.
4. Authorize the Board of Supervisors to file the County's CAPER with HUD by September 28, 2022.

A draft copy of the CAPER and the housing and community development needs noted in the (5-Year) 2020-2025 Consolidated Plan will be available for public review during the public comment period at Community Development & Housing (CDH) website <http://sbcountycdha.com/community-development-and-housing-department/> for a period of fifteen (15) days beginning on September 12, 2022 and ending on September 27, 2022. Citizen comments are welcomed, however, comments received after the close of the public hearing on September 27, 2022, will not be included in the final CAPER submitted to HUD. Any comments regarding the (5-Year) 2020-2025 Consolidated Plan housing and community development needs will be considered and addressed prior to the public hearing of the FY 2023-2024 Annual Action Plan in the Spring of 2023.

The Board of Supervisors' meetings are open to the public, including the remote site locations, for public participation. Public access to the San Bernardino County Government Center is through the west doors, facing Arrowhead Avenue. All members of the public entering the building are required to go through a security scan. Those wishing to attend the board meeting will be sent directly to the chambers. Please be advised that by entering a County facility without a mask, you are attesting that you have been fully vaccinated against COVID-19. Facial coverings and social distancing are required for those who that have not been vaccinated.

You may observe the live stream of the Board meetings at <https://www.sbcounty.gov/Main/Pages/ViewMeetings.aspx>. If you wish to make a comment on a specific agenda item or a general public comment prior to the Board meeting, please submit comments via U.S. Mail\*, email at [BoardMeetingComments@cob.sbcounty.gov](mailto:BoardMeetingComments@cob.sbcounty.gov) or online at <http://www.sbcounty.gov/cob/publiccomments/default.aspx>. Comments received prior to the start of the meeting will be forwarded to the Board of Supervisors for review.

If you wish to make a comment on a specific item or a general public comment while watching the live stream, please submit comments, limited to 250 words or less, to the Clerk of the Board at <http://www.sbcounty.gov/cob/publiccomments/default.aspx>. Comments received prior to the end of the meeting will be provided to the Board of Supervisors after the meeting.

\*Public comments may be submitted via U.S. Mail to:  
San Bernardino County Clerk of the Board of Supervisors  
385 N. Arrowhead Ave, 2nd Fl.,  
San Bernardino, CA 92415-0130

Note: Comments by U.S. Mail must be received by the start of the Board meeting.

Comments submitted are maintained with the meeting record.

If you challenge any decision regarding the above proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing.

ADA Accessibility: If you require a reasonable modification or accommodation for a disability, please email the Clerk of the Board at: [COB@sbcounty.gov](mailto:COB@sbcounty.gov) to request an accommodation. Five days' notice prior to the Board meeting is required.

San Bernardino County  
Community Development and Housing Department  
215 N. D Street, Suite 302  
San Bernardino, CA 92415-0052  
Attn: Bryan Anderson  
or call (909) 501-0625

CURT HAGMAN, CHAIRMAN  
BOARD OF SUPERVISORS OF THE  
COUNTY OF SAN BERNARDINO  
  
LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISOR

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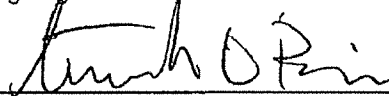
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(2015.5 C.C.P)  
STATE OF CALIFORNIA**

**SS.  
COUNTY OF SAN BERNARDINO,**

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am the principal clerk of Big Bear Life and the Big Bear Grizzly, a newspaper of general circulation, published by Hi Desert Publishing Co. Inc., in the City of Big Bear Lake, County of San Bernardino, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, under date of September 14, 1960, Case Number 102161; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates to-wit:

BBG: 9/7/2022

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

  
Amanda O'Brien, Big Bear Lake



County of San Bernardino  
Department of Community Development and Housing  
Consolidated Annual Performance Evaluation Report (CAPER)  
NOTICE OF HEARING

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San Bernardino County  
Community Development and  
Housing Department  
215 N. D Street, Suite 302  
San Bernardino, CA 92415-0052  
Attn: Bryan Anderson  
or call (909) 501-0625

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BOARD OF SUPERVISORS OF THE  
COUNTY OF SAN BERNARDINO  
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HI-DESERT STAR

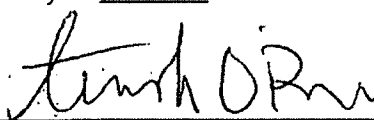
a newspaper of general circulation, printed and published BI-WEEKLY in the City of YUCCA VALLEY, County of San Bernardino, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, under the date of November 27, 1961.

Case Number 107762: that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of the said newspaper and not in supplement thereof on the following dates, to wit:

Hi-Desert Star: 9/7/2022

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at: YUCCA VALLEY, California,  
This day of 9/7/2022

  
Amanda O'Brien

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County of San Bernardino Department of Community Development and Housing  
Consolidated Annual Performance Evaluation Report (CAPER)  
NOTICE OF HEARING

The Fiscal Year (FY) 2021-2022 Consolidated Annual Performance Evaluation Report (CAPER) outlines progress made in achieving goals established in the Department of Housing and Urban Development (HUD) 2020-2025 Consolidated Plan and 2021-2022 Annual Action Plan. This document includes: 1) information regarding the amount of federal and non-federal funds invested in projects and activities; 2) descriptions of households assisted through investment of these funds; 3) actions taken to affirmatively further fair housing; and 4) other information relevant to the status of grant-funded projects administered by the County which affect local housing and community development needs.

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the County of San Bernardino will hold a public hearing on Tuesday, September 27, 2022, at 10:00 a.m., in the Chambers of the Board of Supervisors, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of the hearing is to:

1. Accept any public comments regarding the County's FY 2021-2022 Consolidated Annual Performance Evaluation Report (CAPER).
2. Report on the progress made in carrying out the County's HUD (5-Year) 2020-2025 Consolidated Plan and FY 2021-2022 Annual Action Plan.
3. Receive public comments on the County's current housing and non-housing community development needs and affirmatively further fair housing and authorize staff to begin development of the FY 2023-2024 Annual Action Plan.
4. Authorize the Board of Supervisors to file the County's CAPER with HUD by September 28, 2022.

A draft copy of the CAPER and the housing and community development needs noted in the (5-Year) 2020-2025 Consolidated Plan will be available for public review during the public comment period at Community Development & Housing (CDH) website <http://sbcountyccdh.com/communitydevelopment-and-housing-department/> for a period of fifteen (15) days beginning on September 12, 2022 and ending on September 27, 2022. Citizen comments are welcomed; however, comments received after the close of the public hearing on September 27, 2022, will not be included in the final CAPER submitted to HUD. Any comments regarding the (5-Year) 2020-2025 Consolidated Plan housing and community development needs will be considered and addressed prior to the public hearing of the FY 2023-2024 Annual Action Plan in the Spring of 2023.

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San Bernardino County Clerk of the Board of Supervisors  
385 N. Arrowhead Ave, 2nd Fl.,  
San Bernardino, CA 92415-0130

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ADA Accessibility: If you require a reasonable modification or accommodation for a disability, please email the Clerk of the Board at: [COB@sbcounty.gov](mailto:COB@sbcounty.gov) to request an accommodation. Five days' notice prior to the Board meeting is required.

San Bernardino County  
Community Development  
and Housing Department  
215 N. D Street, Suite 302  
San Bernardino, CA 92415-0052  
Attn: Bryan Anderson  
or call (909) 501-0625

CURT HAGMAN, CHAIRMAN  
BOARD OF SUPERVISORS OF THE  
COUNTY OF SAN BERNARDINO

LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISOR

(Pub: S. 09/07/2022)

CNSB/3620513



# **Inland Valley Daily Bulletin**

(formerly The Daily Report)  
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909-987-6397  
legals@inlandnewspapers.com

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**FILE NO. 3620514**

**PROOF OF PUBLICATION  
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA  
County of San Bernardino**

I am a citizen of the United States, I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of INLAND VALLEY DAILY BULLETIN, a newspaper of general circulation printed and published daily for the City of Ontario, County of San Bernardino, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, on the date of August 24, 1951, Case Number 70663. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

**09/12/2022**

I declare under the penalty of perjury that the foregoing is true and correct.

Executed at Ontario, San Bernardino Co., California, on this 12th day of September, 2022.



Signature

**County of San Bernardino  
Department of Community Development and Housing  
Consolidated Annual Performance Evaluation Report (CAPER)  
NOTICE OF HEARING**

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BOARD OF SUPERVISORS OF THE  
COUNTY OF SAN BERNARDINO

LYNNA MONELL  
CLERK OF THE BOARD OF  
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CNSB#3620514

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### **STATE OF CALIFORNIA, COUNTY OF SAN BERNARDINO**

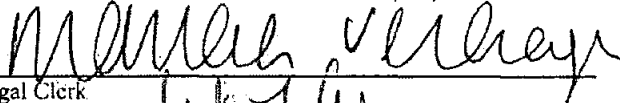
I, being duly sworn, says:

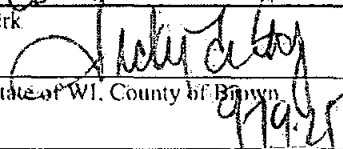
That I am the Legal Clerk of the Daily Press, a daily newspaper of general circulation, printed and published in Victorville, San Bernardino Count, California; that the publication, a copy of which is attached hereto, was published in the said newspaper in the issues dated:

09/12/2022

That said newspaper was regularly issued and circulated on those dates.

Sworn to and subscribed before on 09/12/2022

  
Legal Clerk

  
Notary, State of WI, County of Brown

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**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*

VICKY FELTY  
Notary Public  
State of Wisconsin



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County of San Bernardino  
Department of Community Development and Housing  
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CURT HAGMAN, CHAIRMAN  
BOARD OF SUPERVISORS OF THE  
COUNTY OF SAN BERNARDINO

LYNNA MONELL  
CLERK OF THE BOARD OF  
SUPERVISOR

CNSB#3620512

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## DECLARATION

I am a resident of Los Angeles County, over the age of eighteen years and not a party to or interested in the matter noticed.

The notice, of which the annexed is a printed copy appeared in the:

### LA PRENSA HISPANA

On the following dates:

09/09/2022

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Los Angeles, California, this

22nd day of September 2022



IRENE ANDAL

Signature

3620508

"The only Public Notice which is justifiable  
from the standpoint of true economy and the public interest,  
is that which reaches those who are affected by it"



\* A 0 0 0 0 0 6 1 2 5 2 2 9 \*

### Condado de San Bernardino Departamento de Desarrollo Comunitario y Vivienda Informe de Evaluación de Desempeño Anual Consolidado (CAPER) AVISO DE AUDIENCIA

El Informe de evaluación de desempeño anual consolidado (CAPER) del año fiscal (FY) 2021-2022 describe el progreso realizado en el logro de los objetivos establecidos en el Plan Consolidado 2020-2025 y el Plan de acción anual 2021-2022 del Departamento de Vivienda y Desarrollo Urbano (HUD). Este documento incluye: 1) información sobre el monto de fondos federales y no federales invertidos en proyectos y actividades; 2) descripciones de los hogares asistidos a través de la inversión de estos fondos; 3) acciones tomadas para promover afirmativamente una vivienda justa; y 4) otra información relevante al estado de los proyectos financiados por subvenciones administrados por el Condado que afectan las necesidades locales de vivienda y desarrollo comunitario.

POR LA PRESENTE SE NOTIFICA que la Junta de Supervisores del Condado de San Bernardino llevará a cabo una audiencia pública el martes 27 de septiembre de 2022 a las 10:00 a.m. en las Cámaras de la Junta de Supervisores, 385 North Arrowhead Avenue, primer piso, San Bernardino, CA. El propósito de la audiencia es:

1. Aceptar cualquier comentario público sobre el año fiscal 2021-2022 consolidado anual del condado, Informe de Evaluación de Desempeño (CAPER);
2. Informe sobre el progreso realizado en la realización del HUD del condado (5 años) 2020-2025 Plan consolidado y Plan de acción anual para el año fiscal 2021-2022;
3. Recibir comentarios públicos sobre la comunidad actual de vivienda y no vivienda del condado necesidades de desarrollo y promover afirmativamente la vivienda justa y autorizar al personal a comenzar desarrollo del Plan de Acción Anual para el año fiscal 2023-2024;
4. Autorizar a la Junta de Supervisores a presentar la CAPER del condado ante HUD para septiembre 28, 2022.

Una copia preliminar del CAPER y las necesidades de vivienda y desarrollo comunitario ancladas en el Plan Consolidado (de 5 años) 2020-2025 estará disponible para revisión pública durante el periodo de comentarios públicos en el sitio web de Desarrollo Comunitario y Vivienda (COH) <http://shocountyoh.com/communitydevelopmentandhousingdevelopment/> por un periodo de quince (15) días a partir del 12 de septiembre de 2022 y finalizando el 27 de septiembre de 2022. Los comentarios de los ciudadanos son bienvenidos; sin embargo, los comentarios recibidos después del cierre de la audiencia pública el 27 de septiembre de 2022 no se incluirán en el CAPER final presentado a HUD. Cualquier comentario relacionado con las necesidades de vivienda y desarrollo comunitario del Plan Consolidado 2020-2025 (de 5 años) se considerará y abordará antes de la audiencia pública del Plan de Acción Anual para el año fiscal 2023-2024 en la primavera de 2023.

Las reuniones de la Junta de Supervisores están abiertas al público, incluidas las ubicaciones de sitios remotos, para la participación pública. El acceso público al Centro de Gobierno del Condado de San Bernardino es a través de las puertas del oeste, frente a Arrowhead Avenue. Todos los miembros del público que ingresan al edificio deben pasar por un escaneo de seguridad. Aquellos que deseen asistir a la reunión de la junta serán enviados directamente a las cámaras. Tenga en cuenta que al ingresar a una instalación del condado sin una máscara, está dando fe de que ha sido completamente vacunado contra COVID-19. Se requieren cubiertas faciales y distanciamiento social para aquellos que no han sido vacunados.

Puede observar la transmisión en vivo de las reuniones de la Junta en <https://www.shocounty.gov/Main/Pages/ViewMeetings.aspx>. Si desea hacer un comentario sobre un tema específico de la agenda o un comentario del público en general antes de la reunión de la Junta, envíe sus comentarios por correo postal de los EE. UU., correo electrónico a [BoardMeetingComments@coh.shocounty.gov](mailto:BoardMeetingComments@coh.shocounty.gov) o en línea en <http://www.shocounty.gov/coh/publiccomments/default.aspx>. Los comentarios recibidos antes del inicio de la reunión se enviarán a la Junta de Supervisores para su revisión.

Si desea hacer un comentario sobre un tema específico o un comentario del público en general mientras mira la transmisión en vivo, envíe sus comentarios, limitados a 250 palabras o menos, al Secretario de la Junta en <http://www.shocounty.gov/coh/publiccomments/default.aspx>. Los comentarios recibidos antes del final de la reunión se proporcionarán a la Junta de Supervisores después de la reunión.

\*Los comentarios públicos pueden enviarse por correo de EE. UU. a:  
Secretario de la Junta de Supervisores del Condado de San Bernardino  
385 N. Arrowhead Ave, segundo piso.  
San Bernardino, CA 92415-0130

Nota: Los comentarios por correo de los EE. UU. deben recibirse al comienzo de la reunión de la Junta. Los comentarios enviados se mantienen con el registro de la reunión.

Si impugna cualquier decisión con respecto a la propuesta anterior en el tribunal, es posible que se limite a plantear solo los problemas que usted u otra persona plantearon en la audiencia pública descrita en este aviso o en la correspondencia escrita entregada a la Junta de Supervisores en o antes de la audiencia pública.

Accesibilidad de ADA: si necesita una modificación o adaptación razonable por una discapacidad, envíe un correo electrónico al Secretario de la Junta a: [COB@shocounty.gov](mailto:COB@shocounty.gov) para solicitar una adaptación. Se requiere un aviso de cinco días antes de la reunión de la Junta.

Condado de San Bernardino  
Departamento de Vivienda y Desarrollo Comunitario  
215 ND Street, Suite 302  
San Bernardino, CA 92415-0052

Atención: Bryan Anderson  
o llame al (909) 501-0825

CURT HAGMAN, PRESIDENTE  
JUNTA DE SUPERVISORES DE LA  
CONDADO DE SAN BERNARDINO

LYNNA MOELL  
SECRETARIO DE LA JUNTA DE SUPERVISORES  
CNSB #3620508



**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**September 27, 2022**

**FROM**

**MARTHA ZEPEDA, Deputy Executive Officer, Community Development and Housing Department**

**SUBJECT**

2021-22 United States Department of Housing and Urban Development Consolidated Annual Performance and Evaluation Report and 2020-25 San Bernardino County Consolidated Plan

**RECOMMENDATION(S)**

1. Conduct a Public Hearing to:
  - a. Report on the accomplishments and progress toward completing the 2020-25 San Bernardino County Consolidated Plan goals.
  - b. Accept public comments on the appropriateness of the County's 2020-25 Consolidated Plan priority needs and goals.
2. Approve the 2021-22 United States Department of Housing and Urban Development Consolidated Annual Performance and Evaluation Report.
3. Authorize the Chief Executive Officer or the Deputy Executive Officer of Community Revitalization, upon consultation with County Counsel, to make any necessary minor adjustments to the Consolidated Annual Performance and Evaluation Report should any revisions be required by the United States Department of Housing and Urban Development and resubmit the document to the United States Department of Housing and Urban Development.
4. Direct the Chief Executive Officer or the Deputy Executive Officer of Community Revitalization to transmit all related documents to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: Martha Zepeda, Deputy Executive Officer, 387-4351)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

Approval of the 2021-22 Consolidated Annual Performance and Evaluation Report (CAPER) and receipt of public comments on the priority needs of the 2020-25 San Bernardino County (County) Consolidated Plan will not result in the use of Discretionary General Funding (Net County Cost). Activities listed in the attached CAPER are supported by federal block grant funds provided by the United States Department of Housing and Urban Department (HUD).

**2021-22 United States Department of Housing and Urban Development  
Consolidated Annual Performance and Evaluation Report and 2020-25  
San Bernardino County Consolidated Plan  
September 27, 2022**

**BACKGROUND INFORMATION**

On April 21, 2020 (Item No. 25), the Board of Supervisors (Board) approved the 2020-25 Consolidated Plan and directed Community Development and Housing Department staff to submit the plan to HUD, including any comments received during the public comment process (heard on April 7, 2020, Item No. 63). On an annual basis, the County must report on the progress it has made in meeting its priority needs and goals listed in its 2020-25 Consolidated Plan. The 2021-22 CAPER describes the accomplishments achieved from July 1, 2021 through June 30, 2022, using Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships (HOME) funds received from HUD. The CAPER is required for receiving HUD funding and is due to HUD within 90 days after the close of the grantee's program year (e.g., September 28, 2022).

As a result of this one-year assessment, the County is in the position to meet its 2020-25 Consolidated Plan goals and objectives by June 30, 2025. More specifically, ESG funds spent to address homelessness also met the County Homeless Strategic Framework goals and objectives.

As a prelude to the development of the County's 2023-24 Annual Action Plan, the County must assess its 2020-25 Consolidated Plan priority needs and goals and make any necessary adjustments to ensure the County's Consolidated Plan remains relevant and effective. A public hearing is required to allow the public to participate in this process and comment. Any comments received during this public hearing will be considered and reported in the public hearing of the County's 2023-24 Annual Action Plan, which will take place in Spring 2023.

**CAPER Accomplishments**

The following information is a summary of accomplishments for the use of CDBG, HOME, and ESG funds for the period of July 1, 2021, through June 30, 2022.

**CDBG Accomplishments**

A total of \$7,709,757 in CDBG funds were expended to provide various activities throughout the County. Of these funds, \$1,552,678 was expended to support reasonable administrative and planning costs (e.g., general management, oversight and coordination, fair housing activities, plan development, indirect costs, and submission of applications for federal programs) and \$6,157,079 was expended to assist with the following projects:

- **CDBG Public and Neighborhood Facilities:** \$4,594,145 was expended to acquire, improve, and rehabilitate 41 public facilities. These improvements provided low-to-moderate income residents with increased access to community and senior centers, parks, museums, and other recreational facilities. Newly improved public and neighborhood facilities include but are not limited to: the Yucaipa Senior Center - Kitchen Floor; Redlands Joslyn Senior Center - Rehabilitation Project; Twentynine Palms Multi-purpose Center – Improvements; Barstow Lillian Park - Rehabilitation and American with Disabilities Act (ADA) - Improvements; County Guasti Regional Park - ADA Improvements; County Bloomington - Construction of Ayala Park; and Yucaipa Regional Park - ADA Improvements at the Recreational Vehicle Parking Area.
- **CDBG Public Works Projects:** \$1,129,033 was spent on 32 public infrastructure projects. The projects included curb, gutter, street, and sidewalk improvements that upgraded and increased access for residents in low-to-moderate income neighborhoods. Newly improved public works projects include but are not limited to: the Adelanto Sidewalk and

**2021-22 United States Department of Housing and Urban Development  
Consolidated Annual Performance and Evaluation Report and 2020-25  
San Bernardino County Consolidated Plan  
September 27, 2022**

Road Crossing project, Colton Alley Improvements at 7<sup>th</sup> and Oak, Highland Del Rosa Area Street Improvements, Loma Linda Street and Sidewalk Improvements, and County Unincorporated Montclair ADA Street and Sidewalk Improvements.

- **CDBG Public Service:** \$340,239 was spent on 68 public service projects with agencies receiving funding to provide services to 37,627 low-to-moderate income County residents, including seniors, children/youth, and disabled persons. Types of services included adult literacy, emergency food distribution, transportation, tenant/landlord counseling, fair housing education and referrals, health services, and childcare for children of women who are victims of domestic violence. The following public service activities supported during 2021-22 include but are not limited to: Countywide Fair Housing and Tenant/Landlord Mediation Services, Barstow Desert Sanctuary Child Care Program, Colton Homeless Solutions Program, Grand Terrace Senior Meals and Coordinator Program, and Redlands Victims of Violence Supportive Services Program.
- **CDBG Community Projects:** \$93,662 was spent on community code enforcement. Code Enforcement activities help improve the health, safety, and quality of life for residents and resulted in over 575 code enforcement related inspections. Activities supported during 2021-22 include but are not limited to: the Highland Neighborhood Revitalization Program – Code Enforcement, and Montclair Enhanced Code Enforcement Program.

A complete list of activities accomplished during 2021-22 can be found in the CAPER, Appendix B – PR 26 – CDBG and CDBG-CV Financial Summary Reports.

**HOME Accomplishments**

A total of \$7,831,278 in HOME funds were expended on affordable housing development throughout the County. Of these funds, \$320,371 was expended to support reasonable administrative and planning costs (e.g., general management, oversight, and coordination, reporting on the program, submission of applications for State and Federal programs and indirect costs) and \$7,510,907 was expended to assist with the financing of the following projects:

- The Arrowhead Grove Phase II (Crestview Terrace) affordable housing development created a total of 184 housing units (147 affordable housing, 35 market rate and two manager units). Construction of the project was completed in December of 2021.
- The Bloomington III affordable housing development resulted in 98 housing units (of which 20 units have been designated apartments reserved for special needs residents through direct referrals from the San Bernardino County Department of Behavioral Health and the Inland Empire Health Plan) and a 7,700 square foot community center. Construction of the project was completed in November of 2021.
- The Las Terrazas Apartment community will consist of 112 affordable units and a 2,500 square foot preschool building located in the unincorporated area near the City of Colton. The Las Terrazas Project will also include 12 permanent supportive housing units for homeless and special needs clients with mental health conditions for whom the Department of Behavioral Health will provide supportive services. The Las Terrazas Project construction began in Fall 2020 and is scheduled to be complete by Fall of 2022.
- The Rialto Metrolink South Project is an affordable apartment complex currently in

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development in the City of Rialto. The development will consist of 55 total units: 23 – one-bedroom, 15 – two-bedroom, and 17 – three-bedroom. The Rialto Metrolink South Project began construction in Spring of 2022 and completion is scheduled for Fall of 2024.

Further information about the above-mentioned HOME projects completed during 2021-22 can be found in the CAPER Section CR-20 - Affordable Housing 91.520(b).

**ESG Accomplishments**

In line with the County's Homeless Strategic Action Plan approved June 14, 2022 (Item No. 112), and 2020-25 Consolidated Plan goals and objectives for addressing homelessness, a total of \$67,691 was expended to expand homeless prevention and housing programs to provide early intervention. Of these funds, \$20,362 was expended to support reasonable administrative and planning costs (e.g., general management, oversight, and coordination, reporting on the program, submission of applications for State and federal programs and indirect costs).

During the 2021-22, one ESG service provider assisted approximately 28 extremely-low-income homeless individuals and persons at risk of becoming homeless by providing rapid re-housing services.

Further information about the above mentioned ESG accomplishments can be found in the CAPER Section CR-65 - Persons Assisted and CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes.

**CARES Act Reporting Requirements and Deadlines**

On May 19, 2020 (Item No. 109), August 25, 2020 (Item No. 75), and January 26, 2021 (Item No. 73), the Board approved substantial amendments to the County's 2015-20 Consolidated Plan and 2019-20 Annual Action Plan to receive \$13,103,922 in HUD Coronavirus Aid, Relief, and Economic Security (CARES) Act (CV1, CV2 and CV3) funding to respond to and prevent the spread of the Coronavirus among low- and moderate-income residents and to support a variety of homeless prevention, economic development, and public service activities to mitigate the impacts of COVID-19.

**CDBG-CV Accomplishments**

A total of \$3,356,154 of CDBG-CV funds were expended to provide various activities throughout the County to prevent, prepare for, and/or respond to the spread of the Coronavirus. Of these funds, \$187,760 was expended to support reasonable administrative and planning costs and \$3,168,394 was expended to assist with the following projects:

- **CDBG-CV Economic Development: Direct Financial Assistance to For-Profit Business:** \$6,260 was spent to provide loans to small businesses in Yucaipa, which were converted to grants once requirements were fulfilled by each business. A total of two full-time equivalent jobs were preserved due to the investment in these small businesses.
- **CDBG-CV Public Service:** \$1,185,568 was spent on 28 public service projects with agencies receiving funding to provide services to 1,216 low-to-moderate income County residents, including seniors, children/youth, and disabled persons. Types of services included food distribution, mortgage assistance, and homeless assistance.

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- **CDBG-CV Housing Rehabilitation:** \$1,976,566 was spent on converting a church site into interim housing for the homeless or at risk of homeless population, called Pacific Village in San Bernardino/Highland. Twenty-eight families will be housed by this project.

A complete list of activities accomplished during 2021-22 can be found in the CAPER Appendix B – PR 26 – CDBG and CDBG-CV Financial Summary Reports.

CDBG-CV funds are one-time funding sources from HUD, which the County has six years to expend.

**ESG-CV Accomplishments**

A total of \$445,296 of ESG-CV funds were expended to provide services to individuals and families who are homeless or at risk of homelessness to prevent, prepare for, and respond to the spread of Coronavirus. Of these funds, \$266,096 was expended to support reasonable administrative and planning costs (e.g., general management, oversight, and coordination, reporting on the program, submission of applications for State and federal programs and indirect costs).

During 2021-22, nine ESG service providers assisted approximately 729 homeless individuals and persons at risk of becoming homeless by providing street outreach, emergency shelter, rapid re-housing, housing, and homelessness prevention services.

Upon the Board's consideration and approval of this document, the County will submit the 2021-22 CAPER to HUD by September 28, 2022, of which HUD may require minor revisions. Recommendation No. 3 would allow the Chief Executive Officer or the Deputy Executive Officer of Community Revitalization, upon consultation with County Counsel, to make any necessary adjustments to the CAPER and resubmit the document to HUD.

**2020-25 San Bernardino County Consolidated Plan Priority Needs and Goals**

As part of the development of the 2020-25 Consolidated Plan, a considerable amount of public outreach (e.g. to County residents, businesses, non-profit organizations, CDBG Cooperating Cities, HOME Consortia members and County Departments), a needs assessment (completed as a study to help the County assess its affordable housing and community development needs), and a market analysis were conducted to identify the County's priority needs and develop goals that would serve as a set of guidelines for the use of the federal funds from HUD. The needs assessment and market analysis focused on the areas of affordable housing, community development and homelessness, and was approved by the Board on April 21, 2020 (Item No. 25), and resulted in the 2020-25 Consolidated Plan goals listed below.

**Goal #1** New Construction/Acquisition/Rehabilitation of Housing for Persons who are Elderly, Disabled, or Homeless: Expand the supply of rental housing (including permanent supportive housing) that is accessible to persons with disabilities, including housing located near services, job centers, and other community amenities.

**Goal #2** Rehabilitation of Existing Housing: Extend the useful life of existing affordable rental housing through repair and rehabilitation projects.

**Goal #3** Acquire/Construct/Rehabilitate Public Facilities and Infrastructure: Fund public facility improvements in unincorporated San Bernardino County areas that benefit low-income



**2021-22 United States Department of Housing and Urban Development  
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September 27, 2022**

households and persons, and persons with special needs to include senior centers, neighborhood facilities, youth centers, childcare centers, health facilities, handicapped centers, abused and neglected children facilities, parks and recreational facilities, and other facilities; fund non-housing community development proposals in unincorporated San Bernardino County that eliminate a threat to public health and safety to include water/sewer improvements, flood/drainage improvements, sidewalks, street improvements, and other infrastructure improvements.

Goal #4 Provide Support for Emergency Housing and Supportive Services for the Homeless: Assist persons who are homeless through the development and rehabilitation of transitional housing; fund projects that provide supportive services and shelter to persons who are homeless.

Goal #5 Cooperating Cities Provide Funding Support to Organizations Addressing the Public Service Needs of the County for Low-Income and Special Needs Individuals and Households: Fund projects in Cooperating Cities that provide recreational activities, educational opportunities, and job skills to youth; supportive services to low-and moderate-income households and persons with special needs; assistance to businesses to create and/or retain jobs for low and moderate-income persons; and support for job training, continuing education, and employment services designed to assist low-and moderate-income persons obtain jobs.

Goal #6 Promote Fair Housing: Accessibility improvements, fair housing enforcement, and education.

Goal #7 Provide Administrative Structure for Planning, Implementation, and Management of CDBG, HOME, and ESG Programs: Funding for the planning and administration of the CDBG, HOME, and ESG programs, as well as other housing, community development and homelessness programs.

To ensure that the County's 2020-25 Consolidated Plan goals remain relevant, and the use of HUD funds continue to address the County's greatest priority needs for housing, community development and homelessness, a public hearing is required to accept public comments on the above-mentioned goals. At this time, the County will also review the Consolidated Plan goals and objectives to ensure that they are in line with the goals and objectives of the County Homeless Strategic Action Plan.

All public comments will be taken into consideration. Any proposed and/or significant adjustments to the County's 2020-25 Consolidated Plan goals will be addressed at the public hearing and Board meeting of the development of the 2023-24 Annual Action Plan (Spring 2023).

### **Public Hearing Notice**

To meet notice requirements, the County published a public notice in the following publications: Big Bear Grizzly, Daily Press, HI-Desert Star, Inland Valley Daily Bulletin, La Prensa Hispana, and The Sun. The County also posted notices and any applicable supporting documentation on the County's website at <http://sbcountycdha.com> for no less than 15 days. The public comment period began on September 12, 2022 and will conclude once all comments are received at today's Board meeting. Any comments received during today's public hearing will be considered and included in the County's CAPER submittal to HUD.

### **PROCUREMENT**

Not applicable.

**2021-22 United States Department of Housing and Urban Development  
Consolidated Annual Performance and Evaluation Report and 2020-25  
San Bernardino County Consolidated Plan  
September 27, 2022**

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on August 29, 2022; Finance (Christopher Lange, Administrative Analyst, 386-8393) on September 1, 2022; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on September 13, 2022.

**2021-22 United States Department of Housing and Urban Development  
Consolidated Annual Performance and Evaluation Report and 2020-25  
San Bernardino County Consolidated Plan  
September 27, 2022**

Record of Action of the Board of Supervisors  
San Bernardino County

Hearing Opened  
Public Comment: Astrid Johnson, Janet Johnston, Steve Bardwell  
Hearing Closed

**APPROVED**

Moved: Joe Baca, Jr. Seconded: Janice Rutherford  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 27, 2022



cc: File - Community Development and Housing w/ attachment  
JLL 09/28/2022



**HEARING #2**  
**APRIL 25, 2023**



57675 Twentynine Palms Highway, Suite 103  
Yucca Valley, Ca 92284  
760-365-3315  
Legals@hidesertstar.com

California Newspaper Services  
915 East First Street  
LOS ANGELES CA 90012

**PROOF OF PUBLICATION  
(2015.5 C.C.C.P.)**

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the:

**HI-DESERT STAR**

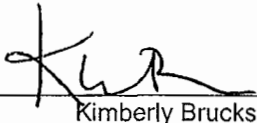
a newspaper of general circulation, printed and published BI-WEEKLY in the City of YUCCA VALLEY, County of San Bernardino, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, under the date of November 27, 1961.

Case Number 107762: that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of the said newspaper and not in supplement thereof on the following dates, to wit:

Hi-Desert Star: 3/22/2023

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at: YUCCA VALLEY, California,  
This day of 3/22/2023

  
Kimberly Brucks



This space is for the County Clerk's Filing Stamp

San Bernardino County  
Community Development and Housing Department  
Proposed HUD Program Year 2023-2024 Annual Action Plan  
**NOTICE OF HEARING**  
NOTICE IS HEREBY GIVEN that the Board of Supervisors (Board) of San Bernardino County (County) will hold a public hearing on **TUESDAY, April 25, 2023, AT 10:00 A.M.** in the Chambers of the Board, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of this hearing is to consider the County's proposed United States Department of Housing and Urban Development (HUD) Program Year (PY) 2023-2024 Annual Action Plan, obtain citizens' comments on current housing, community and economic development needs for the proposed 2023-2024 Annual Action Plan and consider fair housing needs.

**BACKGROUND** Each year since 1975, San Bernardino County has qualified to receive federal housing and community development grant funds from the HUD. The funds are to develop viable communities by providing decent housing, suitable living environments and expanded economic opportunities, principally for low- and moderate-income persons. The Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds are for eligible projects and activities in the unincorporated communities and thirteen (13) cooperating cities. These cities are Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. For the purpose of these grant funds, this area is referred to as the "County Consortium." In addition to these cities, the Cities of Chino Hills and Rancho Cucamonga have been approved by HUD to participate in the County's HOME Investment Partnerships Program (HOME) Consortium.

As part of the grant application, the County is required to submit a document that addresses the strategies and priority needs for using these three grant programs over a five-year period. This document is called the Consolidated Plan and includes the Citizen Participation Plan and Needs Assessment. The County adopted its current five-year Consolidated Plan on April 21, 2020, and it covers program years 2020-2025. The HUD PY 2023-24 Annual Action Plan covers the fourth-year increment of this five-year plan. The draft Annual Action Plan identifies the proposed activities the County will support in the coming year. This year, the County anticipates receiving approximately \$6.8 million in CDBG funds, \$613,900 in ESG funds, and \$3.7 million in HOME funds. Subject to limitations imposed by federal regulations, CDBG, ESG or HOME funds may be used for homeowner assistance, emergency shelter, homelessness prevention, housing preservation, economic development, capital improvements, public services, housing development, fair housing and program management. The draft Annual Action Plan is being developed to schedule the use of these funds during PY 2023-2024.

**PUBLIC COMMENT** For a period of thirty (30) days beginning on March 24, 2023, and ending on April 25, 2023, the public is invited to submit written comments on the draft HUD PY 2023-2024 Annual Action Plan. A draft copy of this document is available for public review at the County Community Development and Housing Department (CDH) office and is posted on the CDH website at: <https://sbcounty.ca.gov/wp-content/uploads/sites/30/2023/02/PY-2023-24-Annual-Action-Plan.pdf>. Citizen comments submitted after this time-period are welcomed; however, any comments received after the close of the public hearing on April 25, 2023, will not be included in the final submittal of the HUD PY 2023-24 Annual Action Plan to HUD.

The Board of Supervisors' meetings are open to the public, including the remote site locations, for public participation. Public access to the San Bernardino Government Center is through the west doors, facing Arrowhead Avenue. All members of the public entering the building are required to go through a security scan. Those wishing to attend the board meeting will be sent directly to the chambers.

You may observe the live stream of the Board meetings at <https://www.sbcounty.gov/Main/Pages/ViewMeetings.aspx>. If you wish to make a comment on this or any agenda item prior to the day of the meeting, please submit your comments via email or online by 8:00 a.m. on Tuesday of the Board meeting. Please submit your comments to the Clerk of the Board via email at [BoardMeetingComments@cob.sbcounty.gov](mailto:BoardMeetingComments@cob.sbcounty.gov) or online at: <https://www.sbcounty.gov/pob/publiccomments/>. Your comments will be placed into the record at the meeting.

If you challenge any decision regarding the above proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board at, or prior to, the public hearing.

**ADA Accessibility:** If you require a reasonable modification or accommodation for a disability and/or interpretation services, please call the Clerk of the Board of Supervisors at (909) 387-3841 or email at [COB@sbcounty.gov](mailto:COB@sbcounty.gov) to request an accommodation at least 72 hours prior to the Board meeting.

San Bernardino County	DAWN ROWE, CHAIR CHAIRMAN
Community Development and Housing Department	BOARD OF SUPERVISORS OF
560 East Hospitality Lane, Suite 200	SAN BERNARDINO COUNTY
San Bernardino, CA 92415-0043	
Attn: Bryan Anderson	LYNNA MONELL
or call (909) 501-0625	CLERK OF THE BOARD OF SUPERVISORS

CNSB #3079881

3679881



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**PROOF OF PUBLICATION**  
**(2015.5 C.C.P.)**  
**STATE OF CALIFORNIA**  
**SS.**  
**COUNTY OF SAN BERNARDINO,**

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am the principal clerk of Big Bear Grizzly, a newspaper of general circulation, published in the City of Big Bear Lake, County of San Bernardino, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, under date of September 14, 1960, Case Number 102161; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates to-wit:

BBG: 3/22/2023

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Kimberly Brucks, Big Bear Grizzly

San Bernardino County  
Community Development and Housing Department  
Proposed HUD Program Year 2023-2024 Annual Action Plan

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San Bernardino County	DAWN ROWE, CHAIR CHAIRMAN
Community Development and Housing Department	BOARD OF SUPERVISORS OF
550 East Hospitality Lane, Suite 200	SAN BERNARDINO COUNTY
San Bernardino, CA 92415-0043	
Alix Bryan Anderson	LYNNA MONELL
or call (909) 501-0625	CLERK OF THE BOARD OF SUPERVISORS

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## DECLARATION

I am a resident of Los Angeles County, over the age of eighteen years and not a party to or interested in the matter noticed.

The notice, of which the annexed is a printed copy appeared in the:

**LA PRENSA (RIV)**

On the following dates:

03/24/2023

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Los Angeles, California, this

**12th day of April 2023**



IRENE ANDAL

Signature

**3679872**

*"The only Public Notice which is justifiable  
from the standpoint of true economy and the public interest,  
is that which reaches those who are affected by it"*



\* A 0 0 0 0 0 6 2 8 2 4 1 2 \*

Condado de San Bernardino Departamento de Desarrollo Comunitario y Vivienda Propuesta de Plan de Acción Anual del Programa de HUD para el año 2023-2024	
NOTIFICACIÓN DE AUDIENCIA	
SE AVISA que la Junta de Supervisores (Junta) del Condado de San Bernardino (Condado) celebrará una audiencia pública el <b>MARTES 24 de abril de 2023 A LAS 10:00 a.m.</b> , en la Sala de la Junta, 385 North Arrowhead Avenue, primer piso, San Bernardino, CA. El propósito de esta audiencia es considerar el Plan de Acción Anual del Año del Programa (PY) 2023-2024 del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) propuesto por el Condado, obtener los comentarios de los ciudadanos sobre las necesidades actuales de vivienda, comunidad y desarrollo económico para el Plan de Acción Anual 2023-2024 propuesto y considerar las necesidades de vivienda justa.	
<b>ANTECEDENTES</b> Cada año desde 1975 el Condado de San Bernardino ha calificado para recibir subvenciones federales de vivienda y desarrollo comunitario del HUD. Los fondos van destinados a desarrollar comunidades viables proporcionando viviendas dignas, entornos propicios para vivir y nuevas oportunidades económicas, principalmente para la población de ingresos bajos y moderados. Los fondos provenientes de la Subvención en Bloque para Desarrollo Comunitario (CDBG) y las Subvenciones para Soluciones de Emergencia (ESG) están destinados a proyectos y actividades que califiquen en las comunidades no incorporadas y en 13 (trece) ciudades colaboradoras. Dichas ciudades son Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa y Yucca Valley. A efectos de los fondos de estas subvenciones, esta área se denomina "Consortio de condados". Además de estas ciudades, las ciudades de Chino Hills y Rancho Cucamonga obtuvieron la aprobación del HUD para participar en el Consortio del Programa de Asociación para la Inversión en el Hogar (HOME) del Condado.	
Como parte de la solicitud de subvención, el Condado exige la presentación de un documento que aborde las estrategias y necesidades prioritarias para el uso de estos tres programas de subvenciones en un período de cinco años. Este documento se llama Plan Consolidado e incluye el Plan de Participación Ciudadana y la Evaluación de Necesidades. El Condado adoptó su actual Plan Consolidado de cinco años el 21 de abril de 2020 y abarca los años del programa 2020 a 2025. El Plan de Acción Anual del HUD para el año 2023-24 del programa HUD abarca el incremento del cuarto año de este plan quinquenal. El borrador del Plan de Acción Anual identifica las actividades propuestas que el condado apoyará el próximo año. Este año, el Condado prevé recibir aproximadamente \$6.8 millones en fondos de CDBG, \$613,900 en fondos de ESG y \$3.7 millones en fondos de HOME. Sujeto a las limitaciones impuestas por los reguladores federales, los fondos de CDBG, ESG o HOME se pueden usar para ayudar a propietarios, dar refugio de emergencia, evitar que las personas queden sin hogar, conservación de vivienda, desarrollo económico, mejoras estructurales, servicios públicos, desarrollo de vivienda, viviendas dignas y gestión de los programas. Se está elaborando el borrador del Plan de Acción Anual para programar el uso de estos fondos durante el año del plan 2023-2024.	
<b>COMENTARIOS PÚBLICOS</b> Durante un período de 30 (treinta) días, desde el 24 de marzo de 2023 hasta el 25 de abril de 2023, el público está invitado a presentar observaciones por escrito sobre el borrador del Plan de Acción Anual del HUD para el año del programa 2023-2024. Una copia borrador de este documento está disponible para su revisión pública en la oficina del Departamento de Desarrollo Comunitario y Vivienda del Condado (CDH) y está publicada en la página web del CDH en: <a href="https://sbcounty.gov/hdp-content/unidadad/siten/336/072/0217/2023-24-AccuanteActionPlan.pdf">https://sbcounty.gov/hdp-content/unidadad/siten/336/072/0217/2023-24-AccuanteActionPlan.pdf</a> . Los comentarios de los ciudadanos que se presenten después de este período de tiempo son bienvenidos; sin embargo, cualquier comentario que se reciba después de la clausura de la audiencia pública el 25 de abril de 2023, no se incluirá en la presentación final del Plan de Acción Anual del HUD para el año del programa 2023-24 al HUD.	
Las reuniones de la Junta de Supervisores están abiertas al público, incluyendo los lugares remotos, para la participación pública. El acceso del público al Centro Gubernamental de San Bernardino se realiza por las puertas oeste, que dan a Arrowhead Avenue. Todos los miembros del público que entren en el edificio deberán pasar por un escáner de seguridad. Quienes deseen asistir a la reunión de la Junta serán enviados directamente a las cámaras.	
Puede observar la retransmisión en directo de las reuniones de la Junta en <a href="https://www.sbcounty.gov/Meet/Pages/ViewMeeting.aspx">https://www.sbcounty.gov/Meet/Pages/ViewMeeting.aspx</a> . Si desea hacer un comentario sobre este o cualquier otro tema de la agenda antes del día de la reunión, por favor envíe sus comentarios por correo electrónico o en línea antes de las 8:00 a.m. del martes de la reunión de la Junta. Por favor, envíe sus comentarios al Secretario de la Junta por correo electrónico a <a href="mailto:BoardMeetingComments@sbcounty.gov">BoardMeetingComments@sbcounty.gov</a> o en línea en: <a href="https://www.sbcounty.gov/cdh/publiccomment/">https://www.sbcounty.gov/cdh/publiccomment/</a> . Sus comentarios serán registrados en la reunión.	
Si usted impugna cualquier decisión con respecto a la propuesta anterior en el tribunal, puede limitarse a plantear únicamente las cuestiones que usted u otra persona plantió en la audiencia pública descrita en este aviso o en la correspondencia escrita entregada a la Junta en la audiencia pública o antes de la misma.	
<b>Accesibilidad ADA:</b> Si necesita una modificación o adaptación razonable por una discapacidad y/o servicios de interpretación, llame a la Secretaría de la Junta de Supervisores al (909) 387-3841 o envíe un correo electrónico a <a href="mailto:COB@sbcounty.gov">COB@sbcounty.gov</a> para solicitar una adaptación al menos 72 horas antes de la reunión de la Junta.	
Condado de San Bernardino Departamento de Desarrollo Comunitario y Vivienda 360 East Hospitality Lane, Suite 200 San Bernardino, CA 92415-0043 Attn: Bryan Anderson o llame al (909) 501-0625	DAWN ROWE, PRESIDENTA PRESIDENTE JUNTA DE SUPERVISORES DEL CONDADO DE SAN BERNARDINO LYNNA MONELL SECRETARIA DE LA JUNTA DE SUPERVISORES CNSB#3679872

# LOCALiQ

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## **PROOF OF PUBLICATION**

Daily Journal C/O Cnsb  
Daily Journal C/O Cnsb  
915 E 1St ST  
Los Angeles CA 90012-4050

### **STATE OF CALIFORNIA, COUNTY OF SAN BERNARDINO**

I, being duly sworn, says:

That I am the Legal Clerk of the Daily Press, a daily newspaper of general circulation, printed and published in Victorville, San Bernardino Count, California; that the publication, a copy of which is attached hereto, was published in the said newspaper in the issues dated:

03/24/2023

That said newspaper was regularly issued and circulated on those dates.

Sworn to and subscribed before on 03/24/2023

Legal Clerk

Notary, State of WI, County of Brown

My commision expires



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MARIAH VERHAGEN  
Notary Public  
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# **Inland Valley Daily Bulletin**

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**FILE NO. 3679890**

## **PROOF OF PUBLICATION (2015.5 C.C.P.)**

### **STATE OF CALIFORNIA County of San Bernardino**

I am a citizen of the United States, I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of INLAND VALLEY DAILY BULLETIN, a newspaper of general circulation printed and published daily for the City of Ontario, County of San Bernardino, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, on the date of August 24, 1951, Case Number 70663. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

**03/24/2023**

I declare under the penalty of perjury that the foregoing is true and correct.

Executed at Ontario, San Bernardino Co., California, on this 24th day of March, 2023.



Signature

Legal No. **0011592807**

**San Bernardino County  
Community Development and Housing Department  
Proposed HUD Program Year 2023-2024 Annual Action Plan**

**NOTICE OF HEARING**

NOTICE IS HEREBY GIVEN that the Board of Supervisors (Board) of San Bernardino County (County) will hold a public hearing on TUESDAY, April 25, 2023, AT 10:00 A.M., in the Chambers of the Board, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of this hearing is to consider the County's proposed United States Department of Housing and Urban Development (HUD) Program Year (PY) 2023-2024 Annual Action Plan, obtain citizens' comments on current housing, community and economic development needs for the proposed 2023-2024 Annual Action Plan and consider fair housing needs.

**BACKGROUND** Each year since 1975, San Bernardino County has qualified to receive federal housing and community development grant funds from the HUD. The funds are to develop viable communities by providing decent housing, suitable living environments and expanded economic opportunities, principally for low-and moderate-income persons. The Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds are for eligible projects and activities in the unincorporated communities and thirteen (13) cooperating cities. These cities are Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. For the purpose of these grant funds, this area is referred to as the "County Consortium." In addition to these cities, the Cities of Chino Hills and Rancho Cucamonga have been approved by HUD to participate in the County's HOME Investment Partnerships Program (HOME) Consortium.

As part of the grant application, the County is required to submit a document that addresses the strategies and priority needs for using these three grant programs over a five-year period. This document is called the Consolidated Plan and includes the Citizen Participation Plan and Needs Assessment. The County adopted its current five-year Consolidated Plan on April 21, 2020, and it covers program years 2020-2025. The HUD PY 2023-24 Annual Action Plan covers the fourth-year increment of this five-year plan. The draft Annual Action Plan identifies the proposed activities the County will support in the coming year. This year, the County anticipates receiving approximately \$6.8 million in CDBG funds, \$613,900 in ESG funds, and \$3.7 million in HOME funds. Subject to limitations imposed by federal regulations, CDBG, ESG or HOME funds may be used for homeowner assistance, emergency shelter, homelessness prevention, housing preservation, economic development, capital improvements, public services, housing development, fair housing and program management. The draft Annual Action Plan is being developed to schedule the use of these funds during PY 2023-2024.

**PUBLIC COMMENT** For a period of thirty (30) days beginning on March 24, 2023, and ending on April 25, 2023, the public is invited to submit written comments on the draft HUD PY 2023-2024 Annual Action Plan. A draft copy of this document is available for public review at the County Community Development and Housing Department (CDH) office and is posted on the CDH website at: <https://sbcountycdh.com/wp-content/uploads/sites/30/2023/02/PY-2023-24-Annual-Action-Plan.pdf>. Citizen comments submitted after this time-period are welcomed; however, any comments received after the close of the public hearing on April 25, 2023, will not be included in the final submittal of the HUD PY 2023-24 Annual Action Plan to HUD.

The Board of Supervisors' meetings are open to the public, including the remote site locations, for public participation. Public access to the San Bernardino Government Center is through the west doors, facing Arrowhead Avenue. All members of the public entering the building are required to go through a security scan. Those wishing to attend the board meeting will be sent directly to the chambers.

You may observe the live stream of the Board meetings at <https://www.sbcounty.gov/Main/Pages/ViewMeetings.aspx>. If you wish to make a comment on this or any agenda item prior to the day of the meeting, please submit your comments via email or online by 8:00 a.m. on Tuesday of the Board meeting. Please submit your comments to the Clerk of the Board via email at [BoardMeetingComments@cob.sbcounty.gov](mailto:BoardMeetingComments@cob.sbcounty.gov) or online at: <https://www.sbcounty.gov/cob/publiccomments/>. Your comments will be placed into the record at the meeting.

If you challenge any decision regarding the above proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board at, or prior to, the public hearing.

**ADA Accessibility:** If you require a reasonable modification or accommodation for a disability and/or interpretation services, please call the Clerk of the Board of Supervisors at (909) 387-3841 or email at [COB@sbcounty.gov](mailto:COB@sbcounty.gov) to request an accommodation at least 72 hours prior to the Board meeting.

San Bernardino County

DAWN ROWE, CHAIR  
CHAIRMAN

Community Development and Housing  
Department

BOARD OF SUPERVISORS OF

560 East Hospitality Lane, Suite 200

SAN BERNARDINO COUNTY

San Bernardino, CA 92415-0043

Attn: Bryan Anderson

LYNNA MONELL

or call (909) 501-0625

CLERK OF THE BOARD OF SUPERVISORS

CNSB # 3679890

**Pub: March 24, 2023**

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SB #: 3679875

**PROOF OF PUBLICATION**

(2015.5 C.C.P.)

State of California )  
County of SAN BERNARDINO ) ss

Notice Type: HRGSB - NOTICE OF HEARING-SB

Ad Description:

NOH#1176 2023-24 Housing & Urban Development Annual Action  
Plan

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the SAN BERNARDINO COUNTY SUN, a newspaper published in the English language in the city of SAN BERNARDINO, county of SAN BERNARDINO, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of SAN BERNARDINO, State of California, under date 06/27/1952, Case No. 73081. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

03/24/2023

Executed on: 03/24/2023  
At Riverside, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature



Email

\* A 0 0 0 0 0 6 2 6 7 4 2 9 \*



**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

April 25, 2023

**FROM**

**DIANA ATKESON, Deputy Executive Officer, Community Revitalization**

**SUBJECT**

Proposed Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan

**RECOMMENDATION(S)**

1. Conduct a public hearing to obtain citizens' comments on the proposed Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan for the application for \$11,208,852 from the Community Development Block Grant, HOME Investment Partnerships Act, and Emergency Solutions Grant, including the list of recommended projects that best meet identified community development needs under these three grant programs.
2. Consider any necessary changes to the proposed Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan and direct Community Development and Housing Department staff to return on May 9, 2023, with the final Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan for consideration prior to submittal to the United States Department of Housing and Urban Development.

(Presenter: Diana Atkeson, Deputy Executive Officer, 382-3983)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

This item will not result in the use of Discretionary General Funding (Net County Cost). San Bernardino County's (County) 2023-24 United States Department of Housing and Urban Development (HUD) grant entitlement allocation is \$11,208,852. Of this amount, \$6,859,659 is for the Community Development Block Grant (CDBG) program, which includes the allocation for both the County and Cooperating Cities, \$3,735,287 is for the HOME Investment Partnerships Act (HOME) program, and \$613,906 is for the Emergency Solutions Grant (ESG) programs.

<b>Grant Fund</b>	<b>2023-24 Estimated Allocation</b>
CDBG	\$6,859,659
HOME	\$3,735,287
ESG	\$613,906

**Proposed Program Year 2023-24 United States Department of Housing  
and Urban Development Annual Action Plan  
April 25, 2023**

<b>Grant Fund</b>	<b>2023-24 Estimated Allocation</b>
<b>Total</b>	<b>\$11,208,852</b>

**BACKGROUND INFORMATION**

Since 1975, the County has qualified to receive federal housing and community development grant funds from the United States Department of HUD. The County uses the funds to develop viable communities by providing decent housing, suitable living environments, and expanded economic opportunities, principally for low and moderate-income persons.

This Program Year (PY) 2023-24 HUD Annual Action Plan is intended to recognize and accept the new PY 2023-24 allocation of HUD CDBG, HOME, and ESG funding and allocate these funds to activities that will address the strategies and objectives identified in the County's 2020-25 HUD Consolidated Plan that was adopted by the Board of Supervisors (Board) on April 21, 2020 (Item No. 25).

In order to receive federal funding from HUD, the County must submit an Annual Action Plan that identifies the proposed activities and federal and non-federal resources that will be used to address the priority needs and specific goals identified in the County's 2020-25 HUD Consolidated Plan.

For the 2023-24 PY, the County anticipates receiving approximately \$6,859,659 in CDBG funds, \$3,735,287 in HOME funds, and \$613,906 in ESG funds. Subject to limitations imposed by federal regulations, CDBG, HOME or ESG funds may be used for emergency shelter, homelessness prevention, housing preservation, capital improvements, public services, housing development, fair housing, and program management. The County will ensure alignment with the Homeless Strategic Action Plan for all ESG-funded activities. During the PY, additional resources, such as program income from CDBG and HOME, may become available and be allocated to eligible CDBG and HOME activities. Any activities identified to receive substantial additional CDBG or HOME resources will be brought to the Board for approval.

The County is classified by HUD as an Entitlement Urban County (Urban County) because it includes several cities which choose to cooperate with the County and receive CDBG, HOME, and ESG funds through the County. The Urban County configuration is determined by cities entering into cooperation agreements with the County for three-year periods. The current three-year Urban County qualification period covers years 2021-22, 2022-23, and 2023-24. The 13 Cooperating Cities under the County's 2020-25 HUD Consolidated Plan are: Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. The cities of Chino Hills and Rancho Cucamonga have chosen to only participate in the County's HOME program. The 13 Cooperating Cities, plus these two cities, are referred to as the HOME Consortium.

CDBG and ESG funds are used to support eligible projects and activities in the unincorporated communities and 13 Cooperating Cities (Attachment – PY 2023-24 HUD Annual Action Plan). HOME funds are used to support affordable housing activities within the HOME Consortium.

The Cooperating Cities' CDBG projects have been recommended by the Cooperating Cities through a County Notice of Funding Availability (NOFA) process. The selected County CDBG projects have been identified through the County's Capital Improvement Projects (CIP) group.

**Proposed Program Year 2023-24 United States Department of Housing  
and Urban Development Annual Action Plan  
April 25, 2023**

The CIP group is currently comprised of the following County departments: Real Estate Services, Project and Facilities Management, Public Works, Regional Parks, and the County Administrative Office. The CIP-selected projects have been reviewed and ranked by the Board and County Administrative Office to determine priority needs. The selected projects are then added to the proposed PY 2023-24 HUD Annual Action Plan for consideration by the Board.

Service providers of ESG program-funded projects are geographically and strategically located throughout the county. An Evaluation Committee (Committee) is used to review project proposals submitted to the County. The Committee consists of staff from the Community Development and Housing Department (CDH), Department of Behavioral Health, Office of Homeless Services, and the Housing Authority of the County of San Bernardino. Standardized rating and scoring procedures and forms are used in this process. Recommendations from the review process are used by CDH to develop a list of recommended funding projects, which are presented to the Board for approval.

HOME program funds are utilized to help finance new construction, acquisition, and rehabilitation of affordable housing for low and very low-income families. The County periodically issues a Request for Interest (RFI) or a NOFA specific to HOME program projects, on an as needed basis.

The County's Annual Action Plan is due to HUD by May 15, 2023, and the Program Year begins July 1, 2023.

In accordance with the County's Citizen Participation plan, a public hearing needs to be conducted to obtain citizens' comments on the proposed PY 2023-24 HUD Annual Action Plan. To meet these requirements, the County published a 30-day public notice in the following publications: Big Bear Grizzly, Daily Press, Hi-Desert Star, Inland Valley Daily Bulletin, La Prensa Hispana, and The Sun. The County also posted notices and any applicable supporting documentation on the County's CDH website for no less than 30 days.

The public comment period began on March 24, 2023, and will conclude once all comments pertaining to the County's PY 2023-24 HUD Annual Action Plan are received at the April 25, 2023, public hearing before the Board. Any comments pertaining to the County's PY 2023-24 HUD Annual Action Plan received prior to the close of the public hearing will be considered for inclusion in the County's PY 2023-24 Annual Action Plan.

Any proposed amendment to the PY 2023-24 HUD Annual Action Plan that is considered a "substantial amendment" is subject to the full Citizen Participation Plan process, which requires formal action by the Board and approval by HUD. A 30-day public notice for actions impacting the PY 2023-24 HUD Annual Action Plan is published to provide the opportunity for the public to review and comment on the proposed substantial amendments.

**PROCUREMENT**

Not applicable.

**Proposed Program Year 2023-24 United States Department of Housing  
and Urban Development Annual Action Plan  
April 25, 2023**

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on March 9, 2023; Finance (Christopher Lange, Administrative Analyst, 386-8393) on March 16, 2023; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on April 10, 2023.

**Proposed Program Year 2023-24 United States Department of Housing  
and Urban Development Annual Action Plan  
April 25, 2023**

Record of Action of the Board of Supervisors  
San Bernardino County

Hearing Opened  
Public Comment: Janet Johnston  
Hearing Closed

**APPROVED**

Moved: Curt Hagman Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: April 25, 2023



cc: File - Community Development & Housing w/ attachment  
JLL 04/26/2023



April 24, 2023

Via email to: Clerk of the Board and Supervisor Dawn Rowe

Dear Reader,

Thank you for the opportunity to comment on the

**Draft 2023-2024 Annual Action Plan.**

**Consolidated Submission for HUD Housing and Community Development Grants**

**Community Development and Housing Department.**

<https://sbcountycdha.com/wp-content/uploads/sites/30/2023/03/PY-2023-24-Annual-Action-Plan.pdf>

### **MBCA submitted a public comment on September 27, 2022**

On page 12 of the pdf of the 2023-2024 Annual Action Plan it states:

*To ensure that the County's 2020-2025 Consolidated Plan goals remain relevant, and the use of HUD funds continue to address the County's greatest priority needs for housing, community development and homelessness, a public hearing was held on September 27, 2022, to revisit the 2020-2025 Consolidated Plan goals and objectives. No public comments were received.*

This is incorrect. Please correct this statement. The Morongo Basin Conservation Association (MBCA)'s comment letter of September 26, 2022 was submitted before the Supervisors' hearing on 27th. The MBCA letter starts on page 132 of the pdf of the 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER). In addition, three community members (including MBCA representatives) spoke at the Board of Supervisors Hearing on September 27, 2022 (see page 63 of the pdf) per the CAPER. <https://sbcountycdha.com/wp-content/uploads/sites/30/2022/10/PY-2021-2022-CAPER-10-3-2022-FINAL-web.pdf>

### **Concerns over the delays in distribution of HUD funds**

There is no part of this Annual Action Plan that refers to the \$4,396,621 ESG-CV (Emergency Solutions Grant – Covid) Funds that were recaptured by the State last year in June of 2022.

This recapture was not reported during the September 27, 2022 Board of Supervisors Hearing per the 2021-2022 CAPER. The non-profits affected were not informed of this recapture until months later during the January 25, 2023 San Bernardino County ICH (Interagency Council on Homelessness) meeting. The amount of the recapture was not reported in ICH minutes.

**Post Office Box 24, Joshua Tree CA 92252 – [www.mbconservation.org](http://www.mbconservation.org)**  
**MBCA is a 501(c)3 non-profit, community based, all volunteer organization**

The recaptured funds are reported in the West Valley Regional Steering Committee Minutes. <https://sbchp.sbcounty.gov/regional-steering-committee/regional-steering-committee-meetings-and-minutes/> February 8, 2023. Given the County's concern with receiving their portion of available resources, we find this recapture to be of concern.

<https://www.hudexchange.info/grantees/allocations-awards/>

According to this information from the Information Disbursement and Information System (IDIS) and the HUD exchange, there are standard ESG funds that went unused as well, these last few years. The chart below shows the balances remaining.

#### ESG Information from IDIS

As of 8/19/2022

FY	Grant Number	Current Authorized Amount	Funds Committed By Recipient	Funds Drawn	Balance Remaining	Obligation Date	Expenditure Deadline
2021	E21UC060503	\$633,286.00	\$544,753.00	\$0	\$633,286.00	10/27/2021	10/27/2023
2020	E20UC060503	\$635,741.00	\$116,686.00	\$14,235.60	\$621,505.40	10/23/2020	10/23/2022
2019	E19UC060503	\$610,885.00	\$45,816.00	\$45,816.00	\$565,069.00	7/31/2019	7/31/2021
2018	E18UC060503	\$586,907.00	\$530,886.20	\$414,699.20	\$172,207.80	8/7/2018	8/7/2020
2017	E17UC060503	\$586,074.00	\$529,374.93	\$439,018.29	\$147,055.71	9/22/2017	9/22/2019
2016	E16UC060503	\$584,769.00	\$584,769.00	\$584,769.00	\$0	9/9/2016	9/9/2018
2015	E15UC060503	\$538,992.00	\$538,992.00	\$538,992.00	\$0	8/18/2015	8/18/2017
Total		\$5,097,035.21	\$3,811,658.34	\$2,957,911.30	\$2,139,123.91		

We contend that for full public disclosure, and to improve future performance, any recaptured funds must be reported in the Annual Action Plan as well as the CAPER. We also ask that the County improve the speed of distribution of funds to non-profits.

There is mention of the All- Star Lodge conversion in the City of San Bernardino. The City is not included in the 13 Cooperating Cities that are included in this Annual Action Plan. We are unclear in what way the County contributed their ESG funds to this project. Page 11 of the pdf of the 2023-2024 Annual Action Plan

#### The ESG Program

The County receives two sources of federal ESG allocations, one directly from HUD (County ESG) and the other through the State of California, Housing and Community Development Department (State ESG). In PY 2021-2022 the County helped homeless persons make the transition to permanent housing primarily through the Moving Forward Project. This initiative provided support to the State's Project Roomkey and Project Homekey programs and, using ESG-CV funds, worked to bridge unsheltered homeless individuals and families into permanent housing settings. With its Moving Forward Project, San Bernardino County sponsored 1 hotel/motel conversion project. The All-Star Lodge conversion project was acquired and rehabilitated with Homekey funding in the City of San Bernardino. The All-Star Lodge project anticipates housing 76 households.

To provide additional available interim housing to support potential ESG recipients, the Pacific Village project was funded by CDBG-CV. This project consisted of the rehabilitation of six permanent buildings to provide interim housing for the homeless or those at risk of homelessness. The project is already providing housing for 26 residents.

## Short-Term Rentals(STRs) in the 2023-2024 Annual Action Plan

From page 104 to 105 of the pdf where short-term rentals are discussed:

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### AP-75 Barriers to affordable housing -91.420, 91.220(j)

#### Introduction

Responses to the public survey and stakeholder interviews conducted while developing the 2020-2025 Consolidated Plan identified barriers to affordable housing as reported by individuals living and working in the County. One of the most frequently discussed issues by survey participants was the popularity of short-term rentals, particularly in the unincorporated areas near Joshua Tree National Park. Survey participants stated that short-term rentals made it difficult for local residents to find permanent rental housing or affordable rental housing. Prior to November 2019, the County's short-term rental ordinance, found in Section 84.28 of the County's Development Code, included regulations for noise, property maintenance, parking, and other safety matters. The short-term rental ordinance did not control the number of short-term rental units in a given neighborhood or the residence of the owner. Therefore, short-term rentals had been lucrative in markets where an owner could rent a unit for one week and earn

DRAFT 2023-24 Annual Action Plan

97

OMB Control No: 2506-0117 (exp. 09/30/2021)

the same income as if the unit were rented to a permanent resident for one month.

On October 27, 2020, the Board of Supervisors adopted the Countywide Plan, including a Policy Plan which serves as a general plan for the unincorporated County. The Policy Plan includes several goals and policies that guide the Board of Supervisors on how it accommodates development and the approval of land uses, including the regulation of short-term rentals. Specifically, Policy LU-2.13 provides that the County will enforce appropriate operation standards, maintenance standards, and permitting procedures for the establishment of short term (residential) rentals in the unincorporated areas. Also included in the Policy Plan are several goals and policies intended to preserve compatibility, community identity and the residential lifestyle within the County's Mountain and Desert Regions including but not limited to: Goal LU-2, and Policies LU-2.1, LU-2.8 and LU-4.5. (Source: San Bernardino County, Legistar re: Ordinance No. 4439. Retrieved from online San Bernardino County:

<https://sanbernardino.legistar.com/View.ashx?M=F&ID=11026216&GUID=FA56CD83-9B2E-4D0C-9117-230256FB8DB1>

On June 14, 2022, the San Bernardino County Board of Supervisors approved Interim Urgency Ordinance No. 4436, which put a pause on the issuance of short-term rental permits. Applications received after the approval of the emergency ordinance are subject to the applicable fees and requirements in compliance with amendments of San Bernardino County Chapter 84.28, which took effect on 7/28/2022. (Source: San Bernardino County, Short-Term Rentals:

<https://str.sbcounty.gov/short-term-rental-ordinance-adopted-by-the-board-of-supervisors-june-142022/>



Here are the Policy Plan Goals and Policies referenced above:

**GOAL LU-2 LAND USE MIX AND COMPATIBILITY**

*An arrangement of land uses that balances the lifestyle of existing residents, the needs of future generations, opportunities for commercial and industrial development, and the value of the natural environment.*

**Policy LU-2.1 Compatibility with existing uses**

*We require that new development is located, scaled, buffered, and designed to minimize negative impacts on existing conforming uses and adjacent neighborhoods. We also require that new residential developments are located, scaled, buffered, and designed so as to not hinder the viability and continuity of existing conforming nonresidential development.*

**Policy LU-2.8 Rural lifestyle in the Mountain/Desert regions**

*We intend that new residential development in the unincorporated Mountain and Desert regions offer a lower intensity lifestyle that complements the suburban and urban densities in incorporated cities and towns to provide a range of lifestyle options. Master planned communities in unincorporated Mountain/Desert regions may provide a broader range of lifestyles and densities.*

**Policy LU-2.13 Short-term private home rentals**

*We enforce appropriate operation standards, maintenance standards, and permitting procedures for the establishment and maintenance of short-term private home rentals in the unincorporated areas.*

**Policy LU-4.5 Community identity**

*We require that new development be consistent with and reinforce the physical and historical character and identity of our unincorporated communities, as described in Table LU-3 and in the values section of Community Action Guides. In addition, we consider the aspirations section of Community Action Guides in our review of new development.*

The pause on new short-term rental permits was in place for only 45 days. Without the continuation of the pause that the emergency situation deserved due to the loss of housing stock, loss of community members, and loss of native plants on the many lots cleared to build developed-for-STR projects, the pause did not stop the flow of investors as multiple permits continue to be submitted.

Wayne Hamilton, the Homeless Liaison for the Morongo Unified School District, stated this March 2023 that he is still getting calls from 2 to 3 families a week who are becoming housing insecure, or homeless.

One local long-term rental agency reported that they had to call 51 families during 2021 to inform them that the landlords were selling to take advantage of the inflated market. Another reported to have informed at least 20 families that they were to be displaced.

These families had been paying their rent. Ironically, if they had not, they would have been protected from eviction by the Covid protections. These families who were evicted, due to no fault of their own, received no help in their predicament.

The loss of family homes around our elementary schools is particularly concerning. This loss of population is impacting our schools and our recreation programs for those that remain. The loss of our low-income workforce has negatively affected our local businesses, as well as the experience for our tourists and the remaining community members.

Joshua Tree has lost more than 25% of our single-family residences to short-term rentals in just five years.

The resident population has dropped, accordingly, leading to re-districting in our Joshua Basin Water District as a result of the loss. This has played out in a similar fashion for our neighbors in the Mountain Communities.

Page 106 into 107 of the 2023-2024 Annual Action Plan below implies that an amended ordinance preventing more than one STR on a parcel less than 2 acres would somehow stop the investor take of the community's housing stock. That has not been the case. The applications for new STRs keep coming. This is incorrect and needs to be removed.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In June of 2022, the County amended its short-term rental ordinance which regulates several critical aspects of short-term rentals. The amended ordinance now states a maximum of two short-term rentals may be permitted for a parcels 2 acres or greater. For a parcels less than 2 acres, only one short-term rental may be permitted. Upon its enforcement, the amended ordinance should decrease the number of investor-owned short-term rental properties and help increase the supply of available rental housing.

Additional actions related to housing affordability constraints that are contained in the County's 2020 Analysis of Impediments to Fair Housing Choice recommendations include:

- Conduct a public planning process to develop policies to limit the negative impacts of short-term, whole-home rentals on the availability of affordable long-term rental housing.

## **Where is the Program 4 Housing Study that the County committed to in the current San Bernardino County Housing Element ?**

After searching the Board of Supervisor's agendas back into the Spring of 2022 we can find no evidence of who the County has hired as the consultant for Program 4. We would like to know who is doing this Study, and their methodology and encourage them to contact us.

Study deadlines are not being met, and every day more houses are lost to those jumping into an over-saturated short-term rental market. The STRs are currently at about 60% occupancy, after months of only 45% occupancy, according to AirDnA. In addition to the

***Post Office Box 24, Joshua Tree CA 92252 – [www.mbconservation.org](http://www.mbconservation.org)  
MBCA is a 501(c)3 non-profit, community based, all volunteer organization***

houses taken for this “commercial activity”, there are countless “ghost houses” where renters were told to move out, then the house sits empty for months, turning into years. There is much data that needs to be collected as part of the Program 4 Study to fully understand the situation.

There are many advantages of a sustainable short-term rental market that work for the community. A healthy balance can be reached by setting neighborhood densities, prohibiting corporate ownership of multiple STRs, prioritizing local ownership and management, and limiting the amount of STRs that a person can own. Building permits require LLC’s to submit driver’s licenses for accountability. The same should be the case for STR permits.

We recommend reconsidering the “ALTs” the alternative structures that allow locals that live on site to host visitors in trailers on their property with proper sanitation hook-ups. These avoid the loss of housing stock, and help our locals pay their bills.

There is a lot of complexity. This is why MBCA recommends that the Program 4 Study includes a community committee as part of the public planning process. One for the Desert Region, and one for the Mountain Region.

For more information, please visit this link with the video and information from MBCA’s Annual Meeting “Seeking Housing Solutions for the Morongo Basin” hosted on January 21, 2023.  
[https://www.mbconservation.org/mbca\\_releases\\_video\\_seeking\\_housing\\_solutions\\_for\\_the\\_morongo\\_basin](https://www.mbconservation.org/mbca_releases_video_seeking_housing_solutions_for_the_morongo_basin)

Thank you for your consideration,

Janet Johnston, a Director of MBCA  
and  
Steve Bardwell, President of MBCA

# Program 4 Housing Study

HOUSING ELEMENT TECHNICAL REPORT  
SAN BERNARDINO COUNTYWIDE PLAN

## 2. Community Profile

**Table 2-33 Factors that Contribute to Fair Housing Issues**

Contributing Factors (High Priority)
<b>Short-term Rental Housing:</b> The prevalence of short-term rental housing, particularly in tourism areas, may constrict the availability of rental housing and increases rental prices even after County amendments in 2019. This can create an issue where lower income residents and employees lack access to affordable housing.
Meaningful Actions, Metrics, and Milestones
Conduct a public planning process to develop policies to limit the negative impacts of short-term, whole-home rentals on the availability of affordable long term rental housing (see also Program 4 in the Housing Strategy).
<b>Timeline:</b>
2022: Initiate a study to determine the current and projected impact of short-term rentals on the housing supply throughout the unincorporated county and on the motel/hotel businesses in the Mountain and Desert regions
2023: Draft and bring forward an interim cap for consideration by the Board of Supervisors on the total number of short-term rental permits on an annual basis and/or a percentage of total housing units within each community planning area in the Mountain and Desert regions
2023: Conduct public engagement to obtain insight from property owners, employers, and employees in target areas
2023: Conclude study and identify recommended strategies
2024: Initiate implementation of strategies based on the study's findings
<b>Metrics:</b> Completed study and public input; new regulations on short-term rentals and incentive program to use properties for long-term rentals for local employees and lower income residents



**Community Revitalization**  
**Community Development and Housing**

**Diana Atkeson**  
Deputy Executive Officer

**Carrie Harmon**  
Director

May 12, 2023

Ms. Janet Johnston, Director and Mr. Steve Bardwell, President  
Morongo Basin Conservation Association  
P.O. Box 24  
Joshua Tree, CA 92252

**RE: 2023-24 HUD ANNUAL ACTION PLAN - PUBLIC COMMENTS**

Dear Ms. Johnston and Mr. Bardwell,

Thank you for your participation and feedback in the San Bernardino County Board of Supervisors Public Hearing (Item #78) regarding the County's 2023-24 HUD Annual Action Plan which occurred on April 25, 2023. The Community Development and Housing Department (CDH) reviewed your comments and has provided a response for each item noted in *Attachment A* of this letter. This response will be included in the Action Plan submittal to HUD under the Public Comment section and will be part of the official Plan records.

Community feedback is essential to the work of our department. I appreciate the time you took to review the Action Plan, draft written comments and participate in the Public Hearing. I want you to know that your comments are important and will be used as we move forward in our community development work. Please feel free to contact me directly if you have any further feedback, concerns or questions regarding HUD programming or the work undertaken by CDH. I look forward to working with you in my new role and delivering results for the Morongo Basin region.

Sincerely,

A handwritten signature in blue ink, appearing to read "Carrie Harmon", with a long, sweeping underline.

Carrie Harmon  
Director  
951-505-3358 (mobile)  
[Carrie.harmon@cdh.sbcounty.gov](mailto:Carrie.harmon@cdh.sbcounty.gov)

**BOARD OF SUPERVISORS**

**COL. PAUL COOK (RET.)**  
Vice Chairman, First District

**JESSE ARMENDAREZ**  
Second District

**DAWN ROWE**  
Chair, Third District

**CURT HAGMAN**  
Fourth District

**JOE BACA, JR.**  
Fifth District

**Leonard X. Hernandez**  
Chief Executive Officer



## **Attachment A: Public Comments Received and Response**

### Written Comments Received:

- 1. To correct the statement on page 12 of the 2023-2024 Annual Action Plan, “No comments were received”. MCBA submitted a public comment on September 27, 2022.**

Response: The paragraph in which this statement is referring to is on comments regarding the County’s 2020-2025 Consolidated Plan Goals. The 2023-2024 HUD Annual Action Plan correctly states that no comments were received. The comments received were, in fact, in regard to the 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER) and were included in this HUD document.

- 2. To include the recapture, by HUD, of the Emergency Solutions Grant – Covid Virus (ESG-CV) funding in the 2023-2024 HUD Annual Action Plan.**

Response: The County’s 2023-2024 HUD Annual Action Plan is a future spending plan for the 2023-2024 fiscal year and does not contain a reporting section for performance related comments.

- 3. To include recaptured funds in the Annual Action Plan as well as the CAPER.**

Response: As noted above, the Annual Action Plan does not contain a reporting section to comment on such issues as recaptured funds. Expenditure rates, recaptured funds and accomplishments are reported annually in the CAPER document. The CAPER is presented for public comment and Board review each year via a Public Hearing process. Public comments are, as required by HUD, incorporated into the final document.

- 4. Request that the County improve the speed of distribution of funds to non-profits. Regarding ESG funding.**

Response: The Community Development and Housing Department (CDH) has hired additional staff to support the Emergency Solutions Grant (ESG) program. Staff are working closely with our local service providers to streamline the claims and payment process. Ensuring that ESG funds are deployed at the speed of need and business is a top priority for the Department.

- 5. Please make clear why the All-Star Lodge conversion project, located in the City of San Bernardino, was included under the ESG Program and how ESG funds contributed to the project. Also, why would the funds be used outside of the 13 Cooperating Cities?**

Response: ESG funds were not utilized for the All-Star Lodge conversion project, County HOMEKEY funds were utilized and serve as leveraged funds to expand countywide sheltering

capacity. Additionally, HUD has classified homeless individuals as a special population that can be served by ESG funds in any city/community within the geographic confines of the county.

- 6. The 2023-2024 HUD Annual Action Plan implies that the County amended short-term rental ordinance would stop the investor take of the community's housing stock.**

Response: The County's 2023-2024 HUD Annual Action Plan is reporting that upon enforcement, the recently amended language in the Short-Term Rental ordinance, should decrease the number of investor-owned short term rental properties and help increase the supply of available rental housing.

- 7. Where is the Program 4 Housing Study? The County committed to work on this in the current San Bernardino County Housing Element. Also, who is working on this study? Please have them contact us.**

Response: The Land Use Services Department (LUSD) is leading this effort and the study is currently underway. For ongoing information, please contact Heidi Duron, Planning Director, [heidi.duron@lus.sbcounty.gov](mailto:heidi.duron@lus.sbcounty.gov).

- 8. MCBA recommends that the Program 4 Study include the community as a committee in the public planning process. One for the Desert and One for the Mountain Region.**

Response: As noted above the Program 4 study is led by the Planning Department. This feedback and comment have been shared with Planning staff.

Verbal Comments Received During the Public Hearing:

- 1. The funding needs to flow faster so they can get the work done. Referring to the ESG reimbursements being issued at a slow rate.**

Response: CDH has hired additional staff to support the ESG program. The team is currently working to improve expenditure rates and the speed at which these funds are deployed.

- 2. A portion of the All-Star Lodge is included as an accomplishment, yet City of San Bernardino is not 1 of the 13 cities in the cooperating city status covered by this Plan.**

Response: ESG did not fund the All-Star Lodge conversion project. County HOMEKEY funds were utilized. However, the All-Star Lodge conversion project is a support program worth mentioning because it assists homeless people and potentially supports ESG clientele. HUD has determined in the past that homeless individuals can be served throughout the County because they are considered a transient population that does not have a residence in a particular city.

- 3. The County's lack of staffing led to the State recapturing back \$4,369,621 dollars of HUD's ESG-CV funding.**

Response: CDH has hired additional staff to support the ESG program and is working with existing providers to ensure that necessary documentation is gathered in compliance with HUD requirements. The recapture of funds will be fully addressed in the 2022-2023 CAPER.

- 4. The non-profits were required to carry out services before applying for reimbursement. They were waiting and waiting until they were finally informed during the January 25, Interagency Council of Homelessness meeting that they would not receive this money. Approximately six months after the County knew of the loss of these funds.**

Response: The County understands the impact to contract providers. Currently, the County has taken actions to improve its communication with the contract providers and ensure that proper notification is given. Any changes in contracting terms or funding are handled per the provisions made in each contract.

- 5. There currently is no permanent Head of Land Use Services, nor Head of Community Development and Housing, nor the Office of Homeless Services. So, things have to be looked at.**

Response: The County has hired a Director of Community Development and Housing who has over 20 years of experience in housing, homelessness and Community Planning and Development (CPD) grants. Recruitments are underway to fill additional leadership vacancies with experienced staff.

- 6. Why are the Land Use Departments with their Housing Element and the CDH with its Consolidated Plan for Housing not in the same line of command in the organization of the County so that communication can be optimized between the Departments?**

Response: The Consolidated Plan is specifically for the HUD CDBG, ESG and HOME grants. Other Department's within the County, including the Land Use Services Department, share information so that the Consolidated Plan is a more complete picture of County Housing for HUD. The CDH Department is currently collaborating with the Land Use Services Department at their request, to provide information for several Housing Element programs.



**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**May 9, 2023**

**FROM**

**DIANA ATKESON, Deputy Executive Officer, Community Revitalization**

**SUBJECT**

Final Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan

**RECOMMENDATION(S)**

1. Approve the Final Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan for the grant allocation of \$11,208,852 under the Community Development Block Grant, HOME Investment Partnerships Act Grant, and the Emergency Solutions Grant.
2. Direct the Deputy Executive Officer of Community Revitalization or the Director of the Community Development and Housing Department to submit the Final Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan to the United States Department of Housing and Urban Development, including any comments received during the public comment process.
3. Authorize the Chief Executive Officer, Deputy Executive Officer of Community Revitalization, or the Director of the Community Development and Housing Department, upon award from the United States Department of Housing and Urban Development, to accept the Community Development Block Grant Agreement No. B23UC060503, HOME Investment Partnerships Act Grant Agreement No. M23DC060532, and the Emergency Solutions Grant Agreement No. E23UC060503, and sign the grant agreements, along with all other subsequent amendments and documents related to the acceptance or administration of the grants, including documents necessary for the administration of loans made with United States Department of Housing and Urban Development grants, subject to County Counsel review.
4. Direct the Chief Executive Officer, Deputy Executive Officer of Community Revitalization, or the Director of the Community Development and Housing Department to transmit the grant agreements and amendments in Recommendation No. 3 to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: **Diana Atkeson, Deputy Executive Officer, 382-3983**)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

**Final Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan  
May 9, 2023**

This item will not result in the use of Discretionary General Funding (Net County Cost). San Bernardino County's (County) 2023-24 United States Department of Housing and Urban Development (HUD) grant entitlement allocation is \$11,208,852; of this amount, \$6,859,659 is for the Community Development Block Grant (CDBG), which includes the allocation for both the County and Cooperating Cities, \$3,735,287 is for HOME Investment Partnerships Act (HOME) Grant, and \$613,906 is for the Emergency Solutions Grant (ESG) program. Adequate appropriation and revenue will be included in the Community Development and Housing Department's (CDH) 2023-24 recommended budget.

<b>Grant</b>	<b>2023-24 Allocation</b>
CDBG	\$6,859,659
HOME	\$3,735,287
ESG	\$613,906
<b>Total</b>	<b>\$11,208,852</b>

**BACKGROUND INFORMATION**

The County has qualified since 1975, to receive federal housing and community development grant funds from HUD. The County uses the funds to develop viable communities by providing decent housing, suitable living environments, and expanded economic opportunities, mainly for low-and moderate-income persons.

The Program Year (PY) 2023-24 HUD Annual Action Plan is intended to recognize and accept the new PY 2023-24 allocations of HUD CDBG, HOME, and ESG funding and to allocate these funds to activities that will address the strategies and objectives identified in the County's 2020-25 HUD Consolidated Plan, adopted by the Board of Supervisors (Board) on April 21, 2020 (Item No. 25).

For PY 2023-24, the County anticipates receiving approximately \$6,859,659 in CDBG funds, \$3,735,287 in HOME funds, and \$613,906 of ESG funds. Subject to limitations imposed by federal regulations, HOME, ESG, or CDBG funds may be used for emergency shelter, homelessness prevention, housing preservation, capital improvements, public services, housing development, fair housing, and program management. The County will ensure alignment with the Homeless Strategic Plan for all ESG funded activities. Additional resources, such as program income from CDBG and HOME, may become available and be allocated to eligible CDBG and HOME activities. Any activities identified to receive additional CDBG or HOME resources will be brought to the Board for approval.

The County is classified by HUD as an Entitlement Urban County because it includes 13 cities that choose to cooperate with the County and receive CDBG, HOME, and/or ESG funds through the County. The Urban County configuration is determined by cities entering into cooperation agreements with the County for three-year periods. The 13 Cooperating Cities under the 2020-25 Consolidated Plan are: Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. The cities of Chino Hills and Rancho Cucamonga have chosen to only participate in the County's HOME program. The 13 Cooperating Cities, plus these two cities, are referred to as the HOME Consortium.

CDBG and ESG funds are used to support eligible projects and activities in the unincorporated communities of the County and the 13 Cooperating Cities (Attachment – Final PY 2023-24 HUD

**Final Program Year 2023-24 United States Department of Housing and  
Urban Development Annual Action Plan  
May 9, 2023**

Annual Action Plan). HOME funds are used to support affordable housing activities within the HOME Consortium.

On April 25, 2023 (Item No. 78), the Board conducted a public hearing, which included the Draft 2023-24 HUD Annual Action Plan, and directed CDH to return on May 9, 2023, with the Final PY 2023-24 HUD Annual Action Plan for consideration by the Board prior to the plan's submittal to HUD. Public comments were received, taken into consideration and will be included in the PY 2023-24 HUD Annual Action Plan submission to HUD. Responses to public comments will be addressed directly to the submitter, and a summary of the comments and responses will be included in submission of the PY 2023-24 HUD Annual Action Plan to HUD. To accept the federal grant funds on behalf of the County, it is requested that the Board approve the Final PY 2023-24 HUD Annual Action Plan and direct CDH to submit this plan to HUD.

Delegation of the signature authority for the HUD CDBG, HOME, and ESG, is required by HUD and is recommended to be updated to include current position titles and individuals. This signature authority to the Chief Executive Officer, Deputy Executive Officer of Community Revitalization, or the Director of the **Community Development and Housing Department** is recommended for the administration and implementation of the three grants from HUD. Any change to this signature authority requires a formal Board action.

HUD requires local governing bodies to delegate signature authority in order to administer/implement grants in an efficient and effective manner. This signature authority includes, but is not limited to, the signing of documents relating to HUD Certifications; SF-424 Forms; Consolidated/Annual Action Plans; Consolidated Annual Performance and Evaluation Reports (CAPER); Environmental Assessments; Requests to Initiate Project Activity (Attachments A and B); computerized software programs such as Integrated Disbursement and Information Systems (IDIS); and Disaster Recovery Grant Reporting (DRGR), including loan payoff demands, Loan Forgiveness, Substitutions of Trustee, Deeds of Reconveyance, Annual Affidavit Letters, Requests for Full Reconveyance, and any correspondence related to prior authorized HUD Community Planning and Development (CPD) loans and various other HUD reports, correspondence and related documents as required by HUD.

CDH will continue to submit any regional policy and planning documents (including any substantial amendments of these documents) to the Clerk of the Board of Supervisors for public review 30 days prior to their consideration by the Board.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on April 17, 2023; Finance (Christopher Lange, Administrative Analyst, 386-8393) on April 19, 2023; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on April 24, 2023.

**Final Program Year 2023-24 United States Department of Housing and  
Urban Development Annual Action Plan  
May 9, 2023**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: May 9, 2023



cc: File - Community Development & Housing w/attach  
CCM 05/10/2023

# Appendix C

2022-2023 Annual Action Plan  
San Bernardino County, California

**Executed SF-424's and Certifications**

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

05/09/2023

**4. Applicant Identifier:**

B-23-UC-06-0503

**5a. Federal Entity Identifier:**

073590812

**5b. Federal Award Identifier:**

B-23-UC-06-0503

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

San Bernardino County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

95-6002748

**\* c. UEI:**

MD9GKE5818S4

**d. Address:**

**\* Street1:**

560 E. Hospitality Lane

**Street2:**

Suite 200

**\* City:**

San Bernardino

**County/Parish:**

**\* State:**

CA: California

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

92415-0043

**e. Organizational Unit:**

**Department Name:**

Community Development & Housing

**Division Name:**

Community Development

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mrs.

**\* First Name:**

Carrie

**Middle Name:**

**\* Last Name:**

Harmon

**Suffix:**

**Title:**

Director

**Organizational Affiliation:**

San Bernardino County

**\* Telephone Number:**

909-501-0641

**Fax Number:**

**\* Email:**

carrie.harmon@cdh.sbcounty.gov

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant

### \* 12. Funding Opportunity Number:

B-23-UC-06-0503

\* Title:

N/A

### 13. Competition Identification Number:

N/A

Title:

N/A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

2. CDBG-A.pdf

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

2023-24 Community Development Block Grant (CDBG): Multiple CDBG Activities including capital improvements and public services.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="6,859,659.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="6,859,659.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: \* Signature of Authorized Representative: \* Date Signed:



## **CDBG SF-424 Attachment A**

### **14. Areas Affected by Project (Cities, Counties, States, etc.):**

**The San Bernardino County CDBG funds are available to fund projects throughout the County's CDBG Consortium, which is comprised of the following participating cities and communities:**

- **Adelanto**
- **Barstow**
- **Big Bear Lake**
- **Colton**
- **Grand Terrace**
- **Highland**
- **Loma Linda**
- **Montclair**
- **Needles**
- **Redlands**
- **Twentynine Palms**
- **Yucaipa**
- **Town of Yucca Valley**
- **Unincorporated County**

## **CDBG SF-424 Attachment B**

### **16. 2023 Congressional Districts of:**

**a. Applicant: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

**b. Program/ Project: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

05/09/2023

**4. Applicant Identifier:**

E-23-UC-06-0503

**5a. Federal Entity Identifier:**

073590812

**5b. Federal Award Identifier:**

E-23-UC-06-0503

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** San Bernardino County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

95-6002748

**\* c. UEI:**

MD9GKE5818S4

**d. Address:**

**\* Street1:** 560 E. Hospitality Lane

**Street2:** Suite 200

**\* City:** San Bernardino

**County/Parish:**

**\* State:** CA: California

**Province:**

**\* Country:** USA: UNITED STATES

**\* Zip / Postal Code:** 92415-0043

**e. Organizational Unit:**

**Department Name:**

Community Development& Housing

**Division Name:**

Emergency Solutions Grant

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:** Mrs.

**\* First Name:** Carrie

**Middle Name:**

**\* Last Name:** Harmon

**Suffix:**

**Title:** Director

**Organizational Affiliation:**

San Bernardino County

**\* Telephone Number:** 909-501-0641

**Fax Number:**

**\* Email:** carrie.harmon@cdh.sbcounty.gov

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

### Type of Applicant 2: Select Applicant Type:

### Type of Applicant 3: Select Applicant Type:

### \* Other (specify):

### \* 10. Name of Federal Agency:

Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.231

### CFDA Title:

Emergency Solutions Grant Program

### \* 12. Funding Opportunity Number:

B-23-UC-06-0503

### \* Title:

N/A

### 13. Competition Identification Number:

N/A

### Title:

N/A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

5. ESG-A.pdf

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

2023-24 Emergency Solutions Grant (ESG) activities for implementing a county-wide continuum of care strategy including emergency shelter, rapid re-housing, and homelessness prevention services.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="613,906.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="613,906.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: \* Signature of Authorized Representative: \* Date Signed:

## **ESG SF-424 Attachment A**

### **14. Areas Affected by Project (Cities, Counties, States, etc.):**

**The San Bernardino County ESG funds are available to fund projects throughout the County's CDBG Consortium, which is comprised of the following participating cities and communities:**

- **Adelanto**
- **Barstow**
- **Big Bear Lake**
- **Colton**
- **Grand Terrace**
- **Highland**
- **Loma Linda**
- **Montclair**
- **Needles**
- **Redlands**
- **Twentynine Palms**
- **Yucaipa**
- **Town of Yucca Valley**
- **Unincorporated County**

## **ESG SF-424 Attachment B**

### **16. 2023 Congressional Districts of:**

**a. Applicant: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

**b. Program/ Project: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

05/09/2023

**4. Applicant Identifier:**

M-23-DC-06-0532

**5a. Federal Entity Identifier:**

073590812

**5b. Federal Award Identifier:**

M-23-DC-06-0532

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** San Bernardino County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

95-6002748

**\* c. UEI:**

MD9GKE5818S4

**d. Address:**

**\* Street1:** 560 E. Hospitality Lane

**Street2:** Suite 200

**\* City:** San Bernardino

**County/Parish:**

**\* State:** CA: California

**Province:**

**\* Country:** USA: UNITED STATES

**\* Zip / Postal Code:** 92415-0043

**e. Organizational Unit:**

**Department Name:**

Community Development& Housing

**Division Name:**

Housing

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:** Mrs.

**\* First Name:** Carrie

**Middle Name:**

**\* Last Name:** Harmon

**Suffix:**

**Title:** Director

**Organizational Affiliation:**

San Bernardino County

**\* Telephone Number:** 909-501-0641

**Fax Number:**

**\* Email:** carrie.harmon@cdh.sbcounty.gov



## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnership Act Program

### \* 12. Funding Opportunity Number:

M-23-DC-06-0532

\* Title:

N/A

### 13. Competition Identification Number:

N/A

Title:

N/A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

8. HOME-A.pdf

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

2023-24 HOME Investment Partnership Act (HOME) Program activities including acquisition, rehabilitation, new housing development, construction through private and non-profit developers.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="3,735,287.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="3,735,287.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: \* Signature of Authorized Representative: \* Date Signed:

## **HOME SF-424 Attachment A**

### **14. Areas Affected by Project (Cities, Counties, States, etc.):**

**The San Bernardino County HOME funds are available to fund projects throughout the County's HOME Consortium, which is comprised of the following participating cities and communities:**

- **Adelanto**
- **Barstow**
- **Big Bear Lake**
- **Chino Hills**
- **Colton**
- **Grand Terrace**
- **Highland**
- **Loma Linda**
- **Montclair**
- **Needles**
- **Rancho Cucamonga**
- **Redlands**
- **Twentynine Palms**
- **Yucaipa**
- **Town of Yucca Valley**
- **Unincorporated County**

## **HOME SF-424 Attachment B**

### **16. 2023 Congressional Districts of:**

**a. Applicant: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

**b. Program/ Project: CA-023, CA-025, CA-028, CA-033, CA-035 & CA-040**

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022, 2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

6/6/2023  
Date

San Bernardino County Chief Executive Officer  
Title

## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature of Authorized Official

5/9/2023  
Date

San Bernardino County Chief Executive Officer  
Title

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.



**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature of Authorized Official

5/9/2013  
\_\_\_\_\_  
Date

San Bernardino County Chief Executive Officer  
\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## ASSURANCES - CONSTRUCTION PROGRAMS - CDBG

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

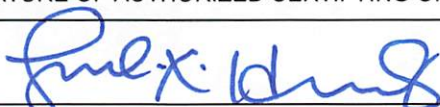
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	San Bernardino County Chief Executive Officer
APPLICANT ORGANIZATION	DATE SUBMITTED
San Bernardino County	5/9/2003

## ASSURANCES - CONSTRUCTION PROGRAMS - ESG

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

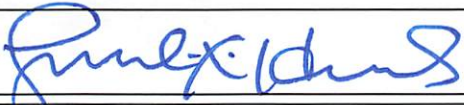
**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
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17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	<div data-bbox="901 1339 1500 1373" style="border: 1px solid black; padding: 2px;">San Bernardino County Chief Executive Officer</div>
APPLICANT ORGANIZATION	DATE SUBMITTED
<div data-bbox="121 1476 872 1509" style="border: 1px solid black; padding: 2px;">San Bernardino County</div>	<div data-bbox="901 1476 1500 1509" style="border: 1px solid black; padding: 2px;">5/9/2023</div>

## ASSURANCES - CONSTRUCTION PROGRAMS - HOME

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

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1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	<div data-bbox="901 1339 1492 1371" style="border: 1px solid black; padding: 2px;">San Bernardino County Chief Executive Officer</div>
APPLICANT ORGANIZATION	DATE SUBMITTED
<div data-bbox="121 1476 872 1507" style="border: 1px solid black; padding: 2px;">San Bernardino County</div>	<div data-bbox="901 1476 1492 1514" style="border: 1px solid black; padding: 2px;">5/9/2023</div>



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:


1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
\_\_\_\_\_  
Signature of Authorized Official

  
\_\_\_\_\_  
Date

San Bernardino County Chief Executive Officer  
Title

# Appendix D

2023-2024 Annual Action Plan  
San Bernardino County, California

**Emergency Solutions Grant Standards**

# **County of San Bernardino Community Development and Housing**



## **Emergency Solutions Grant (ESG) Program Standards**

560 East Hospitality Lane, Suite 200, San Bernardino, CA 92415-0043

PHONE (909) 501-0600, FAX (909) 501-0646

[www.sbcountycdha.com](http://www.sbcountycdha.com)

rev. 06/18

## **Emergency Solutions Grant (ESG) Program Written Standards**

Subrecipients are required to comply with the Department of Housing and Urban Development (HUD) minimum standards for providing ESG assistance and those standards relevant to ESG that are required by their Continuum of Care (CoC). The following minimum program standards are required for delivering the ESG program as outlined in 24 CFR Part 576.400(e)(1) and (e)(3).

### **1. Evaluating Eligibility for Assistance**

Per the U.S. Department of Housing and Urban Development (HUD), Subrecipients are required to participate and comply with the CoC coordinated entry process, also identified by HUD as the Coordinated Entry System (CES). The system identifies, assesses and prioritizes homeless individuals and families for housing and services based on vulnerability and severity of need. CES is designed to:

- Ensure that people experiencing homelessness receive the right housing intervention, and
- Prioritize people who need supportive housing the most to be able to access it as quickly as possible.

Without CES, people experiencing homelessness often face long wait times to receive assistance or are screened out altogether. Some of the most vulnerable people experiencing homelessness do not have the functional ability to check in routinely on wait lists, and to apply at multiple housing sites, necessary under a “first come, first served” process of accessing housing and services, and so are the least likely to be able to access housing without a CES process in place.

Coordinated entry is a community-wide approach that moves a homeless response system from a collection of independent housing and service providers who employ their own referral policies and wait lists, to a comprehensive approach intended to coordinate all housing and service resources. In CES, providers work collectively to match people experiencing homelessness to an appropriate housing placement based on vulnerability and need.

CES simplifies the process by which homeless persons access housing and helps to ensure the right housing intervention is paired with the most appropriate participant. It is a data-driven process that allows communities to provide access to housing resources, to assess each individual or family who enters the homeless response system for their vulnerabilities and needs, to assign housing interventions based on client need, and to create a framework of accountability. Subrecipients may choose to utilize a different intake and assessment system for victims of domestic violence, veterans or any other special population identified by HUD.

The minimum eligibility process will include an initial phone or in person screening to determine whether or not the applicant meets one of HUD’s categorical definitions of homeless or at risk of homelessness. If yes, then a more comprehensive assessment will be completed in person by Subrecipient staff to verify applicants’ homeless status and determine which ESG service components they qualify for and that will address their housing need. Eligibility determinations must be documented in client files and preferably through third-party documentation. Intake worker observation or participant self-certification can be used when due diligence by staff and client is documented in the file indicating third-party verification is unavailable.

When working with ESG program income limits, the “Extremely Low Income (ELI) families” limits DO NOT apply to the ESG or CoC programs. ESG does not use the ELI measure to establish income limits, but instead uses the thirty percent (30%) of Area Median Income (AMI) income limits. The thirty percent (30%) AMI tables are to be used. HUD releases limits, annually, which can be found at HUDUSER <https://www.huduser.gov/portal/datasets/il.html>. Limits are located at the **Data tab**, in the fifth (5<sup>th</sup>) Section labeled “HUD 30% Income Limit for All Areas.”

Re-evaluations of eligibility for continued receipt of homelessness prevention and rapid re-housing assistance are required—every three (3) months for prevention and annually for rapid re-housing. Minimally, each re-evaluation of eligibility must verify that the client household does not have an annual income that exceeds thirty percent (30%) of HUD determined median family income for the service area **and** the household continues to lack sufficient resources and support networks needed to retain housing without ESG assistance.

## **2. Targeting and Providing Essential Services Related to Street Outreach**

Subrecipients are required to target unsheltered homeless individuals and/or families whose primary nighttime residence is a public or private place not meant for human habitation. It is recommended that preference be given to the chronically homeless and those special populations who are most vulnerable to being harmed by living in unsafe and unprotected places, i.e., victims of domestic and other forms of violence, youth, families with children, disabled, elderly, etc.

Engagement activities must include an initial assessment of needs and eligibility in order to prioritize the type and source of assistance required with safety and urgent health needs being the highest priority. Emergency health services, including mental health, can be funded with ESG only to the documented extent that other non-ESG funded appropriate health services are inaccessible or unavailable within the service area, or at the time of assessment. Based on need and assessment, qualifying individuals and/or families will be offered essential services beyond emergency health and other crisis intervention assistance that include case management, transportation, and housing stabilization.

## **3. Emergency Shelter Operations**

### ***Admission***

Subrecipients are required to have standardized screening and intake criteria in writing for determining eligibility for admission to emergency shelter. The criteria must be in compliance with Fair Housing Law and cannot force involuntary family separation by denying family admission based on the age of a child less than eighteen (18) years. The admission process requires an initial assessment to determine the homeless status of the applicant based on HUD’s four (4) categorical definitions of homeless (24 CFR 576.2) and meeting other sub-recipient determined eligibility criteria. The assessment process and tools must meet the service area’s CoC coordinated entry requirements (24 CFR 576.400(d)).

### ***Diversion from Shelter***

Based on screening results, individuals and families should be diverted when appropriate to the most stable housing available using the Housing First or Rapid Re-housing service models.

***Essential Services and Referral***

Emergency shelter participants must have access to essential services, either through direct service delivery by the sub-recipient, and/or provision of information and referral to other service providers. Essential services include but not limited to case management; childcare; education services, employment assistance and job training; outpatient health services; legal services; life skills training; mental health services; substance abuse treatment services; transportation; services for special populations and mainstream income and health benefits where appropriate.

***Length of Stay and Discharge***

Provision of essential services and shelter must be available for homeless individuals and families for at least the time period during which the ESG funds are provided to provide shelter to the client. The typical stays are, generally ninety (90) days for emergency shelter and thirty (30) days for motel vouchers; however, if a client requires a stay longer than generally prescribed, the case management notes must address the reason for the extended stay and an updated housing plan.

***Safety and Accommodations for Special Populations***

If applicable, any shelter facility that receives ESG assistance for conversion, major rehabilitation, renovation or operations is required to meet all federal, state and local government safety, sanitation and accessibility standards including compliance with the safety, sanitation and privacy requirements contained in 24 CFR 576.403.

Subrecipients are required to develop and implement written procedures and communication tools/materials that ensure persons of any particular race, color, religion, sex (gender), national origin, familial status, or disability (mental or physical) who may qualify for shelter and essential services are aware of and have access to such facilities and assistance. Reasonable accommodations for persons with disabilities must be available in order to ensure disabled participants have an equal opportunity to utilize the shelter and receive essential services. Greater levels of accessibility may be required for some shelters in compliance with The Americans with Disabilities Act.

Domestic violence victims and other persons in need of victim services must have access to a safe setting and have their identity protected. Subrecipients are required to implement procedures to ensure confidentiality of records pertaining to any individual who is provided family violence prevention, treatment or other services. Subrecipients must also certify that the address of a family/individual violence shelter will not be made public without permission of the shelter agency.

Subrecipient emergency shelter policies and procedures must:

- Prohibit disclosing personally identifying victim information to any third party without consent of the victim;
- Ensure victim consent is reasonably time-limited, written and specific as to whom information will be shared;
- Identify and utilize an alternative HMIS to collect program data that will prevent the

disclosure of personally identifying victim information; **and**

- Include confidentiality policies and procedures that require staff to refrain from discussing client information in public and ensure client records are secure and only accessible to authorized staff.

#### **4. Assessing Needs for Essential Services Related to Emergency Shelter** **24 CFR 576.102**

Subrecipients are required to have a written standard assessment process and tool(s) that are applied to all eligible recipients of shelter essential services.

Shelter essential services include case management; childcare; education services; employment assistance and job training; outpatient health services; legal services; life skills training; mental health services; substance abuse treatment services; transportation; and services for special populations. Provision of services should be determined based on client need and in alignment with Sub-Recipient's targeted populations.

Provision of essential services and shelter must be available to shelter residents for at least the time period during which the ESG funds are provided. Services do not need to be limited to a particular site as long as the site serves the same categories and types of homeless originally provided with essential services or serves homeless persons in the same service area where the Subrecipient originally provided the services.

Based on the CoC's centralized or coordinated assessment system (CES), the ESG client will be assessed and prioritized using the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) assessment tool to determine an individual or family's need for emergency shelter or other ESG funded assistance.

San Bernardino County's CoC developed the written CES in accordance with:

- 24 CFR Part 578 Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH Act): CoC Program; Interim Final Rule;
- Emergency Solutions Grants Program (24 CFR 576);
- HUD's final rule on defining chronically homeless and homeless (24 CFR 91);
- HUD Notice CPD-14-012 on prioritizing persons experiencing chronic homelessness and other vulnerable homeless persons in permanent supportive housing and Recordkeeping Requirements for Documenting Chronic Homeless Status.

Coordinated Entry should achieve several goals:

- Make it easier for persons experiencing homelessness or a housing crisis to access the appropriate housing and service interventions;
- Prioritize persons with the longest histories of homelessness and the most extensive needs consistent with HUD Notice CPD-14-012 on prioritizing persons experiencing chronic

homelessness and other vulnerable homeless persons in permanent supportive housing and Recordkeeping Requirements for Documenting Chronic Homeless Status;

- Lower barriers to entering programs or receiving assistance; and,
- Ensure that people receive assistance and are housed as quickly as possible.

An initial intake and assessment will be completed by first entering persons who are homeless into the Homeless Management Information System (HMIS) which will include administering the VI-SPDAT as the assessment tool to assess and prioritize single individuals experiencing homelessness (the family version of the assessment, the F-VI-SPDAT, will be used for families). Prioritization is based on vulnerability across five components: (a) history of housing and homelessness (b) risks (c) socialization and daily functioning (d) wellness – including chronic health conditions, substance usage, mental illness, and trauma and (e) family unit (if applicable).

## **5. Coordination Among Homeless Assistance Providers, Mainstream Service Providers and Housing Providers**

Continuums of Care are community-based homeless assistance program planning networks whose responsibilities include the promotion of access to and effective utilization of homeless and mainstream programs by the homeless. Subrecipients are required to be active members of their respective CoC and contribute to the identification, development and coordination of resources that will promote and increase the efficiency and effectiveness of the community's homeless system.

Subrecipients must coordinate and integrate, to the extent possible, their ESG-funded assistance with other programs serving homeless and at-risk of homelessness people within their service area (refer to 24 CFR 576.400).

## **6. Determining and Prioritizing Eligibility for Homeless Prevention and Rapid Re-housing Assistance**

Determination of eligibility for homeless prevention requires an in-person assessment (in compliance with CoC coordinated entry process) to verify that applicants meet HUD's categorical definition for imminent risk of homelessness, homeless under other federal statutes, fleeing/attempting to flee domestic violence, or at-risk of homelessness **and** have an annual income at thirty percent (30%) or below area median income. Homeless status and income eligibility must be documented in client files through third-party verification unless written justification is provided showing that due diligence was conducted substantiating that third-party was not available/accessible. Additionally, the assessment must indicate that prevention assistance would likely allow the applicant to regain stability in their current permanent housing or access other permanent housing and achieve stability.

Prioritization for homeless prevention assistance must comply with CoC standards. Minimally, prioritization should align with vulnerable homeless and at-risk of homelessness populations identified in the Sub-Recipient's service area homeless plan(s) and/or community assessment(s).



Determination of eligibility for rapid re-housing requires an initial assessment to verify that clients meet HUD's categorical definition for literally homeless or fleeing/attempting to flee domestic violence and are literally homeless. Homeless status must be documented in client files in accordance with HUD documentation standards with preference given to third-party verification where available.

Prioritization for rapid re-housing must comply with CoC standards and be supported by Subrecipient service area homeless plans and/or community assessment data. When appropriate, local prioritization should also align with HUD and the County's homeless strategic plan goals for ending chronic homelessness, homelessness among veterans, and families with children and youth homelessness, and homelessness among unaccompanied women (an additional goal set by the County of San Bernardino's Housing Authority).

**7. Determining Client's Share of Rent and Utility Costs**

Utility assistance is limited to twenty-four (24) months within a three (3)-year period and can be used to pay the cost of utility deposits, utility arrears, and gas, electric, water and sewage services. Assistance can only be provided if the utility account is in the name of a member of the client household or there is documented proof of household responsibility for utility payments.

Utility arrears assistance for homeless prevention requires a shut off notice and for rapid re-housing must result in utilities being turned on at the new permanent housing location.

**8. Determining Duration and Amount of Rental Assistance Provided to Client**

The duration of rental assistance is limited to twenty-four (24) months within a three (3)-year time period. Short-term assistance can be provided up to three (3) months and medium-term assistance is limited to twenty-four (24) months. The amount of rent assistance provided must be the least amount needed to stabilize clients in their permanent housing. Rent arrears assistance is defined as: past due rent owed to a current landlord.

**9. Determining Type, Amount, and Duration of Housing Stabilization and/or Relocation Services Provided to Client**

Type of Housing Stabilization and/or Relocation Services is limited to financial assistance costs and service costs, subject to the general conditions and restrictions identified under 24 CFR 576.103 and 576.104. Security deposits are limited to no more than two (2) months' rent. A last month's rent must not exceed one (1) month's rent and must be included in calculating the program participant's total rental assistance, which cannot exceed twenty-four (24) months during any three (3)-year period. Utility payments are limited to up to twenty-four (24) months per client, per service, including up to six (6) months of arrears, per service. Eligible utility services are gas, electric, water, and sewage. No program participant shall receive more than twenty-four (24) months of utility assistance within any three (3)-year period.

ESG funds may be used to pay cost of assessing, arranging, coordinating, and monitoring the delivery of individualized services to facilitate housing stability for a program participant who resides in permanent housing or to assist a program participant in overcoming immediate barriers

to obtain housing. This assistance cannot exceed thirty (30) days during the period the program participant is seeking permanent housing and cannot exceed twenty-four (24) months during the period the program participant is living in permanent housing.

Mediation services are allowable, provided that the mediation is necessary to prevent the program participant from losing the permanent housing in which the client currently resides. Legal services must be necessary to resolve a legal problem that prohibits the client from obtaining permanent housing or will likely result in the client losing the permanent housing in which they currently reside. Credit repair does not include the payment or modification of a debt.

Financial assistance cannot be provided to a client who is receiving the same type of assistance through other public sources or to a client who has been provided with replacement housing payments under the Urban Redevelopment Authority (URA), during the period of time covered by the URA payments.

Except for housing stability case management, the total period for which any client may receive assistance must not exceed twenty-four (24) months during any three (3)-year period. The limits on assistance apply to the total assistance an individual receives, either as an individual or as part of a family.

## **10. HMIS Data Collection**

All data on people served and all activities funded by ESG must be entered into HMIS. The purpose of HMIS is to record and store client-level information about the numbers, characteristics, and needs of homeless and at-risk of homelessness persons who receive program assistance.

Domestic violence victim service providers are prohibited from entering data in HMIS; however, they are required to maintain comparable databases of their own design which provide aggregate information and data consistent with HMIS data collection requirements. Projects serving survivors of domestic violence where the recipient is not a victim, the service providers are required to enter data in HMIS.

Data entry requirements for shelters are:

Emergency or transitional shelters, day or mass shelters, or hotel/motel vouchers. Service providers are required to collect data and report outcomes using the Entry/Exit method of data collection.

Shelters which meet the three (3) criteria below may be set up in HMIS to use the Night-by-Night method of tracking shelter use:

- The shelter serves a large number of clients on a nightly basis;
- Clients are permitted to spend nights at the shelter on an irregular basis; and
- There is a high degree of client turnover.

Night-by-Night (NBN) shelters, which use a bed-night tracking method, will have a project start date for the night the client first stayed and will allow clients to re-enter as necessary without

“exiting and restarting” for each stay for a specified period. Data collection involves recording in HMIS and contact with each person served. A contact is defined as the date of an interaction between a worker and a client designed to engage the client. All client contact must be recorded. Engagements must also be recorded. An engagement is an interaction which results in a formalized assessment or discussion. The date of engagement should be entered into HMIS at the point when the client has been engaged by the shelter worker.

With the NBN method:

- All data required to be collected, is collected at project entry; and
- The duration of each stay can be accurately aggregated to calculate each client’s total length of stay in the project.

Regardless of the method used to track shelter use, Subrecipients must be able to determine who and how many people were served by a shelter or shelter type for any given night, based on HMIS data.

For additional, detailed information about the reporting requirements, refer to the online ESG Program HMIS Manual, found at:  
<https://www.hudexchange.info/resources/documents/ESG-Program-HMIS-Manual.pdf>

## **11. Continuum of Care Coordination**

HUD requires collaboration between ESG recipients/sub-recipients and Continuums of Care (CoC) in planning, funding, implementing and evaluating homeless assistance and homelessness prevention programs locally. Subrecipients are required to be active participants in their respective CoC and comply with Program Standard #5—*Coordination Among Homeless Assistance Providers, Mainstream Service Providers and Housing Providers*.

Subrecipients are expected to coordinate and integrate, to the maximum extent practicable, ESG-funded activities with other programs targeted to homeless people in the area covered by their CoC and/or service area. These programs include (24 CFR 576.400 and 24 CFR 91.100)(d)(e)) but are not exclusive to:

- Supportive Housing Programs
- Section 8 Housing Choice Voucher Program
- Veterans Affairs Supportive Housing (VASH)
- Healthcare for the Homeless
- Projects for Assistance in Transition from Homelessness
- Services in Supportive Housing Grants
- Emergency Food and Shelter Programs
- Transitional Housing Assistance Grants for Victims of Sexual Assault, Domestic Violence, Dating Violence, and Stalking Programs
- Homeless Veterans Reintegration Program
- VA Homeless Providers Grant and Per Diem Program

- Health Care for Homeless Veterans Program
- Supportive Services for Veteran Families Program

As well as mainstream housing, health, social services, employment, education, and youth programs for which families and individuals at risk of homelessness and homeless individuals and families may be eligible, such as:

- Public housing programs
- Housing programs receiving tenant-based or project-based assistance
- Supportive Housing for Persons with Disabilities
- HOME Investment Partnerships Program
- Temporary Assistance for Needy Families
- Health Center programs
- State Children's Health Insurance Program
- Head Start
- Mental Health Services Act Programs
- Services funded under the Workforce Investment Act.

## **12. Client Eligibility**

### **A. Assessment**

All applicants must be assessed to determine eligibility for receipt of ESG funded services and assistance in accordance with *Program Standard #1—Evaluating Eligibility for Assistance*. Client assessment and determination of ESG eligibility includes the cost of staff time to complete an intake and/or assessment, either as a sole provider or through a coordinated entry process even if it's determined from the evaluation the applicant is not eligible for ESG program assistance. Other service costs associated with applicants determined to be ineligible for ESG assistance are not allowable, including follow-up and case management.

### **B. Household Composition**

Homeless or at-risk of homelessness households who meet one or more of HUD determined categorical homeless definitions or criteria are eligible to receive program assistance. Household composition includes an individual living alone, family with or without children, or a group of individuals who are living together as one (1) economic unit. In all cases a household must lack sufficient resources and support networks necessary to obtain or retain housing without the provision of ESG assistance in order to be program eligible.

The type of ESG assistance for which an eligible household qualifies is determined by the stability of their current housing or their homeless status.

### **C. Categorical Homeless Definitions and Criteria**

Eligible applicants for program services must meet one of the following categorical definitions of homeless or criteria for being at-risk of homelessness:

**Category 1: Literally Homeless** -- A household that lacks a fixed, regular and adequate nighttime residence, meaning:

- Living in a primary nighttime residence that is a public or private place not designed for or ordinarily used for as a regular sleeping accommodation for human beings (including a car, park, abandoned building, bus or train station, airport, or campground); **or**
- Living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, hotel, or motel paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); **or**
- Exiting an institution where he or she resided for ninety (90) days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering the institution.

**Category 2: Imminent Risk of Homelessness** -- A household that will imminently lose their primary nighttime residence, provided that:

- The residence will be lost within fourteen (14) days of the date of application for homeless assistance; **and**
- No subsequent residence has been identified; **and**
- The household lacks the resources or support networks needed to obtain other permanent housing.

**Category 3: Homeless Under Other Federal Statutes** -- Unaccompanied youth under twenty-five (25) years of age, or family who do not otherwise qualify as literally homeless or are imminently at-risk of homelessness, but who:

- Are defined as homeless under Section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), Section 637 of the Head Start Act (42 U.S.C. 9832), Section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), Section 330(h) of the Public Health Service Act (42 U.S.C. 254b (h)), Section 3 of the Food and Nutrition Act of 2008 (7U.S.C. 2012), Section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or Section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a); **and**
- Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the sixty (60) days immediately preceding the date of application for homeless assistance; **and**
- Have experienced persistent instability as measured by two (2) moves or more during the sixty (60)-day period immediately preceding the date of applying for homeless assistance; **and**
- Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two (2) or more barriers to

employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment.

**Category 4: Fleeing, or Attempting to Flee, Domestic Violence** -- A household who:

- Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; and
- Has no other residence; **and**
- Lacks the resources or support networks to obtain other permanent housing.

**D. Criteria for At Risk of Homelessness Qualification**

Applicants for program services for at-risk individuals or households must meet the following definition of At-Risk of Homelessness:

- Have an annual income at or below thirty percent (30%) of median household income for the area; and
- Do not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition; **and** meet one of the following conditions:
  - Has moved because of economic reasons two or more times during the sixty (60) days immediately preceding the application for assistance; **or**
  - Is living in the home of another because of economic hardship; **or**
  - Has been notified in writing that their right to occupy their current housing or living situation will be terminated within twenty-one (21) days after the date of application for assistance; **or**
  - Lives in a hotel or motel and the cost is not paid for by charitable organizations or by federal, state, or local government programs for low-income individuals; **or**
  - Lives in a Single Room Occupancy (SRO) or efficiency apartment in which there reside more than two (2) persons, or lives in a larger housing unit in which there reside more than one and a half (1-1/2) persons per room; **or**
  - Is exiting a publicly funded institution or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correctional program or institution); **or**
  - Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the approved Consolidated Plan for the County of San Bernardino.

A youth who does not qualify as homeless under the above eligibility criteria, is eligible if they:

- Qualify as “homeless” under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), Section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), Section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), Section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), Section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or Section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); **or**
- Qualify as “homeless” under Section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.

## **E. Criteria for Chronically Homeless Qualification**

*Chronically homeless* means:

- (1) A “homeless individual with a disability,” as defined in section 401(9) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(9)), who:
  - (i) Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; **and**
  - (ii) Has been homeless and living as described in paragraph (1)(i) of this definition continuously for at least twelve (12) months or on at least four (4) separate occasions in the last three (3) years, as long as the combined occasions equal at least twelve (12) months and each break in homelessness separating the occasions included at least seven (7) consecutive nights of not living as described in paragraph (1) (i). Stays in institutional care facilities for fewer than ninety (90) days will not constitute as a break in homelessness, but rather such stays are included in the twelve (12)-month total, as long as the individual was living or residing in a place not meant for human habitation, a safe haven, or an emergency shelter immediately before entering the institutional care facility;
- (2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than ninety (90) days and met all of the criteria in paragraph (1) of this definition, before entering that facility; **or**
- (3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) or (2) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

Evidence of chronically homeless individuals must be kept in the program participant file in order to demonstrate that an individual or family met the definition of “chronically homeless” at the point of entry into a program.



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